



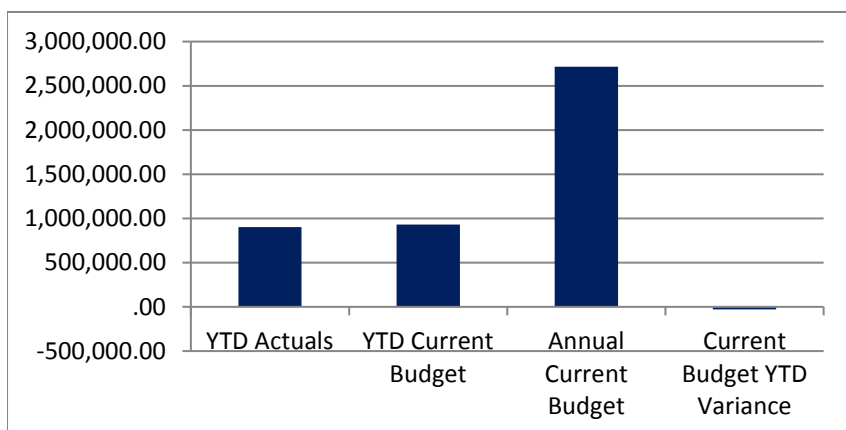
West Wimmera Shire Council

Capital Works Variation Report

JANUARY 2016

ROAD CONSTRUCTION

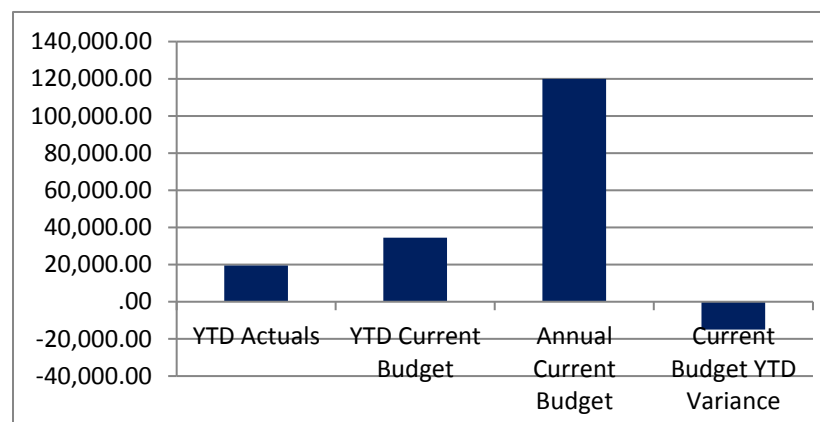
Job: Road Construction Total Program
Status: On Target
Condition: On Target



Assessment: Total program is underway and on target. Some minor variances as per following graphs

Commentary: Anticipated will complete on time and within budget

Job: W408 Scrubby Lake Rd Reconstruction: Ch2,100m - 2,800m x 3.7m Seal (Road Construction)
Status: Other
Condition: Monitor



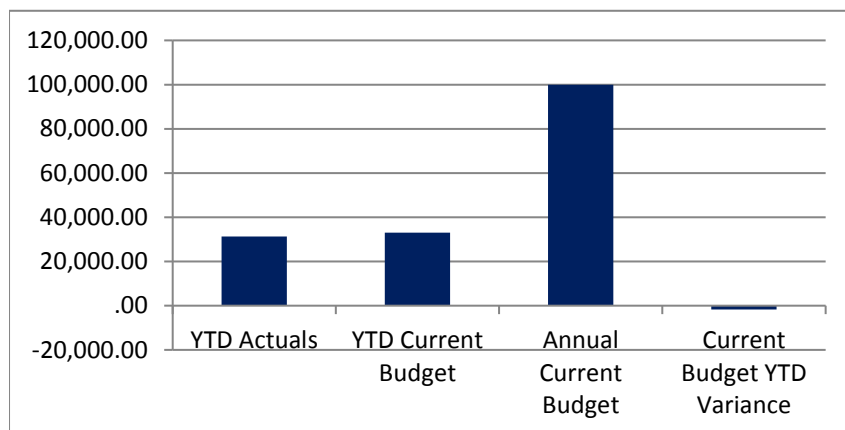
Assessment: YTD Actuals slightly behind YTD budget, well within annual budget

Commentary: Works underway, costs are slightly behind budget. Anticipated that this project will finish on schedule an budget

Job: W402 Diapur Rd Reconstruction/Curve Widening:
Ch.1,100m – Ch.2,205m x 6.2m Seal (Road
Construction)

Status: On Target

Condition: **On Target**



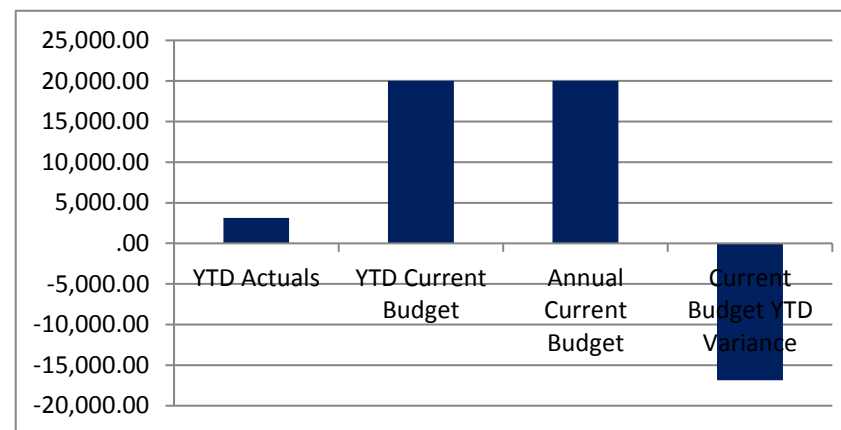
Assessment: Works underway and on target

Commentary: Anticipated will complete on time and within budget

Job: W415 Simms Lane - Fire Access Road Subsidy Scheme
(Road Construction)

Status: Delayed

Condition: **Monitor**



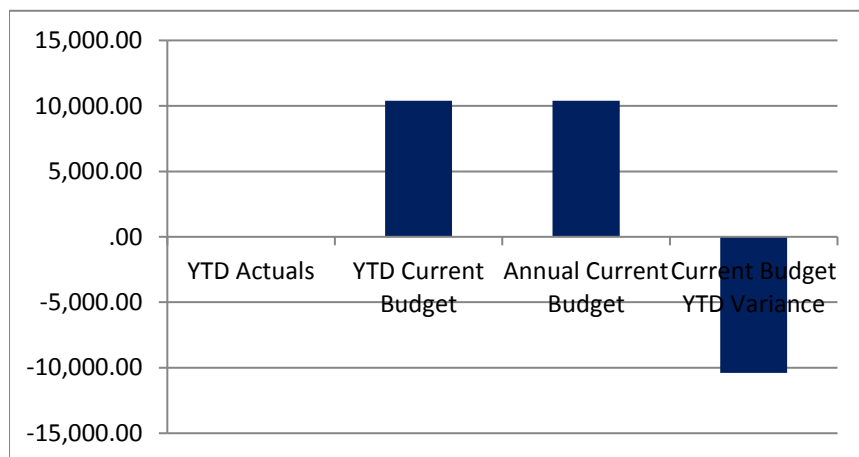
Assessment: Project well behind schedule

Commentary: Due to unseasonal wet conditions works on this project has been delayed. Council is confident the works will be carried out by the end of the year.

Job: W416 - Sanders Rd - Fire Access Road Subsidy Scheme (Road Construction)

Status: Delayed

Condition: Monitor



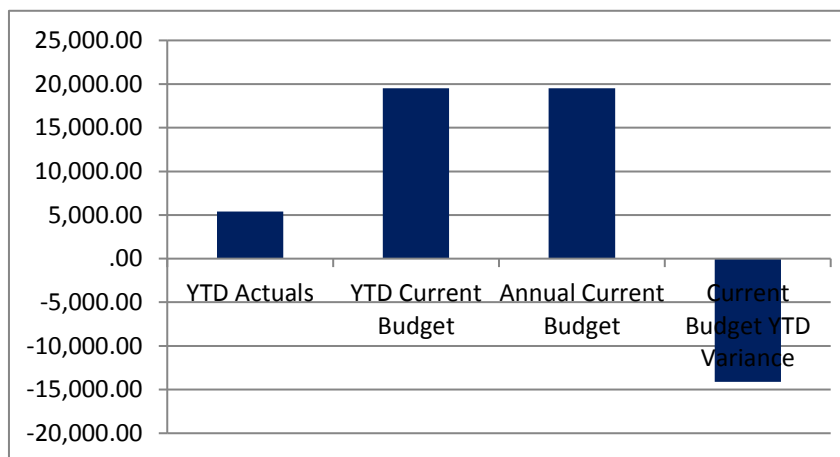
Assessment: Project well behind schedule

Commentary: Due to unseasonal wet conditions works on this project has been delayed. Council is confident the works will be carried out by the end of the year.

Job: w417 - Millers Rd - Fire Access Road Subsidy Scheme (Road Construction)

Status: Delayed

Condition: Monitor



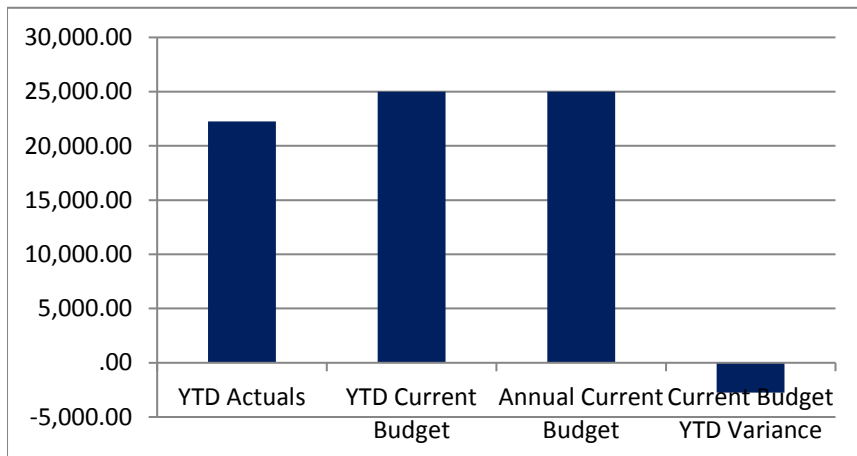
Assessment: Project well behind schedule

Commentary: Due to unseasonal wet conditions works on this project has been delayed. Council is confident the works will be carried out by the end of the year.

Job: W418 - Old Telegraph Rd - Fire Access Road Subsidy Scheme (Road Construction)

Status: On Target

Condition: On Target



Assessment: Project on target

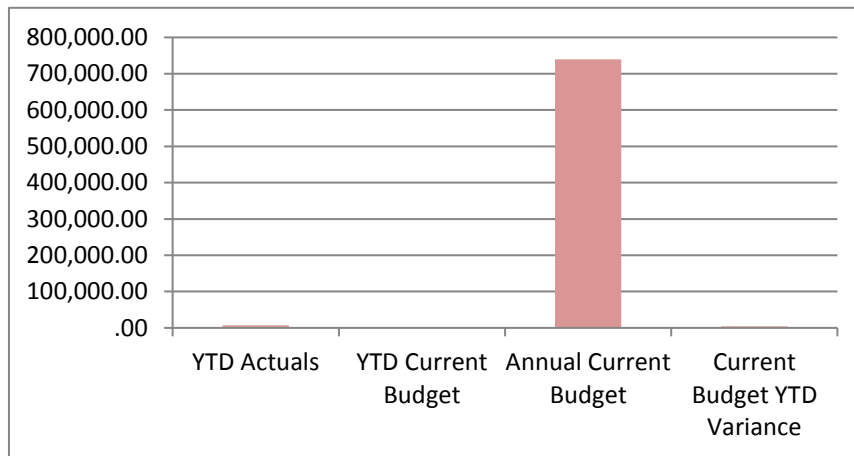
Commentary: On Target, potentially minor saving to be realised.

Local Road Resheeting

Job: W84 - local road resheeting (capital)

Status: On Target

Condition: On Target



Assessment: Program on target

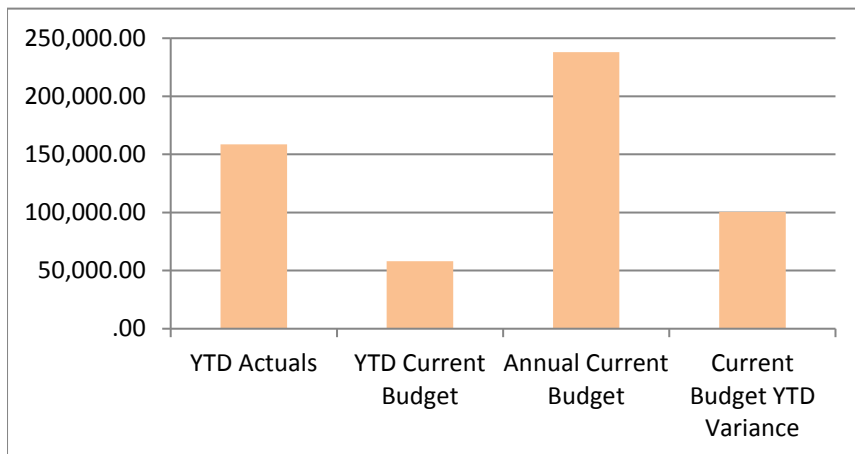
Commentary: Some small preliminary works undertaken only. Waiting on flood recovery works to be formalised to prevent double up of works. Works will commence late February. Council anticipates no issues in achieving budget outcomes.

Shoulder Resheeting

Job: W82 - local road shoulder resheeting

Status: Over Budget

Condition: Monitor



Assessment: Project over YTD budget, within full year budget.
Timing Issue

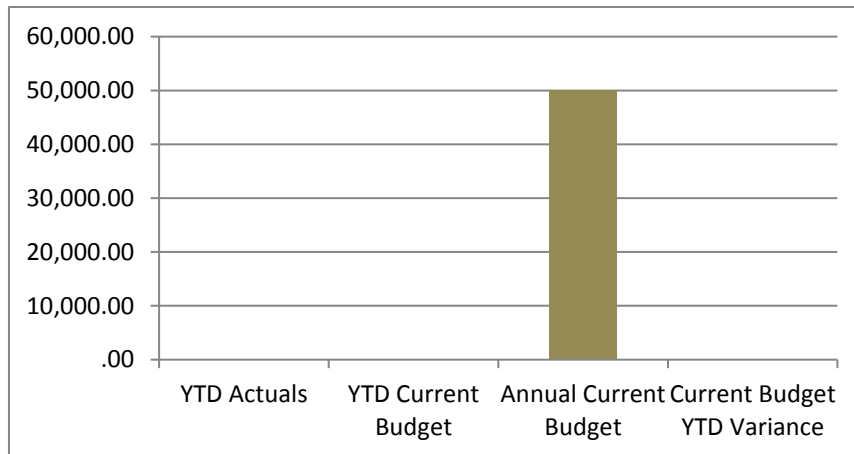
Commentary: A higher amount of shoulder resheeting has been carried out ytd in excess of what was anticipated due to weather conditions preventing construction works.

Bridges

Job: W401 - Powers Creek Road Bridge Renewal and Upgrade

Status: Scope Issue

Condition: Alert



Assessment: There may be a scope change to this project

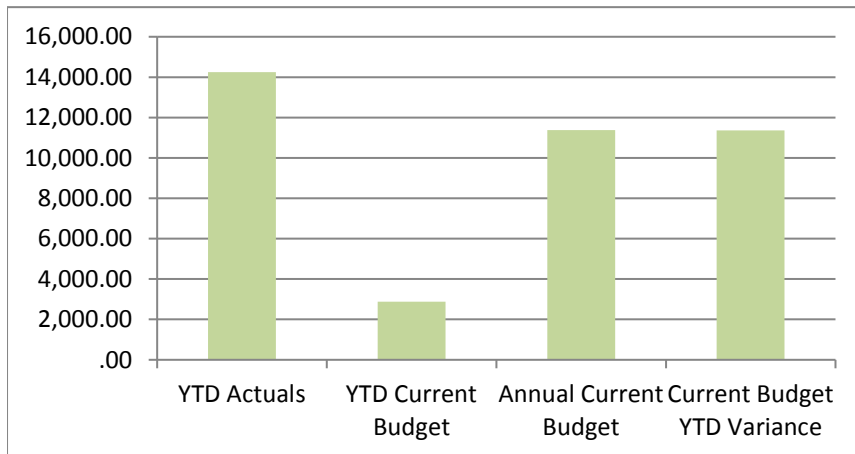
Commentary: Waiting on bridge engineering assessment. This budget may be reallocated.

Footpaths

Job: W440 - Lions Park, Edenhope Footpath
Reconstruction: Through Park from Elizabeth St to Orme St

Status: Scope Issue

Condition: Alert

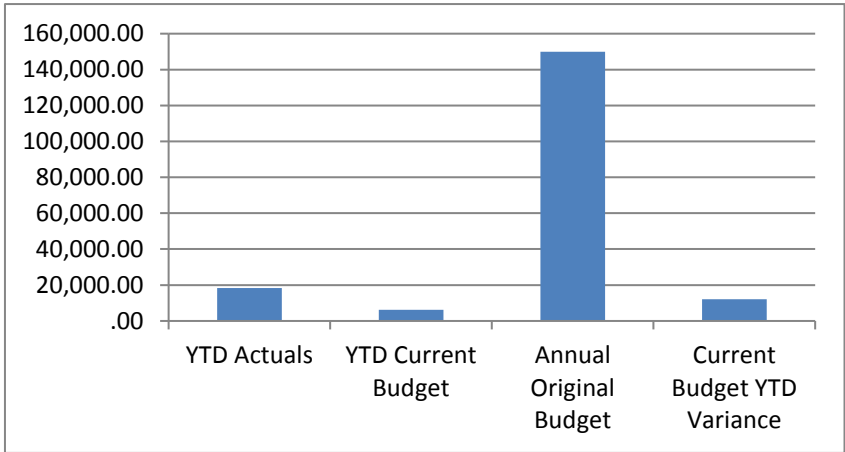


Assessment: Project over budget

Commentary: Project has been upgraded from asphalt to concrete for longevity. Anticipated asset life and future maintenance works will be lower than asphalt.

BUILDINGS

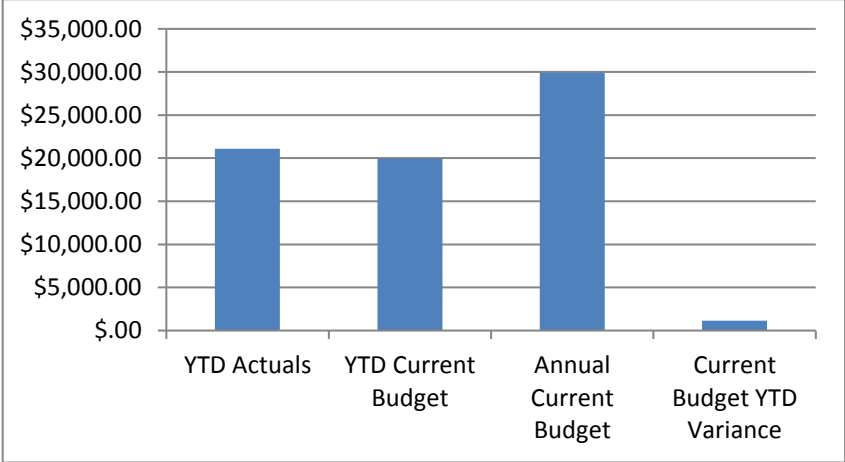
Job: W456 Kaniva Hall Structural Repairs
Status: Delayed
Condition: Caution



Assessment: YTD Actuals above YTD budget, remain considerably below annual budget

Commentary: Investigations into appropriate treatment are ongoing. Scope change is possible

Job: War Memorial Renewal (multiple Wos)
Status: Scope Issue
Condition: Caution



Assessment: Carried over project, on budget target, but possibly requiring additional Council funds not initially budgetd

Commentary: Council contribution was not initially budgeted. Investigations into required funding are happening.



LOCAL LAW NO. 7 2012

MEETING PROCEDURE AND COMMON SEAL LOCAL LAW

15 February 2017

WEST WIMMERA SHIRE COUNCIL

MEETING PROCEDURES AND COMMON SEAL LOCAL LAW NO. 7 2017

TABLE OF CONTENTS

<u>Part 1 - PRELIMINARY PROVISIONS</u>	Page
1. Title	3
2. Objectives	3
3. Authorising Provision (sections 5, 91 and 111 of LG Act 1989).....	3
4. Period of Operation	3
5. Repeal of Other Local Laws	4
6. Application of the Local Law	4
7. Definitions	4
<u>Part 2 – THE COMMON SEAL</u>	
8. Use of the Common Seal	5
9. Custody of the Common Seal	5
10. Signatures to the Common Seal	5
11. Unauthorised use of the Common Seal	5
12. Delegation	5
<u>Part 3 – THE COUNCIL</u>	
13. When the Mayor is to be Elected	6
14. Procedure for the Election of the Mayor	6
15. Determining the Election of Mayor by lot	7
<u>Part 4 – PROCEDURES APPLYING TO MEETINGS</u>	
16. Conduct at Meetings	8
17. Public Notice of Dates and Times of Meetings	8
18. Special Council Meetings	8
19. Notice of Meetings to Councillors	9
20. Quorums Required for Meetings	9
21. Failure to Raise a Quorum	10
22. Inability to Achieve a Quorum due to Conflict of Interest	10
23. When Meeting Lapses	10
24. Business of a Lapsed Meeting	10
25. Order of Business	10
26. Minutes of Council Meetings	11
27. Meetings Open to the Public	12
28. Urgent Business	12
29. Notices of Motion	13

30. Form of Motions	13
31. Withdrawing Motions	14
32. Motion to be Moved and Seconded	14
33. Amendment of Motions	15
34. Time Limits	15
35. Rescission or Amendment of a Decision	15
36. Formal Motions	16
37. Points of Order and Procedures	16
38. Disagreeing with Chairpersons Ruling	17
39. Division	17
40. Public Participation at Meetings	18
41. Suspension of Standing Orders	18
42. Gallery to be Silent	19
43. Ejection of Disorderly Visitors	19
44. Chairperson May Adjourn Disorderly Meeting	19
45. Time Limit for Meetings	19
46. Recording Proceedings	19
47. Procedure not Provided in Local Law	19
48. Suspension of Procedure	20

Part 5 – OFFENCES

49. Offences Against the Local Law	20
--	----

PART 1 – PRELIMINARY PROVISIONS

1. Title

This Local Law is the Meeting Procedure and Common Seal Local Law No.7 of 2012.

2. Objectives

The objectives of this Local Law are to:

- (a) regulate the use of the Common Seal;
- (b) prohibit unauthorised use of the common seal or any device resembling the common seal;
- (c) regulate proceedings for the election of Mayor and Chairs of various committees;
- (d) regulate proceedings of Council meetings, special committee meetings and advisory committee meetings, and other meetings conducted by or on behalf of Council where Council has resolved that the provisions of this Local Law will apply.

3. Authorising Provision

This Local Law is made under sections 5, 91 and 111 of the **Local Government Act 1989**.

4. Period of Operation

This Local Law:

- (a) commences on 15 February 2017; and
- (b) unless it is revoked sooner, ceases to operate on 15 February 2026.

5. Repeal of other Local Laws

From the date of operation of this Local Law the Meeting Procedure Local Law No.1 will cease to operate and is repealed.

6. Application and scope of the Local Law

- (1) This Local Law operates throughout the whole of the municipal district.
- (2) This Local Law applies to:
 - (a) special committee meetings, advisory committee meetings and other meetings where the Council has resolved that the provisions of this Local Law must apply, with any necessary modifications.
 - (b) meetings of residents and other public meetings called by the Mayor or Council, with appropriate modifications.

7. Definitions

Unless the contrary intention appears in this Local Law, the following words are defined to mean:

“the Act” means the Local Government Act 1989.

“advisory committee” means an advisory committee appointed by the Council.

“agenda” means the notice of the meeting setting out the business to be transacted at the meeting.

“Chair” means the Chair of the meeting.

“Chief Executive Officer” means the Chief Executive Officer of the Council.

“committee meeting” means a meeting of a special or advisory Committee.

“Council meeting” includes the meeting at which the Mayor is elected an ordinary or special meeting of the Council.

“member” means a Councillor or a member of a special committee or Advisory Committee.

“municipal district” means the municipal district of the West Wimmera Shire Council.

“notice of motion” means a notice setting out the text of a motion which it is

“ordinary meeting” means an Ordinary meeting of the Council.

“Penalty Unit” has the same meaning as the Sentencing Act 1991.

“special committee” means a special committee established by the Council under section 86 of the Act.

“special meeting” means a special meeting of the Council established under section 86 of the Act.

PART 2 – THE COMMON SEAL

8. Use of the Common Seal

The Common Seal may only be used on the authority of the Council.

9. Custody of the Common Seal

The Chief Executive Officer must keep the Common Seal in safe custody.

10. Signatures to accompany the Common Seal

Every document to which the Common Seal is affixed must be signed as required by:

- (a) two Councillors and the Chief Executive Officer or, in the absence of the Chief Executive Officer, by two Councillors and any other member of staff authorised by Council.
- (b) The Chief Executive Officer or an officer nominated by the Chief Executive Officer where the document is not required to be signed by Councillors.

Unauthorised use of the Common Seal will attract up to 10 penalty units

11. Unauthorised Use of the Common Seal

- a) A person must not use the Common Seal or any device resembling the Common Seal without the authority of Council.
- b) Any person who fraudulently uses the common seal is guilty of an offence.

12. Delegation

Council delegates to the Chief Executive Officer the power to authorize the use of the common seal on behalf of Council subject to the following;

- a) The seal must not be used for matters for which the Chief Executive Officer is not delegated power as detailed in the conditions and limitations of the Instrument of Delegation from Council to the Chief Executive Officer

- b) The Chief Executive Officer is first satisfied that any provisions of the Act required to be complied with in relation to the subject matter of the document have been complied with.

PART 3 – THE COUNCIL

13. When the Mayor is to be elected

- (1) The Councillors must elect a Councillor to be the Mayor.
- (2) The Mayor is to be elected at a Special Meeting held within the period prescribed by section 71 of the Act.

14. Procedure for the election of the Mayor

- (1) The Agenda for the meeting at which the Mayor is to be elected must include:
 - (a) the election of the Mayor;
 - (b) fixing allowances for the Mayor and Councillors under section 74 of the Act;
 - (c) the appointment of Councillors to special committees, advisory committees and any external bodies that the Council considers necessary to best represent the interests of the Council.
- (2) Any Councillor is eligible for the election or re-election to the office of Mayor.
- (3) The Chief Executive Officer will be the first temporary Chair of the meeting at which the election of the Mayor is to be conducted.
- (4) The Chief Executive Officer must invite nominations for a second temporary Chair. If there is only one nomination, the candidate is deemed to have been elected.
- (5) If there is more than one nomination, the Councillors present at the meeting must vote for one of the candidates by a show of hands and the candidate receiving the majority of votes must be declared to have been duly elected.
- (6) The second temporary Chair must invite nominations for the election of Mayor. If there is only one nomination, which must be seconded, the candidate nominated will be declared elected as Mayor.
- (7) If there is more than one nomination, each of which must be seconded, the Councillors must vote by a show of hands and the candidate receiving the absolute majority of votes will be declared elected as Mayor.

- (8) If no candidate receives an absolute majority of votes, the candidate with the fewest number of votes is eliminated from the count and a further poll must be conducted between the remaining candidates until one of the candidates receives an absolute majority of votes.
- (9) If for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated must be determined by simple majority vote.
- (10) If there is an equality of votes with respect to the candidate to be eliminated, the candidate to be eliminated must be determined by lot.

15. Determining the election of Mayor by lot

If a lot is required, the Chief Executive Officer will conduct the lot and the following provisions will apply:

- (a) each candidate will draw one (1) lot.
- (b) the order of drawing lots must be determined by the alphabetical order of the surname of the Councillors who received an equal number of votes, except that if two (2) or more such Councillors' surnames are identical, the order must be determined by the alphabetical order of the Councillors' first names.
- (c) as many identical pieces of paper as there are Councillors who received an equal number of votes must be placed in a container by the Chief Executive Officer.
- (d) if the lot is being conducted to determine which candidate is a defeated candidate, the word "Defeated" must be written on 1 of the pieces of paper and the Councillor who draws the paper with the word "Defeated" written on it must be declared the defeated candidate (in which event a further vote must be taken on the remaining candidates); or
- (e) if the lot is being conducted to determine which candidate is to be elected, the word "Elected" must be written on 1 of the pieces of paper, and the Councillor who draws the paper with the word "Elected" written on it must be declared to have been duly elected.

PART 4 – PROCEDURES APPLYING TO MEETINGS

16. Conduct at Meetings

Councillors will have regard to the Councillor Code of Conduct in their participation in any meeting and adhere to the principles of the code by treating fellow Councillors with respect and not making any defamatory, indecent, abusive, offensive or disorderly statements or comments.

17. Public Notice of Dates and Times of Meetings

- (1) At the statutory meeting the Council, the Council must fix the date, time and place of all Council and Special Committee meetings of the Council, which may be amended where the circumstances require.
- (2) The Council must provide at least 7 days notice of ordinary meetings and special meetings of the Council and meetings of any special committees comprised solely of councillors unless urgent or extraordinary circumstances prevent the Council from doing so in which case, the Council must give public notice that is practicable for the circumstances which includes advice of the reasons why the 7 days notice of the meeting could not be given.
- (3) The Council may change the date, time and place of any Council meeting and Special Committee meetings which has been fixed and must provide reasonable notice of the changes to the public.
- (4) Where meeting dates are changed details should be published in the local paper, at each of the Council's Customer Service centres and on the website. However, if time does not allow for details to be published in the local newspapers then the posting of a notice setting out the details should be placed in as many public places as is practicable (Council's Customer Service Centres, website) to inform the public of the change.

18. Special Council meetings

- (1) The notice necessary to call a meeting in accordance with section 84 of the Act must be delivered to the Chief Executive Officer in sufficient time to ensure that at least 2 clear business days notice is given to Councillors unless urgent or extraordinary circumstances have necessitated the Special Council meeting.
- (2) The notice must specify the date and time of the Special Meeting and the business to be transacted.
- (3) The Chief Executive Officer must convene the Special Meeting as specified in the notice.
- (4) Unless all Councillors are present and unanimously agree to deal with another matter, only the business specified in the notice is to be transacted.

19. Notice of meeting to Councillors

- (1) Unless urgent or extraordinary circumstances have necessitated the meeting, a notice of meeting incorporating or accompanied by an agenda of the business to be dealt with must be provided to every Councillor:
 - (a) for an ordinary meeting at least 48 hours before the meeting;
 - (b) for a special Council meeting at least 48 hours before the meeting;
and
 - (c) for a special committee meeting at least two (2) clear days before the meeting.
- (2) The notice on agenda for any meeting must state the date, time and place of the meeting and the business to be dealt with and must be sent by post, messenger, facsimile or email to each Councillors' place of residence or usual place of business (if applicable) or as otherwise specified by the Councillor.
- (3) Despite anything contained in this Local Law, the Chief Executive Officer must, in respect, of an Ordinary Meeting, include in the agenda any matter which the Chief Executive Officer thinks should be the subject of consideration at the meeting.
- (4) No business may be transacted at an Ordinary Meeting unless it appears on the agenda except where:
 - (a) the business has been referred to Council by a special committee which has met since the agenda was prepared; or
 - (b) arisen since the preparation of the agenda and is of such importance that consideration by Council cannot be delayed -

Provided that

 - (i) the business is the subject of a written supplementary report by a member of Council staff; or
 - (ii) Council resolves to admit it as urgent business.

20. Quorums required for meetings

- (1) The quorum required for a Council meeting is a majority of Councillors.
- (2) The quorum required for meetings of special committees and advisory committees is a majority of the number of persons who comprise the committee and who are entitled to vote.

21. Failure to Raise a Quorum

If a quorum is not present within 30 minutes of the time appointed for the commencement of a Council meeting:

- (a) the meeting may be adjourned for not more than seven (7) days by:
 - (i) a majority of the Councillors present; or
 - (ii) the Chief Executive Officer; and
- (b) the Chief Executive Officer must give all Councillors notice of the adjourned meeting.

22. Inability to Achieve or Maintain a Quorum due to Conflict of Interest of Councillors

If during any meeting or adjournment a quorum cannot be achieved or maintained due to the disclosure of conflicts of interest by the majority of Councillors, the Chief Executive Officer, or in his or her absence, a senior officer, must adjourn the meeting for a length of time sufficient to enable dispensation for the affected Councillors to be obtained from the Minister administering the Act.

23. When Meeting Lapses

If a quorum fails after a Council Meeting has begun, the meeting lapses.

24. Business of a Lapsed Meeting

If a Council meeting lapses, the undisposed of business must, unless it has already been disposed of at a special meeting, be included in the agenda for the next ordinary meeting.

25. Order of Business

- a) The order of business appearing on an agenda will be determined by the Chief Executive Officer to facilitate and maintain efficient and effective processes of government.
- b) The order of business appearing on agendas will be as consistent as possible from meeting to meeting, but may be subject to minor alterations at the discretion of the Chief Executive Officer to assist in providing a fluent process of government. Alterations to the order will be made to meet the needs of the Council or to take advantage of opportunities that may arise from time to time.

26. Minutes of Council meetings

- (1) The Chief Executive Officer must ensure that:
 - (a) minutes are kept of all Council meetings and special committee meetings of the Council; and
 - (b) a written record is kept of any assembly of Councillors and submitted to the Council in accordance with section 80A of the Act.
- (2) The minutes of any Council meeting must contain the details of the proceedings including:
 - (a) the date, place, time, duration and nature of the meeting;
 - (b) the names of the Councillors and/or members present;
 - (c) arrivals and departures (including temporary departures) of Councillors and/or members during the course of the meeting;
 - (d) each motion and amendment moved (including motions and amendments that lapse for the want of a seconder);
 - (e) the vote cast by each Councillor or member upon a division;
 - (f) questions upon notice;
 - (g) the failure of a quorum;
 - (h) disclosure by a Councillor of a conflict of interest and the details associated with that disclosure required by section 79 of the Act and any disclosure of conflict of interest by the Chief Executive Officer required by section 80B of the Act; and
 - (i) any other matter which the Chief Executive Officer thinks should be recorded to clarify the intention of the meeting or the reading the minutes.
- (3) If a Councillor is dissatisfied with the accuracy of the minutes, then he or she must:
 - (a) state the item or items with which he or she is dissatisfied; and
 - (b) propose a motion clearly outlining the alternative wording to amend the minutes.

27. Meetings open to the public

All meetings of the Council must be open to members of the public except where the Council resolves to close the meeting because it is discussing:

- (a) personnel matters;
- (b) the personal hardship of any resident or ratepayer;
- (c) industrial matters;
- (d) contractual matters;
- (e) proposed developments;
- (f) legal advice;
- (g) any other matter which Council or the Special Committee considers would prejudice Council or any person; or
- (h) a resolution to close the meeting to members of the public.

28. Urgent Business

Business must not be admitted as urgent business unless it:

- (i) relates to or arises out of a matter which has arisen since distribution of the agenda; and
- (ii) cannot safely or conveniently be deferred until the next Ordinary Meeting.

29. Notices of Motion

- (1) A Councillor wanting to have a notice of motion included in the agenda must give written notice to the Chief Executive Officer in sufficient time for each Councillor to be given at least 7 days notice of the notice.
- (2) The Chief Executive Officer may reject any notice of motion that is too vague because the intention of the motion^{ss} is not clear, but before rejecting it must give the Councillor delivering the notice an opportunity to amend it.
- (3) The full text of any such notice of motion must be included on the agenda.
- (4) The Chief Executive Officer must cause all notices of motion to be numbered, dated and entered in the notice of motion book in the order in

MEETING PROCEDURE AND COMMON SEAL LOCAL LAW 2017
which they were received.

- (5) Except by leave of the Council, notices of motion before any meeting must be considered in the order in which they were entered in the notice of motion book.
- (6) If a Councillor who has given a notice of motion:
 - (a) is absent from the meeting; or
 - (b) fails to move the motion when called upon by the Chairperson any other Councillor may himself or herself move the motion.

30. Form of Motions

- (1) A motion or an amendment must:
 - (a) relate to the powers ~~of~~ for functions of Council;
 - (b) be in writing; and
 - (c) except in the case of urgent business, be relevant to an item of business on the agenda.
- (2) A motion or amendment must not be defamatory or objectionable in language or nature.
- (3) The Chairperson may refuse to accept any motion or amendment which contravenes this clause.

31. Withdrawing Motions

A motion or amendment cannot be withdrawn without the consent of the meeting.

32. Motion to be Moved and Seconded

The procedure for any motion is-

- (a) the mover must state the motion without speaking to it;
- (b) the Chairperson must call for a seconder unless the motion is a call to enforce a point of order;
- (c) unless the motion is a formal motion, it must be seconded by a

MEETING PROCEDURE AND COMMON SEAL LOCAL LAW 2017

Councillor other than the mover;

- (d) if a motion is not seconded and is not a formal motion, the motion will lapse for want of a seconder;
- (e) if the motion is seconded, the Chairperson must ask: "Is the motion opposed";
- (f) if no Councillor indicates opposition, the motion must be declared to be carried without being voted on and will be treated as being passed unanimously. After declaring the motion carried the Chairperson must ask the mover if they wish to speak on the motion;
- (g) if a Councillor indicates opposition to the motion, then the Chairperson must call the mover to address the meeting;
- (h) after the mover has addressed the meeting the seconder may address the meeting;
- (i) after the seconder has addressed the meeting (or after the mover has addressed the meeting if the seconder does not address the meeting) the Chairperson may call upon any Councillor who wishes to speak against the motion;
- (j) after a Councillor has spoken against the motion the Chairperson may call upon any other Councillor to speak for or against the motion;
- (k) a Councillor may speak once on the motion except for the mover of the motion who has a right of reply after which the motion must be put to the meeting for decision;
- (l) a Councillor may be permitted by the Chairperson or by resolution to speak more than once to explain that the Councillor has been misrepresented or misunderstood;
- (m) a Councillor calling the attention of the Chairperson to a Point of Order is not regarded as speaking to the motion or the amendment; and
- (n) motions must be clear and unambiguous and not be defamatory or objectionable in language or in nature.

33. Amendment of motions

- (1) If a Councillor proposes an amendment to a motion, the procedure is:
 - (a) the mover and seconder of a motion cannot move or second an amendment to it;
 - (b) the mover of an amendment has no right of reply;

- (c) a second or subsequent amendment cannot be moved until the immediately preceding amendment is disposed of;
- (d) if any Councillor intends to move a second or subsequent amendment he or she must give notice of that intention prior to the right of reply being exercised;
- (e) if an amendment is adopted it becomes the substantive motion and, as such, must be put to the vote by the Chairperson.

(2) A Councillor cannot move more than two (2) amendments in succession.

34. Time Limits

A Councillor must not speak for longer than the time set out below, unless granted an extension of time by the meeting:

- (a) the mover of a motion or an amendment: 5 minutes; and
any other member: 3 minutes
- (b) the mover of a motion exercising a right of reply: 2 minutes.

35. Rescission or Amendment of a decision

- (1) A Councillor may propose a motion to rescind or amend a decision of the Council provided the motion to be rescinded or amended has not been acted upon.
- (2) The motion must be given to the Chief Executive Officer in sufficient time to enable the Chief Executive Officer to give 7 days notice to all Councillors;
- (3) The motion will be deemed to have been withdrawn if it is not moved at the next meeting at which such business may be transacted; and
- (4) If the motion is a second or subsequent motion to rescind or alter an earlier resolution, it must not be accepted by the Chief Executive Officer until a period of 1 month has elapsed since the date of the meeting at which the first or last motion of rescission or alteration was dealt with.

36. Formal Motions

- (1) A formal motion may be moved at any time and must be dealt with immediately by the Chairperson.
- (2) Formal motions are not required to be seconded.
- (3) A formal motion cannot be moved by the Chairperson.

MEETING PROCEDURE AND COMMON SEAL LOCAL LAW 2017

- (4) A formal motion and the effect of such a motion is in Appendix A to this Local Law.

37. Points of Order and Procedures

- (1) A point of order is an objection that the motion, amendment or a statement made is:
- (a) contrary to this Local Law or the provisions of the Act;
 - (b) defamatory or disloyal;
 - (c) irrelevant;
 - (d) improper;
 - (e) obscene;
 - (f) outside Council's legal powers.
- (2) A Councillor may make a point of order by stating, "Point of Order", at which time the Chairperson must suspend the debate and request the Councillor to state the point of order.
- (3) A Councillor raising a point of order must:
- (a) state the point of order; and
 - (b) the reason for bringing it to the attention of the Chairperson.
- (4) If called to order, a Councillor must remain silent until the point of order is decided unless he or she is requested by the Chairperson to provide an explanation.
- (5) The Chairperson may adjourn the meeting to consider a point of order otherwise he or she must rule on it as soon as it is raised.
- (6) The Chairperson will decide all points of order by stating the provision, rule, practice or precedent which he or she considers applicable to the point raised without entering into any discussion or comment.
- (7) All matters before the Council are to be suspended until the point of order is decided.
- (8) Expressing a difference of opinion or contradicting a speaker is not to be treated as making a point of order.
- (9) The Chairperson's ruling on a point of order is final.

38. Disagreeing with Chairperson's Ruling

- (1) The decision of the Chairperson in respect to a point of order raised will not be open for discussion and will be final and conclusive unless the majority of Councillors present move a motion of dissent.

MEETING PROCEDURE AND COMMON SEAL LOCAL LAW 2017

- (2) A motion of dissent on a point of order must contain a provision, rule, practice or precedent in substitution for the Chairperson's ruling.
- (3) A motion of dissent in relation to a point of order is not a motion of dissent in the Chair and the Chairperson must at all times remain in the Chair and he or she will maintain his or her right to a second vote.
- (4) A motion of dissent on a point of order will take precedence over all other business and if carried will be acted on instead of the ruling given by the Chairperson.

39. Division

- (1) Immediately after any question is put to a meeting and before the next item of business has commenced, a Councillor may call for a division.
- (2) When a division is called for, the vote already taken must be treated as a nullity and the division will decide the question, motion or amendment.
- (3) When a division is called for, the Chairperson must call for a show of hands by those Councillors voting for the motion and then those Councillors opposed to the motion.
- (4) The Chairperson will name those Councillors voting for the motion and those Councillors voting against the motion and the names must be recorded in the Minutes of the Meeting.
- (5) Once a vote on a motion has been taken, no further discussion relating to the motion will be allowed unless the discussion is-
 - (a) for a Councillor to request that his or her opposition to the motion be recorded in the minutes; or
 - (b) where a subsequent notice of motion follows a rescission motion.

40. Public participation at meetings

- (1) At every ordinary meeting of the Council, time may be allocated to enable any member of the community to ~~address~~[ask a question of](#) the Council.
- (2) Sub-clause (1) does not apply during any period when the Council has resolved to close the meeting in respect of a matter under section 89(2) of the Act.
- (3) The Council may allocate reasonable time to each person who wishes to ask a question of the Council having regard to-
 - (a) the nature of the matter to be discussed;
 - (b) priorities in relation to other Council business;
 - (c) other members of the community present who also wish to ask a question of the Council;
 - (d) whether such an opportunity has already been provided to the person.
- (4) The Council may decide to defer a response to a later date and the views of the person asking the question of Council should be sought concerning that other date.
- (5) Any member of the public or community addressing the Council must extend due courtesy and respect to the Council and the processes under which it operates and must take direction from the Chairperson whenever called upon to do so.

41. Suspension of Standing Orders

- (1) Subject to clause 39, the provisions of this Local Law may be suspended for a particular purpose by resolution of the Council.
- (2) The suspension of such provisions (suspension of standing orders) should be used to enable full discussion of any issue without the constraints of formal meeting procedure.
- (3) The purpose of suspending standing orders is to enable the formalities of meeting procedure to be temporarily disposed of while an issue is discussed.
- (4) The suspension of standing orders should not be used purely to dispense with the processes and protocol of the government of the Council.
- (5) Once the discussion has taken place and before any motions can be put, the resumption of standing orders will be necessary.

42. Gallery to be Silent

- (1) Any member of the public asking a question of the Council or in attendance in the gallery must extend due courtesy and respect to the Council and the processes under which it operates
- (2) Visitors must not interject or take part in the debate and must take direction from the Chairperson whenever called upon to do so.

43. Ejection of Disorderly Visitors

If any visitor is called to order by the Chairperson and thereafter again acts in breach of this Local Law, the Chairperson may order him or her to be removed from the gallery.

44. Chairperson May Adjourn Disorderly Meeting

If the Chairperson is of the opinion that disorder at the Council table or in the gallery makes it desirable to adjourn the meeting, he or she may adjourn the meeting to a later time on the same day or to some later day as he or she thinks proper.

45. Time Limit for Meetings

A Council meeting must not continue four hours unless a majority of Councillors present vote in favour of the meeting continuing.

46. Recording Proceedings

- (1) The Chief Executive Officer (or other person authorised by the Chief Executive Officer) may record all the proceedings of a Council or special committee meeting. Recordings must be retained for a period of three months from the date of the meeting.
- (2) Any other person, including those representing the media may, with the prior written consent of Council or the special committee be permitted to record any part of the proceedings of a Council or special committee meetings.
- (3) The consent of Council may be revoked at any time during the meeting.
- (4) If a person records a meeting of the Council or special committee without first obtaining the consent of the Council he or she will be guilty of an offence against this Local Law.

47. Procedure Not Provided in Local Law

If a procedural matter is not specifically provided for by this Local Law, consideration may be given to the rules, forms and usages of the Victorian Parliament.

48. Suspension of Procedure

Any provisions of this Local Law applicable to a Council meeting, special committee meeting or an advisory committee meeting may be suspended by a resolution of the Council or the committee and the application of the Local Law may be resumed by a resolution of the Council.

PART 5 - OFFENCES

49. Offences against the Local Law

It is an offence:

- (a) for a Councillor to not withdraw an expression which is considered by the Chairperson to be defamatory, indecent, abusive, offensive, disorderly or objectionable, and to not satisfactorily apologise when called upon twice by the Chairperson to do so.

Penalty: 20 Penalty Units

- (b) for any person, not being a Councillor, who is guilty of any improper or disorderly conduct to not leave the meeting when requested by the Chairperson to do so.

Penalty: 20 Penalty Units

- (c) for any person to fail to obey a direction of the Chairperson relating to the conduct of the meeting and the maintenance of order.

Penalty: 20 Penalty Units

- (d) for a Councillor to refuse to leave the chamber or suspension.

Penalty: 20 Penalty Units.

- (e) for a person to record the proceedings of the Council or a Special Committee without first obtaining the prior written consent of the Council or Special Committee.

Penalty: 20 Penalty Units

West Wimmera Shire Council

MEETING PROCEDURE AND COMMON SEAL LOCAL LAW 2017

The resolution for making this Local Law was agreed to by the Council of the West Wimmera Shire on 25 September 2012.

THE COMMON SEAL of THE WEST WIMMERA
SHIRE COUNCIL was hereunto affixed in the
Presence of

.....Councillor

.....Councillor

.....Chief Executive Officer

Notices of the proposal to make and of the making of this Local Law were included in the Victorian Government Gazette dated the 2 August 2012 & 25 October 2012.

Public Notice of the proposal to make and confirmation of the making of the Local Law were inserted in the:

1. Wimmera Mail Times on
2. West Wimmera Advocate on
3. Kaniva Times on

A copy of this Local Law was sent to the Minister for Local Government on.....

APPENDIX A - FORMAL MOTIONS

Formal Motion		Form	Mover & Second	Matter in Respect of Which Motion May be Moved	When Motion Prohibited	Effect if Carried	Effect if Lost
1.	Adjournment of debate to later hour and/or date	That this matter be adjourned to am/pm and/or date.	Any Councillor.	Any matter.	(a) During the election of a Chairperson; (b) When another Councillor is speaking.	Motion and amendments postponed to the stated time and/or date.	Debate continues unaffected.
2.	Adjournment of debate indefinitely.	That this matter be adjourned until further notice.	Any Councillor.	Any matter except: (a) Election of a Chairperson; (b) A matter in respect of which a call of the Council has been made for that meeting.	(a) During the election of a Chairperson; (b) When another Councillor is speaking; (c) When the matter is one in respect of which a call of the Council has been made.	Motion and any amendment postponed but may be resumed at any later meeting if on the agenda	Debate continues unaffected.
3.	Adjournment of meeting to later hour or date.	That the meeting be adjourned to am/pm and/or date.	Any Councillor	Any meeting.	(a) During the election of a Chairperson. (b) When another Councillor is speaking.	Meeting adjourns immediately until the stated time and/or date.	Debate continues unaffected.

West Wimmera Shire Council
MEETING PROCEDURE AND COMMON SEAL LOCAL LAW 2012

4.	Adjournment of meeting indefinitely.	That this meeting be adjourned until further notice.	Any Councillor	(a) Any matter except election of a Chairperson; (b) During a meeting which is a call of the Council; (c) When another Councillor is speaking.	(a) During the election of a Chairperson; (b) During a meeting which is a call of the Council; (c) When another Councillor is speaking.	Meeting adjourns until an agenda is delivered under clause 19.	Debate continues unaffected.
5.	The closure.	That the motion be now put.	A Councillor who has not spoken to the motion or any amendment of it.	Any matter.	During nominations for Chairperson.	Motion or amendment in respect of which the closure is carried is put to the vote immediately without debate of this motion	Debate continues unaffected.
6.	Laying question on the table.	That the question lie on the table.	A Councillor who has not spoken to the motion or amendment of it.	Any matter.	(a) During the election of a Chairperson; (b) During a meeting which is a call of the Council.	Motion and amendments not further discussed or voted on until: (a) Council resolves to take the question from the table at the same meeting; (b) The matter is placed on an agenda and Council resolves to take the question from the table.	Debate continues unaffected.

West Wimmera Shire Council
MEETING PROCEDURE AND COMMON SEAL LOCAL LAW 2012

7.	Previous Question	That the question be not now put.	A Councillor who has spoken to the motion or any amendment of it.	Any matter except: (a) Election of a Chairperson; (b) A matter in respect of which a call of the Council has been made for that meeting.	(a) During the election of a Chairperson; (b) When another Councillor is speaking; (c) When the matter is one in respect of which a call of the Council has been made; (d) When an amendment is before Council.	(a) No vote or further discussion on the motion until it is placed on an agenda for a later meeting; (b) Proceed to next business	Motion (as amended up to that time) put immediately without further amendment or debate.
8.	Proceeding to next business	That the meeting proceed to the next business. Note: This Motion: (a) May not be amended; (b) May not be debated; (c) Must be put to the vote as soon as seconded.	A Councillor who has spoken to the motion or any amendment of it.	Any matter except: (a) Election of a Chairperson; (b) A matter in respect of which a call of the Council has been made for that meeting.	(a) During the election of a Chairperson; (b) When another Councillor is speaking; (c) When the matter is one in respect of which a call of the Council has been made.	If carried in respect of: (a) An amendment – Council considers the motion without reference to the amendment; (b) A motion – no vote or further discussion on the motion until it is placed on an agenda for a later meeting.	Debate continues unaffected

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21

						Project Cost		Funding Source			Comments / Project scope
Project ID	Project Description	Program Name	Operational / Capital	GL Number	Project year & fy	Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
1	Kaniva Community Hub	Community Projects	Capital	WO 337	Yr1 (2016/17)		815,000	50,000	-495,000	270,000	Other sources includes, \$220K including philanthropic donation + \$50K of in-kind wks
					yr 2(2017/18)						
					Yr3(2018/19)						
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated						
					TOTAL		815,000	50,000	-495,000	270,000	
2	Lake Charlegrark Upgrade	Eco Dev	Capital		Yr1 (2016/17)		500,000	50,000	-350,000	-100,000	Replace amenities block, Upgrade Power,Improvements to jetty, upgrade septic system
					yr 2(2017/18)		239,982		-150,000	-89,982	
					Yr3(2018/19)						
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated						
					TOTAL		739,982	50,000	-500,000	-189,982	
3	Harrow Recreation Reserve upgrade	Community Projects	Capital		Yr1 (2016/17)		140,000	15,000	-100,000	-25,000	Proposed upgrade to change room, netball court, toilets an kitchen area
					yr 2(2017/18)	140,000	240,000	15,000	-200,000	-25,000	
					Yr3(2018/19)	380,000	170,000	20,000	-100,000	-50,000	
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated						
					TOTAL		550,000	50,000	-400,000	-100,000	

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21

4	Little Desert Playspace	Community Projects	Capital	Yr1 (2016/17)		131,000	5,000	-112,462	-13,538	<i>Adventure Playspace for Goroke and township theming on Little Desert</i>
				yr 2(2017/18)	131,000	131,000	5,000	-112,462	-13,537	
				Yr3(2018/19)						
				Yr4(2019/20)						
				Yr5(2020/21)						
				Unallocated						
				TOTAL		262,075	10,000	-225,000	-27,075	
5	Edenhope Community Cultural Hub	Community Projects	Capital	Yr1 (2016/17)		1,500,000	50,000	150,000	25,000	<i>NB: Ref Infrastructure - Buildings if doesn't go ahead. Community hub and multifunctional space (Council \$800,000 offset from operational - 2017 to 2018/19) Still remaining funding shortfall - grants</i>
				yr 2(2017/18)			200,000		25,000	
				Yr3(2018/19)			150,000		50,000	
				Yr4(2019/20)			100,000		50,000	
				Yr5(2020/21)					50,000	
				Unallocated			300,000			
				TOTAL		1,500,000	800,000	150,000	200,000	

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21

						Project Cost		Funding Source			Comments / Project scope
Project ID	Project Description	Program Name	Operational / Capital	GL Number	Project year & fy	Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
6	Lillimur Graincorp	Eco Dev	Capital		Yr1 (2016/17)		2,500,000	15,000	30,000		Road and rail upgrade to facilitate improved capacity - benefit local grain growers Grants Fed & State (1 mil) Other source - Graincorp (1 mil)
					yr 2(2017/18)				180,000	150,000	
					Yr3(2018/19)			35,000	1,000,000	1,000,000	
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated				90,000		
TOTAL							2,500,000	50,000	1,300,000	1,150,000	
7	Zero to Nhill (via Goroke) Walking & Cycling trail	Eco Dev	Capital		Yr1 (2016/17)		1,200,000				Iconic toursim walking & cycling trail diverting Grampians & Hindmarsh cultural & eco-tourism via West Wimmera (includes feasibility)
					yr 2(2017/18)			50,000	-150,000		
					Yr3(2018/19)						
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated			150,000	850,000		
TOTAL							1,200,000	200,000	700,000	0	
8	Kaniva Cultural and Tourism Precinct	Eco Dev	Capital		Yr1 (2016/17)		1,233,000	15,000	100,000	-25,000	Kaniva wetlands link to main street businesses Includes visitor facilities NSRF confirmed State funding tbc
					yr 2(2017/18)			15,000	200,000	-25,000	
					Yr3(2018/19)			20,000	365,000	-50,000	
					Yr4(2019/20)						
					Unallocated				50,000		
					TOTAL						

R2R/Graincorp
Fed & State/GC

Total cost confirmed from NSRF application (Round 3)
\$601,250 from NSRF
State SRV? VicRoads?
Infrastructure component underestimated (approx \$200,000 short)
Playground & wetlands last to maximise RDV and/other contrib

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21

						Project Cost		Funding Source			Comments / Project scope
Project ID	Project Description	Program Name	Operational / Capital	GL Number	Project year & fy	Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
9	Annual IT replacement program	IT Initiatives	Capital	710	Yr1 (2016/17)		63,200	63,200			Includes document scanning \$10,000
					yr 2(2017/18)		58,200	58,200			Additional telephone, Skype for business, Internet upgrade
					Yr3(2018/19)		93,200	93,200			Additional item major upgrade to major server
					Yr4(2019/20)		103,200	103,200			Additional item to major upgrade to copiers and printers
					Yr5(2020/21)		55,200	55,200			Upgrades to new smartphones and tablets for new Council
					Unallocated						
					TOTAL						373,000
Project ID	Project Description	Program Name	Operational / Capital	GL Number	Project year & fy	Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
10	Confirm (Asset management)	IT Initiatives	Capital	710	Yr1 (2016/17)	100,000	200,000	60,000			Project to upgrade of Council's
					yr 2(2017/18)			20,000			Asset Management System
					Yr3(2018/19)			15,000			
					Yr4(2019/20)			15,000			
					Yr5(2020/21)			15,000			
					Unallocated						
					TOTAL						200,000

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21

						Project Cost		Funding Source			Comments / Project scope
11	Civica major update	IT Intitiatives	Capital	710	Yr1 (2016/17)						
					yr 2(2017/18)		10,000	10,000			
					Yr3(2018/19)						
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated						
					TOTAL		373,000	373,000			
Project ID	Project Description	Program Name	Operational / Capital	GL Number	Project year & fy	Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
12	GIS (Georaphical information) system	IT Intitiatives	Capital	710	Yr1 (2016/17)						Improved efficiencies for all aspects of Council's operations - shared project in Wimmera region
					yr 2(2017/18)		10,000	10,000			
					Yr3(2018/19)						
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated						
					TOTAL		373,000	373,000			

Project ID	Project Description	Program Name	Operational / Capital	GL Number	Project year & fy	Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
13	Public WiFi	IT Intitiatives	Capital	710	Yr1 (2016/17)						Improved efficiencies for all aspects of Council's operations - shared project in Wimmera region
					yr 2(2017/18)		10,000	10,000			
					Yr3(2018/19)						

Yr4(2019/20)					
Yr5(2020/21)					
Unallocated					
TOTAL		373,000	373,000		

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21

						Project Cost		Funding Source			Comments / Project scope
Project ID	Project Description	Program Name	Operational/ Capital	GL Number	Project year & fy	Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
14	HACC transition to CHSP	HACC / CHSP	Operational	3850	Yr1 (2016/17)		11,000	1,000	-10,000		\$1,000 will be absorbed by current HACC Budget
					yr 2(2017/18)		12,000	2,000	-10,000		As above
					Yr3(2018/19)		15,000	5,000	10,000		Additional \$3,000 budget allocation required
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated						
					TOTAL		38,000	8,000	-30,000		
15	Youth Services & events	Youth Services	Operational	wo 03100	Yr1 (2016/17)		40,000	10,000	-30,000		Major Initiative - Youth Council Freeza funding needs conversation
					yr 2(2017/18)		37,000	7,000	-30,000		
					Yr3(2018/19)		37,000	7,000	-30,000		
					Yr4(2019/20)		37,000	7,000	-30,000		
					Yr5(2020/21)		37,000	7,000	-30,000		
					TOTAL		188,000	38,000	-150,000		
16	Events- Other	Major Events	Operational	wo 03100	Yr1 (2016/17)		20,000	15,000	-5,000		Youth art @L.C.& Lost in the Bush + general support for events
					yr 2(2017/18)		60,000	35,000	-20,000	-5,000	150 celebrations of indigenous cricket tour, target grants to share costs
					Yr3(2018/19)		20,000	14,000	-6,000		Youth Arts & general support for events
					Yr4(2019/20)		20,000	14,000	-6,000		As above
					Yr5(2020/21)		20,000	14,000	-6,000		
					TOTAL		160,000	92,000	-43,000	-5,000	

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21

						Project Cost		Funding Source			Comments / Project scope
Project ID	Project Description	Program Name	Operational/ Capital	GL Number	Project year & fy	Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
17	Volunteer Support	Community Support	Operational		Yr1 (2016/17)		3,000	3,000			Support for volunteer taxi & local events
					yr 2(2017/18)		5,000	5,000			Additional allocation for volunteer awards
					Yr3(2018/19)		3,000	3,000			Support for volunteer taxi & local events
					Yr4(2019/20)		5,000	5,000			Additional allocation for volunteer awards
					Yr5(2020/21)		3,000	3,000			Support for volunteer taxi & local events
					TOTAL		19,000	19,000			
18	Community Grants	Community Services	Operational		Yr1 (2016/17)	43,000	45,000	45,000			Community Grants include, Community Infrastructure, Festivals and Events, Major Projects
					yr 2(2017/18)	45,000	45,000	45,000			
					Yr3(2018/19)	45,000	45,900	45,900			
					Yr4(2019/20)	45,900	45,900	45,900			
					Yr5(2020/21)	45,900	46,820	46,820			
					Unallocated						
					TOTAL		228,620	228,620			

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21											
Project ID	Project Description	Program Name	Operational/ Capital	GL Number	Project year & fy	Project Cost		Funding Source			Comments / Project scope
						Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
19	Roads to Recovery	IDW	Capital		Yr1 (2016/17)		1,091,300		-1,091,300		R2R into column - funding source Federal funding for road renewals. Funding is subject to fluctuations from year to year
					yr 2(2017/18)	1,091,300	1,927,800		-1,927,800		
					Yr3(2018/19)	1,927,800	1,091,289		-1,091,289		
					Yr4(2019/20)	1,927,800	1,091,289		-1,091,289		
					Yr5(2020/21)	1,927,800	1,091,289		-1,091,289		
					TOTAL		8,802,500		-8,802,500		
20	Footpaths & Cycleways	IDW	Operational		Yr1 (2016/17)	95,000	50,000	50,000			Funds provided initially to reduce the renewal gap and restore footpath assets to acceptable condition.
					yr 2(2017/18)	50,000	50,000	50,000			
					Yr3(2018/19)	50,000	50,000	50,000			
					Yr4(2019/20)	50,000	50,000	50,000			
					Yr5(2020/21)	50,000	50,000	50,000			
					Unallocated						
21	Drainage	IDW	Operational		TOTAL		250,000	250,000			Funds provided to upgrade maintain the drainage network (includes audit and design)
					Yr1 (2016/17)	95,000	50,000	50,000			
					yr 2(2017/18)	50,000	50,000	50,000			
					Yr3(2018/19)	50,000	50,000	50,000			
					Yr4(2019/20)	50,000	50,000	50,000			
					Yr5(2020/21)	50,000	50,000	50,000			
22	Kerb and Channel	IDW	Operational		TOTAL		250,000	250,000			Funds allocated in accordance with projected renewal requirements. Initial target for funds is renewal with new assets planned for 2019/20
					Yr1 (2016/17)	110,000	236,000	236,000			
					yr 2(2017/18)	236,000	256,000	256,000			
					Yr3(2018/19)	256,000	203,000	203,000			
					Yr4(2019/20)	203,000	203,000	203,000			
					Yr5(2020/21)	203,000	203,000	203,000			
					Unallocated						
					TOTAL		4,465,000	4,465,000			

R2R into column - funding source

? Is this included below?

1091300 for these years

check funding allocations

include funding in sealed and unsealed

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21											
Project ID	Project Description	Program Name	Operational/ Capital	GL Number	Project year & fy	Project Cost		Funding Source			Comments / Project scope
						Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
23	Plant and Equipment	IDW	Capital		Yr1 (2016/17)	1,305,000	1,425,000	997,500		-427,500	Replacement and renewal of heavy fleet and passenger vehicles, also caters for small equipment items
					yr 2(2017/18)	1,265,000	860,000	602,000		-258,000	
					Yr3(2018/19)	800,000	860,000	602,000		-258,000	
					Yr4(2019/20)	800,000	860,000	602,000		-258,000	
					Yr5(2020/21)	800,000	860,000	602,000		-258,000	
					Unallocated						
24	Sealed Roads	IDW	Capital / Operational		TOTAL		4,465,000	4,465,000			Upgrades only for safety and/or economic benefit
					Yr1 (2016/17)		1,687,050	285,000	-1,402,050		
					yr 2(2017/18)	1,687,050	2,106,830	209,110	-1,897,720		
					Yr3(2018/19)	2,106,830	1,427,510	227,510	-1,200,000		
					Yr4(2019/20)	1,427,510	1,361,760	211,760	-1,150,000		

Potential for use of reserve

Does this include R2R?

operational first to address unsealed road renewal gap

				Yr5(2020/21)	1,361,760	1,396,350	211,350	-1,185,000		
				Unallocated						
				TOTAL		7,979,500	1,144,730	-6,834,770		
25	Unsealed Roads	IDW	Capital / Operational	Yr1 (2016/17)		1,102,930	1,102,930			renewal gap
				yr 2(2017/18)	1,102,930	1,215,100	1,215,100			
				Yr3(2018/19)	1,215,100	928,500	928,500			
				Yr4(2019/20)	928,500	994,560	994,560			
				Yr5(2020/21)	994,560	994,560	994,560			
				Unallocated						
				TOTAL		5,235,650	5,235,650	0		

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21											
Project ID	Project Description	Program Name	Operational/ Capital	GL Number	Project year & fy	Project Cost		Funding Source			Comments / Project scope
						Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
26	Buildings - general	IDW	Operational & Capital		Yr1 (2016/17)	635,000	400,000	400,000			includes community assets audit
					yr 2(2017/18)	400,000	400,000	400,000			Priority safety & ESM
					Yr3(2018/19)	400,000	400,000	400,000			Funds allocated in accordance
					Yr4(2019/20)	400,000	400,000	400,000			with projected renewal
					Yr5(2020/21)	400,000	400,000	400,000			requirements & asset plan
TOTAL							2,000,000	2,000,000			
27	Buildings - specific projects	IDW	Operational & Capital		Yr1 (2016/17)		800,000	100,000	120,000		Kaniva Town Hall
					yr 2(2017/18)		900,000	900,000			Edenhope Mechanics Hall - retrofit
					Yr3(2018/19)		120,000				(If redevelopment doesn't occur)
					Yr4(2019/20)						Lake Wallace retaining wall
					Yr5(2020/21)						
TOTAL							1,820,000	1,000,000	120,000	0	
27	Landscaping and Township Amenitiy	IDW	Operational & Capital		Yr1 (2016/17)		650,000	650,000			Includes playgrounds and street furniture
					yr 2(2017/18)		900,000	650,000	250,000		Sustanable landscaping
					Yr3(2018/19)		700,000	700,000			(inc efficient watering systems)
					Yr4(2019/20)		700,000	700,000			Street tree replacement program
					Yr5(2020/21)		700,000	700,000			
TOTAL							3,650,000	3,400,000	250,000	0	
27	Transfer stations	IDW	Operational & Capital		Yr1 (2016/17)		130,000	130,000			Expectation of GCWWRRG allocation for upgrades and new technology
					yr 2(2017/18)		130,000	130,000			
					Yr3(2018/19)		250,000	150,000	100,000		
					Yr4(2019/20)		150,000	150,000			
					Yr5(2020/21)		250,000	150,000	100,000		
TOTAL							910,000	710,000	200,000	0	

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21

Project ID	Project Description	Program Name	Operational/ Capital	GL Number	Project year & fy	Project Cost		Funding Source			Comments / Project scope
						Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
28	Planning Scheme Review	IDW	Operational		Yr1 (2016/17)		70,000				Mandated Planning Scheme Review
					yr 2(2017/18)			70,000			
					Yr3(2018/19)						
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated						
					TOTAL		70,000	70,000	0		
29	Floodplain Overlay	IDW	Operational		Yr1 (2016/17)		70,000				Planning overlay following Glenelg-Hopkins Catchment Management Authority Floodplain Study
					yr 2(2017/18)						
					Yr3(2018/19)						
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated			70,000			
					TOTAL		70,000	70,000	0		
30	Industrial Estates activation	IDW	Eco Dev		Yr1 (2016/17)		100,000				Inappropriate township industry incentives to relocate to Kaniva and Edenhope Industrial Estates (incentives and costs) investment attraction
					yr 2(2017/18)						
					Yr3(2018/19)						
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated			100,000			
					TOTAL		100,000	100,000	0		

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21

						Project Cost		Funding Source			Comments / Project scope
Project ID	Project Description	Program Name	Operational/ Capital	GL Number	Project year & fy	Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
31	Wetlands Overlay	IDW	Operational		Yr1 (2016/17)						Planning Scheme Overlay for the preservation of environmentally and economically significant wetlands. Funding partnership with WCMA
					yr 2(2017/18)						
					Yr3(2018/19)						
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated			50,000		20,000	
TOTAL							0	50,000	0		

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21

						Project Cost		Funding Source			Comments / Project scope
Project ID	Project Description	Program Name	Operational/ Capital	GL Number	Project year & fy	Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
32	Elections		Equity		Yr1 (2016/17)		-80,000				
					yr 2(2017/18)		20,000				
					Yr3(2018/19)		20,000				
					Yr4(2019/20)		20,000				
					Yr5(2020/21)		20,000				
					Unallocated						
TOTAL											
33	Plant Replacement				Yr1 (2016/17)		-123,000				
					yr 2(2017/18)		80,000				
					Yr3(2018/19)		80,000				
					Yr4(2019/20)		80,000				
					Yr5(2020/21)		-20,000				
					Unallocated						
34	Valuations				Yr1 (2016/17)		50,000				
					yr 2(2017/18)		-50,000				
					Yr3(2018/19)		50,000				
					Yr4(2019/20)		50,000				
					Yr5(2020/21)		-50,000				
					Unallocated						

WEST WIMMERA SHIRE COUNCIL MAJOR PROJECTS PLAN 2016/17 TO 2020/21

Project ID	Project Description	Program Name	Operational/ Capital	GL Number	Project year & fy	Project Cost		Funding Source			Comments / Project scope
						Prior Years MP Plan	Total Cost	Rates (inc loans)	Grants/ Contributions	Other Sources	
35	Quarry Restoration				Yr1 (2016/17)		20,000				
					yr 2(2017/18)		20,000				
					Yr3(2018/19)		20,000				
					Yr4(2019/20)		20,000				
					Yr5(2020/21)		20,000				
					Unallocated						
36	Long Service Leave				Yr1 (2016/17)		25,000				
					yr 2(2017/18)		25,000				
					Yr3(2018/19)		25,000				
					Yr4(2019/20)		25,000				
					Yr5(2020/21)		25,000				
					Unallocated						
37	Annual Leave				Yr1 (2016/17)		15,000				
					yr 2(2017/18)		15,000				
					Yr3(2018/19)		15,000				
					Yr4(2019/20)		15,000				
					Yr5(2020/21)		15,000				
					Unallocated						
					Yr1 (2016/17)						
					yr 2(2017/18)						
					Yr3(2018/19)						
					Yr4(2019/20)						
					Yr5(2020/21)						
					Unallocated						