

Streetscape Scheme Application Form

Applicant's details

Name _____

Address _____

Email _____

Contact No _____ Mobile _____

Proposed site location

Street No _____ Street Name _____

Town _____ Postcode _____

Development application

Is Development Approval required for improvements?

No Yes DA Constructions Certificate No _____

Owner's consent

Are you the property owner?

No Yes

The following section must be completed by the owner(s).

I, _____

(print name)

Consent to the making of this application for funding under the West Wimmera Shire Council Streetscape Scheme and the undertaking of the proposed works submitted for:

(insert address)

Signature of Owner(s) _____

Quotes – please attach two (2) quotes from licensed contractors

Quote 1 Reference _____ Date _____

From _____

Total cost (including GST) \$ _____

Quote 2 Reference _____ Date _____

From _____

Total cost (including GST) \$ _____

Which is your preferred quote? _____

Proposed streetscape improvement

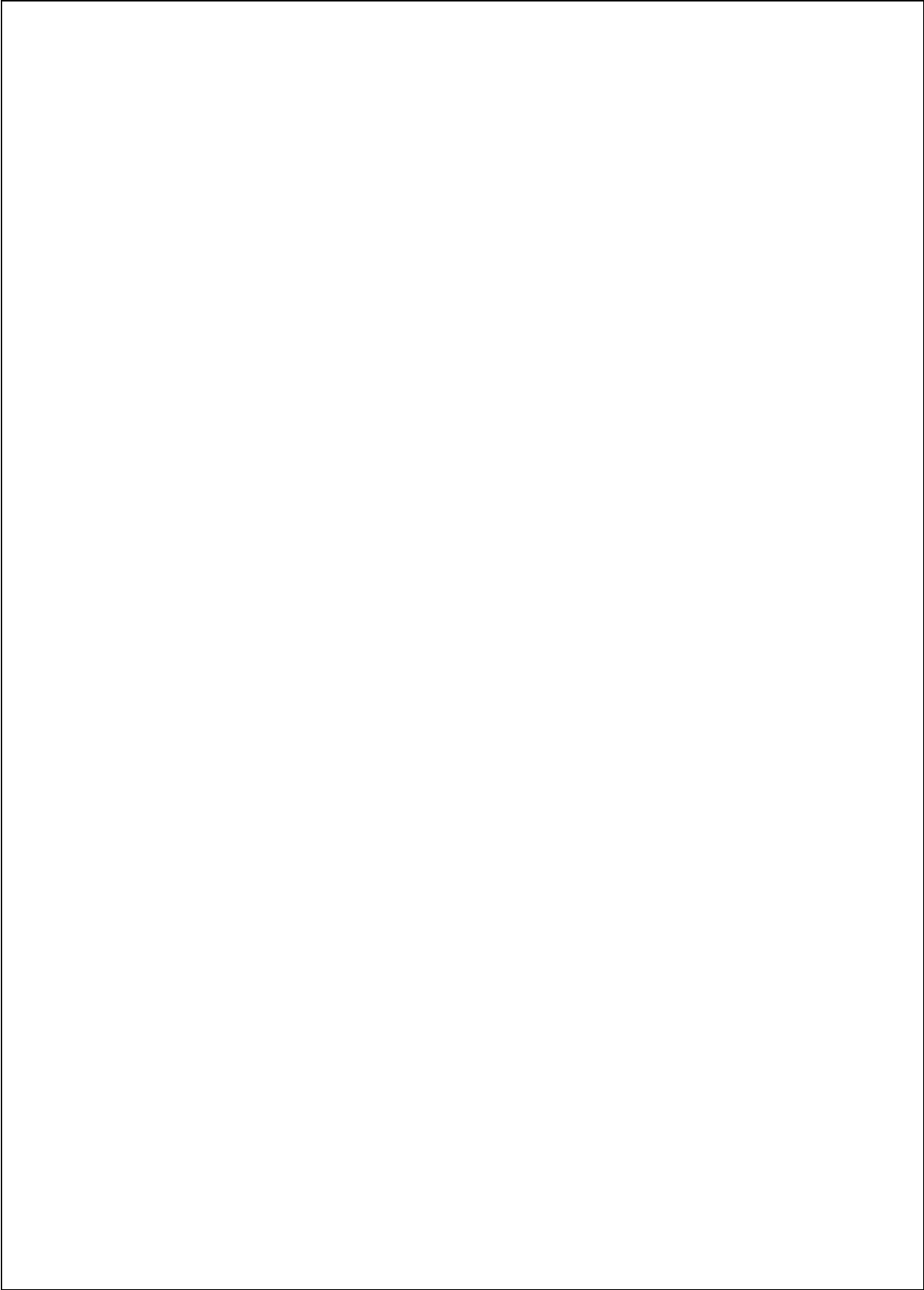
Please describe the proposed streetscape improvements:

- Painting
- Upgrading of signage structures
- Cleaning of brickwork
- Tuck pointing mortar joints
- Removal and replacement of cladding and awnings
- Repair or replacement of wall tiles, facade structures, awnings
- Other streetscape improvement works subject to Council's approval
- Access works to reduce entrance barriers
- Removal of steps to install an access ramp
- Installation of handrails to existing ramp entry or additional stepped entry
- Minor works to make other parts of the existing premises more accessible
- Other (please specify)

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Provide a sketch or photo of the building's facade detailing the proposed facade improvements:



[Type text]

Provide a description of the proposed facade improvements:

If you propose to repaint the building's facade, include the name of the colour, brand of paint and include a paint chart or paint samples detailing where each of the selected colours are to be applied to the building ie. main wall colour, highlight and trim colours.

Applicant's signature

I understand and will comply with the terms and conditions of this grant.

Print your name _____

Signature of applicant _____ Date _____

Approval of grant application

Council will advise the applicant in writing if the grant application is successful or unsuccessful.

Entering into an agreement with Council

Prior to commencing works the applicant will need to enter into an agreement with council detailing the Schedule of Works and the agreed grant sum.

How to claim grant funding

To claim the grant funds, the applicant must provide Council with:

- a) Written advice that the works have been completed
- b) A receipt from the contractor, including the ABN of the contractor
- c) A tax invoice (including ABN) to Council for the agreed grant sum.

Forward the West Wimmera Shire Council Streetscape Scheme application to:

Manager of Economic and Business Development
West Wimmera Shire Council
PO Box 201 Edenhope Vic 3318
Email: sarahellis@westwimmera.vic.gov.au



Program checklist

- I have read and understood the Terms and Conditions of the grant.
- I have completed the Application Form.
- If you are not the owner, you have obtained the owner's consent to lodge this application.
- Provide a photo or sketch of the building's facade detailing the proposed facade improvements.
- If repainting, provide paint chart or paint samples showing colours.
- Provide two (2) quotes from licensed contractors.

Enquiries

Sarah Ellis, Manager of Economic and Business Development

03 5392 7700 | sarahelliswestwimmera.vic.gov.au

Terms and conditions

In making a grant application under this program, you are agreeing to comply with the following terms and conditions:

1. The applicant is to submit a completed application form including all supporting information ie. description of proposed works and owner's consent.
2. Only one grant application is lodged per property, however a number of business owners may jointly make a combined application.
3. The applicant must obtain all necessary planning approvals before commencement of the works.
4. Two quotes from licensed contractors are to be submitted with the application.
5. Works are to be undertaken by a licensed contractor.
6. The applicant must agree to provide a minimum of 50% of the cost of the project or higher if 50% of the costs of works exceed Council's maximum grant contribution of \$1,500 (inclusive of GST).
7. The applicant is to enter into an agreement with Council listing the agreed schedule of works and grant sum (inclusive of GST).
8. Works should not commence until the applicant has signed the agreement with Council.
9. Applicants will be required to remove any illegal signage as part of the facade improvements.
10. Works approved for grant funding are to be completed within 6 months from the date the agreement with Council is signed or grant funds will be reallocated.
11. Any overrun in costs is not the responsibility of Council and extra funds will not be granted.

OHS Requirements

12. Works are to be carried out in accordance with the Victorian Occupational Health and Safety Act 2004, the Victorian Electricity Safety Act 1998, the Victorian Electricity Safety (Installations) Regulations 2009 and other legislation as required

Specifically the applicant, building owner and licensed contractor must:

- Accord with the Occupational Health and Safety Amendments Regulations 2014, Australian Standards or Codes where they exist.

- Not obstruct and or hinder movement of persons on footpaths or roadways eg. ladders and scaffolds etc. Traffic management for construction or maintenance work is to be in accordance with the requirements of the Road Management Act 2004 and related Regulations.
- Should a temporary road or footpath closure be required, a Council application for a temporary road or footpath closure must be completed at least ten days before the work is started.
- Not allow items such as drop sheets, ladders, trestles etc. to be a trip hazard for passers-by or motorists.
- Ensure that if any work is required to be done near electrical wiring that this work is completed strictly in accordance with the Victorian Electricity Safety (Installations) Regulations 2009 the Code of Practice on Electrical Safety for Work on or Near High Voltage Electrical Apparatus (the Blue Book 2012) to prevent electrocution or serious injury.
- Ensure the structural integrity of any awnings or structures if work is to be conducted on or from those places.
- Ensure the structural integrity of any ornamental work eg. stone/brick rosettes, figurines etc. prior to beautification work commencing.
- Ensure when working above ground to inspect roof / awnings or access points for brittle sheets eg. fibreglass etc. to prevent persons falling through.
- Ensure that any asbestos content of a facade or structure is appropriately handled and managed – reference to WorkSafe Victoria for information on safe handling of asbestos products is essential.
- Ensure that no asbestos cement surfaces are water blasted to prepare the surfaces for painting.
- Ensure that proper access and egress is provided to work areas above ground eg. ladders should extend 1 metre above landing point; ladders used at a ratio of 4:1 etc.
- Do not work within 2 metres of an unprotected edge – if this is not possible then temporary handrails, fences to be erected to prevent falls or if not practicable, harnesses must be used.
- Arrange to have information sheets available (Material Safety Data Sheets) on chemicals used in beautification works eg. Paint stripper and paints in general. MSDS's are available from the manufacturer and are generally available on the internet on the manufacturer's website.

Privacy Statement

Privacy Statement and Collection Notice: In using this form you are providing personal information such as name and contact details. This information is being collected and will be used for the purpose of assessing your application. Your information will only be accessed by persons who have been authorised to do so. Your personal information is handled in accordance with the Privacy and Data Protection Act 2014.