



WEST WIMMERA SHIRE COUNCIL

4.8.2016

Lyndon Polderman
Dergholm Recreation Reserve
18 Dergholm- Chetwynd Road
Dergholm Victoria 3312

Dear Lyndon

Re: Dergholm Neighbourhood Safer Place – Place of Last Report

West Wimmera Shire Council (WWSC) was approached last year by the community of Dergholm to commission a Neighbourhood Safer Place – Place of Last Resort (NSP PLR) in Dergholm.

The Dergholm Hall was initially approved by the CFA with conditions including mowing around the Hall and 24/7 accessibility during the fire danger period.

Due to several reasons the Dergholm Hall failed to be designated and the Apsley CFA Group Officer was asked to investigate an alternative site and the Dergholm Recreation Reserve was suggested.

WWSC and CFA undertook an assessment of the Dergholm Recreation Reserve with the evaluation that a NSP PLR was possible on site with conditions, for example:

- Slash/mowed grass to less than 100mm to a distance of 70meters including under trees from the site during the fire danger period and
- Any fallen timber removed from the Recreation Reserve grounds prior to the start of each fire danger period.

WWSC is now asking if the Dergholm Recreation Reserve Committee of Management would be prepared to undertake the above work and give their approval to allow this site to be designated as a NSP PLR?

Could you please submit your approval or refusal to allow this site to be designated a NSP PLR in writing?

Please find attached the CFA assessment and report for further information.

Yours Sincerely

Adrian Schmidt
Municipal Fire Prevention Officer
West Wimmera Shire Council

10th August 2016

16 AUG 2016

Mr Adrian Schmidt
Municipal Fire Prevention Officer
Box 201
EDENHOPE VIC 3318

Dear Adrian,

Re: Designation of premises as a 'Neighbourhood Safer Place'
Premises: DERGHOLM RECREATION RESERVE, Casterton-Apsley Road, Dergholm.

I confirm that West Wimmera Shire Council has requested the consent of Dergholm Recreation Reserve, Committee of Management to use the Premises as indicated on the attached plan as a Neighbourhood Safer Place (NSP) for the bushfire season commencing 2016 / 2017 and continue as a NSP until further notice pursuant to section 50G of the *Country Fire Authority Act 1958*.

The Committee of Management consents to the use of the Premises for this purpose and notes that the use of the Premises as a NSP will be governed by all relevant legislation.

Maintenance

The Committee of Management intends to undertake the following maintenance works at the Premises:

- Mow and maintain grass including under trees to less than 100mm to a minimum distance of 70 meters from the designated NSP location during the fire season.
- Remove any fallen timber within the reserve pre and during the fire season as needed for the purpose of minimising the fire hazard.

Acknowledgement

If the above terms are acceptable, please sign the attached copy letter and return it to the Committee of Management as soon as possible.

If you wish to discuss the matter further, please contact me.

Yours sincerely,

Lyndon Polderman
Chairperson, Dergholm Recreation Reserve, Committee of Management
18 Dergholm –Chetwynd Rd Dergholm 3312

Encl. Plans from assessment

Date: 16-08-2016
Doc No: 16/002961.
File No: PS0102.
E Doc:
Action: LOCAL LAWS OFFICER
Day Box No: 14.

From: [Adrian Schmidt](#)
To: [Records](#)
Subject: FW: Dergholm Safe Refuge
Date: Tuesday, 30 August 2016 10:39:39 AM
Attachments: [image003.png](#)

Please place in 16/002961
thanks

Adrian Schmidt | Ranger/Local Laws Officer

West Wimmera Shire Council

e adrianschmidt@westwimmera.vic.gov.au | p 03 5585 9900 <mailto:adrianschmidt@westwimmera.vic.gov.au> |

OFFICE: 49 Elizabeth Street, Edenhope, VIC 3318 | p 03 5585 9900 | f 03 5585 9950 | westwimmera.vic.gov.au



From: Simon & Georgina Robinson [<mailto:simon.beanz@bigpond.com>]
Sent: Sunday, 21 August 2016 8:23 PM
To: Adrian Schmidt <AdrianSchmidt@westwimmera.vic.gov.au>
Cc: David Currie <lyndoch@bordnet.net.au>
Subject: Dergholm Safe Refuge

Dear Adrian,

On behalf of the Dergholm Hall Committee and the CFA, we would like to withdraw the application to have the Dergholm Hall registered as a "place of last resort" or a safe area.

The Dergholm Recreation Reserve is a more suitable area and an application has been made.

Regards,
Simon Robinson
Apsley Group Officer
CFA



Neighbourhood Safer Places – Places of Last Resort

Preliminary Site Assessment Form



Signature Page

Location Details:

(Obtain location details from the CRM)

CRM ID Number	1000059933	
Municipality	West Wimmera	
Main Location	Dergholm Recreation Reserve	
Sub Location	South West Corner of Oval	
Address	Casterton Naracoorte Rd	
Township	Dergholm	Postcode 3312
GPS Coordinates (optional)	Latitude 37°22'22.10"S	Longitude 141°12'55.21"E
Location Type	Building	Open Space X
Best Access to Site	From Casterton Naracoorte Rd	
Brief Description of Use	Recreational Purposes	

Preliminary Site Assessment Officer Details:

Name	Tony Brady
Contact Number	0400 573 943
Date	15/07/2016
Signature	

Assessment Result:

<input checked="" type="checkbox"/>	COMPLIANT	<input type="checkbox"/>	NON-COMPLIANT
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<input checked="" type="checkbox"/>	PREScriptions OF MANAGEMENT TO BE SECURED FOR COMPLIANCY (Option for Grassland areas only)
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Endorsement Details:

	Manager Community Safety	Operations Manager
Name	Chris Carey	Dale Russell
Date	19/07/16	19th JULY 2016
Signature		



Neighbourhood Safer Places – Places of Last Resort

Preliminary Site Assessment Form



Site Assessment Details

CRM ID Number

Main Location

Sub Location

Address

Location Type Building ☐

Open Space ☒

Assessed By

Date

CIG/LRP

Yes ☐

No ☐

*VFRR Rating of locality

*Extreme/ Very High/ High /Medium /Low/Not Assessed

Vegetation Types								
Assessment	1	2	3	4	5	6	7	8
AS3959	Forest	Woodland	Scrub	Shrub land	Rainforest	Mallee / Mulga	Grassland	No Classified Vegetation (i.e. cultivated garden; water)
Bushfire Attack Assessor Tool	Wet Sclerophyll Forest	Woodland	Tall Heath	Shrub land (Chenopod)	Rainforest (closed forest)	Mallee / Mulga Scrub	Grassland (pasture)	N/A

Assessment Table					
Assessment Factors		North Aspect	East Aspect	South Aspect	West Aspect
Vegetation Type		Forest	Grassland	Grassland	Grasslan9
Vegetation Height (m)		25m	.2	.2	.2
Tonnes per Hectare [as entered into the BAA]		20	2.5	2.5	2.5
Separation Distance (m) (To predominant Vegetation type)	Actual	143	112	52	46
	Prescribed (Grassland ONLY - if applicable)		70	70	70
Site Slope (°)		0	0	0	0
Effective Slope (°)		0	0	0	0



Neighbourhood Safer Places – Places of Last Resort

Preliminary Site Assessment Form



Site Assessment Details continued.

Assessment Table				
Assessment Factors	North Aspect	East Aspect	South Aspect	West Aspect
Deemed to Satisfy Slope – (Yes/No) (Effective Slope less than 20 degrees)	Yes	Yes	Yes	Yes
Deemed to Satisfy - Distance (Yes/No) (Setback distance equal to or greater than 140m for a building or 310m for an open space)	No	No	No	No
Actual - Calculated Heat Flux (kW/m²) (If Deemed to satisfy distance or slope is 'No' - Calculate the potential Radiant Heat Flux using the Bushfire Attack Assessor)	1.34	.71	2.62	3.14
Prescribed – Calculated Heat Flux (kW/m²) (Grasslands areas ONLY if treatments and prescriptions are applicable – Calculate the potential Radiant Heat Flux using the Bushfire Attack Assessor)		1.42	1.42	1.42
Overall NSP Criteria Achieved (Yes/No)	Yes	Yes	Yes	Yes
Treatments & Prescriptions (For Grassland areas ONLY if applicable)	All grassland must be maintained to less than 100mm within a 70 metre radius of the NSP on all sides including under trees.			
RESULT (Tick)	X	Compliant Meeting the CFA assessment criteria on the day of assessment.		
	X	Prescriptions of Management to be Secured for Compliancy Meeting the assessment criteria provided that prescriptions of management of the grassland over the fire danger period are secured by agreed terms entered into by the landholder.		
		Non-Compliant Not meeting the CFA assessment criteria on the day of assessment.		

Dergholm Open Space NSP - Recreation Reserve





BUSHFIRE ATTACK ASSESSMENT REPORT

For Site Located at: Dergholm Rec Res All Aspects with Prescription

1. User's Input

Vegetation: Grassland(pasture)
Slope (degree): 0
Distance(m): 70
Flame Angle (degree): 88
Elevation of Radiation Receiver (m): 2
Site Slope (degree): 0

2. Program's Settings

Flame Width (m): 100
Flame Temperature (K): 1200
Flame Emissivity: .95
Surface Available Fuel Load (t/ha): 1.5
Overall Fuel Load (t/ha): 1.5
Vegetation Height (m): .1
Fire Danger Index: 80
Wind Speed (km/h): 45
Heat of Combustion (kJ/kg): 18600
Rate of Fire Spread Calculated by: Grassland (Noble et al. 1980)
Flame Length Calculated by: Nelson Equation
Modelling Atmosphere Attenuation: Yes

3. Output

Rate of Fire Spread (km/h): 10.4
Fire Intensity (kW/m): 8060
Transmissivity: .756
Flame Length (m): 3.38
Radiant Heat Flux (kW/m²): 1.42
Category of Attack: Low
Level of Construction Required: No Requirement



BUSHFIRE ATTACK ASSESSMENT REPORT

For Site Located at: Dergholm Rec Res South Aspect

1. User's Input

Vegetation: Grassland(pasture)
Slope (degree): 0
Distance(m): 52
Flame Angle (degree): 88
Elevation of Radiation Receiver (m): 2
Site Slope (degree): 0

2. Program's Settings

Flame Width (m): 100
Flame Temperature (K): 1200
Flame Emissivity: .95
Surface Available Fuel Load (t/ha): 2
Overall Fuel Load (t/ha): 2
Vegetation Height (m): .2
Fire Danger Index: 80
Wind Speed (km/h): 45
Heat of Combustion (kJ/kg): 18600
Rate of Fire Spread Calculated by: Grassland (Noble et al. 1980)
Flame Length Calculated by: Nelson Equation
Modelling Atmosphere Attenuation: Yes

3. Output

Rate of Fire Spread (km/h): 10.4
Fire Intensity (kW/m): 10747
Transmissivity: .776
Flame Length (m): 3.91
Radiant Heat Flux (kW/m²): 2.62
Category of Attack: Low
Level of Construction Required: No Requirement



BUSHFIRE ATTACK ASSESSMENT REPORT

For Site Located at: Dergholm Rec Res West Aspect

1. User's Input

Vegetation: Grassland(pasture)
Slope (degree): 0
Distance(m): 46
Flame Angle (degree): 88
Elevation of Radiation Receiver (m): 2
Site Slope (degree): 0

2. Program's Settings

Flame Width (m): 100
Flame Temperature (K): 1200
Flame Emissivity: .95
Surface Available Fuel Load (t/ha): 2
Overall Fuel Load (t/ha): 2
Vegetation Height (m): .2
Fire Danger Index: 80
Wind Speed (km/h): 45
Heat of Combustion (kJ/kg): 18600
Rate of Fire Spread Calculated by: Grassland (Noble et al. 1980)
Flame Length Calculated by: Nelson Equation
Modelling Atmosphere Attenuation: Yes

3. Output

Rate of Fire Spread (km/h): 10.4
Fire Intensity (kW/m): 10747
Transmissivity: .784
Flame Length (m): 3.91
Radiant Heat Flux (kW/m²): 3.14
Category of Attack: Low
Level of Construction Required: No Requirement



BUSHFIRE ATTACK ASSESSMENT REPORT

For Site Located at: Dergholm Rec Res East Aspect

1. User's Input

Vegetation: Grassland(pasture)
Slope (degree): 0
Distance(m): 112
Flame Angle (degree): 88
Elevation of Radiation Receiver (m): 2
Site Slope (degree): 0

2. Program's Settings

Flame Width (m): 100
Flame Temperature (K): 1200
Flame Emissivity: .95
Surface Available Fuel Load (t/ha): 2
Overall Fuel Load (t/ha): 2
Vegetation Height (m): .2
Fire Danger Index: 80
Wind Speed (km/h): 45
Heat of Combustion (kJ/kg): 18600
Rate of Fire Spread Calculated by: Grassland (Noble et al. 1980)
Flame Length Calculated by: Nelson Equation
Modelling Atmosphere Attenuation: Yes

3. Output

Rate of Fire Spread (km/h): 10.4
Fire Intensity (kW/m): 10747
Transmissivity: .727
Flame Length (m): 3.91
Radiant Heat Flux (kW/m²): .71
Category of Attack: Low
Level of Construction Required: No Requirement



BUSHFIRE ATTACK ASSESSMENT REPORT

For Site Located at: Dergholm Rec Res North Aspest

1. User's Input

Vegetation: Wet sclerophyll forest
Slope (degree): 0
Distance(m): 143
Flame Angle (degree): 86
Elevation of Radiation Receiver (m): 2
Site Slope (degree): 0

2. Program's Settings

Flame Width (m): 100
Flame Temperature (K): 1200
Flame Emissivity: .95
Surface Available Fuel Load (t/ha): 14
Overall Fuel Load (t/ha): 25
Vegetation Height (m): 26
Fire Danger Index: 80
Wind Speed (km/h): 45
Heat of Combustion (kJ/kg): 18600
Rate of Fire Spread Calculated by: Forest Mk 5
Flame Length Calculated by: Modified McArthur Forest Mk 5
Modelling Atmosphere Attenuation: Yes

3. Output

Rate of Fire Spread (km/h): 1.34
Fire Intensity (kW/m): 17360
Transmissivity: .707
Flame Length (m): 11.74
Radiant Heat Flux (kW/m²): 1.34
Category of Attack: Low
Level of Construction Required: No Requirement



CFA Neighbourhood Safer Places Assessment Summary Report

NSP ID: 1000059933 Municipality: West Wimmera Shire
 Location: dergholm Dergholm recreation reserve
 Address: Casterton Naracorte Rd Dergholm 3312

Location Type: Open Space CFA Region: Barwon SW
 Assessment Date: 15.07.2016 Assessed By: Tony Brady
 Result: Compliant provided prescriptions are met

Assessment Factors		North Aspect	East Aspect	South Aspect	West Aspect
Vegetation Type		AS3959 Forest / BAAWetSclerophyllForest	AS3959 Grassland / BAA Grassland	AS3959 Grassland / BAA Grassland	AS3959 Grassland / BAA Grassland
Separation Distance to Vegetation (m)	Actual	143	112	52	46
	Prescribed (Grassland areas only)	70	70	70	70
Vegetation Height (m)		25	.2	.2	.2
Effective Slope (°)		0	0	0	0
Site Slope (°)		0	0	0	0
Prescribed or Deemed to Satisfy Requirements for distance achieved - (Distance equal to or greater than 140M structure 310M open space)		N	N	N	N
Deemed to Satisfy Requirements for slope achieved - (Effective Slope less than 20 degrees)		Y	Y	Y	Y
Deemed to Satisfy (DtS) Requirements Achieved		N	N	N	N
(If DtS not achieved) Calculated Heat Flux (kW/m2) (To be no greater than 2kw for open space or 10kw for a building)	Actual	1.34	.71	2.62	3.14
	Prescribed (Grassland areas only)	1.42	1.42	1.42	1.42
Treatments & Prescriptions (For Grassland areas ONLY)		All grassland must be maintained to less than 100mm within a 70 metre radius of the NSP on all sides including under trees			
Overall NSP Criteria Achieved		Y	Y	Y	Y
Result		Compliant <input type="checkbox"/> Meeting the CFA assessment criteria on the day of assessment <input checked="" type="checkbox"/> Meeting the assessment criteria provided that prescriptions of management of grassland over the fire danger period are secured by agreed terms entered into by the landholder. (This written agreement must refer to specific treatments and prescriptions as stated above, be signed by the landowner and attached to the NSP Online Business System on designation of this potential NSP site or confirming designation as part of review) Non Compliant <input type="checkbox"/> Not meeting the CFA assessment criteria on the day of assessment			

Factors to Consider in Assessing Potential NSPs

Council NSPP Criteria	Issues to consider	Council comments	Satisfied? Yes/No
Consents and rights of access <i>See section 3.2(a)</i>	<p>If the potential NSP is located on Council-owned land, can Council use the land as an NSP if required? Consider whether or not Council allows the land to be used for potentially inconsistent purposes, such as for farmers' markets, fetes, circuses etc.</p>	N/A	N/A
Access and egress <i>See section 3.2(b)</i>	<p>If the potential NSP is on private land, or public land under the control of a Crown Land Manager (other than Council), can Council enter into arrangements which allow it to use the land as a potential NSP on reasonably satisfactory terms? Also consider whether Council has the right to:</p> <ul style="list-style-type: none"> access the site and surrounding areas for maintenance; and erect appropriate signage at the NSP. 	Dergholm Recreation Reserve. Dergholm Rec committee to maintain the NSP as per CFA requirements and remove dead fallen timber.	Yes
		Council to erect NSP signs	Yes
	<p>Do access routes to the potential NSP allow for:</p> <ul style="list-style-type: none"> the anticipated potential number of people to move to and from the place; and the CFA and other emergency services to attend the place for asset and personnel protection activities? 	<p>Access to the NSP is directly of the Casterton –Apsley Road. Open grassland adjoining Casterton Apsley road. Large area to park on oval. Access available for large trucks and for emergency services</p>	Yes
	<p>Are access routes easily navigable, bearing in mind they could be affected by smoke? Consider the condition of the road surface, proximity to population centres and major roads, capacity of access routes to accommodate large numbers of vehicles, the availability of car parking at the place and any other relevant matters.</p>	<p>Access route is flat to gently undulating bitumen road approx. 6 meters wide with some large red gum trees throughout the town. Recreation reserve is to the south of the town and on the east side of the road. Ability to accommodate large groups of people and vehicles on the rec reserve.</p>	Yes

Council NSPP Criteria	Issues to consider	Council comments	Satisfied? Yes/No
Opening of the NSP See section 3.2(d)	<p>Will it be possible and practicable to make the potential NSP available for use on a 24 hour basis during the declared fire danger period? This is a particular issue where the potential NSP is a building.</p> <p>Consider the potential for damage to the NSP which could result during times that it is open and available for use, but is not being used as an NSP.</p>	N/A	N/A
	<p>What costs could be incurred by Council in making the potential NSP available on a 24 hour basis during the declared fire danger period? Are these costs reasonable, and capable of being borne by Council?</p>		N/A
	<p>Could the potential NSP be used for an unintended purpose which could impact upon its use as an NSP (such as an emergency relief centre)?</p>		No
Defendable space and fire suppression activities See section 3.2(e)	<p>Is the potential NSP surrounded by sufficient open space to enable the CFA to conduct asset protection and fire suppression operations? Is that open space reasonably free of obstacles (such as fences, buildings, steep gradients, vegetation and other land formations)?</p> <p><i>Council should seek CFA advice concerning the defendability of the potential NSP and the Buffer Zone, including in relation to fire vehicle access requirements.</i></p>	Recreation Reserve	Yes
Defendability of buildings See section 3.2(f)	<p>If the potential NSP is a building, has Council has sought expert advice from the CFA to determine whether the NSP is likely to be subject to risk from ember attack? If it is subject to such a risk, can that risk be safely managed?</p>		N/A
Signage See section 3.2(g)	<p>Can appropriate signage be erected at the entry to the potential NSP, and in its vicinity?</p> <p>If signage needs to be placed on private land, can Council obtained the consent of the relevant</p>	Council to erect signage	Yes
			N/A

Council NSPP Criteria	Issues to consider	Council comments	Satisfied? Yes/No
Maintenance and maintainability See <i>section 3.2(h)</i>	landowner to the erection of the signage? Is the potential NSP capable of being maintained to ensure continuing compliance with the CFA Fire Rating Criteria and the Council NSPP Criteria? Where relevant, consider whether adjoining land owners and occupiers will provide Council with an assurance that both the potential NSP and the Buffer Zone can be maintained to a satisfactory level.		
Alternative uses of potential NSP See <i>section 3.2(i)</i>	Can Council manage alternative uses which may be made of the potential NSP so as to ensure that those uses will not compromise the function of the place as a potential NSP?	Committee of management agreed in writing to maintain site and remove any fallen timber from the rec reserve as per CFA and Council requirements. Council to conduct a per season inspection and inspect during the fire danger period	Yes
Community Communication See <i>section 3.2(k)</i>	Will it be possible to ensure that there will be good community awareness of the location of the potential NSP, and the risks associated with using the potential NSP?	Currently no used for any other purpose that will impact on the NSP CFA media and Council web site NSP signage. Ongoing communication.	Yes



Draft Minutes

Municipal Emergency Management Planning Committee
18th of July 2016 – 10:00am – Goroke Senior Citizens Centre

Present	Cr Ron Hawkins (Chair) Alfred Mason, Gavin Kelly, David Tepper, Bernie Maddern, Melissa Douglas, Venkat Peteti, Anthony Lowe, Paul Fennell, Adrian Schmidt, Lyn McKenzie, Russell Manning, Phil Kuhne, Diana Blake, Amy Sluggett, Adrian Schmidt, Jim Richardson, Dale McIvor, Terry Ough and Michelle Ellis
Apologies	Neil Cheney, Bob Millar, Darren Welsh, Heather Drendel, Ian Day, Sean Adams, Amanda Munn, Daryl Sinclair, Greg Deutscher, Andrew Saunders and Robyn Evans

Topic and Points of Discussion	Details of Action or Motion	Responsible Officer and Time Frame	Relevant Documentation
1. Welcome	Paul Fennell WCMA Dianna Blake WEMT – EM Project Officer Anthony Lowe – Goroke SES		
2. Confirmation of Previous Minutes	<p>That the draft WWMEMPC meeting minutes of the 21st of March 2016 with the addition of noting Amy Sluggett as an apology are accepted as a true and accurate record. Moved: J Richardson Seconded: H Cupples Carried Unanimously</p> <p>That the WWMEMPC accept the endorsed minutes of the WWFMFPC meeting held 7th of March 2016. Moved: J Richardson Seconded: H Cupples Carried Unanimously</p>		

3. Business Arising From Previous Minutes			
4.1 Harrow Levy bank ownership	<p>Glenelg Hopkins Catchment Flood Strategies have been reviewed over the last 18 months and are currently assessing processes with assumption that council will be involved.</p> <p>Recent study should identify who is the owner of the Harrow Levy Bank Action: Robyn Evans: Council to contact Glenelg Hopkins.</p> <p>4.1.1 Flood study – will be the best way to educate Harrow Community – Flood posters to be placed throughout community</p> <p>Work in process with current flood investigation</p>	Robyn Evans	
4.2 EM Risk Assessments	Completed and uploaded on Crisisworks	Completed	
4.3 Single House Fire Notification	<p>Major problem is the consistency of approach and procedures. No processes around the non-insured. Needs to be black and white however, different levels of contact availability at Councils and Agencies. On hold until discussions are held with Neil Cheney who is currently on leave. Action: Phil Kuhne: Draft document to be circulated to Committee when ready</p> <p>Committee additional comments: DHHS a lot of work was undertaken in 2011-2012; an ongoing process that seems to have ceased.</p> <p>CFA is looking for the same process for each municipality Action: Ian Day: CFA fact sheet to Council</p>	<p>Phil Kuhne</p> <p>Ian Day</p>	
4. Standing Items			
Contact Directories	Distributed and completed	Michelle Ellis	
Emergency Risks	5.2.1 Hazardous Material Release Risk is confined to WWS Municipality		

	<p>Action: Risk workshopped and amendments taken back with WEMT for updating – WWS Blue Box and Crisisworks</p> <p>5.2.2 Suicide The Committee whilst identifying the importance of recognising Suicide as a risk to the Community, acknowledged that it is not a risk in an emergency management context and such be removed from the EM Risk Register.</p> <p>The Committee would like it recognised in the Public Health and Wellbeing Plan.</p> <p>That WWMEMP Committee:</p> <ol style="list-style-type: none"> 1. Note that suicide whilst identified as a hazard to the community, is not an emergency management risk per emergency management definition and as such suicide as a risk is removed from the WWS Emergency Management Risk Register and; 2. Any information collated thus far is forwarded to Councils Public and Health Wellbeing Committee for inclusion into the Plan. <p>Moved: Dave Tepper Seconded: Alfred Mason Carried Unanimously</p> <p>Action: Michelle: To forward copy of WWMEMPC Minutes and WWS EM Risk Register: Suicide to the Council Public and Health Wellbeing Committee</p>	Phil/ Dianna	
Relief and Recovery	<p>4 part recovery and relief process. Will be shaped by how the State and Federal Government fund, initial thought more mitigation not funding.</p> <p>Liaising with Dave Tepper for a one day workshop/ forum beginning October, speakers unconfirmed, to be held at the Horsham Golf Course, free of cost and invitation with be sent to Council.</p>	Phil Kuhne	
5. General Business			

5.1 Harrow Flood Planning	Approaching completion of a good draft, sub-committee plan report out for Harrow. Fair amount of input from West Wimmera Shire.		
5.2 Dergholm NSP-PLR	Dergholm Hall was approved, but due to technical issues the 'Hall' as a site is now no longer possible. The Dergholm Recreation Reserve has been inspected as as alternate and with a maintenance request to keep grass to 100mls has been approved by CFA as suitable. The WWMEMP Committee pre-approve the Dergholm Recreation Reserve for the designated Dergholm NSP PLR pending written CFA endorsement of site. Moved: A Schmidt Seconded: A Mason Carried Unanimously	Adrian Schmidt	
6. Correspondence			
6.1 VIC SES	Notification of anticipated changes to MEMP Audits dated 25 th of May 2016. That the WWMEMPC received and note the incoming correspondence as listed Moved: G Kelly Seconded: P Kuhne Carried Unanimously		
7. Reports Received			
	That the WWMEMPC receive and table the Red Cross and Edenhope District Memorial Hospital agency reports Moved: G Kelly Seconded: P Kuhne Carried Unanimously		
CFA	Change in leadership and restructure in CFA – lost a few positions, however we gained 5 new administrative roles. Operationally nothing of importance to note Rediness review – Red Paper on hold for new board to review		
Victorian SES	New staff member Greg Fryer, new Operations Trainer (skills and maintenance) EM point of view relatively quiet. Regionally: 2 'Introduction to EM courses' were well received and attended.		

DHHS	EMLO course 8/9/2016 Community resilience framework coming out soon – common language		
WCMA	Shire representative Robyn Evans will be able to keep Council in the loop.		
Red Cross	Couple of recent incidences in the shire with psychological assistance provided. Changes are coming and if applicable Council will be notified.		
DEWLP - Fire	Much quieter in season so for the first time we have not been spending the winter undertaking rehabilitating work. Burning will commence soon, finalising the fire work projects working three years in advance. Recruiting project fire fighters into Edenhope so request to pass on to contacts. Upgrading the ICC at Horsham, this will commence mid-year next. Lastly a 'thank you' to the West Wimmera Council for its agency support.		
WWSC Relief	<ol style="list-style-type: none"> 1. Single House Fire – Carpoloc 2. Vehicle travelling through Kaniva <p>Followed procedures in place and worth noting that West Wimmera Shire is pretty good at keeping an eye on our residents.</p>		
WEMT	<p>With Dianna Blake accepting the role as EM Project Officer and an Administration Officer about to be decided upon the WEMT team is full and functioning again. Secured funding for next three years – strategic action plan will be forwarded to Steering Planning Committee and then the CEO.</p> <p>Cr Hawkins welcomed Phil and Team and recognised Rhonda McNeil's significant role in West Wimmera Shire Emergency Management.</p>		
Ag Victoria (DEDJTR)	<p>Animal Health short staffed.</p> <p>During the Introduction to EM there was confusion surrounding Animal Disposal responsibility however after reviewing Sec 7 EMV would like to clarify that Council Rangers are responsible for disposal of cows, sheep, large animals – domestic and</p>		

	<p>stock (not cats and dogs)</p> <p>If Council is not happy with this they need to raise with the Planning Committee. Questions still surround reimbursement.</p> <p>Further to be discussed during the 'Stock Truck Incident/ Exercise'</p>		
VicPolice	<p>Edenhope Cluster – 2 EMLOs</p> <p>Kaniva member starting, Sargent for Kaniva has retired.</p> <p>Recent power out incident. Goroke School gave student options to go home. EM Planning has procedure in place for heat wave but nothing for freezing cold conditions and no mobile as OPTUS tower was out. Should this be workshopped?</p> <p>Action: Jim Richardson: To provide Phil with brief dot points of issues</p>	<p>Phil Kuhne</p> <p>Jim Richardson</p>	
WWSC	<p>NSP PLRs – Apsley and Edenhope good to go.</p> <p>Dergholm needs to be finalised before Councillors go into caretaker mode</p> <p>Business as usual except one interesting case of note: Council has potentially been left with single house fire debris clean up, age of building alluding to a high chance of asbestos content and single occupant was uninsured.</p>		
8. Date and Location of Next Meeting			
	<p>Thank you to the Chair of the WWMEMPC Cr Ron Hawkins</p> <p>14th of November 2016 – KANIVA COUNCIL CHAMBERS – 10:00am</p>		