



# Council Policy Manual

## WEST WIMMERA SHIRE COUNCIL

| COUNCIL POLICY            |   |                     |             |
|---------------------------|---|---------------------|-------------|
| HUMAN RIGHTS POLICY       |   | Policy No:          |             |
|                           |   | Adopted by Council: | 11 Mar 2010 |
|                           |   | Next review date:   |             |
| Senior Manager:           | Chief Executive Officer   |                     |             |
| Responsible Officer:      | Chief Executive Officer   |                     |             |
| Functional Area:          | Governance  |                     |             |
|                           |   |                     |             |
| Introduction & Background | <p>The Victorian Charter of Human Rights and Responsibilities Act 2006 came into effect on 1 January 2008.</p> <p>This means that all of Council’s policies, procedures, processes and Local Laws need to be compatible with the Charter and consistent with the human rights protected under it.</p> |                     |             |
| Purpose & Objectives      | <p>The human rights contained in the Charter are considered the foundation for freedom, justice, peace and respect, and are an essential part of any democratic and inclusive society that respects the rule of law, human dignity and equality.</p>  |                     |             |
| Definitions               | <p>The Charter means The Victorian Charter of Human Rights and Responsibilities Act 2006</p>  |                     |             |
| Policy Details            |   |                     |             |
| 1.                        | Requirements of the Charter   |                     |             |
|                           | <p>The Charter requires that all public authorities, including Councils, comply with the twenty specific rights protected under the Charter.</p> <p>The Charter contains four basic principles: Freedom, Respect, Equality and Dignity.</p>   |                     |             |
| 2.                        | The Charter – Principle 1 – Freedom   |                     |             |
|                           | <ul style="list-style-type: none"><li>• Freedom from forced work.</li><li>• Freedom of movement.</li><li>• Freedom of thought, conscience, religion and belief.</li><li>• Freedom of expression.</li><li>• Right to peaceful assembly and freedom of association.</li></ul>                           |                     |             |



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|    | <ul style="list-style-type: none"> <li>• Property rights.</li> <li>• Rights to liberty and security of person.</li> <li>• Fair hearing.</li> <li>• Rights in criminal proceeding.</li> <li>• Right not to be tried and punished more than once for a crime.</li> <li>• Protection from retrospective criminal laws.</li> </ul>   |
| 3. | <p>The Charter – Principle 2 – Respect</p> <ul style="list-style-type: none"> <li>• Right to life.</li> <li>• Protection of families and children.</li> <li>• Cultural rights, including recognition that human rights have a special importance for the Indigenous people of Victoria.</li> </ul>   |
| 4. | <p>The Charter – Principle 3 – Equality</p> <ul style="list-style-type: none"> <li>• Recognition and equality before the law.</li> <li>• Entitlement to participate in public life (including voting).</li> </ul>  |
| 5. | <p>The Charter – Principle 4 – Dignity</p> <ul style="list-style-type: none"> <li>• Prohibition of torture and cruel, inhumane or degrading treatment.</li> <li>• Protection of privacy and reputation.</li> <li>• Humane treatment when deprived of liberty.</li> <li>• Appropriate treatment of children in the criminal process.</li> </ul>   |
| 6. | <p>Compliance</p> <p>Council is therefore required to ensure that it remains compliant with the Charter, for example, with regard to its everyday operations, policies, procedures, processes, Local Laws, access to services and interactions with the community and all staff have a part to play in ensuring this.</p> <p>If you have any queries or concerns regarding human rights or how this affects you, please contact the Chief Executive Officer of West Wimmera Shire Council.</p> |



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| <b>Policy Adopted:</b>  | Ordinary Meeting 11/03/10 | Minute Book Page 17759 | RecFind     |
| <b>Policy Reviewed:</b> | Ordinary Meeting [date]   | Minute Book Page _____ | RecFind Ref |
|                         |                           |                        |             |
|                         |                           |                        |             |
|                         |                           |                        |             |

Draft

11/002516  
RECEIVED  
11 JUN 2017  
BY: TUL P80007

29/6/17

Gas Strategies Pty Ltd  
GPO Box 2355  
Adelaide SA 5001

26<sup>th</sup> June 2017

Planning Department  
West Wimmera Shire Council  
PO Box 201  
Edenhope, VIC 3318

Attention Ms Jill Bradshaw

Dear Jill

**Border laneway lease: our discussion 8<sup>th</sup> June**

Gas Strategies Pty Ltd (ATF Gas Strategies Pty Ltd Superannuation Fund) is the owner of two parcels of land that have frontage to the Vic/SA border laneway.

1. Lot 1 LP 308979 Pt A 25 and 26 Boikerbert and the adjoining
2. Lot 1 CA Pt 26 LP 215892 Boikerbertt

Gas Strategies also holds Unused Road Licence 0206770 (previously UR 70980) over a portion of the border laneway that adjoins (1) above; namely Lot 1 LP 308979 Pt A 25 and 26 Boiberbert.

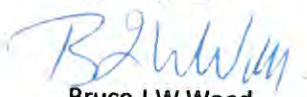
Attached is

1. a copy of Agricultural Licence dated 16<sup>th</sup> May 2017. You may note that the name of the licence has been misspelt (Gas Swategies) and application has been made to have this error corrected, and
2. a copy of Gas Strategies letter dated 31<sup>st</sup> May 2017 to Dept of Environment Land Water and Planning.

As I said in our telephone conversation on 8<sup>th</sup> June, Gas Strategies would like to apply to extend its current Agricultural (Unused Road) Licence to cover the full length of its Vic/SA border laneway frontage; namely over the remainder of the frontage of Lot 1 LP 308979 Pt A 25 and 26 Boikerbert not covered in the existing licence 0206770 and over the full length of the frontage of adjoining Lot 1 CA Pt 26 LP 215892 Boikerbert.

Would you please advise how I should proceed? I may be contacted at any time on mobile 0407 677 663 or by email [bj@wwood.com](mailto:bj@wwood.com).

Kind Regards

  
Bruce J W Wood  
Director

Gleasons Rd

Proposed lease extension

Current lease<sup>1</sup>  
PS308979

ES02

☆<sup>2</sup>  
PS308979

☆<sup>1</sup>  
PS809884

☆<sup>2</sup>  
PS809884

☆<sup>3</sup>  
PS308979

Unnamed



## Gill Bradshaw

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**From:** Mark & Liz Herrmann <merlherm@bigpond.com>  
**Sent:** Wednesday, 8 February 2017 5:28 PM  
**To:** Gill Bradshaw  
**Subject:** RE: Road lease

To West Wimmera Shire Council Members,

I am writing to you in regards to a disused government road that runs down my southern boundary. My wife and I own Crown Allotments numbers 40,41,43B in the Parish Benayeo, the government road abuts Crown allotment 41 the full length of the southern boundary.

We are only wishing to use it for agricultural purposes only predominantly grazing of sheep. We are currently in the process of purchasing some land directly opposite our boundary on the other side of the disused road it would greatly enhance our stock movements if we could gain legal use and access of that road. It would also reduce the fire danger significantly. Could you please give this your due consideration.

Thank you for your time

Mark & Elizabeth Herrmann  
107 Mueckes Rd Frances

**From:** Gill Bradshaw [mailto:GillBradshaw@westwimmera.vic.gov.au]  
**Sent:** Tuesday, 7 February 2017 3:10 PM  
**To:** merlherm@bigpond.com  
**Subject:** Road lease

Hi Mark,

As discussed, can you please write a letter or respond using this email, and explain what you want to do (Lease road for agricultural purposes).

We will need to receive prior to 6<sup>th</sup> March to put it on the March Council meeting agenda.

Kind regards

Gill

Gillian Bradshaw | Manager Planning & Environment

West Wimmera Shire Council

e [planning@westwimmera.vic.gov.au](mailto:planning@westwimmera.vic.gov.au) | p 03 5585 9900 | m 0427 520 020

OFFICE: 49 Elizabeth Street, Edenhope, VIC 3318 | p 03 5585 9900 | f 03 5585 9950 | [westwimmera.vic.gov.au](http://westwimmera.vic.gov.au)



2012-12-12

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21  
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2012-12-12



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| COUNCIL POLICY                |  |                     |             |
|-------------------------------|--|---------------------|-------------|
| EXTERNAL HIRE OF PLANT POLICY |  | Policy No:          |             |
|                               |  | Adopted by Council: | 19 Sep 1995 |
|                               |  | Next review date:   | 16 Aug 2017 |
| Senior Manager:               | Director Infrastructure Development & Works  |                     |             |
| Responsible Officer:          | Works Manager  |                     |             |
| Functional Area:              | Works  |                     |             |
|                               |  |                     |             |
| Introduction & Background     | The following is Council's policy to conduct private works for customers and community members/groups. Offering private works is an extension of Council's services and is generally only considered if Council's staff and plant are available. An important underpinning principle is that private work must not impede Council's obligation to the Road Management Plan and service level requirements. |                     |             |
| Purpose & Objectives          | To provide customers and the community with a local service that value adds to Council's operations without compromising Council's obligation to the Road Management Plan and service level requirements.  |                     |             |
| Policy Details                |  |                     |             |
| 1.                            | Private Works  |                     |             |
|                               | Private work must not impede Council's obligation to the Road Management Plan and service level requirements. Work shall only be considered if Council's staff and plant are available. Private works may only be offered during normal hours of Council operations.   |                     |             |
| 2.                            | Plant Hire – Dry Hire  |                     |             |
|                               | Employees can dry hire council plant provided the operator is appropriately qualified and the work is not for cash gain, unless authorized otherwise.  |                     |             |
| 3.                            | Community groups   |                     |             |
|                               | Plant may be made available to community groups for community projects that would not be carried out for any other purpose relating to a business enterprise.  |                     |             |
| 4.                            | Natural Disaster   |                     |             |
|                               | Plant to be used in relation to any natural disaster, including fire suppression or firefighting, flood or storm, must be arranged through the Municipal Emergency   |                     |             |





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|    | Management Planning process, and after consultation with the Municipal Emergency Resource Officer.   |
| 5. | <p>Use of emergency generator</p> <p>The use of council's emergency generator shall be made available to community groups upon application. Community groups shall be made aware that Council has priority in the event of an emergency to access the generator at any time.</p> |

|                         |                           |                        |         |
|-------------------------|---------------------------|------------------------|---------|
| <b>Policy Adopted:</b>  | Ordinary Meeting 19/09/95 | Minute Book Page 414   | RecFind |
| <b>Policy Reviewed:</b> | Ordinary Meeting 25/07/02 | Minute Book Page 10300 | RecFind |
|                         | Ordinary Meeting 06/04/06 | Minute Book Page 13682 | RecFind |
|                         | Ordinary Meeting 11/03/10 | Minute Book Page 17759 | RecFind |
|                         | Ordinary Meeting 16/08/17 | Minute Book Page _____ | RecFind |

| 2016/2017 Capital Works Project Plan |   |        |         |        |   |                      |                       |                   |                       |                |               |             |               |
|--------------------------------------|---|--------|---------|--------|---|----------------------|-----------------------|-------------------|-----------------------|----------------|---------------|-------------|---------------|
| Work Order Code                      | Description   | Depart | Officer | Status | Comments  | Current Budget (BIS) | Actual 15/06/17 (BIS) | Commitments (BIS) | Actual Cost Variation | Council Funded | Grant Funding | R2R Funding | Other Funding |
|                                      | <b>ROADS</b>  |        |         |        |   |                      |                       |                   |                       |                |               |             |               |
|                                      | <b>Committed Works - Final Seals</b>  |        |         |        |   |                      |                       |                   |                       |                |               |             |               |
| W336                                 | South Lillimur Rd Ch.21,920m - Ch.22,820m x 3.7m Final Seal (R2R Funded)  | IDW    | BM      | 100%   | Estimate at \$18,414.24.  | \$16,700             | \$18,992              | \$0               | \$2,292               |                |               | \$16,700    |               |
| W337                                 | Minimay Frances Rd Ch. 26,760m - Ch. 28,430m x 5.6m Final Seal (R2R Funded)   | IDW    | BM      | 100%   |   | \$45,088             | \$45,088              | \$0               | \$0                   |                |               | \$45,088    |               |
| W338                                 | Harrow-Goroke Rd & Nhill-Harrow Rd Intersection Final Seal (R2R Funded)   | IDW    | BM      | 100%   | Estimate at \$4,481.47.   | \$6,000              | \$4,528               | \$0               | -\$1,472              |                |               | \$6,000     |               |
| W340                                 | Powers Creek Ch.14,600 - Ch.15,600m x 6.2m Final Seal (R2R Funded)  | IDW    | BM      | 100%   | Estimate at \$29,663.23.  | \$27,900             | \$31,592              | \$0               | \$3,692               |                |               | \$27,900    |               |
| W341                                 | Ozenkadnook - Mortat Rd Ch.15,290m - Ch.15,520m x 3.7m Final Seal (R2R Funded)  | IDW    | BM      | 100%   |   | \$10,352             | \$10,352              | \$0               | \$0                   |                |               | \$10,352    |               |
| W342                                 | Cove Estate Rd Ch.5,100m - Ch.6,700m x 3.7m Final Seal (R2R Funded)   | IDW    | BM      | 100%   |   | \$27,351             | \$27,351              | \$0               | \$0                   |                |               | \$27,351    |               |
| W351                                 | Lillimur Yearinga Rd Ch.1,840m - Ch.3,050m x 6.2m Final Seal (R2R Funded)   | IDW    | BM      | 100%   | Estimate at \$34,164.00.  | \$33,800             | \$36,979              | \$0               | \$3,179               |                |               | \$33,800    |               |
| W343                                 | Serviceton South Rd Ch.5,960m - Ch.7,200m x 3.7m Final Seal (R2R Funded)  | IDW    | BM      | 100%   | Estimate at \$22,990.50.  | \$23,000             | \$24,237              | \$0               | \$1,237               |                |               | \$23,000    |               |
| W344                                 | South Rd Ch.250m - Ch.700m x 3.7m including 100m of Brooks Rd x 6.2m Final Seal &, South Rd Ch.0m - Ch.250m Reseal (R2R Funded) | IDW    | BM      | 100%   | Estimate at \$16,134.28 + \$4453 for reseal. Invoice to be paid. Combined Budget from W430 - Reseal.  | \$19,000             | \$23,735              | \$0               | \$4,735               |                |               | \$19,000    |               |
| W364                                 | South Lillimur Rd Ch.6,900m - Ch.9,690m x 6.2m Final Seal (R2R Funded)  | IDW    | BM      | 100%   |   | \$66,477             | \$66,477              | -\$2,223          | -\$2,222              |                |               | \$66,477    |               |
| W265                                 | Elizabeth St, Edenhope: (Wilson St to Mollison St) x 4.5m Final Seal each side (Council Funded)                                 | IDW    | BM      | 0%     | Estimate at \$9,345.49. Budget from W254 Stabilised Patch's as per "August Progress Report".  | \$9,500              | \$0                   | \$0               | -\$9,500              | \$9,500        |               |             |               |
|                                      |   |        |         |        |   |                      |                       |                   |                       |                |               |             |               |
|                                      | <b>Sealed Road Constructions</b>  |        |         |        |   |                      |                       |                   |                       |                |               |             |               |
| W380                                 | Brooks Rd, Serviceton Reconstruction: Ch.170m - Ch.1,625m x 6.2m Seal (R2R Funded)  | IDW    | TO      | 100%   | Job has now been completed. Has come in well under budget due to earthworks savings with existing formation being adequate to enable widening.  | \$352,000            | \$238,770             | \$768             | -\$112,462            |                |               | \$352,000   |               |
| W403                                 | Charam Wombelano Rd Reconstruction: Ch.2,590m - Ch.3,590m x 6.2m Seal (R2R Funded)  | IDW    | TO      | 95%    | Complete job will not be finished until next financial year due to some extensive soft areas currently being bridged by stabilised layer of 400mm pavement. Section is approx 200m in length. Seal costs to come.   | \$230,000            | \$214,721             | \$0               | -\$15,279             |                |               | \$230,000   |               |
| W402                                 | Diapur Rd Reconstruction/Curve Widening: Ch.1,150m - Ch.1,550m x 6.2m Seal (R2R Funded)   | IDW    | TO      | 100%   | Job completed.  | \$100,001            | \$85,298              | \$0               | -\$14,703             |                |               | \$100,001   |               |
| W470                                 | Miram South Rd (N) Reconstruction: Ch.1,220m - Ch.1,770m x 5.6m Seal (R2R Funded)   | IDW    | TO      | 100%   | Have brought back due to early completion of other projects and weather being favourable. Sealing now done with job complete.   | \$2,313              | \$94,720              | \$0               | \$92,407              | \$2,313        |               |             |               |
| W405                                 | Kybybolite Road Reconstruction: Ch.3,700m - Ch.4,730m x 4.0m Seal (R2R Funded)  | IDW    | TO      | 100%   | Job complete ,  | \$149,000            | \$160,622             | \$750             | \$12,372              |                |               | \$149,000   |               |
| W406                                 | Lake St, Edenhope Construction: (Wimmera Hwy to Dundas St) x 8.0m Seal (Council Funded)   | IDW    | TO      | 100%   | Completed.  | \$40,000             | \$22,133              | \$0               | -\$17,867             | \$40,000       |               |             |               |
| W381                                 | Murrawong Rd Reconstruction: Ch.1,115m - Ch.2,455m x 6.2m Seal (R2R Funded)   | IDW    | TO      | 100%   | Job has been completed.   | \$290,000            | \$243,696             | \$750             | -\$45,554             |                |               | \$290,000   |               |
| W407                                 | Powers Creek Construction: Ch.14,100m - Ch.14,600m x 4.0m Seal & Ch.15,600m - Ch.16,100m x 6.2m Seal (R2R Funded)               | IDW    | TO      | 100%   | Job completed.  | \$200,000            | \$203,484             | \$0               | \$3,484               |                |               | \$200,000   |               |
| W408                                 | Scrubby Lake Rd Reconstruction: Ch.1,800m - Ch.2,800m X 4.0m Seal (R2R Funded)  | IDW    | TO      | 100%   | Completed . Changed scope to 4.0m wide seal & start chainage changed from 2,100m to 1,800m as adopted in "August Progress Report". Extra \$30,000 from roads to recovery.   | \$120,000            | \$131,780             | \$0               | \$11,780              |                |               | \$120,000   |               |
| W404                                 | Kaniva Wetlands Project - Road, Kerb & Footpath Construction (Council, VicRoads & Grants Funded)                                | IDW    | RE      | 1%     | Currently in the design stage for roading, roundabout crossings complete, main street footpath, playground & wetlands layout. First Milestone of submission included a concept project plan which was completed in Feb 2017. VicRoads funding for roundabout "all access" cross overs (\$50,000 of a total \$80,000) and extra crossing (\$45,000 of a total \$65,000) is confirmed with proposed budget variations. Proposed variations include the transfer of budgets from W466 - Douglas Hall, W464 - Nurcoung Hall &, W461 - Gymbowen Hall which are deferred pending building asset strategy. Roundabout cross overs & extra crossing works is planned for completion before 30th June 2017 with the remaining infrastructure works to be completed in 2017/2018 financial year and community elements by Dec 2018. Next years possible budget of \$1,233,000 consists of \$914,800 grant/other funding sources and \$318,200 matching council funding, depending on further & successful grants. Current budget was originally part of the grant funding proposed for 2017/2018. | \$57,000             | \$856                 | \$0               | -\$56,144             | \$57,000       |               | \$0         |               |
| W444                                 | Kaniva Wetlands Project   | IDW    | RE      | 0%     |   | \$59,600             | \$105,773             | \$0               | \$46,173              |                |               | \$59,600    |               |
| W453                                 | Kaniva Wetlands Project   | IDW    | RE      | 0%     |   | \$31,000             | \$0                   | \$0               | -\$31,000             |                |               | \$31,000    |               |
| New Work Order                       | Lillimur Grain Storage Roads (GrainCorp Funding)  | IDW    | RE      | 50%    | Road survey/design completed for Station Rd by GrainCorp for inclusion into next years Capital Works Program (Station Road Estimate \$500,000 & Lillimur Service Lane/Feder Collins Rd Extension Estimate \$130,000 as outlined in Feb Briefing Report). GrainCorp contributing \$30,000 this financial year for associated works (Survey & Design, Possible signage, possible community meetings, etc). Next years possible budget of \$630,000 which includes \$500,000 grant funding & \$130,000 council matching funding. Proposed Budget from W525 - Drainage Pit/Pipes Investigation which is deferred to 2017/2018.  | \$0                  | \$0                   |                   | \$0                   |                |               |             |               |
|                                      |   |        |         |        |   |                      |                       |                   |                       |                |               |             |               |
|                                      | <b>Stabilise Patch's</b>  |        |         |        |   |                      |                       |                   |                       |                |               |             |               |
| <del>W409</del>                      | <del>Benayeo Rd Stabilisation Patch: Ch.1,600m (50m x 6.2m Seal)</del> (Removed)  |        |         |        | Removed as not meeting severity. Transfer budget to patch at Ch. 500m.  |                      |                       |                   |                       |                |               |             |               |
| W409                                 | Benayeo Rd Stabilisation Patch: Ch.500m (100m x 6.2m Seal) (Council Funded)   | IDW    | TO      | 100%   |   | \$21,000             | \$16,587              | \$0               | -\$4,413              | \$21,000       |               |             |               |
| <del>W410</del>                      | <del>Commercial St South Stabilisation Patch: Baker St to Dungey (50m x 4m)</del> (Completed)                                   |        |         | 100%   | Completed in 2015/2016. Budget moved to W254 as adopted in "August 2016 Progress Report".   | \$0                  | \$0                   | \$0               | \$0                   | \$0            |               |             |               |
| W411                                 | Cove Estate Rd Stabilisation Patch: Ch.1,900m (100m x 3.7m Seal) (Council Funded)   | IDW    | TO      | 0%     | Waiting for Flood Recovery works .  | \$12,400             | \$382                 | \$0               | -\$12,018             | \$12,400       |               |             |               |
| W412                                 | Edenhope - Goroke Rd Stabilisation Patch: Ch.12,000m (100m x 6.2m Seal) (Council Funded)  | IDW    | TO      | 100%   | Flood Recovery to pick up remainder.  | \$21,000             | \$15,753              | \$0               | -\$5,247              | \$21,000       |               |             |               |
| W413                                 | Edgerley Rd Stabilisation Patch: Ch.5,000m (100m x 6.2m) (Council Funded)   | IDW    | TO      | 100%   | Job Complete.   | \$21,000             | \$9,490               | \$0               | -\$11,510             | \$21,000       |               |             |               |
| W254                                 | Sealed Road Stabilisation Projects (Projects to be determined) (Council Funded)   | IDW    | TO      | 100%   | Adjusted budget as adopted in "August 2016 Progress Report". (\$9,500 to W265 - Elizabeth St, \$11,750 to W533 - Miram North Rd, & \$2000 to W534 - Commercial St)  | \$76,750             | \$87,871              | \$0               | \$11,121              | \$76,750       |               |             |               |
|                                      |   |        |         |        |   |                      |                       |                   |                       |                |               |             |               |
|                                      | <b>Reseals</b>  |        |         |        |   |                      |                       |                   |                       |                |               |             |               |
| W419                                 | Broughton Rd Reseals: Ch.6860-7410m, Ch.7840-8220m, Ch.10070-11720m, Ch.12795-14375m & Ch.14735-15365m (R2R Funded)             | IDW    | BM      | 100%   |   | \$111,022            | \$111,020             | \$0               | -\$2                  |                |               | \$111,022   |               |
| W420                                 | Charam Wombelano Rd Reseals: Ch.11610-12270m, Ch.12730-13200m & Ch.20490-21730m (Council Funded)                                | IDW    | BM      | 100%   |   | \$36,980             | \$37,062              | \$0               | \$82                  | \$36,980       |               |             |               |
| W421                                 | Chetwynd East Rd Reseal: Ch.2770-5340m (R2R Funded)   | IDW    | BM      | 100%   |   | \$52,653             | \$52,651              | \$0               | -\$2                  |                |               | \$52,653    |               |

| 2016/2017 Capital Works Project Plan |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
|--------------------------------------|--|--|--------|---------|--------|--|----------------------|-----------------------|--------------------|-----------------------|----------------|---------------|-------------|---------------|
| Work Order Code                      |  | Description  | Depart | Officer | Status | Comments   | Current Budget (BIS) | Actual 15/06/17 (BIS) | Commitm ents (BIS) | Actual Cost Variation | Council Funded | Grant Funding | R2R Funding | Other Funding |
| W422                                 |  | Dergholm Powers Ck Rd Reseal: Ch.0-2150m (Council Funded)  | IDW    | BM      | 100%   |  | \$41,411             | \$41,412              | \$0                | \$1                   | \$41,411       |               |             |               |
| W423                                 |  | Fergusons Rd Reseal: Ch.15350-20110m (R2R Funded)  | IDW    | BM      | 100%   |  | \$82,000             | \$77,389              | \$0                | -\$4,611              |                |               | \$82,000    |               |
| W425                                 |  | Goroke Harrow Rd Reseal: Ch.6930-8530m (Council Funded)  | IDW    | BM      | 100%   |  | \$23,161             | \$23,161              | \$0                | \$0                   | \$23,161       |               |             |               |
| W426                                 |  | Harrow Clear Lake Rd Reseal: Ch.13690-21550m (R2R Funded)  | IDW    | BM      | 100%   | Kaniva Wetlands Project - Road, Kerb & Footpath Construction (Council, VicR+C288   | \$111,210            | \$111,210             | \$0                | \$0                   |                |               | \$111,210   |               |
| W427                                 |  | Henning's Rd Reseal: Ch.1480-3300m (Council Funded)  | IDW    | BM      | 100%   |  | \$32,110             | \$35,892              | \$0                | \$3,782               | \$32,110       |               |             |               |
| W429                                 |  | Mooree Rd Reseal: Ch.2410-7135m (R2R Funded)   | IDW    | BM      | 100%   |  | \$73,000             | \$76,812              | \$0                | \$3,812               |                |               | \$73,000    |               |
| W432                                 |  | Yanipy Rd Reseal: Ch.0-3185m (Council Funded)  | IDW    | BM      | 100%   |  | \$42,659             | \$42,659              | \$0                | \$0                   | \$42,659       |               |             |               |
| W533                                 |  | Miram North Rd Reseal: Ch.2740-3170m (Council funded)  | IDW    | BM      | 100%   | Budget from W254 Stabilised Patch's as per "August Progress Report".   | \$11,750             | \$11,754              | \$0                | \$4                   | \$11,750       |               |             |               |
| W534                                 |  | Commercial St, Lillimur (Council Funded)   | IDW    | BM      | 100%   | Budget from W254 Stabilised Patch's as per "August Progress Report".   | \$2,000              | \$1,992               | \$0                | -\$8                  | \$2,000        |               |             |               |
| W124                                 |  | 2015-2016 Linemarking  | IDW    | BM      | 100%   | Late invoice from contractor. No original budget. Current budget predicted from savings on other council works.  | \$8,934              | \$8,934               | \$0                | \$0                   | \$8,934        |               |             |               |
|                                      |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| Shoulders                            |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| W82                                  |  | Shoulder Resheeting (Council Funded)   | IDW    | TO      | 100%   | All roads completed.   | \$238,000            | \$303,127             | \$0                | \$65,127              | \$238,000      |               |             |               |
|                                      |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| Unsealed Roads                       |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| W84                                  |  | Resheeting (Council Funded)  | IDW    | TO      | 100%   | Completed  | \$740,000            | \$700,329             | \$0                | -\$39,671             | \$740,000      |               |             |               |
| W362                                 |  | Blue Hill Rd (R2R Funded)  | IDW    | TO      | 100%   | Uncompleted 2015/16 project (required the application of dust binder)  | \$35,582             | \$39,287              | \$0                | \$3,705               |                |               | \$35,582    |               |
| W415                                 |  | Simms Lane (Fire Access Road Subsidy Scheme)   | IDW    | TO      | 100%   | Clay capping of various sections with road alignment for better access, some vegetation removal, road improvement linking Patyah area to the Charam area. Project to be completed 31st March 2017.                                     | \$20,000             | \$23,280              | \$0                | \$3,280               | \$2,500        | \$17,500      |             |               |
| W416                                 |  | Sanders Rd, Telopea Downs (Fire Access Road Subsidy Scheme)  | IDW    | TO      | 100%   | Clay capping to approx. 400m of existing track from Taylors Rd. Project to be completed by 31st March 2017.  | \$10,400             | \$11,116              | \$0                | \$716                 | \$1,300        | \$9,100       |             |               |
| W417                                 |  | Millers Rd, Telopea Downs (Fire Access Road Subsidy Scheme)  | IDW    | TO      | 100%   | Completed  | \$19,500             | \$16,384              | \$0                | -\$3,116              | \$9,750        | \$9,750       |             |               |
| W418                                 |  | Old Telegraph Rd, Dorodong (Fire Access Road Subsidy Scheme)   | IDW    | TO      | 100%   | Clay capping sand section with limb lobbing to enable fire protection works, roadway through pine plantation. Project to be completed by 31st March 2017   | \$25,000             | \$22,241              | \$0                | -\$2,759              | \$3,125        | \$21,875      |             |               |
|                                      |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| Rural & Urban Drainage               |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| W524                                 |  | Conlans Rd Drainage: Redirection of waterway with new 350m x 300mm RCP (Council Funded)  | IDW    | RE      | 0%     | Project deferred due to swamp flowing with water/full. (Incorrect original budget, \$20,000 from W62)  | \$20,000             | \$0                   | \$0                | -\$20,000             | \$20,000       |               |             |               |
| W62                                  |  | Culvert Renewals (Council Funded)  | IDW    | TO      | 100%   | Completed.   | \$50,000             | \$57,460              | \$0                | \$7,460               | \$50,000       |               |             |               |
| W525                                 |  | Drainage Pit/Pipes Investigation (Edenhope & Kaniva) (Council Funded)  | IDW    | SA      | 0%     | Proposed to defer project and transfer budget to Lillimur Grain Storage Roads. (Incorrect original budget, \$25,000 from W62)  | \$25,000             | \$0                   | \$0                | -\$25,000             | \$25,000       |               |             |               |
|                                      |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| Bridges & Major Culverts             |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| W401                                 |  | Powers Creek Rd Bridge (At Ch.m) (Beam Renewal, Desk Overlay Upgrade, Guard Rail Upgrade/Renewal & Underpinning Renewal) (Council Funded)  | IDW    | SA      | 0%     | Project on hold pending results from Level 2 Bridge Inspections which will give a higher understanding of bridge renewal needs.  | \$50,000             | \$6,900               | \$0                | -\$43,100             | \$50,000       |               |             |               |
|                                      |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| Footpaths                            |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| W440                                 |  | Lions Park, Edenhope Footpath Reconstruction: Through Park from Elizabeth St to Orme St (110m x 1.5m x 40mm thick Asphalt) (Council Funded)  | IDW    | TO      | 100%   | Scope changed to concrete instead of asphalt. Budget to \$16,700 from W442 & W443.   | \$11,382             | \$14,243              | \$0                | \$2,861               | \$11,382       |               |             |               |
| W441                                 |  | Commercial St Service lane, Kaniva Footpath Reconstruction: Baker St to Dungery St (North Side) (Relay 105m x 1.5m wide Pavers) (Council Funded)   | IDW    | TO      | 100%   | Completed.   | \$6,300              | \$4,492               | \$0                | -\$1,808              | \$6,300        |               |             |               |
| W442                                 |  | Elizabeth St, Edenhope Footpath Repairs: 10m between Mollison St - Anne St & 10m at corner of Anne St/Elizabeth St (Council Funded)  | IDW    | TO      | 100%   | Completed under footpaths maintance. Proposed budget transfer to W440 "Lions Park, Edenhope".  | \$0                  | \$0                   | \$0                | \$0                   | \$0            |               |             |               |
| W443                                 |  | Elizabeth St Edenhope Footpath Repairs: Minor paver repairs (Between Wallace St & Orme St) (Council Funded)  | IDW    | TO      | 100%   | Completed under footpaths maintance. Proposed budget transfer to W440 "Lions Park, Edenhope".  | \$5,200              | \$0                   | \$0                | -\$5,200              | \$5,200        |               |             |               |
| W445                                 |  | Lake Wallace Walking Track Reconstruction: Henley Park Jetty to Tennis Court Clubrooms (360m x 1.5m x 40mm thick Asphalt) (Incl. Removal of timber footbridge to culvert) (Council Funded) | IDW    | TO      | 0%     | Propose scope change to concrete instead of asphalt and reduction of length to 180m from jetty. Planned for completion after road construction works. Possibly hold off and combine with next years works for asphalt supply purposes. | \$27,000             | \$0                   | \$0                | -\$27,000             | \$27,000       |               |             |               |
|                                      |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| Kerb & Channel                       |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| W446                                 |  | Edinburgh Rd, Edenhope Kerb & Channel Reconstruction: Left side between Mollison St & Wilson St (Incl. 1m Pavement & Seal) (Council Funded)  | IDW    | TO      | 0%     | Review of scope underway.  | \$6,400              | \$0                   | \$0                | -\$6,400              | \$6,400        |               |             |               |
| W447                                 |  | Edinburgh Rd, Edenhope Kerb & Channel Reconstruction: Right side between Wilson St & Orme St (Incl. 1m Pavement & Seal)  | IDW    | TO      | 100%   |  | \$3,200              | \$7,174               | \$0                | \$3,974               | \$3,200        |               |             |               |
| W448                                 |  | Edinburgh Rd, Edenhope Kerb & Channel Reconstruction: Left side between Wilson St & Orme St (Incl. 1m Pavement & Seal)   | IDW    | TO      | 100%   | Completed under work order 447. Transfer budget to W447.   | \$8,000              | \$0                   | \$0                | -\$8,000              | \$8,000        |               |             |               |
| W449                                 |  | Elizabeth St, South Rd & Railway St, Serviceton Kerb & Channel Removal: (Remove Kerb & replace with swale drain)   | IDW    | TO      | 100%   | Completed.   | \$31,000             | \$25,347              | \$0                | -\$5,653              | \$31,000       |               |             |               |
| W450                                 |  | High St, Kaniva Kerb & Channel Reconstruction: Left side between Fry St & Paterson St (Incl. 1m Pavement & Seal)   | IDW    | TO      | 100%   | Job Complete   | \$3,200              | \$10,780              | \$0                | \$7,580               | \$3,200        |               |             |               |
| W451                                 |  | Orme St, Edenhope Kerb & Channel Reconstruction/Construction: Right side between Lake St & Elizabeth St (Incl. 1m Pavement & Seal)(30m of renewal & 10m of new)                            | IDW    | TO      | 100%   | Job Complete   | \$7,000              | \$5,258               | \$0                | -\$1,742              | \$7,000        |               |             |               |
| W452                                 |  | Rogerson St, Kaniva Kerb & Channel Reconstruction: Left side between High St & Kelly St (Incl. 2m Pavement/Seal)   | IDW    | TO      | 100%   | Job Complete   | \$18,000             | \$27,644              | \$0                | \$9,644               | \$18,000       |               |             |               |
|                                      |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| Buildings, Structures & Land         |  |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |
| W511                                 |  | War Memorial Renewal Edenhope  | IDW    | TO      | 100%   | Proposed matching council budget from W456 - Kaniva Hall due to committed grant funding.   | \$7,332              | \$5,291               | \$0                | -\$2,041              | \$2,950        | \$4,382       |             |               |
| W514                                 |  | War Memorial Renewal Kaniva  | IDW    | TO      | 100%   | Proposed matching council budget from W456 - Kaniva Hall due to committed grant funding.   | \$9,291              | \$7,700               | \$0                | -\$1,591              | \$2,500        | \$6,791       |             |               |
| W512                                 |  | War Memorial Renewal Apsley  | IDW    | TO      | 100%   | Proposed matching council budget from W456 - Kaniva Hall due to committed grant funding.   | \$8,293              | \$10,238              | \$0                | \$1,945               | \$2,500        | \$5,793       |             |               |
| W513                                 |  | War Memorial Renewal Harrow  | IDW    | TO      | 100%   | Proposed matching council budget from W456 - Kaniva Hall due to committed grant funding.   | \$5,010              | \$3,236               | \$0                | -\$1,774              | \$2,500        | \$2,510       |             |               |
| W454                                 |  | Edenhope Office Carpet Replacement   | IDW    | SA      | 100%   |  | \$37,000             | \$29,460              | \$0                | -\$7,540              | \$37,000       |               |             |               |
| W455                                 |  | Solar Power for shire building with highest Power consumption  | IDW    | SA      | 100%   | Solar panels installed on Edenhope depot workshop shed.  | \$30,000             | \$26,883              | \$0                | -\$3,117              | \$30,000       |               |             |               |
| W456                                 |  | Kaniva Hall Structural Repairs   | IDW    | SA      | 0%     | Initial design completed with redesign to be completed due to issues with design. Proposed \$10,450 used to match War Memorial Renewals.   | \$150,000            | \$19,118              | \$824              | -\$130,058            | \$150,000      |               |             |               |
| W457                                 |  | Calico & Candles, Harrow (Restumping & alteration)   | IDW    | SA      | 30%    | Scope under review.  | \$82,000             | \$16,845              | \$3,800            | -\$61,355             | \$82,000       |               |             |               |

| 2016/2017 Capital Works Project Plan |  |             |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |  |  |
|--------------------------------------|--|-------------|--|--------|---------|--------|--|----------------------|-----------------------|--------------------|-----------------------|----------------|---------------|-------------|---------------|--|--|
| Work Order Code                      |  | Description |  | Depart | Officer | Status | Comments   | Current Budget (BIS) | Actual 15/06/17 (BIS) | Commitm ents (BIS) | Actual Cost Variation | Council Funded | Grant Funding | R2R Funding | Other Funding |  |  |
| W458                                 | Edenhope senior citizens (Ceiling & other renewal works)   |             |  | IDW    | SA      | 0%     | Scope under review.  | \$50,001             | \$0                   | \$0                | -\$50,001             | \$50,001       |               |             |               |  |  |
| W459                                 | Edenhope Mechanics Hall Renewal works (Restumping & other renewal works)                             |             |  | IDW    | SA      | 0%     | Possible matching the grant for new Community Hub                                      | \$60,000             | \$0                   | \$0                | -\$60,000             | \$60,000       |               |             |               |  |  |
| W467                                 | Pool painting works - Kaniva   |             |  | IDW    | SA      | 100%   |  | \$5,300              | \$6,010               | \$0                | \$710                 | \$5,300        |               |             |               |  |  |
| W468                                 | Pool painting works - Goroke   |             |  | IDW    | SA      | 100%   |  | \$5,300              | \$5,213               | \$0                | -\$87                 | \$5,300        |               |             |               |  |  |
| W460                                 | Madden Street Toilet Renewal Works   |             |  | IDW    | SA      | 0%     | Scope under review   | \$35,000             | \$0                   | \$0                | -\$35,000             | \$35,000       |               |             |               |  |  |
| W461                                 | Gymbowen Public Hall (Fit out renewal, footpath etc.)  |             |  | IDW    | SA      | 0%     | Deffered awaiting building asset strategy. Transfer budget to Kaniva Wetlands Project. | \$6,000              | \$0                   | \$0                | -\$6,000              | \$6,000        |               |             |               |  |  |
| W462                                 | Edenhope Cultural and Community Hub  |             |  | IDW    | SA      | 0%     | Grant funding.   | \$100,000            | \$0                   | \$0                | -\$100,000            | \$100,000      |               |             |               |  |  |
| W463                                 | Apsley Hall Renewal Works (Septic Tank Trench Renewal & Front Foyer Floor Vinyl Replacement)         |             |  | IDW    | SA      | 0%     | Survey of area completed. Design options of septic to be forwarded to committee.       | \$18,000             | \$970                 | \$0                | -\$17,030             | \$18,000       |               |             |               |  |  |
| W464                                 | Nurcounng Public Hall Renewal works  |             |  | IDW    | SA      | 0%     | Deffered awaiting building asset strategy. Transfer budget to Kaniva Wetlands Project. | \$7,000              | \$0                   | \$0                | -\$7,000              | \$7,000        |               |             |               |  |  |
| W465                                 | Charam Hall - Restumping & other repairs   |             |  | IDW    | SA      | 0%     | Scope under review   | \$15,000             | \$850                 | \$0                | -\$14,150             | \$15,000       |               |             |               |  |  |
| W466                                 | Douglas Hall Ceiling Renewal works   |             |  | IDW    | SA      | 0%     | Deffered awaiting building asset strategy. Transfer budget to Kaniva Wetlands Project. | \$35,000             | \$0                   | \$0                | -\$35,000             | \$35,000       |               |             |               |  |  |
| Open Space                           |  |             |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |  |  |
| W433                                 | Playground Audit   |             |  | IDW    | TO      | 100%   | Audit Completed  | \$6,000              | \$5,780               | \$0                | -\$220                | \$6,000        |               |             |               |  |  |
| W434                                 | Lions Park, Apsley - Playground: BBQ, 2 x table/chairs, Basket Ball Ring & 100m of fence replacement |             |  | IDW    | TO      | 20%    | Some items purchased. Works to be done when ground dries out to enable machinery.      | \$17,000             | \$628                 | \$2,164            | -\$14,209             | \$17,000       |               |             |               |  |  |
| W435                                 | Blair St, Harrow - Park Furniture Renewal: Composite timber replacement                              |             |  | IDW    | TO      | 30%    | Furniture purchased. To be installed.  | \$4,000              | \$0                   | \$2,164            | -\$1,836              | \$4,000        |               |             |               |  |  |
| W436                                 | Lions Park, Edenhope - Playground: Softfall Area Edging replacement                                  |             |  | IDW    | TO      | 0%     | Will be completed in next few weeks.   | \$2,000              | \$47                  | \$0                | -\$1,953              | \$2,000        |               |             |               |  |  |
| W437                                 | Madden St, Kaniva - Playground: Softfall Area Maintenance  |             |  | IDW    | TO      | 0%     | Investigating options.   | \$1,000              | \$66                  | \$0                | -\$934                | \$1,000        |               |             |               |  |  |
| W438                                 | Elizabeth St, Edenhope - Street Chair Renewal: Composite timber replacement                          |             |  | IDW    | TO      | 100%   | Completed with costs charged against parks maintanace.                                 | \$2,000              | \$1,386               | \$0                | -\$614                | \$2,000        |               |             |               |  |  |
| W439                                 | Playground Replacement Projects (Identified after Audit)   |             |  | IDW    | TO      | 85%    | Projects underway as identified from audit.  | \$18,000             | \$13,787              | \$990              | -\$3,223              | \$18,000       |               |             |               |  |  |
| Plant                                |  |             |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |  |  |
| W388                                 | Grader - Trade P25009  |             |  | IDW    | BM      | 100%   |  | \$360,000            | \$366,000             | \$0                | \$6,000               | \$270,000      |               |             | \$90,000      |  |  |
| W389                                 | Patching truck - Trade P30046  |             |  | IDW    | BM      | 100%   | Waiting on devilery.   | \$250,000            | \$0                   | \$188,804          | -\$61,196             | \$220,000      |               |             | \$30,000      |  |  |
| W390                                 | John Deere Tractor - Trade in P10031   |             |  | IDW    | BM      | 100%   |  | \$150,000            | \$140,225             | \$0                | -\$9,775              | \$125,000      |               |             | \$25,000      |  |  |
| W391                                 | Water Truck - Trade P30043   |             |  | IDW    | BM      | 100%   |  | \$190,000            | \$194,245             | \$0                | \$4,245               | \$160,000      |               |             | \$30,000      |  |  |
| W392                                 | Second Hand Street Sweeper   |             |  | IDW    | BM      | 0%     | Deferred to 2017/2018 due to budget.   | \$0                  | \$0                   | \$0                | \$0                   | \$0            |               |             |               |  |  |
|                                      | Miscellaneous  |             |  | IDW    | BM      | 100%   |  |                      |                       |                    | \$0                   | \$0            |               |             |               |  |  |
| Fleet                                |  |             |  |        |         |        |  |                      |                       |                    |                       |                |               |             |               |  |  |
| W393                                 | Road Inspections Vehicle - Trade P05049  |             |  | IDW    | BM      | 100%   |  | \$38,500             | \$34,470              | \$0                | -\$4,030              | \$18,500       |               |             | \$20,000      |  |  |
| W394                                 | Building Maintenance Vehicle - Trade P05069  |             |  | IDW    | BM      | 100%   |  | \$38,500             | \$35,164              | \$0                | -\$3,336              | \$23,500       |               |             | \$15,000      |  |  |
| W395                                 | Survey Vehicle - Trade 2012 Holden Colorado LX   |             |  | IDW    | BM      | 100%   |  | \$33,198             | \$33,198              | \$0                | \$0                   | \$11,698       |               |             | \$21,500      |  |  |
| W396                                 | Local Laws Vehicle - Trade 2013 Holden Colorado LX   |             |  | IDW    | BM      | 100%   |  | \$38,500             | \$34,320              | \$0                | -\$4,180              | \$17,000       |               |             | \$21,500      |  |  |
| W397                                 | CEO Vehicle - Trade 2014 Toyota Prado  |             |  | IDW    | BM      | 100%   |  | \$55,000             | \$52,609              | \$0                | -\$2,391              | \$20,000       |               |             | \$35,000      |  |  |
| W398                                 | Finance Vehicle - Trade 2014 Holden Captiva 7  |             |  | IDW    | BM      | 100%   |  | \$35,000             | \$37,901              | \$0                | \$2,901               | \$20,500       |               |             | \$14,500      |  |  |
| W399                                 | Works Manager Vehicle - Trade 2014 Hyundai Santa Fe  |             |  | IDW    | BM      | 100%   |  | \$40,000             | \$40,087              | \$0                | \$87                  | \$17,000       |               |             | \$23,000      |  |  |
| W400                                 | Edenhope Pool Vehicle - Trade 2013 Holden Cruze CD   |             |  | IDW    | BM      | 100%   |  | \$25,000             | \$23,027              | \$0                | -\$1,973              | \$18,500       |               |             | \$6,500       |  |  |
| TOTAL                                |  |             |  |        |         |        |  | \$6,026,511          | \$4,973,030           | \$198,791          | -\$854,689            | \$3,244,074    | \$268,301     | \$2,182,136 | \$332,000     |  |  |



**WEST  
WIMMERA  
SHIRE COUNCIL**



**Domestic Animal Management Plan  
2017 - 2021**

*The best of country living*



# Domestic Animal Management Plan

Under Section 68A of the Domestic Animals Act, every Council must prepare a domestic animal management plan, as follows:

## **68A Councils to prepare domestic animal management plans**

- (1) Every Council must, in consultation with the Secretary (of the Department of Primary Industries), prepare at 4 year intervals a domestic animal management plan.*
- (2) A domestic animal management plan prepared by a Council must—*
  - (a) set out a method for evaluating whether the animal control services provided by the Council in its municipal district are adequate to give effect to the requirements of this Act and the regulations; and*
  - (b) outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district; and*
  - (c) outline programs, services and strategies which the Council intends to pursue in its municipal district—*
    - (i) to promote and encourage the responsible ownership of dogs and cats; and*
    - (ii) to ensure that people comply with this Act, the regulations and any related legislation; and*
    - (iii) to minimise the risk of attacks by dogs on people and animals; and*
    - (iv) to address any over-population and high euthanasia rates for dogs and cats; and*
    - (v) to encourage the registration and identification of dogs and cats; and*
    - (vi) to minimise the potential for dogs and cats to create a nuisance; and*
    - (vii) to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations; and*
  - (d) provide for the review of existing orders made under this Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the management of dogs and cats in the municipal district are desirable; and*
  - (e) provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary; and*
  - (f) provide for the periodic evaluation of any program, service, strategy or review outlined under the plan.*
- (3) Every Council must—*
  - (a) review its domestic animal management plan annually and, if appropriate, amend the plan; and*
  - (b) provide the Secretary with a copy of the plan and any amendments to the plan; and*
  - (c) publish an evaluation of its implementation of the plan in its annual report.*

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## **EXECUTIVE SUMMARY**

The West Wimmera Shire Council (Council) Domestic Animal Management Plan (the Plan) has been developed to comply with the legal requirement of the *Domestic Animals Act 1994* (the Act) that all Councils in Victoria have a Plan in place. This Plan aims to provide harmonious and responsible pet ownership within the Shire focusing on the registration, microchipping and desexing of dogs and cats, effective control of dogs in public areas, the behaviour of dogs and cats, and minimizing the social and environmental impact of dogs and cats in our community.

## **INTRODUCTION**

This document will guide domestic animal management by the Council for the next four years. The plan identifies strategies and actions to implement the vision, aims and objectives for animal management and contains recommendations for a wide range of actions to be undertaken by the Council in a programmed approach. These actions will enable Council to maintain a balance between the competing interests of animal management and to accommodate new requirements.

Council provides services that maximize the social, economic & environmental benefits to the residents of and visitors to the West Wimmera Shire. Animal management and responsible pet ownership are key functions of Council's Animal Management Officer (AMO).

There have been substantial amendments to the Act. Knowledge of the Act and an understanding of animal and human behaviour are a requirement for those working in this field. Enforcement of legislation will not, on its own, result in long-term voluntary changes in behaviour and it needs to be supplemented by a range of non-regulatory approaches such as public education programs.

There is considerable evidence to support the benefits of pet ownership. However, along with pet ownership comes responsibility, not only in the care of the animals owned but in considering impacts on neighbours' and the community, other domestic animals and livestock. The State Government has provided a framework in the Act which is the responsibility of Local Government to apply and enforce. Application of the requirements of the Act provide for Council to take a strategic approach in the management of animals and pets in its community. This strategy provides Council with a sound basis and direction from which it can plan, co-ordinate and make future decisions to meet the needs of the community for the years to come.

This Plan was produced by the AMO applying appropriate changes in review of the Domestic Animal Management Plan 2013.

On completion of the first draft of the Plan, it was submitted for an in principle endorsement by the Council's Senior Management team and the Council prior to being made available for a one month public consultation.

Submissions received during this period were collated and considered. The final draft with any amendments made following the public consultation period was then submitted to Council for adoption.

The Plan was then submitted to the Secretary, Department of Primary Industries – Bureau of Animal Welfare.

## **THE WEST WIMMERA SHIRE COUNCIL – DEMOGRAPHIC AND PEOPLE**

The Council is located in the West of Victoria encompassing an area of 9200 square kilometres joining the South Australian Border to the West, along the Glenelg River to the South and the Big Desert to the North. The Council has a rural community of 3879 people\* centered in the townships of Edenhope, Kaniva, Apsley, Goroke and Harrow. The majority of the municipality consists of agriculture related industries, broad acre grazing and cropping rural farming properties and community services. Extensive timber industry plantations have taken back land from farming in recent years.

*\*Australian Bureau of Statistics, LGA Population Statistics 2015*

## DOMESTIC ANIMAL STATISTICS AND DATA

In a report produced by the Australian Companion Animal Council, *Contribution of the Pet Care Industry to the Australian Economy, 7th Edition, 2010*, figures were provided that enable the Australian Companion Animal Council to estimate the number of pets owned by its residents.

Calculations undertaken by Charles Sturt University on statistics obtained from the Australian Bureau of Statistics 2008 determined that Victorian dog and cat ownership statistics are equal to the Australian average figures of 16 dogs and 11 cats per 100 head of population. This information demonstrates that the Council would appear to have retained ownership numbers that are above the national average for Dogs, however below average for Cats.

2016/17 Council registered 922 dogs and 208 cats, impounded 26 dogs and 59 cats. In addition Council investigated a number of dog attack reports and maintained a register of dogs declared as menacing or dangerous and investigated reports of restricted breed dog ownership.

The 2016/17 registered animals numbers compared to the registered animals in 2011/12 has declined. There are currently 1 registered Domestic Animal Businesses and it is anticipated this number will increase in accordance with the Act's *requirements* to control suspected puppy farms.

| Domestic Animal Management Plan 2017-2021<br><b>WEST WIMMERA SHIRE – KEY STATISTICS</b> | <b>2011/2012</b> | <b>2016/2017</b> |
|---|------------------|------------------|
| <b>Council Information</b>  |                  |                  |
| Population  | 4251             | 3879             |
| Area  | 9200 sq.km.      | 9200 sq.km.      |
| Ratable Properties  | 2296             | 2334             |
| No. Authorized Officers (EFT)   | 1                | 1                |
| <b>Dogs</b>   |                  |                  |
| Estimated No.   | 680*             | 621*             |
| No. Registered  | 1026             | 922              |
| No. Impounded   | 47               | 26               |
| No. Returned to owner   | 39               | 23               |
| No. Rehoused  | 2                | 1                |
| No. Euthanized  | 8                | 2                |
| No. Declared Menacing   | 0                | 0                |
| No. Declared Dangerous  | 0                | 2                |
| No. Registered Restricted Breed   | 0                | 0                |
| <b>Cats</b>   |                  |                  |
| Estimated No.   | 467*             | 427*             |
| No. Registered  | 222              | 208              |
| No. Impounded   | 52               | 59               |
| No. Returned to owner   | 2                | 4                |
| No. Rehoused  | 2                | 0                |
| No. Euthanized  | 48               | 55               |

*\*SOURCE: These figures obtained by applying formula (16/100 x population = estimated dogs, 11/100 x population = estimated cats) from calculations undertaken by Charles Sturt University, 2009 based on information supplied by: ABS, 2008. Australian Companion Animal Council, Contribution of the Pet Care Industry to the Australian Economy, 7th Edition, 2010, p.14.*

## TRAINING OF AUTHORISED OFFICERS

*Domestic Animals Act 1994, S.68(A)(2)(b) Outline programs for the training of authorized officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district*

The AMO is employed full time.

As is the case in most rural Councils, the AMO multi-tasks across a range of duties, Local Laws, Municipal Fire Prevention, Prevention to Cruelty to Animals, Domestic Animals Act, Impounding of livestock, Roadside Weed and Pest Program and Corella management.

## CURRENT AND PLANNED TRAINING

| Authorised Officer Training - Basic   | 2017            | Planned     |
|---|-----------------|-------------|
| Certificate IV in Animal Control and Regulation.  | Officer 1 – Yes | As required |
| Certificate IV in Animal Welfare (Regulation).  | Officer 1 – No  | As required |
| Industry training – animal handling, animal assessment, statement taking, prosecution, computer skills. | Officer 1 – Yes | As required |
| OH&S training – dealing with aggressive customers.  | Officer 1 – Yes | As required |
| Customer service training conflict resolution, communication skills.                                    | Officer 1 – Yes | As required |
| Bureau of Animal Welfare training and information days.   | Officer 1 – Yes | As required |
| Induction program for new staff.  | Officer 1 – Yes | As required |
| Other e.g. firearms training.   | Officer 1 – Yes | As required |
| Certificate IV Government (Statutory Compliance).   | Officer 1 – Yes | As required |
| Industry training – time management.  | Officer 1 – No  | As required |
| OH&S training – defensive driver training.  | Officer 1 – No  | As required |



|  |                 |                                       |
|--|-----------------|---------------------------------------|
| Customer service training – public speaking.                       | Officer 1 – Yes | As required                           |
| Australian Institute of Animal Management Annual Conference.       | Officer 1 – No  | Requests to attend will be considered |
| Microchipping on the job training, Data works document management. | Officer 1 – Yes | As required                           |

## OUR PLANS

Review and update current induction and job specific qualifications or role as an AMO.

Objective 1: Develop training plan and ensure minimum training is completed in required timeline.

| Activity   | When        | Evaluation   |
|--|-------------|--|
| Identify minimum training requirements by consultation with management and staff                 | By Nov 2018 | Documentation to be finalised and incorporated into an approved council training policy. |
| Identify additional training opportunities in consultation with management and employees.        | By Nov 2018 | Evaluation of training benefits during employee Annual Review process.                   |
| Establish a database recording individual officers qualifications and training courses attended. | By Nov 2018 | Updated as required and reference made for Annual Review process and training requests.  |

Objective 2: Review induction program for new officers.

| Activity   | When                        | Evaluation   |
|--|-----------------------------|--|
| For new, inexperienced officers, develop the buddy system to establish a base of experience level to be further consolidated with industry training. | By Nov 2018                 | Review feedback from Officer and buddy on a weekly basis to ensure effective development.  |
| Provide early opportunity for undertaking studies to gain minimum level qualifications if not already obtained.                                      | As required by new officers | Monitor progress throughout officer's studies.<br>Provide study time during working hours. |

## REGISTRATION AND IDENTIFICATION

*Domestic Animals Act 1994, 68A(2)(c)(v) Outline programs, services and strategies to encourage the registration and identification of dogs and cats - also addresses 68A(2)(a),(c)(i),(c)(ii),(d),(f)*

### CURRENT SITUATION

It is a requirement of the Act that all dogs and cats over the age of three (3) months kept at a residence in this Municipality must be registered with the Council with the mandatory requirement that all newly registered animals are microchipped prior to registration.

Applications for new dog and cat registrations can be made at Council's Customer Service Centres at the following locations:

- 49 Elizabeth St Edenhope VIC 3318
- 25 Baker St Kaniva VIC 3419

The Council's pound for domestic animals is operated by the Council and is located at 51 Coleraine-Harrow Rd Edenhope VIC 3318. Dogs and Cats that have been impounded and are not currently registered with the Council in the municipality where they reside are required to be microchipped and registered prior to being released.

Under the Act, animal registrations expire on 10 April each year. Animal registration renewal notices are sent out in the preceding months and payment of registration renewals are received in person. Council will conduct an audit of registration renewal process each year to ensure current registrations are renewed.

The registration of dogs and cats provides Council with an indication of the number of animals kept which in turn assists Council to plan for services and programs associated with pet ownership in towns within the municipality.

Registration fees help Council fund services and facilities related to animal management and participate in responsible pet ownership initiatives in partnership with the DPI bureau of Animal Welfare.

### Our current data

| Registration Type | 2011/2012 | Actual 2016/2017 |
|-------------------|-----------|------------------|
| Dog               | 1026      | 922              |
| Cat               | 222       | 208              |

The Council maintains a registration database complying with its obligations under the Act section 18(1). Within this database, microchip number are recorded for reference and identification of dogs and cats. This information provides a means of evaluating the effectiveness of past promotions of microchipping, identification of stray animals, for identification of dog attacks and more recently as a means of assisting in the identification of breeding establishments.

### Our current Orders, Local Laws, Council Policies and Procedures

The AMO functions are regulated by State Legislation, Council policy and procedure. In addition to applying the relevant sections on the Act, the AMO and administration support staff follow procedure for their functions, i.e. dogs/cats at large for initial and subsequent offences, registration

and renewals of dogs and cats, issuing of Notices to Comply, dog attacks and processes to follow or declaration of menacing or dangerous dogs.

### **Our current Education/Promotion Activities**

The Council promotes animal registration renewals, microchipping and animal related events in the local media, Council website and facebook at certain times of the year. The use of print media and collaboration with veterinarians are traditional information outlets. Other options are considered and taken up as they present from time-to-time.

### **Our current Compliance Activities**

Council's AMO actively patrols and responds to complaints on a daily basis. At random times throughout the year, Council's AMO will undertake door-knocking activities to identify the numbers of animals being kept and registrations together with an audit of registration renewals against the previous year registrations.

## **OUR PLANS**

Objective 1: To increase and maintain the number of dog and cat registrations of Council.

| Activity   | When        | Evaluation   |
|--|-------------|--|
| Target pet owners by various means, i.e. letter drop/door knock/signage.                         | As required | Increase in registration numbers from targeted pet owners.                         |
| Issue Notice to Comply in respect of unregistered animals requiring application or registration. | As required | Comparison of compliance with notices against infringement issued.                 |
| Identify unpaid registrations  | Annually    | Comparison of registration renewals received against previous years registrations. |
| Reduced Animal Registration fees from the 1 <sup>st</sup> of December (by 50%).                  | Annually    | Comparison of new registration received against previous years registration.       |

Objective 2: Promote registration and microchipping.

| Activity  | When        | Evaluation   |
|---|-------------|--|
| Conduct Microchipping Days at reduced fees.   | March/April | Comparison of number of microchips implanted and registration applications taken.        |
| Conduct Primary school competition regarding responsible pet ownership.                         | As required | Comparison of number of microchips implanted to competition vouchers issued to students. |
| Advertise pet registration renewals on Council webpage.   | Annually    | Comparison of figures against previous year.   |
| Consider or develop a reduced microchipping incentive scheme – vouchers for concession holders. | Annually    | Comparison of number of microchips implanted to vouchers issued to concession holders.   |

## **NUISANCE**

*Domestic Animals Act 1994, 68A(2)(c)(vi) Outline programs, services and strategies to minimise the potential for dogs and cats to create a nuisance - also addresses 68A(2)(a),(c)(i),(c)(ii),(d),(f)*

## **CURRENT SITUATION**

The Council encourages people to manage their pets in a way that protects the health and welfare of the animal, maximise the companion benefits of their pet and minimizes potential for nuisances or harm to others.

### **Our current Orders, Local Laws, Council Policies and Procedures**

#### *42 Power of Councils to make local laws*

*A Council may make a local law for or with respect to all or any of the following—*

*(a) regulating the number of dogs or cats which may be kept on premises situated in the municipal district of the Council.*

The Council's - Community Local Law 1st October 2012 Sec 11(1) provides a restriction of not more than two dogs and two cats that may be kept without a permit in the areas less than .4ha. For areas greater than .4ha, the limit is raised to not more than 4 dogs and 4 cats to be kept without a permit.

### **Council Policies/Procedures**

Nuisance dogs and cats

- Advice to complainant
- Notice provisions in Domestic Animals Act 1994
- Barking Dog diary, mediation, enforcement
- Issue of permits to keep excess animal numbers
- Notice to Comply/Enforcement

### **Our current Education/Promotion Activities**

- Barking Dog Information Package
- Pro-active patrols/Speaking with public
- Dog Poo dispensers/Voluntary use
- Notice to Comply before enforcement
- Desexing Cat Information Package
- Responsible Ownership of working dog Brochure
- Responsible Ownership of dog Brochure
- Responsible Ownership of cat Brochure
- How to build cat proof fencing and cat enclosures Information Package

### **Our current Compliance Activities**

- Patrols
- Notice to comply/Enforcement policy/strategy
- Cat trapping programs
- Infringements
- Prosecutions

## OUR PLANS

Objective 1: Review of dog off lead areas.

| Activity  | When        | Evaluation  |
|---|-------------|---|
| Evaluate the requirement to legislate cleaning up after your dog.         | Annually    | Review written complaints relating to voluntary compliance and use of dog poo bags in areas provided. |
| Evaluate the requirement for orders to be established at other locations. | Annually    | Review written complaints relating to public reserves received during year.                           |
| Provide dog poo bag dispensers in parks and at public toilets.            | As required | Review written complaints relating to voluntary compliance and use of dog poo bags in areas provided. |

Objective 2: To increase public awareness of responsible pet ownership.

| Activity                                       | When                               | Evaluation   |
|--|------------------------------------|--|
| Review information provided through the media. | Annually                           | Review the number of complaints received, number of enquiries.                     |
| Review information on Council website.         | Ongoing and review June - Annually | Review number of hits on the website (Local Laws).<br>Review enquiries received.   |
| Primary School Program.                        | Annually                           | Review to ensure current program implemented. The Program is externally delivered. |

Objective 3: Promote responsible cat ownership.

| Activity  | When        | Evaluation  |
|---|-------------|---|
| Promote containment to cat owners property.                               | Ongoing     | Review number of complaints received. Compliance with any notices issued as result of complaints. |
| Promote cat desexing program "information packs".                         | Ongoing     | Evaluate on the registration data and impounded cats.   |
| Provide cat enclosure and cat proof fencing booklets to repeat offenders. | As required | Review the numbers of re-issued infringements received.   |



## DOG ATTACKS

Domestic Animals Act 1994, 68A(2)(c)(iii) *Outline programs, services and strategies to minimise the risk of attacks by dogs on people and animals - also addresses 68A(2)(a),(c)(i),(c)(ii),(d),(f)*

## CURRENT SITUATION

### Our current data

Increasing number of dogs attacking in part due to increased awareness and encouragement to report; Also due to a rural community with livestock, dogs attacks are more frequent on killing sheep than harming the community.

### Our current Orders, Local Laws, Council Policies and Procedures

- Keeping of Animals
- Enforcement policy
- After-hours Policy

### Our current Education/Promotion Activities

- Responsible pet ownership program: living safely with dogs: kinder - grade 1
- Pets in the community: grade 2-6
- Use of Council website
- Media reporting of Court prosecutions
- Distribution of working dog brochures to properties in the rural area

### Our current Compliance Activities

- Patrols
  - Prosecutions
  - Enforce Menacing/Dangerous dog provisions
  - Dog attack investigation and enforcement policy/procedure
  - Consultation with Police on Crimes Act 1958 provisions
- For Dangerous/restricted breed/menacing dogs which are found at large  
Or have attacked someone needs to be reported to the police

## Summary

Objective 1: Reduce the number of dog attacks.

| Activity   | When               | Evaluation  |
|--|--------------------|---|
| Patrol.  | Daily              | Review of database information for incidents.   |
| Media promotion of responsible dog ownership.                          | October – annually | Review annual figures in June with Plan review and report in Annual Report. Compare year to year. |
| Develop an online reporting of dog attacks, rushes on Council website. | Ongoing            | Review of database information for incidents.   |

|  |          |   |
|--|----------|---|
| Raising community awareness between dog at large and dog attack. | Annually | Review of database information for incidents. |
|--|----------|---|

Objective 2: Decrease dog attacks on livestock.

| Activity   | When  | Evaluation   |
|--|---|--|
| Distribute Bureau of Animal Welfare booklet Responsible ownership of a working dog by direct mail. | Annually  | Review registration figures on working dog breeds.<br>Review dog at large reports in rural areas.                                |
| AMO visits to farms promoting responsible ownership and registration.                              | June- July  | This activity will be run in conjunction with above activity as a follow up.   |
| Encourage reporting of dogs at large and dog attacks on stock in rural areas.                      | Promote in May-July visits and ongoing monitoring | Record reported incidents and trends.<br>Liaise with DSE to compare if incidents of wild dog attacks occurring in similar areas. |

Objective 3: Improve communication with Police for reports of dog attacks.

| Activity   | When     | Evaluation  |
|--|----------|---|
| Establish Local Laws/Police liaison or reports of serious dog attack incidents including awareness of Crimes Act 1958 offences relating to restricted breed and declared dogs. | Annually | Protocols provided to all municipal Police Stations.<br>Meet with all Officers in charge.<br>Review following reported incidents. |

## DANGEROUS, MENACING AND RESTRICTED BREED DOGS

*Domestic Animals Act 1994, 68A(2)©(vii) Outline programs, services and strategies to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations*  
*- also addresses 68A(2)(a),(c)(i),(c)(ii),(d),(f)*

### CURRENT SITUATION

Within the provisions of the Act, Council has made declarations and identified the following dogs:

- 0 x Restricted Breed Dog registered
- 0 x Menacing dogs
- 2 x Dangerous dogs

As required in Part 3A of the Act, dogs are listed on the declared dog register and monitored for ongoing compliance by their owners for the keeping of these animals in accordance with the legislation.

### Our current Orders, Local Laws, Council Policies and Procedures

- Strict adherence to the provisions of the Act
- Enforcement Policy
- Dog attack investigation and enforcement policy/procedure

### Our current Education/Promotion Activities

- Public awareness of restricted breed dogs

### Our current Compliance Activities

- Patrolling
- Prompt response to reports of suspected restricted breed dogs
- Enforcement policy/procedure
- Audit of registration database for similar breeds to restricted breed dogs

### OUR PLANS

Objective 1: Identification of Restricted Breed Dogs.

| Activity  | When     | Evaluation  |
|---|----------|---|
| To identify and enforce the Act's provisions in respect of restricted breed dogs. | Ongoing  | Successful identification of dogs on registration database listed as other breeds.<br>Identification of unregistered restricted breed dogs. |
| Ensure all declared dogs are recorded on the VDDR                                 | Annually | Yearly audit  |

Objective 2: Police liaison for Crimes Act 1958 provisions in respect of dangerous menacing and restricted breed dogs.

| Activity   | When     | Evaluation  |
|--|----------|---|
| Establish communication with local police in respect of Crimes Act 1958 provisions or death of a person caused by menacing, dangerous and restricted breed dogs. | Annually | Contact made with all the Police Stations within the Shire. |

Objective 3: Identification of menacing and dangerous dogs.

| Activity  | When        | Evaluation   |
|---|-------------|--|
| Proactive patrolling to minimize occurrence of dogs at large.   | Ongoing     | Comparison of numbers of impoundments/infringements for dogs at large from year to year. |
| Identification of dogs that meet criteria for declaration.  | Ongoing     | Compliance with the Act.   |
| Conduct random, unannounced inspections of declared dogs to ensure compliance with the Act and Regulations. | As required | Yearly Audit   |
| Annual audits of properties housing dangerous dogs  | As required | Compliance with the Act.   |

## OVERPOPULATION AND HIGH EUTHANASIA

*Domestic Animals Act 1994, 68A(2)(c)(iv) Outline programs, services and strategies to address any over-population and high euthanasia rates for dogs and cats  
- also addresses 68A(2)(a),(c)(i),(c)(ii),(d),(f)*

### CURRENT SITUATION

#### Our current data

- Complaints recorded in document management system and auctioned accordingly
- Pound euthanasia numbers – the number of impounded dogs/cats has remained constant and the euthanasia rate of dogs/cats is expected to remain at similar rates as previous years.
- Reclaim rates – higher ration with change in social media to locate owners.

#### Our current Orders, Local Laws, Council Policies and Procedures

- Local aw for Keepinf of Animal – Animal numbers
- Animal loss or relocation procedure
- Animal transfer of ownership procedure

#### Our current Education/Promotion Activities

- Responsible pet ownership program

#### Our current Compliance Activities

- Cat trapping program
- Permits and conditions for keeping of animals – numbers
- Timely investigation of complaints and reports of breeding establishments
- Proactive patrolling

### Summary

Objective 1: Reduction of tray/feral animals in residential areas.

| Activity   | When     | Evaluation  |
|--|----------|---|
| Promoting availability of cat traps.                               | Ongoing  | Review of trap usage and numbers of cats trapped.<br>Ratio of feral vs. domesticated. |
| Promote the benefits of desexing, via media, social media, website | Annually | Review of impounding records  |

Objective 2: Collate data to research and determine any over population.

| Activity                      | When     | Evaluation                          |
|-------------------------------|----------|-------------------------------------|
| Review of impounding records. | Annually | Comparison of numbers year to year. |



|  |               |  |
|--|---------------|--|
| Audit Council's registration database for numbers of animal owned by one entity. | June annually | Identification of excessive animal owned.<br>Identification of suspected puppy/kitten farms/unregistered<br>Domestic Animal Businesses |
|--|---------------|--|

Objective 3: Rehoming program

| Activity  | When    | Evaluation                      |
|---|---------|---------------------------------|
| Establish a foster care program to increase the number of rehomed animals | Ongoing | Review number of rehomed animal |

## DOMESTIC ANIMAL BUSINESSES

*Domestic Animals Act 1994, 68A(2)(c)(ii) Outline programs, services and strategies which the Council intends to pursue in its municipal district to ensure that people comply with this Act, the regulations and any related legislation*  
- also addresses 68A(2)(a),(c)(i),(d),(f)

### CURRENT SITUATION

1 x registered boarding facility  
0 x pet shops selling animals  
1 x breeding enterprises  
1 x Pound facility

### Our current Orders, Local Laws, Council Policies and Procedures

Local Law for Keeping of Animals – numbers

| Type of animal | Land 0.4ha or less | Land greater than 0.4ha |
|----------------|--------------------|-------------------------|
| Dog            | 2                  | 4                       |
| Cat            | 2                  | 4                       |

### Our current Education/Promotion Activities

Proactive patrols

### Our current Compliance Activities

Patrols  
Timely investigation of complaints/reports for keeping numbers of animals  
Audit of registration database/transfer of ownership forms  
Visits to premises of suspected animal breeders

### OUR PLANS

Objective 1: To identify unregistered dog and cat breeding establishments.

| Activity  | When          | Evaluation  |
|---|---------------|---|
| Audit of registration database.   | June annually | Identification and registration of Domestic Animal Businesses applying provisions of Part 4 of the Act. |
| Monitor advertising media for sales of dogs and cats.                       | Ongoing       | Identification of suspected breeding establishments.  |
| Ensure compliance with relevant Code of Practice relating to business type. | Ongoing       | Continued compliance and registration of Domestic Animal Businesses.                                    |

Objective 2: Ensure compliance of registered Domestic Animal Businesses with regards to identification, appropriate notification and registration requirements of dogs and cats.

| Activity  | When    | Evaluation  |
|---|---------|---|
| Visit/contact sellers of animals to ensure compliance with microchipping requirements.            | Ongoing | All dogs and cats advertised for sale have microchip details included in advertising. |
| Follow up notifications from Domestic Animal Businesses for animals sold to residents of Council. | Ongoing | Applications to register newly purchased animals compared to notifications received.  |

## OTHER MATTERS

Domestic Animals Act 1994, 68A(2)(e) *Provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary*

## CURRENT SITUATION

The West Wimmera Shire Council Emergency Management Plan.

### Our current Orders, Local Laws, Council Policies and Procedures

West Wimmera Shire Emergency Animal Welfare Plan or domestic animals relocated to an evacuation/relief centre in an emergency.

### Our current Education/Promotion Activities

Owners are encouraged to make arrangements for their domestic animals in the event of an emergency; however council has catered for animals in the Emergency Welfare Plan.

## OUR PLANS

Objective 1: Develop an Animal Emergency Management Plan, policies and procedure for domestic animals in emergencies.

| Activity  | When     | Evaluation  |
|---|----------|---|
| Review of policies, procedures and Animal Management Plan     | Annually | To be reviewed together with the Emergency Management Plan and evaluate in debrief following an emergency incident. |
| Training for officers in Evacuation/relief centre operations. | Annually | Staff performances evaluated in debrief following an emergency incident.  |

## ANNUAL REVIEW OF PLAN AND ANNUAL REPORTING

Domestic Animals Act 1994, 68A(3) *Every Council must—*

- (a) *review its domestic animal management plan annually and, if appropriate, amend the plan*
- (b) *provide the Department of Primary Industries' Secretary with a copy of the plan and any amendments to the plan*
- (c) *publish an evaluation of its implementation of the plan in its annual report.*

## OUR PLANS

Objective 1: Conduct annual review of Domestic Animal management Plan in accordance with Part 5A – Domestic Animals Act 1994

| Activity  | When                | Evaluation  |
|---|---------------------|---|
| Conduct Annual Review of current Domestic Animal Management Plan and make minor amendments. | By June<br>Annually | Comparison of figures against previous year.                            |
| Develop new Domestic Animal Management Plan 2021 – 2025.                                    | By June 2021        | Comparison of figures against previous Domestic Animal Management Plan. |
| Publish an evaluation of is implementation of the plan in its annual report.                | Annually            | Comparison of figures against previous Domestic Animal Management Plan. |