



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

ORDINARY COUNCIL MEETING MINUTES

Mission Statement: *West Wimmera Shire Council will work in partnership with the community, business and government to develop and enhance a productive, healthy and safe community by providing leadership, services, advocacy and good governance*

HELD: Thursday 24 March 2016
LOCATION: Edenhope Council Chamber
COMMENCEMENT: 7.30pm

IN ATTENDANCE:	
Councillors	Senior Management Group
Annette Jones, Mayor	David Leahy Chief Executive Officer
Ron Hawkins	
Bruce Meyer	Venkat Peteti General Manager Corporate & Community Services
Richard Wait	
Warren Wait	Robyn Evans General Manager Infrastructure Development & Works

Vision Statement: *West Wimmera Shire delivers the very best experience and opportunity that rural living has to offer*



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

TABLE OF CONTENTS

1.0	WELCOME	4
2.0	OPENING PRAYER.....	4
3.0	APOLOGIES, LEAVE OF ABSENCE, DECLARATION OF CONFLICT OF INTEREST.....	4
3.1	APOLOGIES	4
3.2	LEAVE OF ABSENCE	4
3.3	DECLARATION OF CONFLICT OF INTEREST	4
4.0	QUESTIONS FROM THE GALLERY (maximum of 30 minutes)	4
4.1	WRITTEN QUESTIONS ON NOTICE	4
4.2	VERBAL QUESTIONS WITHOUT NOTICE	4
5.0	DELEGATES REPORTS (FOR INFORMATION ONLY) AS LISTED IN THE COUNCIL KEPT COUNCILLOR DIARY.....	7
5.1	MAYOR, ANNETTE JONES	7
5.2	COUNCILLOR RON HAWKINS	8
5.3	COUNCILLOR BRUCE MEYER	8
5.4	COUNCILLOR RICHARD WAIT	8
5.5	COUNCILLOR WARREN WAIT	9
5.6	DAVID LEAHY (CHIEF EXECUTIVE OFFICER)	9
5.7	GENERAL DELEGATES REPORTS	10
6.0	CONDOLENCES	10
7.0	CONFIRMATION OF MINUTES FROM PREVIOUS MEETING	11
8.0	BUSINESS ARISING FROM PREVIOUS MINUTES	11
9.0	NOTICES OF MOTION	12
9.1	CR BRUCE MEYER – AMENDMENT TO MINUTES OF 17 DECEMBER 2015 GENERAL COMMITTEE MEETING – NOM 2016/01	12



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

9.2	CR ANNETTE JONES – GWM WATER DROUGHT FUNDING ASSISTANCE FOR STANDPIPE INFRASTRUCTURE UPGRADES AND INTRODUCTION OF USER-PAYS SYSTEM – NOM 2016/02	13
10.0	COMMITTEE RECOMMENDATIONS AND ASSEMBLY OF COUNCILLORS RECORD	16
10.1	GENERAL COMMITTEE	16
10.2	ASSEMBLY OF COUNCILLORS	17
11.0	DEPUTATIONS AND PETITIONS.....	18
12.0	CHIEF EXECUTIVE OFFICER AND GOVERNANCE	19
12.1	AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) – NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2016 – CALL FOR MOTIONS	19
12.2	PROPOSED MODIFICATIONS TO COUNCILLOR FORUM AGENDAS	22
12.3	COMMUNITY STRENGTHENING GRANTS 2015-16 – ROUND 2	26
12.4	FRIENDS OF LAKE WALLACE FUNDING REQUEST	29
12.5	MUNICIPAL ASSOCIATION OF VICTORIA (MAV) STATE COUNCIL, FRIDAY 13 MAY 2016 – CALL FOR MOTIONS	33
13.0	INFRASTRUCTURE DEVELOPMENT AND WORKS	36
13.1	CAPITAL WORKS UPDATE	36
14.0	CORPORATE AND COMMUNITY SERVICES	39
14.1	ELECTION PERIOD POLICY – COUNCIL CONSIDERATION	39
14.2	GOVERNANCE ARRANGEMENTS FOR THE LOST IN THE BUSH COMMEMORATION COMMITTEE	41
15.0	LATE ITEMS OF BUSINESS	44
16.0	SEALING SCHEDULE.....	44
17.0	CONFIDENTIAL (PURSUANT TO SECTION 89 LGA 89)	44



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

1.0 WELCOME

2.0 OPENING PRAYER

The CEO read the opening prayer

3.0 APOLOGIES, LEAVE OF ABSENCE, DECLARATION OF CONFLICT OF INTEREST

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

3.3 DECLARATION OF CONFLICT OF INTEREST

All Councillors have a personal responsibility to ensure they are aware of the provisions mandated in the Local Government Act 1989 with regard Conflict of Interest disclosures. The Conflict of Interest – A Guide for Councillors (October 2012) has been made available to all Councillors in hard copy form and is available via Docs On Tap.

Nil

4.0 QUESTIONS FROM THE GALLERY (maximum of 30 minutes)

4.1 WRITTEN QUESTIONS ON NOTICE

Questions on Notice are to be submitted to Council no later than the Monday prior to the relevant Council Meeting. The template for Questions on Notice is available from the Edenhope and Kaniva Council offices, and from the Shire's website.

Nil

4.2 VERBAL QUESTIONS WITHOUT NOTICE

Time permitting, this section of the Agenda allows members of gallery to ask verbal questions of Councillors, through the Mayor. At all other times during the meeting, members of the gallery are required to be silent, pursuant to West Wimmera Shire Council Local Law No.7, 2012.



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

4.2.1 GEOFF LANGSWORTH, EDENHOPE HISTORICAL SOCIETY – ABORIGINAL PANELS PROJECT

- Jan Lampard and I attended the Councillor Forum in July 2015 to present this idea to Councillors.
- We prepared a full written history as requested, and submitted this to Council in September 2015.
- Where is the project currently up to? Can you write to our members and let us know what is going on?
- We believe the choice of site for the panels within Edenhope is very important.

Mayor: Thank you very much for your work on the project. A draft of the proposed wording for the panels has been sent to the State Library for checking. Bird murals have been installed at the Bendigo Bank site in Edenhope. The next step is for the matter to come to a Councillor Forum, to make a decision on the issues such as the size of the panels. The project is progressing but has taken some time.

4.2.2 TOM HOULIHAN, HARROW – SUPPORT FOR HARROW RECREATION RESERVE EVENTS

- I have read the Shire's Target 10,000 document, which aims to attract more people to settle in the Shire.
- Would ask that West Wimmera Shire Council support events held by the Harrow Recreation Reserve, which bring in visitors to the Shire and could lead to people wanting to live here.
- Can Council also chase up details regarding the ineligibility of the recent scoreboard grant application, and find out what was wrong with it? How can it succeed next time?

Mayor: Will take the question on notice.



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

4.2.3 TOM HOULIHAN, HARROW – REQUEST FOR FUNDING FOR HARROW RECREATION RESERVE REDEVELOPMENT

- I attended a deputation meeting with Council on 27 August 2015.
- At this meeting I requested that Council provide \$500,000 for the Harrow Recreation Reserve redevelopment, to match funding it has promised for the Edenhope Mechanics Hall redevelopment.

GMCCS: Will take the question on notice.

4.2.4 ANDREW FARRAN, EDENHOPE RE PROCEDURE OF ORDINARY MEETINGS OF COUNCIL AND CONTENT OF FRIENDS OF LAKE WALLACE REPORT

- Procedural question regarding Ordinary Meetings of Council.
- The report regarding the Friends of Lake Wallace request for funding will be dealt with after the questions from the gallery segment.
- Can we ask questions about that report now?
- I believe there are misleading sections in that report, why are they there?

Mayor: Council is responsible for all of West Wimmera and all of its residents. Important to remember that West Wimmera is a Shire, not a town.

4.2.5 TREVOR DOMASCHENZ, PATYAH – FRIENDS OF LAKE WALLACE REPORT

- The Friends of Lake Wallace (FOLW) are gathering letters of support for their proposed study regarding Lake Wallace.
- In consideration of the FOLW report and officer recommendation in this agenda, I am advising that there is widespread support from the community for the study to proceed.



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

4.2.6 TONI DOMASCHENZ, EDENHOPE – COUNCIL FUNDING FOR ANNUAL JANE DUFF / LOST IN THE BUSH EVENT

- Now that the 150 year anniversary has been celebrated, believe it would be better to wind the event back to occur every five years. Otherwise the message and significance becomes diluted.
- Could Council's \$6,000 in proposed funding of the Jane Duff event be diverted to other activities for school children, such as visiting the Johnny Mullagh Discovery Centre, or Bailey's Rocks.

Mayor: Your idea has some merit.

5.0 DELEGATES REPORTS (FOR INFORMATION ONLY) AS LISTED IN THE COUNCIL KEPT COUNCILLOR DIARY

5.1 MAYOR, ANNETTE JONES

21/02/2016	Vietnam Veterans Service for Private Norman Hawker, Kaniva
22/02/2016	David Leahy, CEO
23/02/2016	Wimmera Development Association Strategic Plan Input
24/02/2016	Edenhope Pastoral & Agricultural Show Committee Meeting
26/02/2016	North West Municipalities Association Meeting
26/02/2016	MAV Strategic Planning Roadshow, Edenhope
29/02/2016	Women On Farms Gathering 2017 Planning Meeting
29/02/2016	David Leahy, CEO
01/03/2016	Annual WWSC Road Tour with IDW Personnel
03/03/2016	Plant Committee Meeting
03/03/2016	Councillor Forum, Edenhope
04/03/2016	Official Opening of Kaniva Mens' Shed
07/03/2016	David Leahy, CEO
08/03/2016	MAV Event: Creating Resilient Local Economies & Communities
10/03/2016	Budget Meeting
10/03/2016	Friends of Lake Wallace
15/03/2016	Canberra Delegation Meetings with CEO & other Wimmera Shires
16/03/2016	Canberra Delegation Meetings with CEO & other Wimmera Shires
17/03/2016	Canberra Delegation Meetings with CEO & other Wimmera Shires
18/03/2016	Budget Meeting
20/03/2016	Women On Farms Gathering, Hopetoun
22/03/2016	David Leahy, CEO
23/03/2016	Welcome Dinner for new CEO, David Leahy



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

24/03/2016 Council Meetings

5.2 COUNCILLOR RON HAWKINS

23/02/2016 Wimmera Development Association Strategic Plan Input
26/02/2016 North West Municipalities Association Meeting
26/02/2016 MAV Strategic Planning Roadshow, Edenhope
1-11/03/2016 *Away on business trip*
18/03/2016 Budget Meeting
21/03/2016 WWSC Municipal Emergency Management Planning Meeting
23/03/2016 Welcome Dinner for new CEO, David Leahy
24/03/2016 Council Meetings

5.3 COUNCILLOR BRUCE MEYER

19/02/2016 Wimmera Regional Library Corporation Board Meeting
21/02/2016 Vietnam Veterans Service for Private Norman Hawker, Kaniva
26/02/2016 MAV Strategic Planning Roadshow, Edenhope
01/03/2016 Annual WWSC Road Tour with IDW Personnel
03/03/2016 Plant Committee Meeting
03/03/2016 Councillor Forum, Edenhope
04/03/2016 Official Opening of Kaniva Mens' Shed
08/03/2016 Audit Committee Meeting
08/03/2016 Kaniva Community Sporting Complex Meeting
10/03/2016 Budget Meeting
10/03/2016 Friends of Lake Wallace
18/03/2016 Budget Meeting
23/03/2016 Welcome Dinner for new CEO, David Leahy
24/03/2016 Council Meetings

5.4 COUNCILLOR RICHARD WAIT

19/02/2016 WWSC Booth at Adelaide Caravan & Camping Show
20/02/2016 WWSC Booth at Adelaide Caravan & Camping Show
21/02/2016 WWSC Booth at Adelaide Caravan & Camping Show
01/03/2016 Annual WWSC Road Tour with IDW Personnel
03/03/2016 Plant Committee Meeting
03/03/2016 Councillor Forum, Edenhope
04/03/2016 Official Opening of Kaniva Mens' Shed
07/03/2016 Wimmera Mallee Tourism Meeting
08/03/2016 Audit Committee Meeting
10/03/2016 Budget Meeting
10/03/2016 Friends of Lake Wallace
12/03/2016 Edenhope Cup
13/03/2016 Mullagh Wills Foundation Launch of Journey to the G, Harrow
15/03/2016 Wimmera Mallee Tourism Meeting



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

18/03/2016 Budget Meeting
21/03/2016 RoadSafe Meeting
24/03/2016 Council Meetings

5.5 COUNCILLOR WARREN WAIT

26/02/2016 MAV Strategic Planning Roadshow, Edenhope
01/03/2016 Annual WWSC Road Tour with IDW Personnel
03/03/2016 Plant Committee Meeting
03/03/2016 Councillor Forum, Edenhope
04/03/2016 Official Opening of Kaniva Mens' Shed
10/03/2016 Budget Meeting
10/03/2016 Friends of Lake Wallace
12/03/2016 Edenhope Cup
13/03/2016 Mullagh Wills Foundation Launch of Journey to the G, Harrow
13/03/2016 Edenhope Golf Club – Shire Golf Day
18/03/2016 Budget Meeting
23/03/2016 Welcome Dinner for new CEO, David Leahy
24/03/2016 Council Meetings

5.6 DAVID LEAHY (CHIEF EXECUTIVE OFFICER)

19/02/2016 Grampians Regional Management Forum, Ballarat
19/02/2016 Sport & Recreation Victoria, Ballarat
22/02/2016 Senior Management Group Meeting
22/02/2016 Cr Annette Jones, Mayor
23/02/2016 Post-Council Staff Meeting
23/02/2016 Wimmera Development Association Strategic Plan Input
23/02/2016 Budget Meeting
24/02/2016 Community Forum – Local Government Act Review, Horsham
24/02/2016 Ralph Kenyon, Executive Officer, Wimmera Development Association
24/02/2016 Peter Brown, CEO, Horsham Rural City Council
25/02/2016 Cr Ron Hawkins
25/02/2016 Budget Meeting
26/02/2016 North West Municipalities Association Meeting
26/02/2016 MAV Strategic Planning Roadshow, Edenhope
29/02/2016 Senior Management Group Meeting
29/02/2016 Manager Economic & Business Development
29/02/2016 General Manager Infrastructure Development & Works
29/02/2016 Cr Annette Jones, Mayor
01/03/2016 Annual WWSC Road Tour with IDW Personnel
02/03/2016 Budget Meeting
03/03/2016 Anthony Schink, Regional Development Victoria, Horsham
03/03/2016 Plant Committee Meeting
03/03/2016 Councillor Forum, Edenhope



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

04/03/2016	Official Opening of Kaniva Mens' Shed
07/03/2016	Cr Annette Jones, Mayor
07/03/2016	Manager Economic & Business Development
07/03/2016	Senior Management Group Meeting
08/03/2016	Audit Committee Meeting
08/03/2016	Regional Development Victoria, Horsham
08/03/2016	Wendy Sturgess, CEO, Wimmera Uniting Care
08/03/2016	Wimmera Development Association Board Meeting
10/03/2016	Budget Meeting
10/03/2016	Wimmera Regional CEO Meeting
10/03/2016	Friends of Lake Wallace
12/03/2016	Edenhope Cup
13/03/2016	Mullagh Wills Foundation Launch of Journey to the G, Harrow
15/03/2016	Canberra Delegation Meetings with Mayor & other Wimmera Shires
16/03/2016	Canberra Delegation Meetings with Mayor & other Wimmera Shires
17/03/2016	Canberra Delegation Meetings with Mayor & other Wimmera Shires
18/03/2016	Budget Meeting
22/03/2016	Senior Management Group Meeting
22/03/2016	Cr Annette Jones, Mayor
23/03/2016	Superintendent Paul Margetts, Victoria Police
23/03/2016	Welcome Dinner with Councillors
24/03/2016	Resilient Farming & Communities Breakfast Forum, Edenhope
24/03/2016	Mental Health and Wellbeing Workshop, Edenhope
24/03/2016	Council Meetings

5.7 GENERAL DELEGATES REPORTS

Councillors to provide delegates reports to Council meeting in relation to meetings attended in last month for which they have been appointed as Council representative. Verbal or written delegates' reports.

6.0 CONDOLENCES

Nil



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

7.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Thursday 18 February 2016, be taken as an accurate record and confirmed.

Moved: Cr Warren Wait

Seconded: Cr Richard Wait

That the Minutes of the Ordinary Meeting of Council held on Thursday 18 February 2016, be taken as an accurate record and confirmed.

Carried Unanimously

8.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

9.0 NOTICES OF MOTION

9.1 CR BRUCE MEYER – AMENDMENT TO MINUTES OF 17 DECEMBER 2015 GENERAL COMMITTEE MEETING – NOM 2016/01

That the resolution at the 18 February 2016 Ordinary Meeting of Council, to correct the minutes of the 17 December 2015 General Committee meeting, be further amended to reflect the minutes as originally circulated.

Preamble:

During the discussion regarding the endorsement of the 17 December 2015 General Committee meeting minutes, there was a degree of confusion among the Councillors with respect to the suggested amendments to the minutes prior to them being accepted as a true and correct record.

As a result the draft minutes of the 18 February 2016 Ordinary Council Meeting minutes do not, in my opinion provide an accurate reflection of the points raised and discussed at the 17 December 2015 General Committee meeting.

Therefore, I wish to move the above motion to ensure that the official minutes of the General Committee Meeting held on 17 December 2015 reflect the intent of the discussions held at the meeting.

Moved: Cr Bruce Meyer

Seconded: Cr Ron Hawkins

That the resolution at the 18 February 2016 Ordinary Meeting of Council, to correct the minutes of the 17 December 2015 General Committee meeting, be further amended to reflect the minutes as originally circulated.

Carried

For: Cr Meyer, Cr Hawkins, Cr R Wait, Cr W Wait

Abstention: Cr Jones

Attachments:

No.	Name	RecFind Ref
9.1.1	Notice of Motion – Cr Bruce Meyer – NOM 2016/01	16/001105



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

9.2 CR ANNETTE JONES – GWM WATER DROUGHT FUNDING ASSISTANCE FOR STANDPIPE INFRASTRUCTURE UPGRADES AND INTRODUCTION OF USER-PAYS SYSTEM – NOM 2016/02

That:

- 1. Council receive information from GWM Water to ensure that there is a clear understanding of the process and criteria by which drought affected farmers can apply for hardship assistance to cover costs of purchasing water from standpipes.**
- 2. Council consider if the GWM Water hardship assistance has any gaps in terms of who can access the relief.**
- 3. If gaps are identified, Council consider paying their water usage costs as an emergency measure available to those drought affected farmers who are experiencing the increased burden of having to cart water.**

Preamble:

GWM Water has recently received drought funding assistance from the State Government for standpipe infrastructure upgrades within West Wimmera Shire Council (WWSC). Water users will be issued with a personal credit card style card and a user-pays system will be introduced.

WWSC has previously covered this water usage cost from standpipes, unlike most other Councils, who pass on the costs directly to the water users.

Many drought affected farmers are currently experiencing financial hardship resulting from the demands associated with carting water. As a consequence of the infrastructure upgrade, their costs will now increase because of the introduction of the new-user pays system.

Council needs to have a good understanding of the hardship assistance provided by GWM Water and deliberate about what, if any, further assistance Council should provide if gaps are identified. From a budgetary perspective, any resulting costs could be covered by savings to Council by the introduction of GWM Water's new user-pays system.



**ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016
WEST WIMMERA SHIRE COUNCIL**

Moved: Cr Richard Wait

Seconded: Cr Bruce Meyer

That the Mayor vacates the Chair and Councillor Hawkins take over as Chair.

Carried Unanimously

Moved: Cr Annette Jones

Seconded: Cr Richard Wait

That:

- 1. Council receive information from GWM Water to ensure that there is a clear understanding of the process and criteria by which drought affected farmers can apply for hardship assistance to cover costs of purchasing water from standpipes.**
- 2. Council consider if the GWM Water hardship assistance has any gaps in terms of who can access the relief.**
- 3. If gaps are identified, Council consider paying their water usage costs as an emergency measure available to those drought affected farmers who are experiencing the increased burden of having to cart water.**

Cr Richard Wait moved an amended motion:

Moved: Cr Richard Wait

Seconded: Cr Bruce Meyer

That:

- 1. Council receive information from GWM Water to ensure that there is a clear understanding of the process and criteria by which drought affected farmers can apply for hardship assistance to cover costs of purchasing water from standpipes.**
- 2. Council consider if the GWM Water hardship assistance has any gaps in terms of who can access the relief.**

Carried Unanimously



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

The amendment becomes the motion.

Moved: Cr Richard Wait

Seconded: Cr Bruce Meyer

That the Mayor resumes the Chair.

Carried Unanimously

Attachments:

No.	Name	RecFind Ref
9.2.1	Notice of Motion – Cr Annette Jones – NOM 2016/02	16/001122



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

10.0 COMMITTEE RECOMMENDATIONS AND ASSEMBLY OF COUNCILLORS RECORD

10.1 GENERAL COMMITTEE FOR DECISION

The resolutions arising from the General Committee Meeting held on Thursday 18 February 2016 are now required to be formally adopted by Council.

RECOMMENDATION:

That the resolutions arising from the General Committee Meeting, being resolutions from the meeting held on Thursday 18 February 2016, as listed below, be adopted on an individual resolution basis.

2.2.1 ACHIEVEMENTS OF NOTE BY WEST WIMMERA SHIRE RESIDENTS

Moved: Councillor Bruce Meyer

Seconded: Councillor Richard Wait

That Council writes congratulatory letters to:

- **Gerald Murnane from Goroke for winning the Premiers Literary Award;**
- **Wayne Hawker for being selected to represent Australia for gun shooting;**
- **Lauren Tink for being selected to represent Australia in Ultimate Frisbee competition.**

Carried Unanimously

Officer Comment – CEO: The letters have been sent.

Moved: Cr Ron Hawkins

Seconded: Cr Richard Wait

That Council writes congratulatory letters to:

- **Gerald Murnane from Goroke for winning the Premiers Literary Award;**
- **Wayne Hawker for being selected to represent Australia for gun shooting;**
- **Lauren Tink for being selected to represent Australia in Ultimate Frisbee competition.**

Carried Unanimously



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

2.3.1 INFORMATION REQUEST REGARDING COUNCIL GRANT APPLICATIONS

Moved: Councillor Richard Wait

Seconded: Councillor Ron Hawkins

That Council be informed of all major grant applications by Council or auspiced by Council before being commenced, with a final report before lodgement.

Carried Unanimously

Officer Comment – GMCCS: The CEO has initiated a process to have all grant applications presented to the Senior Management Group for initial vetting, followed by information being provided to Councillors.

Moved: Cr Richard Wait

Seconded: Cr Ron Hawkins

That Council be informed of all major grant applications by Council or auspiced by Council before being commenced, with a final report before lodgement.

Carried Unanimously

10.2 ASSEMBLY OF COUNCILLORS

RECOMMENDATION:

That the Assembly of Councillors Record for the Councillor Forum held Thursday 3 March 2016 be received and noted.

Moved: Cr Ron Hawkins

Seconded: Cr Bruce Meyer

That the Assembly of Councillors Record for the Councillor Forum held Thursday 3 March 2016 be received and noted.

Carried Unanimously



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016
WEST WIMMERA SHIRE COUNCIL

11.0 DEPUTATIONS AND PETITIONS

Nil

Confirmed



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

12.0 CHIEF EXECUTIVE OFFICER AND GOVERNANCE

12.1 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) – NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2016 – CALL FOR MOTIONS

FILE NUMBER: AD0058

**REPORT AUTHOR: ELIZABETH MATUSCHKA, EXECUTIVE SUPPORT
OFFICER TO CHIEF EXECUTIVE OFFICER**

FOR INFORMATION

Introduction

This report advises Councillors of the opportunity to submit motions to the 2016 National General Assembly (NGA) of Local Government.

Declaration of Interests

No officer declared an interest under the Local Government Act 1989 in the preparation of this report.

Background

The 2016 National General Assembly of Local Government, which will be held in Canberra on 19-22 June 2016, is an opportunity for local government to identify and discuss issues which it believes should be addressed by the Federal Government.

The theme of this year's NGA is "Partners in an Innovative and Prosperous Australia". This theme reflects the renewed focus across all levels of government on the roles and responsibilities of the public sector and the challenge of meeting our communities' needs.

Every Local Council has the opportunity to raise relevant issues for debate at the Assembly, and the Australian Local Government Association (ALGA) invites Councils to participate in the 2016 NGA by submitting motions for consideration.

To be eligible for inclusion in the NGA Business Papers, motions must follow the principles set out by the ALGA Board, which are:

1. Be relevant to the work of local government nationally;



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

2. Be consistent with the theme of the NGA (“Partners in an Innovative and Prosperous Australia”);
3. Complement or build on the policy objectives of the Municipal Association of Victoria;
4. Propose a clear action and outcome; and
5. Not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members, to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, the local government sector.

To assist Councils in preparing motions, a Discussion Paper has been prepared and is attached.

Motions should be submitted electronically via the online form on the website www.alga.asn.au and should be received by ALGA no later than Friday 22 April 2016.

Risk Management Implications

Nil.

Legislative Implications

Nil.

Environmental Implications

Nil.

Financial and Budgetary Implications

Nil.

Policy and Council Plan Implications

Nil.

Communication Implications

Nil.



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

Conclusion

The 2016 National General Assembly of Local Government is a valuable opportunity for Council to raise local government issues of national importance.

OFFICER RECOMMENDATION:

That the report be received and noted.

Moved: Cr Richard Wait

Seconded: Cr Ron Hawkins

- 1. That the report be received and noted.**
- 2. That Council submit a motion to the ALGA National General Assembly of Local Government 2016, requesting that the Federal Government critically evaluate its usage and methodology of the Australian Bureau of Statistics dataset of Remoteness Areas Index, and that these findings be given consideration to address rural disadvantage and support the Federal Government's broader aims of supporting innovation and economic development.**
- 3. That the full wording of the motion be provided by Councillor Annette Jones.**

Carried Unanimously

Attachments:

No.	Name	RecFind Ref
12.1.1	Letter from ALGA, Guidelines, Call for Motions Discussion Paper, 18 Feb 2016	16/000883



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

12.2 PROPOSED MODIFICATIONS TO COUNCILLOR FORUM AGENDAS

FILE NUMBER: AD0183

REPORT AUTHOR: DAVID LEAHY – CHIEF EXECUTIVE OFFICER

FOR DECISION

Introduction

Following the Forum of 4 February 2016 and the observations made by the writer, a number of proposed modifications have been discussed with Councillors to enable the agenda and meeting to be “streamlined”.

The following report and attachments provides an explanation of the proposal.

Declaration of Interests

No officer declared an interest under the Local Government Act 1989 in the preparation of this report.

Background

Due to the fact there is only the one Councillor Forum per month, it is important that agenda items are prioritised in a way that enables items that are to be the subject of a report to an ordinary meeting of Council to take precedence.

The agenda for the February 4 Forum contained a mix of items that were information and for future Council decision. It also included a number of presentations that required people to come and go from the meeting.

By remodelling the agenda, it is proposed that the items subject to a report to Council at an ordinary meeting (for decision) are placed at the front of the agenda. These items will have been discussed by the Senior Management Group prior to being included into the agenda.

An example of the type of report from the February agenda include the quarterly financial report, planning items that have objections attached to them, the Local Law review, the Lawloit Fire Brigade and the Edenhope Hall Redevelopment, and are all reports that are either subject to a previous resolution or to a future ordinary meeting for decision. All of the aforementioned items require lengthy discussion and also require other parties to come to the meeting to present.



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

It is proposed that items such as these will be placed within the first section of the agenda and provided with a minimum of 20 minutes and up to 60 minutes for presentation and discussion. The responsibility for ensuring that items can be presented in the allotted timeframe will rest with the responsible officer and also be controlled by the chair. The presentation time will allocated by a 50/50 split for presentations and questions / discussion. (e.g. a 20 min timeslot will have a 10 min presentation and 10 min discussion)

The February agenda also contained a number of items that Councillors could be informed on via other means. The items contained information that had been previously acted on or were subject to a previously resolved position and time taken by these items totalled approximately 90 minutes.

These items are an example of agenda topics that could be removed from the agenda to enable more in-depth discussion on key items and reduce the meeting load on Councillors and Senior Staff. By listing the items and proposing changes to the format, it is in no way meant as a criticism of the current format and style, but more to ensure that the meetings are making the most of everyone's valuable time.

It is proposed that the agenda will be comprised of the following sections;

1. Items to be referred to future Council meetings i.e. planning reports containing objections, financial reports, policy reviews or items that require a decision to allocate funds.
2. Items containing presentations by external parties
3. Information items

All items that are to be included into an agenda will be discussed at Senior Management Group meetings (which will be every week and monthly will include the third tier managers) to enable all senior staff present at the Forum to have an understanding of the topic / issue.

Regular (fortnightly) updates on various topics will be provided by the CEO to enable information to get to Councillors more regularly than waiting for a Forum. Also in the interests of streamlining, officers will be provided with the right to take a question on notice and provide the requested information at a later date, via an email (to all Councillors) or provide a subsequent report to a future Forum. This will ensure that the discussion / debate stays within the time frame of the presentation.

The proposed restructuring of the Forum agenda is provided to Councillors as a suggestion on how to make the meeting as efficient as possible and make the best use of everyone's time (both Councillors and Staff). Ultimately it is a decision for Councillors to make on the format for the discussions at a Forum and the staff will attempt to accommodate whatever choice is made.



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

Attached to this report is a draft agenda template and any suggestions for improvements are welcome.

Risk Management Implications

Not commented on

Legislative Implications

The only legislative requirement of Forums or Assemblies is that items discussed are recorded along with the attendance record.

Environmental Implications

Not commented on

Financial and Budgetary Implications

Not commented on

Policy and Council Plan Implications

Not commented on

Communication Implications

As above re: legislative implications

Conclusion

As stated previously, this report is based on the observation of one Councillor Forum and is not targeting any particular failings within the process. It is directed more towards ensuring that the information within the agenda is presented in a clear and concise manner, and that the presentations are the most relevant topics for discussion.

The Councillor Forums are extremely valuable meetings as they are the only opportunity for open dialogue between Officers and Councillors on key strategic issues. It is also an opportunity for Councillors to be prepared as well as possible for topics they will be required to decide on at Council meetings.

Using the Forums in the most efficient manner has the potential to assist in streamlining the workload of Councillors on Council meeting day, by providing a thorough explanation of items for decision. It also provides ample opportunity for further



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

discussion to occur with the CEO or General Managers between the Forum and the Ordinary Meeting of Council.

The proposed modifications are presented for discussion and can be implemented over a staged approach to ensure that it can be standard practice by the time the new Council is in place.

OFFICER RECOMMENDATION:

That Council adopt the proposed amended format for Councillor Forum Agendas.

Moved: Cr Ron Hawkins

Seconded: Cr Richard Wait

That Council adopt the proposed amended format for Councillor Forum Agendas.

Carried Unanimously

Attachments:

No.	Name	RecFind Ref
12.2.1	Proposed amended Councillors Forum Agenda	16/000948



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

12.3 COMMUNITY STRENGTHENING GRANTS 2015-16 – ROUND 2

FILE NUMBER: PR0105

REPORT AUTHOR: HEIDI GAJIC

TOURISM AND COMMUNICATIONS OFFICER

FOR DECISION

Introduction

Round two of the 2015-2016 West Wimmera Shire Council Community Strengthening Grants closed on Friday 26 February 2016. In total, eight applications were received of which one was deemed ineligible (in accordance with Council's Community Strengthening Grant Policy and Guidelines).

Declaration of Interests

No officer declared an interest under the Local Government Act 1989 in the preparation of this report.

Background

The Community Strengthening Grants program is designed to promote and increase participation of local residents in community initiatives, to build and strengthen local networks and partnerships and to support community leadership, learning and skill development. Council will provide financial assistance to community groups and organisations to support the provision of programs, activities and services which respond to identified community needs, contribute to the building of a stronger community, develop innovative approaches and local social issues and are in accordance with Council's strategic objectives.

Risk Management Implications

Community Strengthening Grants present minimal risk to Council. The policy requires a successful applicant to manage the grant funding themselves. Each application has been assessed against the policy guidelines, ensuring a transparent and professional process has been followed.

Legislative Implications

Nil



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

Environmental Implications

Nil

Financial and Budgetary Implications

A total of \$43,000 was allocated in the 2015-2016 budget, for two rounds of Community Strengthening Grants. This funding has been divided between the three categories as follows: Community Events \$3,000.00; Community Projects \$10,000.00; and Facilities Upgrades and Equipment \$30,000.00.

Following allocations for round one of the Community Strengthening Grants, the remaining funds are available:

- Community Events \$1,135.00
- Community Projects \$1,700.00
- Facilities Upgrades and Equipment \$22,000.00

A budget variation will be completed for any remaining funds.

Policy and Council Plan Implications

Community Strengthening Grants are undertaken in accordance with Council's Community Strengthening Grants Policy and Guidelines.

Community Strengthening Grants align with Council's mission statement which reads: "West Wimmera Shire Council will work in partnership with the community, business and government to develop and enhance a productive, healthy and safe community by providing leadership, services, advocacy and good governance."

Communication Implications

Widespread media through several mediums was undertaken to communicate opportunities leading up to and during round two.

Community Information Sessions were scheduled in Kaniva, Gorokey, Edenhope, Apsley and Harrow, to give community groups direct information on the grants. These also provided the community a platform to workshop ideas and receive feedback, prior to submitting an application.

All applicants will be notified of the funding round outcomes following the Council meeting. Unsuccessful applicants will be able to request feedback should they wish. Successful applicants will be provided with constructive feedback as appropriate.



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

Further media will be rolled out following the confirmation of successful applications, as well as media associated with individual applications.

Conclusion

Round two of Council's Community Strengthening Grants program 2015-16 was well-subscribed with strong projects.

OFFICER RECOMMENDATION:

That Council allocate the following funding to applications under Round 2 of the 2015-2016 West Wimmera Shire Council Community Strengthening Grants:

- **Kaniva Golf Club, \$450.00**
- **Edenhope Lions Club, \$3,000.00**
- **Kaniva Scout Group, \$4,020.00**
- **Kaniva Leeor United Netball Club, \$5,344.50**
- **Kaniva Men's Shed, \$520.00**
- **Edenhope Men's Shed, \$1,000.00**
- **Lawloit Fire Brigade, \$5,000.00**

Moved: Cr Bruce Meyer

Seconded: Cr Ron Hawkins

That Council allocate the following funding to applications under Round 2 of the 2015-2016 West Wimmera Shire Council Community Strengthening Grants:

- **Kaniva Golf Club, \$450.00**
- **Edenhope Lions Club, \$3,000.00**
- **Kaniva Scout Group, \$4,020.00**
- **Kaniva Leeor United Netball Club, \$5,344.50**
- **Kaniva Men's Shed, \$520.00**
- **Edenhope Men's Shed, \$1,000.00**
- **Lawloit Fire Brigade, \$5,000.00**

Carried Unanimously

Attachments:

No.	Name	RecFind Ref
12.3.1	West Wimmera Shire Community Strengthening Grants Applications 2015-16 - Round 2 SUMMARY	16/001074



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

12.4 FRIENDS OF LAKE WALLACE FUNDING REQUEST

FILE NUMBER: PS0038

REPORT AUTHOR: DAVID LEAHY – CHIEF EXECUTIVE OFFICER

FOR DECISION

Introduction

The following report details a request for funding from the Friends of Lake Wallace and a summary of a subsequent meeting that followed the request.

The meeting was between the CEO and a delegation of the Friends of Lake Wallace.

Declaration of Interests

No officer declared an interest under the Local Government Act 1989 in the preparation of this report.

Background

The Friends of Lake Wallace are a group well known to Councillors who are advocating for a volume of water to be installed into the now dry Lake Wallace.

Lake Wallace is viewed by the group as an environmental and major amenity asset to the township of Edenhope and surrounding district. It is suggested by the group that it has the potential to act as a tourism attraction to the region and generally improve confidence in the town.

The volume of water being sought by the group is unknown at this stage and the effect that water returning to the lake is also unknown. In order to establish what the positive benefits may be of water returning may be, it is necessary to independently investigate what is possible, how it can be achieved and what the net result of the water returning may be.

To achieve this, the group is requesting some funding assistance to undertake a study into the possibilities and ultimately develop a business case to either support their argument or provide a clear reason why it is not possible. At this stage, both supporters for the proposal and detractors are working from a position that has not been tested.

On 12 February 2016, a flyer was received by email from the Friends of Lake Wallace requesting that it be tabled at the February meeting of Council asking for assistance in



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

funding a study with an approximate value of \$60,000. A response to the request was provided by the CEO that afternoon suggesting that the request needed to be discussed at length as part of Councillor Forum, prior to any debate at an Ordinary Meeting of Council.

Councillors subsequently discussed the matter at the 3 March 2016 Councillor Forum in Edenhope and a number of funding options were considered.

Further to the email request and copy of the flyer, a meeting between the CEO and a delegation of members of the Friends of Lake Wallace was held on Wednesday 17 February 2016 at which the flyer was discussed. It was also explained at the meeting that it is currently difficult to get funding from the state for studies.

Also discussed at the meeting was the need to have a person act as the connection between the group and the Shire. An offer was made by the CEO to be that connection which was well received by the group.

It is important that the Shire has a degree of involvement in the development of a scope for the project (study document) to ensure that it is coordinated with any other negotiations that may be underway with the regions water authority. In addition to this there is currently a live expression of interest lodged by DELWP on behalf of Grampians Wimmera Mallee Water to investigate the possibility of constructing a pipeline from Rocklands reservoir to Edenhope and Harrow that would primarily used for agricultural purposes. This process has since moved to a point where GWM Water have lodged an application to undertake the study.

The flyer that was received is asking for up to \$60,000 from State Government, Local Government and the Private Sector to fund a business study into filling the lake. There is no suggestion as to what level of funds is being sought from Local Government.

Risk Management Implications

There is currently no brief for the study or scope for the project to assess any funding allocation against.

Legislative Implications

There is no legislative requirement for the Shire to fund the project.

Environmental Implications

The flyer provided by Friends of Lake Wallace indicates that there is a positive environmental impact to be achieved by water returning to Lake Wallace. The only way that this can be verified is via an independent study being undertaken.



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

Financial and Budgetary Implications

To be determined by Council decision

Policy and Council Plan Implications

Not commented on

Communication Implications

Not commented on

Conclusion

The topic of water returning to Lake Wallace is one where there is very little middle ground. People are either strongly in favour of it or strongly opposed to the Shire spending any money on it at all.

It is also a topic where facts and figures are open to interpretation depending on which side of the argument you may be coming from. In order to get a position that is established on fact, an independent, thorough body of work which includes all of the stakeholders is required to remove any ambiguity from the discussion.

Any contribution made by any level of government would need to be made on the back of a sound project scope and detailed consultants brief that can guarantee independence and be tested for accuracy.

OFFICER RECOMMENDATION:

That Council provides up to 25% of the required funds to undertake a business case study.

Moved: Cr Richard Wait

Seconded: Cr Ron Hawkins

That West Wimmera Shire Council provide 25% of the funding for a business case on the value of Lake Wallace up to a maximum of \$15,000, on the condition that a project scope be provided for the study, and the study be managed by an independent body agreed to by West Wimmera Shire Council.

Carried

For: Cr R Wait, Cr Jones, Cr Hawkins, Cr Meyer

Abstention: Cr W Wait



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

Amendment to the motion:

Moved: Cr Warren Wait

That West Wimmera Shire Council provide \$15,000 to the Friends of Lake Wallace, to be used towards preparing a business case regarding Lake Wallace.

Motion lapsed.

Attachments:

No.	Name	RecFind Ref
12.4.1	Water Grid	16/000948
12.4.2	Lake Wallace Handout for Ministers, 12 Jan 2016	16/000948
12.4.3	Vic Gov Media Release – Victoria Prepared for Dry Conditions, 21 Dec 2015	16/000948
12.4.4	Letter from Friends of Lake Wallace, 22 Feb 2016	16/000984



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

12.5 MUNICIPAL ASSOCIATION OF VICTORIA (MAV) STATE COUNCIL, FRIDAY 13 MAY 2016 – CALL FOR MOTIONS

FILE NUMBER: AD0058

**REPORT AUTHOR: ELIZABETH MATUSCHKA, EXECUTIVE SUPPORT
OFFICER TO CHIEF EXECUTIVE OFFICER**

FOR INFORMATION

Introduction

The Municipal Association of Victoria (MAV) will hold its next State Council Meeting on Friday 13 May 2016 in Melbourne. Members of the MAV are invited to submit motions in writing for consideration at State Council.

Declaration of Interests

No officer declared an interest under the Local Government Act 1989 in the preparation of this report.

Background

Council has received an invitation from the MAV to submit motions to the next MAV State Council Meeting, to be held in Melbourne on Friday 13 May 2016.

Arrangements for the submission of motions have been amended, following a resolution at the October 2015 MAV State Council.

Motions are to be submitted in writing using the template provided by the MAV and must:

- Be of state-wide significance to local government.
- Relate to either new policy directions or variations to existing policy directions of MAV, because the decisions of State Council constitute policy directions of MAV.
- Be submitted to the CEO of the MAV by Friday 15 April 2016.



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

Risk Management Implications

Nil.

Legislative Implications

Nil.

Environmental Implications

Nil.

Financial and Budgetary Implications

Nil.

Policy and Council Plan Implications

Nil.

Communication Implications

Nil.

Conclusion

The MAV State Council Meeting is a valuable opportunity for Council to raise local government issues of state-wide significance.

OFFICER RECOMMENDATION:

That the report be received and noted.

Moved: Cr Bruce Meyer

Seconded: Cr Warren Wait

That West Wimmera Shire Council submit a motion to the MAV State Council in May 2016, requesting that the State Government reinstate the Local Government Infrastructure Program (LGIP) Program.

Carried Unanimously



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016
WEST WIMMERA SHIRE COUNCIL

Attachments:

No.	Name	RecFind Ref
12.5.1	Email from MAV enclosing State Council Motion template, 7 March 2016	16/001106

Confirmed



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

13.0 INFRASTRUCTURE DEVELOPMENT AND WORKS

13.1 CAPITAL WORKS UPDATE

FILE NUMBER: AD0176

REPORT AUTHOR: SENA VI ABEYKOON, ASSETS MANAGER

FOR INFORMATION

Introduction

West Wimmera Shire Council's (Council) Capital Works program is a significant component of Council's budget and operations.

This report provides the quarterly tabling of the Capital Works program update.

Declaration of Interests

No officer declared an interest under the Local Government Act 1989 in the preparation of this report.

Background

The 2015/2016 Capital Works Program (the program) was adopted by Council in May 2015 through the budget process.

As usual, the program is subject to variations throughout the delivery year due to multiple factors including works savings and overruns, weather and unexpected asset failures.

The updated program was circulated to Council in December 2015 and further tabled for discussion at the March 2016 Councillor Assembly.

Some projects for the 2015/2016 financial year include:

- Finalising the Henley Park upgrade
- Swimming pool amenity upgrades
- Powers Creek Road construction
- Cove Estate Road reconstruction
- Dorodong Road major culvert renewal and upgrade



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

Some items of variation to note include:

- Transfer of some budgeted works reallocated to the Kaniva Town Hall structural investigation

Risk Management Implications

The program is constantly monitored by assets and works staff to achieve delivery.

Legislative Implications

Primary legislative requirements stem from the

- *Local Government Act 1989*,
- *The Road Management Act 2004*.

Other related legislative requirements triggered with the program delivery include:

- *Planning and Environment Act 1987*,
- *Building Act 1993* and regulations.

Environmental Implications

Not commented on.

Financial and Budgetary Implications

As per the tabled program.

Policy and Council Plan Implications

The program delivers obligations under the Council's Road Management Plan 2013.

Communication Implications

Not commented on.

Conclusion

The Capital Works Program, as updated, is tracking well and adjustments in the roads are within normal seasonal and operational responses. The adjustments in the buildings are necessary to respond to urgent issues arising and will be further discussed by Council in the pending Built Assets Strategy development.



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016
WEST WIMMERA SHIRE COUNCIL

OFFICER RECOMMENDATION:

That the report is received and noted.

Moved: Cr Warren Wait

Seconded: Cr Richard Wait

That the report is received and noted.

Carried Unanimously

Attachments:

No.	Name	RecFind Ref
13.1.1	Capital Works Program Progress - March 2016	16/001108



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

14.0 CORPORATE AND COMMUNITY SERVICES

14.1 ELECTION PERIOD POLICY – COUNCIL CONSIDERATION

FILE NUMBER: AD0121

REPORT AUTHOR: ANGELA VEITCH, CORPORATE SUPPORT OFFICER

FOR DECISION

Introduction

This report presents a draft Election Period Policy for Council consideration and adoption.

Declaration of Interests

No officer declared an interest under the Local Government Act 1989 in the preparation of this report.

Background

It is a requirement under Section 93B of the Local Government Act 1989 (the Act) that all councils maintain an Election Period Policy. The policy must be adopted by 31 March 2016. An election period policy provides a framework for Councillors and staff and outlines expected behaviours for the conduct of Council business during the lead-up to the general election for 2016. The election period for 2016 is the 32 days leading up to the conduct of the general election.

Risk Management Implications

Should an election period policy not be adopted by 31 March 2016, Council would be in breach of the Act.

Legislative Implications

Section 93A and 93B of the Local Government Act 1989

Environmental Implications

Nil



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

Financial and Budgetary Implications

Not commented on

Policy and Council Plan Implications

This policy will replace any caretaker arrangements previously incorporated in the Councillor Code of Conduct.

Communication Implications

The adopted policy will be communicated to Councillors and staff in accordance with Council's policy administrative processes. It will also be made public on Council's website and available in hardcopy for public inspection. Copies will be made available to each Councillor on Docs on Tap.

Conclusion

Council must maintain an Election Period Policy in accordance with the Local Government Act 1989.

OFFICER RECOMMENDATION:

That Council adopts the Election Period Policy, as appended.

Moved: Cr Warren Wait

Seconded: Cr Bruce Meyer

That Council adopts the Election Period Policy, as appended.

Carried Unanimously

Attachments:

No.	Name	RecFind Ref
14.1.1	Draft Election Period Policy	16/001152



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

14.2 GOVERNANCE ARRANGEMENTS FOR THE LOST IN THE BUSH COMMEMORATION COMMITTEE

FILE NUMBER: PR0111

**REPORT AUTHOR: VENKAT PETETI, GENERAL MANAGER,
CORPORATE AND COMMUNITY SERVICES**

FOR DECISION

Introduction

This report presents draft terms of reference for the Lost in the Bush commemorative event committee (the committee) and seeks Council's endorsement.

Declaration of Interests

No officer declared an interest under the Local Government Act 1989 in the preparation of this report.

Background

Council has actively participated in the commemoration of Duff Children Lost in the Bush event in 2014 and 2015 years. The year 2014 was a commemoration of 150th anniversary of Duff Children lost in the bush. Followed by the success of the event in 2014, Council supported the event in 2015.

These events are planned and supported by a group consisting of members from Horsham Rural City, Beringi Gadjin Land Council, various historical societies, other community members and community organisations.

It is important that the group assisting Council in undertaking the event has recognition from the Council and terms of reference to undertake their duties effectively. Also, Council should consider allocating an annual budget for this event.

Discussion

Attached terms of reference required the community group assisting Council to be an advisory committee of Council.



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

Key features of the terms of reference include

- Membership of the committee consists of members of Horsham Rural City Council, Beringi Gadjin Land Council, various historical societies, Duffholme and representatives from the community.
- The committee will be provided with an indication of annual budget allocation for the event from the Council, and Council seeks the advice of the Committee on the activities for the event that Council could consider before 30th May each year.
- Council will discuss the recommendations of the committee and take a final decision on the events in the ordinary Council meeting.
- Administration of the event will be handled by Council officers, and the committee will be updated from time to time on the progress of the event activities.
- Meetings are chaired by the Mayor of West Wimmera Shire Council or any other Council representative as directed by West Wimmera Shire Council.

Risk Management Implications

Council sets good governance practices and by recognising the committee as advisory committee and providing terms of reference for the committee.

Legislative Implications

An advisory committee is defined under section 3 (1) of the Local Government Act 1989

Environmental Implications

Nil

Financial and Budgetary Implications

Council should consider an allocation of \$6,000 for the event. If there are any capital works projects Council would like to consider on the Jane Duff site, Council should consider separate allocation in the budget.

A \$6,000 budget is exclusive of the wages of the community support officer who manages the event.

Policy and Council Plan Implications

Nil



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

Communication Implications

Officers will contact all stakeholders to advise the terms of reference once they are adopted by the Council and initiate the committee meetings.

Conclusion

An advisory committee will ensure continued participation from interested community groups to run the Lost in the Bush commemorative event. The terms of reference will provide scope and direction to the effective functioning of the advisory committee.

OFFICER RECOMMENDATION:

That Council adopts the draft Terms of Reference for the Lost in the Bush commemoration event committee and allocates \$6,000 towards a commemoration event for 2016.

Moved: Cr Ron Hawkins

Seconded: Cr Richard Wait

That Council adopts the draft Terms of Reference for the Lost in the Bush commemoration event committee, and submits \$6,000 to the budget process for a Lost in the Bush commemoration event for 2016.

Carried

For: Cr Hawkins, Cr Meyer, Cr R Wait

Against: Cr W Wait, Cr Jones

Attachments:

No.	Name	RecFind Ref
14.2.1	Draft Terms of Reference for the Lost in the Bush commemoration event	16/001152



ORDINARY COUNCIL MEETING MINUTES – 24 MARCH 2016 WEST WIMMERA SHIRE COUNCIL

15.0 LATE ITEMS OF BUSINESS

Pursuant to Local Law No.7 (2012), Meeting Procedure and Common Seal Local Law 2012, West Wimmera Shire Council:

25. *Urgent Business*

Business must not be admitted as urgent business unless it:

- i. Relates to or arises out of a matter which has arisen since distribution of the agenda; and*
- ii. Cannot safely or conveniently be deferred until the next Ordinary Meeting.*

Nil

16.0 SEALING SCHEDULE

Nil

17.0 CONFIDENTIAL (PURSUANT TO SECTION 89 LGA 89)

Nil

MEETING CONCLUDED: 8:48PM

**NEXT MEETING: 21 APRIL 2016
DORODONG PUBLIC HALL**