



ORDINARY COUNCIL MEETING MINUTES – 16 JUNE 2017 WEST WIMMERA SHIRE COUNCIL

ORDINARY COUNCIL MEETING MINUTES

Mission Statement: *West Wimmera Shire Council will work in partnership with the community, business and government to develop and enhance a productive, healthy and safe community by providing leadership, services, advocacy and good governance*

HELD: Friday 16 June 2017

LOCATION: Kaniva Council Chamber

COMMENCEMENT: 2.00pm

IN ATTENDANCE:	
Councillors	Senior Management Group
Bruce Meyer, Mayor	David Leahy
Trevor Domaschenz	Chief Executive Officer
Richard Hicks	Ashley Roberts
Tom Houlihan	Director Corporate & Community Services
Jodie Pretlove	Robyn Evans
	Director Infrastructure Development & Works

Vision Statement: *West Wimmera Shire delivers the very best experience and opportunity that rural living has to offer*



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1.0 WELCOME

Mayor Meyer welcomed all to the meeting.

2.0 OPENING PRAYER

The CEO read the Opening Prayer

3.0 APOLOGIES, LEAVE OF ABSENCE, DECLARATION OF CONFLICT OF INTEREST

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

3.3 DECLARATION OF CONFLICT OF INTEREST

Nil

4.0 QUESTIONS FROM THE GALLERY (maximum of 30 minutes)

4.1 WRITTEN QUESTIONS ON NOTICE

Nil

4.2 VERBAL QUESTIONS WITHOUT NOTICE

4.2.1 TIARNEE DYER, VICE PRESIDENT OF KANIVA PLAYGROUP – KANIVA BAND PARK FENCING

Asked why has Council not allocated sufficient funds to complete the fencing at the Kaniva Band Park?

GMIDW: Council is finalising the Council Plan which will have initiatives surrounding early childhood services. There are also plans to develop a number of strategies, including early years and a sport and recreation plan. The current Council budget is set around priorities in the existing council plan.

4.2.2 LEAH HAWKER, PRESIDENT OF KANIVA PLAYGROUP – KANIVA BAND PARK FENCING

That is not what was indicated in a previous discussion which indicated funds were allocated in the current budget to be completed by 30 June 2017.



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GMIDW - Fence across the front of the playground was on the plan submitted from the playgroup.

Mayor - invited the Playgroup to write a submission to the budget process to allocate funds to complete the fence.

4.2.3 LYN POWELL – ROADSIDE MAINTENANCE, KANIVA OVERPASS

Who is responsible for maintaining the grass on the roadsides on the overpass Kaniva?

VicRoads is the responsible authority, but a letter could be submitted to Council to be presented to VicRoads

4.2.4 LYN POWELL – KANIVA NATURE PLAY SPACE

When is the nature play space to be completed by?

Works are to be completed by the end of the 2017 calendar year.

Leah Hawker – what is the proposed age range for that space?

GMIDW – The play space has a focus on access for all abilities and all ages.

Cr Domaschensz – where is the best position for the play space to encourage people to stop when they stop?

Lyn Powell – believes the location that is planned in the design is the best place.

5.0 DELEGATES REPORTS (FOR INFORMATION ONLY) AS LISTED IN THE COUNCIL KEPT COUNCILLOR DIARY

5.1 COUNCILLOR BRUCE MEYER (MAYOR)

24/05/2017	CEO David Leahy
26/05/2017	North West Municipalities Association Meeting, Warracknabeal
02/06/2017	CEO David Leahy
07/06/2017	Councillor Forum, Kaniva
08/06/2017	Kaniva Lions Club Annual Changeover Dinner
11/06/2017	Apsley Cup 2017, Hamilton
13/06/2017	Draft Budget 2017-2018 & Submissions to 2017-2021 Council Plan



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13/06/2017 Kaniva Community Sporting Complex Meeting
14/06/2017 CEO David Leahy
14/06/2017 Kaniva & District Progress Association meeting
16/06/2017 Wimmera Regional Library Corporation Board Meeting
16/06/2017 Special Meeting of Council re 2017-2021 Draft Council Plan
16/06/2017 Ordinary Council Meeting, Kaniva

5.2 COUNCILLOR TREVOR DOMASCHENZ

06/06/2017 Wimmera Mallee Sustainability Alliance Meeting
07/06/2017 Councillor Forum, Kaniva
13/06/2017 Draft Budget 2017-2018 & Submissions to 2017-2021 Council Plan
13/06/2017 Wimmera Development Association Board Meeting
16/06/2017 Special Meeting of Council re 2017-2021 Draft Council Plan
16/06/2017 Ordinary Council Meeting, Kaniva

5.3 COUNCILLOR RICHARD HICKS

02/06/2017 Wimmera Southern Mallee Regional Transport Group
07/06/2017 Councillor Forum, Kaniva
08/06/2017 Kaniva Lions Club Annual Changeover Dinner
13/06/2017 Draft Budget 2017-2018 & Submissions to 2017-2021 Council Plan
16/06/2017 Special Meeting of Council re 2017-2021 Draft Council Plan
16/06/2017 Ordinary Council Meeting, Kaniva

5.4 COUNCILLOR TOM HOULIHAN

24/05/2017 Douglas Mine Environment Review Committee Meeting
26/05/2017 Apsley Alligators Fundraising Dinner, Apsley
07/06/2017 Councillor Forum, Kaniva
10/06/2017 Presented West Wimmera Shield
13/06/2017 Draft Budget 2017-2018 & Submissions to 2017-2021 Council Plan
13/06/2017 Kaniva Community Sporting Complex Meeting
14/06/2017 Harrow Discovery Centre Committee Meeting
16/06/2017 Special Meeting of Council re 2017-2021 Draft Council Plan
16/06/2017 Ordinary Council Meeting, Kaniva

5.5 COUNCILLOR JODIE PRETLOVE

07/06/2017 Councillor Forum, Kaniva
09/06/2017 Lake Charlegrark Project Steering Committee
11/06/2017 Apsley Cup 2017, Hamilton
13/06/2017 Draft Budget 2017-2018 & Submissions to 2017-2021 Council Plan
16/06/2017 Special Meeting of Council re 2017-2021 Draft Council Plan
16/06/2017 Ordinary Council Meeting, Kaniva



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5.6 DAVID LEAHY (CHIEF EXECUTIVE OFFICER)

18/05/2017	Act @ Work Committee
22/05/2017	Senior Management Group
23/05/2017	Post-Council Staff Meeting
24/05/2017	Mayor Bruce Meyer, Kaniva
24/05/2017	Act @ Work Committee
24/05/2017	Act @ Work Staff Workshop, Kaniva
25/05/2017	Act @ Work Staff Workshop, Edenhope
26/05/2017	North West Municipalities Association Meeting, Warracknabeal
29/05/2017	Senior Management Group
31/05/2017	Wimmera Southern Mallee Community Transport Forum
01/06/2017	Presentation to Edenhope College Students: 11 year olds
01/06/2017	Presentation to Edenhope College Students: 15 year olds
02/06/2017	Mayor Bruce Meyer, Kaniva
05/06/2017	Senior Management Group
05/06/2017	Act @ Work Committee
07/06/2017	Councillor Forum, Kaniva
08/06/2017	Wimmera Regional CEO Meeting, Horsham
08/06/2017	Wimmera Southern Mallee Regional Partnerships
09/06/2017	Lake Charlegrark Project Steering Committee
13/06/2017	Draft Budget 2017-2018 & Submissions to 2017-2021 Council Plan
13/06/2017	Wimmera Development Association Board Meeting
14/06/2017	Regional Development Victoria
14/06/2017	Mayor Bruce Meyer, Kaniva
14/06/2017	Kaniva & District Progress Association Meeting
14/06/2017	Telopea Downs Progress Association Meeting
16/06/2017	Special Meeting of Council re 2017-2021 Draft Council Plan
16/06/2017	Ordinary Council Meeting, Kaniva

5.7 GENERAL DELEGATES REPORTS

Councillors to provide delegates reports to Council meeting in relation to meetings attended in last month for which they have been appointed as Council representative. Verbal or written delegates' reports.

6.0 CONDOLENCES

Nil

7.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Wednesday 17 May 2017, be taken as an accurate record and confirmed.



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Moved: Councillor Richard Hicks

Seconded: Councillor Jodie Pretlove

That the Minutes of the Ordinary Meeting of Council held on Wednesday 17 May 2017, be taken as an accurate record and confirmed.

Carried (5/0)

8.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

9.0 NOTICES OF MOTION

Nil

10.0 ASSEMBLY OF COUNCILLORS RECORD

Nil

11.0 DEPUTATIONS AND PETITIONS

Nil



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12.0 CHIEF EXECUTIVE OFFICER AND GOVERNANCE



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13.0 INFRASTRUCTURE DEVELOPMENT AND WORKS

13.1 COMMUNITY AND COMMERCIAL ADVERTISING ON COUNCIL BUILDINGS AND STRUCTURES POLICY

FILE NUMBER: AD0208

REPORT AUTHOR: TRENT DAVIS, BUILDINGS OFFICER

FOR DECISION

Introduction

West Wimmera Shire Council (Council) policies are scheduled for regular review. This report presents the reviewed “Community and Commercial Advertising on Council Buildings and Structures Policy (the policy.)

A draft version of this policy was presented to the Councillor Assembly of 7 June for discussion and the attached version incorporates the changes and recommendations which arose from those discussions.

Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background

The Policy allows for Council to provide a structured response to requests from community entities, commercial and business entities to advertise on Council buildings and structures. The purpose of the policy is to provide Council with a formal methodology to respond to requests and to ensure that advertising is appropriate and does not bring Council into disrepute or exposes Council to other risks.

Risk Management Implications

As per background.

Procedures to implement this policy will be developed, including the provision of conceptual visuals to accompany reports to Council



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Legislative Implications

No direct legislative implications, though it should be noted that particular advertising could breach any number of laws. An example would be advertising that breached Federal Discrimination Acts:

- *Age Discrimination Act 2004*
- *Disability Discrimination Act 1992*
- *Racial Discrimination Act 1975*
- *Sex Discrimination Act 1984*

Environmental Implications

Not commented on

Financial and Budgetary Implications

Individual applications would be assessed on merit and may or may not have small positive benefit to Council finances.

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy:

Community and Commercial Advertising on Council Buildings and Structures

Council Plan Implications

This report supports the following section/s of the West Wimmera Shire Council Plan 2013-2017:

- Strategic Objective 6: Strengthen the culture and governance of the organisation

Communication Implications

The Community and Commercial Advertising on Council Buildings and Structures Policy provides a structured framework for Council to consider applications to advertise.

Conclusion

The Community and Commercial Advertising on Council Buildings and Structures Policy provides a structured framework for Council to consider applications to advertise.



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Moved: Councillor Richard Hicks

Seconded: Councillor Trevor Domaschenz

That Council adopts the Community and Commercial Advertising on Council Buildings and Structures Policy, as appended.

Carried (5/0)

Attachments:

No.	Name	RecFind Ref
13.1.1	Proposed revised policy	17/002173



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13.2 WEST WIMMERA SHIRE COUNCIL DOMESTIC ANIMAL MANAGEMENT PLAN 2017-2021

FILE NUMBER: AD0046

REPORT AUTHOR: ADRIAN SCHMIDT, RANGER / LOCAL LAWS OFFICER

FOR DECISION

Introduction

The Domestic Animal Management Plan (the Plan) will guide domestic animal management by the West Wimmera Shire Council (Council) for the next 4 years. The plan identifies strategies and actions to implement the vision, aims and objectives for animal management and contains recommendations for a wide range of actions to be undertaken by the Council in a programmed approach. The Plan will enable Council to maintain a balance between competing interests of animal management and to accommodate new requirements of the *Domestic Animals Act 1994* (the Act).

Council provides services that maximize the social, economic and environmental benefits to residents and visitors to the West Wimmera Shire.

Animal management and responsible pet ownership are key functions of Council's Ranger / Local laws Officer.

Background

Council is required to develop and adopt a Domestic Animal Management Plan every 4 years. Following community consultation, the plan will be sent to the Secretary of the Department of Primary Industries.

The plan is to be reviewed annually and Council must publish evaluations of its implementation of the plan in its annual report.

There is considerable evidence to support the benefits of pet ownership. However, along with pet ownership comes responsibility, not only in the care of the animals owned but in considering impacts on neighbours' and the community, other domestic animals and livestock.

The State Government has provided a framework in the Act which is the responsibility of Local Government to apply and enforce. Application of the requirements of the Act provide for Council to take a strategic approach in the management of animals and pets in its community.



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This strategy provides Council with a sound basis and direction from which it can plan, co-ordinate and make future decisions to meet the needs of the community for the years to come.

The Plan includes information on:

- Training of Authorised Officers
- Registration and identification
- Nuisance
- Dog attacks
- Dangerous, Menacing and Restricted Breed Dogs
- Overpopulation and High Euthanasia
- Domestic Animal Businesses
- Other Matters

Risk Management Implications

Encouraging responsible pet ownership within the Shire focusing on registration, micro-chipping and responsible de-sexing of dogs and cats, effective control of dogs in public areas and the behaviour of dogs and cats will minimise the social and environmental risks that dogs and cats have in our community.

Risk reduction strategies include professional development of delegated officers, ensuring knowledge of the Act and an understanding of animal and human behaviour. Additionally we know that enforcement of legislation will not, on its own, result in long-term voluntary changes in behaviour and it needs to be supplemented by a range of non-regulatory approaches such as public education programs.

Legislative Implications

Under Section 68A of the *Domestic Animals Act 1994*, every Council must prepare a domestic animal management plan, as follows:

68A Councils to prepare domestic animal management plans

- (1) *Every Council must, in consultation with the Secretary (of the Department of Primary Industries), prepare at 4 year intervals a domestic animal management plan.*
- (2) *A domestic animal management plan prepared by a Council must—*
 - (a) *set out a method for evaluating whether the animal control services provided by the Council in its municipal district are adequate to give effect to the requirements of this Act and the regulations; and*
 - (b) *outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district; and*



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- (c) *outline programs, services and strategies which the Council intends to pursue in its municipal district—*
 - (i) *to promote and encourage the responsible ownership of dogs and cats; and*
 - (ii) *to ensure that people comply with this Act, the regulations and any related legislation; and*
 - (iii) *to minimise the risk of attacks by dogs on people and animals; and*
 - (iv) *to address any over-population and high euthanasia rates for dogs and cats; and*
 - (v) *to encourage the registration and identification of dogs and cats; and*
 - (vi) *to minimise the potential for dogs and cats to create a nuisance; and*
 - (vii) *to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations; and*
 - (d) *provide for the review of existing orders made under this Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the management of dogs and cats in the municipal district are desirable; and*
 - (e) *provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary; and*
 - (f) *provide for the periodic evaluation of any program, service, strategy or review outlined under the plan.*
- (3) *Every Council must—*
- (a) *review its domestic animal management plan annually and, if appropriate, amend the plan; and*
 - (b) *provide the Secretary with a copy of the plan and any amendments to the plan; and*
 - (c) *publish an evaluation of its implementation of the plan in its annual report.*

The Plan 2017-2021 is due on the 3rd of November 2017 to the Secretary, Department of Primary Industries – Bureau of Animal Welfare.



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Environmental Implications

Domestic animals can and do have a negative impact on the environment if not cared for appropriately and responsibly.

Financial and Budgetary Implications

There is a current annual budget allocation toward the delivery of the Domestic Animal Management Plan. There will be no additional impact of the reviewed plan on the budgetary process from the budget allocation to the Domestic Animal Management Plan 2012-2016

Policy Implications

There are no direct policies of West Wimmera Shire Council Policy relating to the Domestic Animal Management Plan.

Council Plan Implications

This report supports the following section/s of the West Wimmera Shire Council Plan 2013-2017:

- Strategic Objective 2: Increased community amenity – protect unique values of our rural communities
- Strategic Objective 3: Improve communication and community engagement activities of Council
- Strategic Objective 4: Increase community confidence in Council Service Levels
- Strategic Objective 6: Strengthen the culture and governance of the organisation

Communication Implications

Advertisements for public consultation for the 2017-2021 Draft West Wimmera Shire Council Domestic Animal Management Plan will be placed in the Kaniva Mail Times, West Wimmera Advocate and Council website. A copy of the Draft Plan will be put on public display at both Municipal Offices and submissions will be received for one month.

Any submissions received during this period will be collated and brought back to Council for consideration.

Conclusion

The Plan 2017-2021 is due on the 3rd of November 2017 to the Secretary, Department of Primary Industries – Bureau of Animal Welfare.

That Council endorse the 2017-2021 Draft West Wimmera Shire Council Domestic Animal Management Plan and advertise for public inspection.



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OFFICER RECOMMENDATION:

That Council:

- 1. Accept the 2017 - 2021 Draft West Wimmera Shire Council Domestic Animal Management Plan;**
- 2. Authorise the Chief Executive Officer to advertise the Draft 2017-2021 West Wimmera Shire Council Domestic Animal Management Plan calling for public submissions; and**
- 3. Pending no submissions received adopt the 2017 – 2021 West Wimmera Shire Council Domestic Management Plan at the 16th August 2017 Council Meeting.**

Moved: Councillor Richard Hicks

Seconded: Councillor Trevor Domaschenz

That Council:

- 1. Accept the 2017 - 2021 Draft West Wimmera Shire Council Domestic Animal Management Plan;**
- 2. Authorise the Chief Executive Officer to advertise the Draft 2017-2021 West Wimmera Shire Council Domestic Animal Management Plan calling for public submissions; and**
- 3. Pending no submissions received adopt the 2017 – 2021 West Wimmera Shire Council Domestic Management Plan at the 16th August 2017 Council Meeting.**

Carried (5/0)

Attachments:

No.	Name	RecFind Ref
13.2.1	West Wimmera Shire Council Domestic Animal Management Plan 2017-2021 Draft	17/002170



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14.0 CORPORATE AND COMMUNITY SERVICES

14.1 BUSINESS CONTINUITY POLICY

FILE NUMBER: FM0055

REPORT AUTHOR: ASHLEY ROBERTS, MANAGER FINANCE

FOR DECISION

Introduction

This report presents the updated Business Continuity Policy to Council for consideration and endorsement. A draft version of this policy was presented to the Councillor Assembly of 7 June and the attached version incorporates any suggested changes and recommendations which may arise from those discussions.

Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background

The Business Continuity Policy allows for Council to make a structured response to emergency incidents which impact Council's operational capacity. The purpose of the policy is to provide Council with a formal methodology to ensure that operations continue in the event of a major incident.

Risk Management Implications

Council is subject to significant risk arising from serious incidents. These relate to primarily to Council being unable to continue its operations and activities. This risk takes multiple forms, including:

- Financial Risk – Where Council is unable to raise or receive revenue, or to spend where funds where required;
- Operational Risk – Where Council is unable to maintain its operational commitments; and
- Reputational Risk – Where Council suffers severe reputational risk arising from the inability to continue its necessary operations.

The provision of a Business Continuity Policy sets out a structured set of parameters around mitigating this risk.



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Legislative Implications

Schedule 1 of the *Local Government (Planning and Reporting) Regulations 2014* sets out that Council should have a Business Continuity Plan. The Business Continuity Policy set out the framework under which such a plan will be developed.

Environmental Implications

Not commented on

Financial and Budgetary Implications

Council is subject to significant financial risk from major disaster events as previously highlighted. These may have major financial and budgetary implications if not mitigated.

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy:

Business Continuity Policy

Council Plan Implications

This report supports the following section/s of the West Wimmera Shire Council Plan 2013-2017:

- Strategic Objective 6: Strengthen the culture and governance of the organisation

Communication Implications

The Business Continuity Policy provides a structured framework under which detailed Business Continuity Plans and procedures can be developed. All staff will be involved in the development and testing of such plans and procedures.

Conclusion

The Business Continuity Policy provides a structured framework for Council to effectively respond to emergency and disaster events. It enables the mitigation of significant risk associated with these disaster events.

OFFICER RECOMMENDATION:

That Council adopt the draft updated Business Continuity Policy.



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Moved: Councillor Jodie Pretlove

Seconded: Councillor Trevor Domaschenz

That Council adopt the draft updated Business Continuity Policy.

Carried (5/0)

Attachments:

No.	Name	RecFind Ref
14.1.1	Draft Business Continuity Policy	17/002184



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14.2 SUPPORT TO APSLEY ALLIGATORS

FILE NUMBER: PR0015

**REPORT AUTHOR: ASHLEY ROBERTS, ACTING GENERAL MANAGER
CORPORATE AND COMMUNITY SERVICES**

FOR DECISION

Introduction

Apsley Alligators, a community run playschool at Apsley, approached Council to help them financially. This report provides the background information for Councillors and seeks Council's assistance to Apsley Alligators.

Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background

Apsley Alligators met with the CEO on 27th September 2016 and asked for some assistance for funding to run the Apsley Alligators program.

Subsequently, The CEO, General Manager Corporate and Community Services and the Early Year's Coordinator visited the Apsley Alligators and invited them to attend a Council Assembly. Since it was a change of the Council, the visit to Council was planned in early 2017.

The General Manager Corporate and Community Services, and the Early Years Coordinator spoke to the Victorian Department of Early Education, and other regional organisations to explore grant opportunities so support this community run play group and were not successful in their pursuit to attract any funding. In consultation with the CEO, the General Manager Corporate and Community Services organised \$1,500 through the Childcare Support budget to keep this service operational in 2017.

A report was submitted to Council at the April 19 Ordinary Council Meeting recommending that Council provide \$3,000 support to Apsley Alligators (they requested \$6,000). Council considered they needed more information and resolved:



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Moved: Cr Tom Houlihan

Seconded: Cr Trevor Domaschenz

That the Apsley Alligators be invited to make a presentation to the next Councillor Forum on Wednesday 3 May 2017, and that this matter be held over until that time.

Carried (5/0)

Representatives from the Apsley Alligators subsequently presented to Council at the May 3 Council Assembly held at Edenhope.

Discussion

The Apsley Alligators is a proven success which provides a stimulating learning environment to Children and Families.

The Apsley Alligators Committee organised a facilitator to run the playgroup and incur \$6,000 expenses per annum on the facilitator. As a result of an experienced facilitator, the sessions create a stimulating learning environment for children and families and have provided additional enrolments for the Apsley School.

The model run by Apsley Alligators does not fit in any traditional current models of kindergarten service that could attract funding. Also, the model operates differently to kindergartens. This service is run at the Apsley Primary School, and parents offer a gold coin donation for every session attended.

Apsley community supports this initiative by fundraising in the Apsley Alive event and many other community activities. However, fundraising for \$6,000 every year is creating volunteer fatigue. The Apsley alligators are looking for some consistent support and approached Council for some assistance.

In allocating funding to the Apsley Alligators, Council should take the following matters into consideration:

1. The Apsley Alligators whilst being a highly successful largely community run program is not a Council run program.
2. Apsley Alligators do not charge fees other than a 'gold coin donation'. All funds are sourced via community fundraising. It should be noted that many other community activities which receive funding from Council or other government agencies (i.e Pre-schools) also engage in fund raising activities to raise further funding.



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3. The Apsley Alligators program draws children from outside of the shire boundaries. Council must decide whether it wishes to spend its ratepayers money on non-residents. A counter argument to this is that drawing families from outside the municipality adds to the economic activity within the shire, which benefits Council in the longer term.
4. The potential that the Apsley Alligators program has to affect Council's own 3 year old pre-school service. Whilst the nearest 3 year old pre-school service Council provides is in Edenhope, there is potential to drift towards a fee-free service nearby. Anecdotally, there appear to be little risk of this occurring, but at this stage no analysis has actually been undertaken.

Risk Management Implications

This model is close to playgroup, and all risks associated with the play groups will apply to supporting Apsley Alligators. Like every community initiative, there is significant community input in running this service, and they have a risk of failing if no sustainable support is available.

Council may be at severe reputational risk at the community level if the program ceases due to lack of Council support.

Conversely Council may be at operational risk to its own source services (i.e 3 year old pre school service) if it supports this program at the expense of funding other services.

Legislative Implications

Not discussed as part of the report.

Environmental Implications

Not commented on

Financial and Budgetary Implications

Council in 2016-17 has \$5,000 to support Childcare arrangements across the Shire. If Council has to support the funding request from Apsley Alligators, Council could extend the usage of the Childcare support budget to Apsley Alligators.

The Childcare support funding is utilised to support child care and family day care operations across the Shire when needed. Apsley community does not have a child care and family day care. If Council decides to support Apsley Alligators Council must continue the existing funding of \$5,000 or more in Childcare support line.



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Policy Implications

This report is supported by the following West Wimmera Shire Council Policy:

This initiative supports Council's overall ethos to support community wellbeing. No Council Policy directly supports programs like Apsley Alligators.

Council Plan Implications

This report supports the following section/s of the West Wimmera Shire Council Plan 2013-2017:

- Strategic Objective 1: Increase economic activity through the support of existing businesses and new investment
- Strategic Objective 2: Increased community amenity – protect unique values of our rural communities

Communication Implications

Not discussed in this report.

Conclusion

It is not a local government's direct role to support and fund play groups. However, in a small rural community, groups like Apsley Alligators provide very valuable community service by utilising volunteer capacity.

At the moment Apsley Alligators has relied totally on community fundraising to maintain its operations. The group does not charge fees other than small donations.

Due to the considerable community benefit arising from the provision of the Apsley Alligators program, it would seem appropriate for Council to provide some level of support. However, as stated it is reasonable and is often the case (i.e pre-schools) that funded groups raise some of their funding through own sourced revenue, be that fees or community fund raising activities.

For Council to provide funding it is reasonable to request some assurance from Apsley Alligators that the program has a suitable level of ongoing enrollments. As such Council would request that Apsley Alligators provide a report to Council each January showing their anticipated enrollment numbers for the coming year.

Given the above factors it would be appropriate for Council to provide funding of \$4,500 per year for 2018 and 2019 respectively and suggest that Apsley Alligators source the balance of the required funds via community fundraising. This amount of funding relates to the calendar years and would be provided to the Apsley Alligators on or about 1 February each year.



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For the 2017 year, given that half of the year has already passed it seems reasonable to provide 50% of the requested funding to cover the remainder of the calendar year. This equates to \$3,000 and would be payable by 30 June 2017.

OFFICER RECOMMENDATION:

That:

1. Council request from Apsley Alligators a report in January 2018 and again in January 2019 detailing the anticipated enrolments for those calendar years;
2. That Council provide Apsley Alligators with funding of \$3,000 by 30 June 2017; and
3. Subject to Council receiving assurance of ongoing enrolment numbers per the reports requested in Council provide funding to Apsley Alligators of \$4,500 for the 2018 calendar year and then \$4,500 funding for the 2019 calendar year payable on or about 1 February of those respective years.

Moved: Councillor Jodie Pretlove

Seconded: Councillor Tom Houlihan

That:

1. Council request from Apsley Alligators a report in January 2018 and again in January 2019 detailing the anticipated enrolments for those calendar years;
2. That Council provide Apsley Alligators with funding of \$3,000 by 30 June 2017; and
3. Subject to Council receiving assurance of ongoing enrolment numbers per the reports requested in Council provide funding to Apsley Alligators of \$4,500 for the 2018 calendar year and then \$4,500 funding for the 2019 calendar year payable on or about 1 February of those respective years.

Carried (5/0)

Attachments: Nil



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15.0 LATE ITEMS OF BUSINESS

Pursuant to Local Law No.7 (2012), Meeting Procedure and Common Seal Local Law 2012, West Wimmera Shire Council:

25. Urgent Business

Business must not be admitted as urgent business unless it:

- i. Relates to or arises out of a matter which has arisen since distribution of the agenda; and*
- ii. Cannot safely or conveniently be deferred until the next Ordinary Meeting.*

Moved: Councillor Richard Hicks

Seconded: Councillor Tom Houlihan

That Council allows the item proposed by Councillor Hicks:

**“That the Council delay the public consultation about its draft plans for the Edenhope Cultural and Community Hub until a future date”
to be placed on the agenda.**

Carried (5/0)

15.1 PUBLIC CONSULTATION – EDENHOPE CULTURAL & COMMUNITY HUB

Moved: Councillor Richard Hicks

Seconded: Councillor Trevor Domaschenz

That the Council delay the public consultation about its draft plans for the Edenhope Cultural and Community Hub until a future date.

Carried (5/0)

16.0 SEALING SCHEDULE

16.1 LOCAL LAW NO.7 – MEETING PROCEDURE & COMMON SEAL – 2017

OFFICER RECOMMENDATION:

That Council formally sign and seal the reviewed Local Law No.7 (Meeting Procedure & Common Seal) 2017, as no responses have been received following the publication of notices inviting public submissions.



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Moved: Councillor Richard Hicks

Seconded: Councillor Jodie Pretlove

That Council formally sign and seal the reviewed Local Law No.7 (Meeting Procedure & Common Seal) 2017, as no responses have been received following the publication of notices inviting public submissions.

Carried (5/0)

Attachments:

No.	Name	RecFind Ref
16.1.1	Local Law No. 7 (Meeting Procedure & Common Seal) 2017	17/000485

Moved: Councillor Richard Hicks

Seconded: Councillor Trevor Domaschenz

That Council adjourn the meeting until 3pm.

Carried (5/0)

17.0 CONFIDENTIAL (PURSUANT TO SECTION 89 LGA 1989)

RECOMMENDATION

That Council pursuant to section 89(2) (d) Contractual Matters of the Local Government Act 1989 close the meeting to members of the public at pm to resolve on matters pertaining to the following items:

17.1 TOWN MAINTENANCE SERVICES KANIVA

**17.2 TOWN MAINTENANCE SERVICES EDENHOPE APSLEY GOROKE
AND HARROW**

17.3 STREET CLEANING AND PIT CLEANING SERVICES



**ORDINARY COUNCIL MEETING MINUTES – 16 JUNE 2017
WEST WIMMERA SHIRE COUNCIL**

Moved: Councillor Richard Hicks

Seconded: Councillor Jodie Pretlove

That Council pursuant to section 89(2) (d) Contractual Matters of the Local Government Act 1989 close the meeting to members of the public at 3.07 pm to resolve on matters pertaining to the following items:

17.1 TOWN MAINTENANCE SERVICES KANIVA

**17.2 TOWN MAINTENANCE SERVICES EDENHOPE APSLEY GOROKE
AND HARROW**

17.3 STREET CLEANING AND PIT CLEANING SERVICES

Carried (5/0)

RECOMMENDATION

That the resolutions pertaining to Confidential / In-Camera items be adopted and made public (except where the resolution restricts publication) and that the reports for those items remain In-camera and that Council open the meeting to the public at pm.

Moved: Councillor Tom Houlihan

Seconded: Councillor Jodie Pretlove

That the resolutions pertaining to Confidential / In-Camera items be adopted and made public (except where the resolution restricts publication) and that the reports for those items remain In-camera and that Council open the meeting to the public at 4.02 pm.

Carried (5/0)

17.1 TOWN MAINTENANCE SERVICES KANIVA

- 1. That Council accepts the tender submitted by Wayne Cleaning Systems for Contract CM0456 “Town Maintenance Services Kaniva” in accordance with the specifications of Contract CM0445 for the lump sum price of \$51,858.67.**
- 2. That the Contract Agreement Documents for Contract CM0456 “Town Maintenance Services Kaniva” be signed and sealed by Council following their preparation.**

Carried (3/2)



**ORDINARY COUNCIL MEETING MINUTES – 16 JUNE 2017
WEST WIMMERA SHIRE COUNCIL**

**17.2 TOWN MAINTENANCE SERVICES EDENHOPE APSLEY GOROKE
AND HARROW**

- 1. That Council accepts the tender submitted by Dawnmock Pty Ltd for Contract CM0457 “Town Maintenance Services Edenhope, Apsley, Goroke & Harrow” in accordance with the specifications of Contract CM0457 for the annual lump sum price of \$91,704.00.**
- 2. That the Contract Agreement Documents for Contract CM0457 “Town Maintenance Services Edenhope, Apsley, Goroke & Harrow” be signed and sealed by Council following their preparation.**

Carried (5/0)

17.3 STREET CLEANING AND PIT CLEANING SERVICES

That Council readvertise “Street Cleaning and Pit Cleaning Services” as 2 separate tenders, one tender for Kaniva and one tender for Edenhope, Apsley, Goroke and Harrow.

Carried (4/1)

MEETING CONCLUDED: 4.03PM

NEXT MEETING:

**WEDNESDAY 19 JULY 2017
LILLIMUR**