



# Council Policy Manual

## WEST WIMMERA SHIRE COUNCIL

COUNCIL POLICY	
<b>BUILDING FEE REFUNDS POLICY</b>	Policy No:
	Adopted by Council: 3 May 2007
	Next review date:
Senior Manager:	General Manager Corporate & Community Services
Responsible Officer:	Finance Manager
Functional Area:	Finance
Introduction & Background	Building developments which occur within the shire which fall within the scope of the <i>Building Act 1993</i> and associated Building Regulations will be subject to the necessary permits and associated fees. In certain circumstances an applicant may request Council refund or waive these fees.
Purpose & Objectives	The purpose of this policy is to establish a consistent approach towards any requests for a reduction in the amount of fee payable for a building permit by any community-based organisation.
Policy Details	
1.	<p>Eligibility for Refund of fees applicable to a building permit</p> <p>A refund/rebate on fees payable to Council for a building permit to be issued by the West Wimmera Shire Council will only apply in accordance with certain conditions as outlined in this policy.</p>
2.	<p>Conditions attracting refund/rebate</p> <ul style="list-style-type: none"> <li>• No reduction will apply to any Government department or agency</li> <li>• No reduction to any applicable building fee by any applicant where any Government funding applies to the full development</li> <li>• The building fee for any self funded community group project that is fully or partially funded by external Government sources, shall be not less than \$85 or 50% of the fee determined by Council at its annual review as payable for those building works</li> <li>• Any variation to this Policy will only be considered by Council on the recommendation of the Chief Executive Officer where exceptional circumstances are considered to exist.</li> <li>• The refund does not apply to the Building Levy component of the building permit fees. The Building Levy must be paid to the State government each month.</li> </ul>



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<b>Policy Adopted:</b>	Ordinary Meeting 03/05/07	Minute Book Page 14869	
<b>Policy Reviewed:</b>	Ordinary Meeting 11/03/10	Minute Book Page 17759	
	Ordinary Meeting 16/07/15	Minute Book Page 31431	RecFind 15/002912
	Ordinary Meeting 19/04/17	Minute Book Page 35049	RecFind 17/001484