

West Wimmera Shire Council

Council Plan 2017-21 Progress

Council Plan Priority / Action	Proposed Action	Proposed Advocacy Action	Project Proposals	Sub Projects	Responsible Officer / Department	Proposed Timelines	Proposed Timeframe	Estimated Costs	Major Project Plan Inclusion	Progress	Status Update Comment	Potential Threats to completion	Projected Completion Timeline
Strategic Objective 1: A Proactive, well governed, professional and financially sustainable organisation that encourages community participation													
1.1 Improve Council's governance, functionality and reputation	1.1.1 Promote a professional reputation for the shire - locally and regionally		Seek out opportunities for Councillors and senior staff to be members of regional boards etc		Senior Management Group	2017 -2018	First quarter	N/A	Not included	75%	DCCS is an independent member of Hindmarsh SC Audit Committee, Cr Houlihan is the new chair of the Wimmera Sustainability Group	Lack of suitable board or chair vacancies	Ongoing exercise that will be assessed in the final quarter of each f/y
				Chair of NWMA	CEO	2017 - 2018	Fourth Quarter	Nil		0%			
	1.1.2 Participate in Regional Shared Services activities		Shared HR advisory services		CEO	July 2017- July 2018	Full year	\$40K	Not included	100%	HR Manager appointed and commenced on 11 Feb. Formal agreement signed		March 2019 when final funding is announced
			Shared on-line training for compulsory modules		DCCS	August 2017 - August 2018	Full Year	\$20K	Not included	80%	Program has commenced with the first 2 modules completed by the week of 23 November	of WWSC needs from external parties, lack of direct communication	Final quarter 2017/18
			Shared Civil Works Contract		DIDW	Sept 2017 - June 2021	full year		Included	5%			
				Undertake full review of all policies	CEO	July 2017 - July 2020	Ongoing program	\$15K pa	NA	90%	Current policy review is progressing well with future review dates agreed. Commencing the development of new	Creation of policies to comply with new act will disrupt the current review schedule	43617
1.2 Continue to encourage local procurement	1.2.1 Source labour and materials locally wherever possible		Provide training to local suppliers and contractors to improve tenders		DIDW, DCCS,	Jan 2018 - June 2018	Third and Fourth	\$5K	Not included	50%	Review of procurement policy has commenced and will include information sessions for potential contractors and suppliers.	Lack of interest from local suppliers. Lack of time and resources to hold training	43617

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				Establish a trades and services register/panel	DIDW, contracts Manager	Jan 2018 - June 2018	Third and Fourth		NA	60%	Some trade areas have been completed with a panel for planning services, local trades and the flood recovery panel of trades and equipment. Have also let a contract for a panel of businesses to undertake tree works	Availability of trades and reliability at times	43617
1.3 Build the capacity of Council administration through professional development	1.3.1 Leadership training for Councillors and staff to build team ethos		Investigate options of a regional professional development program		HR Advisor, Senior management Group	July 2018 - July 2019	entire fy	\$10K	NA	75%	Recently arranged for coaching and assessment of staff with leadership potential. The program will provide a tailored development plan for each person.	Providing sufficient time and support for staff to complete the training and development	43617
			Provide greater exposure to Council meeting procedures to 3rd tier managers		CEO and Directors	Feb 2018 - ongoing				50%	3rd tier managers have attended and presented to Council Assemblies and a number have also attended Council meetings		43983
			Councillors and senior staff visit other Councils for ordinary meetings		Councillors and senior staff	March 2018 - ongoing		\$5K pa	NA	0%			
1.4 Focus on shared services	1.4.1 Access shared services with local governemt and state partners as a possible source of income or savings		Participate in regional shared services project (lead by HRCC)		CEO	August 2017 - March 2018		Funded by LGV	NA	100%	RCTP expression of interest has progressed to full business case & KPMG have been employed to complete.	Developing a governance structure to manage the long term project. Ensuring that suitable levels of technical support can be provided	The business case must be submitted by April 2019.

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				Project specific activities as opportunities arise - 2017-2018 MBS and Planning	Directors	August 2017 - March 2018			Not at this stage	90%	Contracts for the provision of Municipal Building Surveyors awaiting final signing.	Minor delays caused by HRCC questioning variations	To align with the shared services exercise
				Explore opportunities for shared services via staff movements		Ongoing			NA	75%	All options explored with each position as it becomes available	The ability to attract professional personnel to a remote location is restricted	As above

Strategic Objective 2: Meaningful partnerships to support advocacy priorities and service provision

2.1 Develop advocacy policy and plan	2.1.1 Create detailed and factually accurate advocacy strategies to ensure consistent dialogue during lobbying		Using the advocacy actions contained in the Council Plan, develop an annual prioritised plan		CEO	Ongoing	Annual strategy developed in Jan/Feb and reviewed in Nov/Dec each year		NA	100%	Plan completed and presented to Councillors in September 2017	Inability to engage with some key players	Ongoing
				Undertake workshops with CR's to develop individual strategies per subject item	CEO	Ongoing			NA	90%	Time booked to develop strategy specifically for Native Vegetation and Pipeline project	As above	Documents will be circulated via email when drafts are completed
2.2 Energy capacity and reliability	2.2.1 Investigate opportunities to improve access to utilities - gas, water, NBN, renewables, telecommunications	Annual visit to Canberra with Wimmera CEO's and Mayors	Develop fact sheets on the economic disadvantage due to lack of access to items such as NBN			Ongoing	Second, Third and Fourth quarters		NA	60%	Potential wireless broadband provider for Kaniva area to present to Councillors at May Forum	Lack of federal political intervention on NBN roll out. Victoria not participating in national mobile blackspot program Water: lack of funding to proceed	Ongoing

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				Support efforts to construct power interconnect or into SA to be located in West Wimmera	CEO & Eco Dev					10%			
			Participate in regional sustainable energy, water projects	Shire energy and water audit	DIDW, Manager Engineering	Oct 2017 - Jun 2018			Not at this stage	5%	Audit proposed Apr 2018 thru SV, Funding potential SV		
			Participate in the business case development for a rural water pipeline into West Wimmera		CEO and senior staff	2018	entire fy		Yes	90%	Joint advocacy effort being developed with Sthn Gramps	Commitment to support investment by state and fed govts.	2022
2.3 Water security	2.3.1 Participate in and promote business case development for rural pipeline supply		the business case development for a rural water pipeline into West Wimmera		CEO and senior staff	2018	entire fy			60%	steering committee, Eco Dev Officer has met with project managers & businesses, CEO on steering committee & Councillor is chair of	As above	As above
	2.3.2 Participate in the regional study on economic and social benefit of recreational water in the Wimmera Southern Mallee		Study lead by WCMA and involving various stakeholders will place a value on recreational water			43070		\$5K	Yes	75%	Second stage of study completed, draft report to be presented to WDA in July 2018	State Election and potential loss of funds to complete stage 3	

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2.4 Improving digital connectivity	2.4.1 Encourage increased digital connectivity for the majority of residents	Develop fact sheets re: NBN for Kaniva and improved mobile phone connectivity for central part of shire	Utilise opportunities to lobby federal politicians on both NBN and Mobile connectivity		CEO, Economic Development					60%	Continued deputations to federal comms minister planned. Booked an info session with a broadband provider with a potential Kaniva solution. 5 new mobile towers have been promised for the region with 3 installed.	Reluctance from NBN to be flexible in their delivery of NBN. Difficult to develop business case for mobile blackspots due to low population in blackout areas	Ongoing advocacy required
				Provide information when required to assist with data in ag project of regional partnership	CEO, Eco Dev	Ongoing				75%	Vic State Govt has announced funds to roll out the first stages of the project	Federal support is essential and the roll out of telecoms infrastructure is critical	As above
				Investigate possible training programs for residents required to access My Agedcare or NDIS programs	CHSP Team Leader	43252	2nd & 3rd quarters	\$5K	No	50%	Computer savvy seniors program continues to host sessions	Participant support	End of 2019
2.5 Transport - roads, accessibility, public transport & freight	2.5.1 Support community transport initiatives and regional connectivity		Participate in regional community transport pilot program, facilitated by the centre for participation		CEO and Volunteer Coordination	2017 - 2018	full year for stage 1 trial		No	80%	Kaniva Service and have met with community advocates for the Edenhope service. Kaniva service has seen increase in patronage since promotional	community bus. Insufficient number of users of the service (not a problem with the Kaniva service to date)	The pilot scheme is designed to run until June 2019, with a decision from gov on its future funding after that.
				Continue to support volunteer taxi service	Volunteer coordination	Ongoing			No	80%			

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				Provide in principle support to Western Rail project	CEO	Ongoing			No	20%	from WW. Project is being managed by Horsham, Ararat & Southern Grampians. Presentations have	commitment from state and federal governments. The project is competing with	Project will take up to 5 years to be implemented if the business case is developed.
			Participate in regional transport forums including the WSM Regional Transport Group		DIDW					100%	Councillor & Director membership of Forum Committee. WWSC has also joined the Rail Freight Alliance		Ongoing
				Collect and provide freight and economic data to support regional investigative reports						10%			
		Advocate for improved standards on C Class roads across the Shire			CEO, DIDW	Ongoing				80%	Applications lodged for round 2 of fixing country roads	Competing with large population councils for funds	Annual advocacy campaign
2.6 Pest Control	2.6.1 Strategy for sustainable pest & weed control measures		Annual Strategy development	Review State-wide designated pests and weeds as applicable	DIDW, Natural Resource Officer	Annually				75%	Will form part of 2019 advocacy effort	Neglect of roadside drains contributes to the problem	Annual campaign
	2.6.2 Partner with Landcare and other community organisations for pest plant and animal control measures.		Stakeholder committee and partnership development		DIDW, Natural Resource Officer	Minimum two per annum				80%	A number of partnership agreements are implemented when funding permits	Inconsistency of funding arrangements.	
	2.6.3 Maintain register		Pests and Weeds register	Fulcrum and/or alternative for reporting and recording activities	Natural Resource Officer	Ongoing				90%	Extensive mapping u-taken & a number of threatened plant species protected within planning scheme	Funding from state is trickled out periodically and this makes it difficult to plan long term.	Annual advocacy for funding improvements

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		Advocate for greater resources for DELWP to support local council. Too difficult for small councils to maintain expertise			CEO, DIDW	Ongoing				50%	Met with key regional DELWP staff to workshop issues faced by small rural shires	Calls for greater support from the state are ignored	As above
Strategic Objective 3: Quality sustainable community infrastructure													
3.1 Mapping community assets to improve planning and efficiency													
	3.1.1 Invest in addressing infrastructure funding gap		Mapping community assets		DCCS/DIDW/ Engineering Services	17/18 fy -	2nd & 3rd quarters	\$20K	Yes	80%	RCTP project will assist with addressing the gap via efficiency gains	Commitment to renew Council assets diminishes	Ongoing
				Facilitation of shared asset use by multiple users	DIDW/DCCS	2018/2019 onwards		\$5K-\$10K per annum (including materials and legal agreements)	Yes (2108 onwards)	50%	Lions Club now share Senior Citizens in Edenhope, Discussions on Edenhope Hall centred on multi use,	Reluctance from community groups to share facilities	Ongoing
				Condition assessments and building capacities	Assets, Engineering	17/18 fy -	2nd 3rd quarter	\$35K	No	70%	All condition assessments and asbestos assessments completed for Council owned buildings		
				Research community use	Community Services	17/18fy	4th quarter	\$50K	No	5%	Need to gain an understanding of volume of use for built assets to enable	inaccurate figures provided, a lot of community use is going unrecorded	The year 2020
				Detailed catchment mapping	DCCS/Community Services					0%	Map the potential catchment for a facility	resource via the asset management program	The year 2020
	3.1.2 Create and implement a prioritised playground strategy		Service level reviews		Youth Services	17/18 fy -	3rd & 4th Quarter	\$20K	Yes	80%	Policy developed to be used a guide to development of strategy	Asset management resources are dedicated to register and confirm system	Late 2019

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3.2 Sustainable community infrastructure	3.2.2 Create evidence based priorities for infra investment		Develop formal strategies for specific needs (C Class roads, mobile tech, NBN)		Senior Management Group	17/18 fy -	2nd, 3rd, 4th quarter			25%	Funding applications lodged for fixing country roads, continue to lobby for funds to assist with Edenhope Hall.	Changes of government. Consistent support from regions Councils	Ongoing
	3.2.3 Upgrade / divest / repair Council owned & managed assets		Development of built asset mgt plan		Engineering Services	18/19 fy	2nd & 3rd quarters		Yes	35%	Asset policy, strategy reviewed, building services program ramped up, promotion of multi-	Non-adherence to a program of consolidation. Public awareness of the need for multi-	
3.3 Invest in quality infrastructure supported by community consultation & engagement	3.3.1Facilitate discussions on social infrastructure (shared occupancy)		See 3.1.1		As per 3.1.1	19/20 fy	1st & 2nd quarters		Yes	80%	Construction of the Edenhope Hall has commenced, as has the construction of the Harrow Rec Reserve facilities. Restoration of the Kaniva Shire Hall almost complete.	Ability to fund complete build of Edenhope Hall. Re-use of Kaniva Shire Hall once completed	2021
			Service planning for specific functions		Engineering Services	18/19 fy	3rd & 4th Quarter		Yes	not due	Not yet actioned		
				Develop a multi-use, multi-functional strategy for Council controlled buildings	Assets, Engineering	18/19 fy	2nd & 3rd quarters		No	10%	Promoting multi-use but strategy not formally adopted or in practice	Strategy development may require external expertise	2020
3.4 Maintain West Wimmera local road network	3.4.1Provide quality roads		Develop road management plan	Monitor upgrade and review plan	Engineering Services	17/18 fy -	2nd quarter	10000	Yes	80%	Advocating for a more strategic approach to state maintenance funds spend. Local roads re-evaluation assists in prioritisation	Retaining the VicRoads maint contract. Funding restrictions from state and fed govts.	Ongoing

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				Local research and data collection to support regional investigative work and reports						75%	Presentation provided to Council on the outcome of the road revaluation exercise	Application to fixing coutry roads was successful	2021
		Lobby state for Country Rds + Bridges & R2R	Develop strategy and schedule regular meetings with ministers	Coordinate campaign with WSMRTG	Engineering Services	17/18 fy -	3rd & 4th quarter		Yes	85%	R2R funds have been secured and now attention to be turned to securing a reasonable indexation of the funds	New program is a competetive funding round which requires WWSC to compete withlarger freight routes etc.	2021
			Sustainable materials research	Investigate economical stablising techniques	Engineering Services	18/19 fy	1st & 2nd quarters			50%	constantly researching the best ways to extend the life of pavement	Local/Regional supply volumes, distance to haul materials	Ongoing
		Lobby state for LGIP or similar	Develop evidence base to advocate for program reinstatement		Engineering Services & Finance	17/18 fy -	2nd quarter		Yes	15%	Issue raised at MAV state council, RCV AGM and motion to 2016 state council	Current state government restrictions on funding to Local Gov	2020
Strategic Objective 4: Building on our agricultural and business strengths and supporting economic development													
4.1 Promote the benefits of West Wimmera to attract new residents, businesses and jobs											c	c	a
	4.1.1 Pursue the development of manufacturing plants to value add to local products		Establish what represents local products		Economic Development	17/18 fy	4th quarter			10%	New eco dev officer has met with businesses and GWM Water re opps that pipeline may create	Non-investment in the rural pipeline	2021
				Investigate opportunities for regional & local waste resource recovery plans	Economic Development	17/18 fy	4th quarter			50%	Participating in GCWWRRG and working with MAV on recycling issues	Current non-acceptance of co-mingled product to China	Ongoing

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	5.1.1 Continue to provide community strengthening grants and support for volunteer groups to align with Community Plans		Structured development of community plans		Senior Mngement Group	2018/19 fy	2nd & 3rd quarter		Yes	90%	Grants provided in two rounds each financial year, program is not fully expended	Accuracy of information provided in applications	Ongoing
				Annual program to inform and educate volunteer groups in grant writing governance structures etc.	Economic Development	2017/18 fy	1st & 3rd quarter			50%	Re-modelled the assessment process for community grants inline with advice provided by Local Govt. Inspectorate.	Availability of the Economic Development team to undertake training. Advice now provided upon request for assistance	Ongoing
				Explore shared administrative resources for volunteer groups	Community Services	2018/19 fy	2nd quarter			0%	Try to combine a program with the roll out of community plans	Willingness of volunteer groups to share resources	2021
	5.1.2 Support for community events and activities		Develop community events and activities strategy		Community Services	2017/18 fy	3rd quarter			75%	Events policy reviewed and strategy in draft form	Not adhering to the agreed strategy	Year 2019
				Develop an information pack to ensure that groups understand various compliance issues	Economic Development	2017/18 4th quarter				80%	Info packs: templates completed, waiting for sign off		Late 2018

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	5.6.1 Continue active membership of WEMT		Work with WEMT on community response and resilience activities		DIDW/MRM	2017/18 fy		\$25K p/a membership		90%	Continued participation in planning activities for region, delegating 3 new MEROs	Volume of responsibility handed to Local Government	Ongoing
				Partnership with CFA & SES community liaison offices	MRM	2017/18 fy				50%	WWSC is promoting events to recruit members for SES and CFA in Edenhope. Met with Red Cross to discuss the education requirements required for the shire. Have developed a partnership with the DHHS liaison for assistance with singe house fires and other required information. Will continue to meet and foster partnerships with other relevant stake holders.	Number of volunteers will determine services provide	Late 2018

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	5.6.2 Leverage opportunities for local resilience development		Monitor regional and State activities for local opportunities to partner with local communities		MRM	2017/18 fy				50%	Continue working with all members of WEMT to identify & act on any relevant opportunities to develop resilient communities across the region. Have approached Red Cross for community edu sessions (esp or Harrow & Goroke) on the importance of having your own plan in an emergency, and assisting individuals in completing RediPlans. Have encouraged all participants (and assist many of them) in the computer savvy senior classes to install the VicEmergency app on personal devices.		
Strategic Objective 6: Participating in activities that address health and wellbeing issues													
6.1 Improve access to health and wellbeing services						1Q 17/18							
	6.1.1 Support community transport options to assist with access to medical services		Continue to support volunteer taxi service and community transport pilot scheme			4Q 18/19				75%	Continued support for volunteer taxi service, admin and driver support for community transport, promotion of new southern community transport routes	Number of volunteers and state support to subsidise community transport	2021

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	6.1.2 Incorporate access to health and wellbeing services in the Municipal Public Health and Wellbeing Plan				DIDW	2018/2019 fy	\$25K budgeted for the 18 / 19 financial year			100%	Municipal Public Health and Wellbeing plan ws reviewed and endorsed at the November meeting of Council		2021
Strategic Objective 7: Providing access to and promoting the natural environment													
7.1 Targeted promotion of West Wimmera as a world-class destination													
	7.1.1 Invest in media Promotion		Develop on line presence to promote significant events (budget approval, council plan approval etc)	Develop media releases post each Council meeting	Senior Management Group	2017/18 fy	1st quarter			85%	West Wimmera has participated in a program run by RCV to develop a number of short videos on attractions and unique aspects of the shire.	Some media coverage may require payments to be made to attract mainstream media. Budget restrictions	Ongoing
				Access regional media promotions through various tourism groups	Comms and Tourism Officer	2017/18 fy				60%	As above	The reach of Wimmera Mallee Tourism	Ongoing
			Participate in regional promotional activities (e.g. caravan & camping expo's)		Comms & Tourism	2017/18				90%	Council reps on Wimmera Mallee Tourism have attended Caravan and Camping shows in Melb & Adel	The cost assoc with attending and displaying is high	Ongoing
7.2 Foster Eco Tourism development	7.2.1 Promote eco-tourism opportunities to develop a visitor economy		Utilising available regional strategies, investigate possibilities for school camp visitation		Comms & Tourism					5%	Some cross promotional opportunities with fishing comp and country music marathon. Review in 2018/2019		2021

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				Investigate opportunities for high quality catered eco camping facilities to be constructed	Economic Development					5%	Limited high standard accommodation provided to campers at Women on Farms event	Requires a commercial operator to invest in the shire	2021
	7.2.2 Build on regional and local opportunities for visitor economic development in environmentally based tourism												

Strategic Objective 1: A Proactive, well governed, professional and financially sustainable organisation that encourages community participation



West Wimmera Shire Council - Council Plan 2017 - 2021 Resource Plan															
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1.1 Improve Council's governance, functionality and reputation	1.1.1 Promote a professional reputation for the shire - locally and regionally		Seek out opportunities for Councillors and senior staff to be members of regional boards etc		Senior Management Group	General liaison with executive of targeted groups	2017 -2018	First quarter	N/A	Not included		75%	DCCS is an independent member of Hindmarsh SC Audit Committee, Cr Houlihan is the new chair of the Wimmera Sustainability Group	Lack of suitable board or chair vacancies	Ongoing exercise that will be assessed in the final quarter of each f/y
				Chair of NWMA	CEO	Other NWMA Members	2017 - 2018	Fourth Quarter	Nil			0%			
	1.1.2 Participate in Regional Shared Services activities		Shared HR advisory services		CEO	HR Advisor (HRRC)	July 2017- July 2018	Full year	\$40K	Not included	Shared service has commenced with Yarriambiack Shire and will target recruitment & staff reviews initially.	100%	HR Manager appointed and commenced on 11 Feb. Formal agreement signed between WWSC and YSC for the HR service. RCTP expression of interest progressed to full business case.		March 2019 when final funding is announced
			Shared on-line training for compulsory modules		DCCS	Northern Grampians Shire HR Dept.	August 2017 - August 2018	Full Year	\$20K	Not included	Program to commence with Bullying, Fraud Prevention, Equal Opportunity	80%	Program has commenced with the first 2 modules completed by the week of 23 November	Poor understanding of WWSC needs from external parties, lack of direct communication from WWSC with software provider	Final quarter 2017/18
			Shared Civil Works Contract		DIDW	Civil contractors, neighbouring Shires	Sept 2017 - June 2021	full year		Included	All opportunities to share civil services will be explored	5%			
			Shared service contract for building surveying services across the Wimmera		DIDW & CEO	Reps from Horsham, Sthn Grampians, Hindmarsh & Tariambiack	Jan 2018 to October 2018		As per current budget allocation for MBS	Not included	A new model of delivering MBS services using more on-line applications and less face to face	90%	Awaiting final contract signing.	HRCC has held up the contract signing due to minor variations	May-19
				Undertake full review of all policies	CEO		July 2017 - July 2020	Ongoing program	\$15K pa	NA	Costs are related to staff time for review and presentation to Council	90%	Current policy review is progressing well with future review dates agreed. Commencing the development of new policies to comply with new LG Act	Creation of policies to comply with new act will disrupt the current review schedule	Jun-19
1.2 Continue to encourage local procurement	1.2.1 Source labour and materials locally wherever possible		Provide training to local suppliers and contractors to improve tenders		DIDW, DCCS,		Jan 2018 - June 2018	Third and Fourth quarters	\$5K	Not included		50%	Review of procurement policy has commenced and will include information sessions for potential contractors and suppliers.	Lack of interest from local suppliers. Lack of time and resources to hold training	Jun-19
				Establish a trades and services register/panel	DIDW, contracts Manager	Economic Development staff	Jan 2018 - June 2018	Third and Fourth quarters		NA	Continue to monitor local trades and services to ensure compliance and insurance requirements are met	60%	Some trade areas have been completed with a panel for planning services, local trades and the flood recovery panel of trades and equipment. Have also let a contract for a panel of businesses to undertake tree works	Availability of trades and reliability at times	Jun-19
1.3 Build the capacity of Council administration through professional development	1.3.1 Leadership training for Councillors and staff to build team ethos		Investigate options of a regional professional development program		HR Advisor, Senior management Group	Neighbouring shires, DELWP, LG Pro, state agencies	July 2018 - July 2019	entire fy	\$10K	NA	By utilising training opportunities across a region staff knowledge base will vastly increase	75%	Recently arranged for coaching and assessment of staff with leadership potential. The program will provide a tailored development plan for each person.	Providing sufficient time and support for staff to complete the training and development	Jun-19

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West Wimmera Shire Council - Council Plan 2017 - 2021 Resource Plan

Strategic Objective 2: Meaningful partnerships to support advocacy priorities and service provision

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2.1 Develop advocacy policy and plan	2.1.1 Create detailed and factually accurate advocacy strategies to ensure consistent dialogue during lobbying		Using the advocacy actions contained in the Council Plan, develop an annual prioritised plan		CEO	CEO and Councillors	1 day per week	Neighbouring Shire reps, external consultants	Ongoing	Annual strategy developed in Jan/Feb and reviewed in Nov/Dec each year		NA	Status reports provided to Council Assemblies each quarter	100%	Plan completed and presented to Councillors in September 2017	Inability to engage with some key players	Ongoing
				Undertake workshops with CR's to develop individual strategies per subject item	CEO	CEO and Directors, Eco Dev staff	1 day per month		Ongoing			NA		90%	Time booked to develop strategy specifically for Native Vegetation and Pipeline project	As above	Documents will be circulated via email when drafts are completed
2.2 Energy capacity and reliability	2.2.1 Investigate opportunities to improve access to utilities - gas, water, NBN, renewables, telecommunications	Annual visit to Canberra with Wimmera CEO's and Mayors	Develop fact sheets on the economic disadvantage due to lack of access to items such as NBN			Economic Development Officer	1 day per week	Wimmera Development Association and Neighbouring Shires	Ongoing	Second, Third and Fourth quarters		NA		60%	Potential wireless broadband provider for Kaniva area to present to Councillors at May Forum	Lack of federal political intervention on NBN roll out. Victoria not participating in national mobile blackspot program Water: lack of funding to proceed	Ongoing
				Support efforts to construct power interconnector into SA to be located in West Wimmera	CEO & Eco Dev	CEO	1 day per fortnight	Wimmera Development Association and Neighbouring Shires						10%			
			Participate in regional sustainable energy, water projects	Shire energy and water audit	DIDW, Manager Engineering	DIDW, Manager Engineering, Buildings Officer, Finance	2 days per week	Sustainability Victoria, WMSA	Oct 2017 - Jun 2018			Not at this stage	Funding potential SV	5%	Audit proposed Apr 2018 thru SV, Funding potential SV		
			Participate in the business case development for a rural water pipeline into West Wimmera		CEO and senior staff	CEO, Councillor and Community reps on committee	1 day per fortnight	GWM Water, DELWP, WCMA, GHGMA, HRCC, SGSC	2018	entire fy		Yes	Promote benefits of drought proofing the shire with construction of pipeline	90%	Joint advocacy effort being developed with Sthn Gramps	Commitment to support investment by state and fed govts.	2022
2.3 Water security	2.3.1 Participate in and promote business case development for rural pipeline supply		Participate in the business case development for a rural water pipeline into West Wimmera		CEO and senior staff	CEO, Councillor and Community reps on committee	1 day per fortnight	GWM Water, DELWP, WCMA, GHGMA, HRCC, SGSC	2018	entire fy			Promote benefits of drought proofing the shire with construction of pipeline	60%	Cr is member of steering committee, Eco Dev Officer has met with project managers & businesses, CEO on steering committee & Councillor is chair of consultative committee	As above	As above
	2.3.2 Participate in the regional study on economic and social benefit of recreational water in the Wimmera Southern Mallee		Study lead by WCMA and involving various stakeholders will place a value on recreational water			Councillors		GWM Water, DELWP, WCMA, GHGMA, HRCC, SGSC, Local businesses and visitors to the region	Dec-17		\$5K	Yes	Study will be complete and report released by Nov 2017	75%	Second stage of study completed, draft report to be presented to WDA in July 2018	State Election and potential loss of funds to complete stage 3	

2.4 Improving digital connectivity	2.4.1 Encourage increased digital connectivity for the majority of residents	Develop fact sheets re: NBN for Kaniva and improved mobile phone connectivity for central part of shire	Utilise opportunities to lobby federal politicians on both NBN and Mobile connectivity		CEO, Economic Development	CEO, Councillors	1 day per fortnight	NBN Co, Regional Partnership, Local emergency services						60%	Continued deputations to federal comms minister planned. Booked an info session with a broadband provider with a potential Kaniva solution. 5 new mobile towers have been promised for the region with 3 installed.	Reluctance from NBN to be flexible in their delivery of NBN. Difficult to develop business case for mobile blackspots due to low population in blackout areas	Ongoing advocacy required
				Provide information when required to assist with data in ag project of regional partnership	CEO, Eco Dev	CEO, Eco Dev Officer	1 day per month	Regional Partnership, WDA, Neighbouring Shires	Ongoing					75%	Vic State Govt has announced funds to roll out the first stages of the project	Federal support is essential and the roll out of telecoms infrastructure is critical	As above
				Investigate possible training programs for residents required to access My Agedcare or NDIS programs	CHSP Team Leader	CHSP team, Volunteer Coordinator	1 day per month	Wimmera Business Centre, DHHS, TAFE	Jun-18	2nd & 3rd quarters	\$5K	No	New commonwealth model of home care requires appointments to be made via on-line portal.	50%	Computer savvy seniors program continues to host sessions	Participant support	End of 2019
2.5 Transport - roads, accessibility, public transport & freight	2.5.1 Support community transport initiatives and regional connectivity		Participate in regional community transport pilot program, facilitated by the centre for participation		CEO and Volunteer Coordination	CEO, DCCS, Volunteer coordinator	1 day per week	Centre for participation, Wimmera PCP, Neighbouring Shires, PTV, Vicroads & Dept of Transport	2017 - 2018	full year for stage 1 trial		No	Pilot will enable greater access to regional centres and mainstream public transport for residents in WWSC	80%	Re-promoted the Kaniva Service and have met with community advocates for the Edenhope service. Kaniva service has seen increase in patronage since promotional work.	Access to the community bus. Insufficient number of users of the service (not a problem with the Kaniva service to date)	The pilot scheme is designed to run until June 2019, with a decision from gov on its future funding after that.
				Continue to support volunteer taxi service	Volunteer coordination	Volunteer coordinator	1 day per fortnight	Neighbourhood House, Centre for Participation	Ongoing			No	Volunteer taxi service will compliment the community transport pilot project	80%			
				Provide in principle support to Western Rail project	CEO	CEO	1 day per month	Western Rail action group	Ongoing			No	\$2K contributed to original study. Overall project may lead to improved coach services for Kaniva	20%	Limited involvement from WW. Project is being managed by Horsham, Ararat & Southern Gramplains. Presentations have been made to both state and fedl ministers.	Low level commitment from state and federal governments. The project is competing with other regions for priority status.	Project will take up to 5 years to be implemented if the business case is developed.
			Participate in regional transport forums including the WSM Regional Transport Group		DIDW	DIDW, Manager Engineering, Works Officer, Finance, Councillor delegates	2 days per month	WSMRTG, Vicroads						100%	Councillor & Director membership of Forum Committee. WWSC has also joined the Rail Freight Alliance		Ongoing
				Collect and provide freight and economic data to support regional investigative reports										10%			

		Advocate for improved standards on C Class roads across the Shire			CEO, DIDW	CEO, DIDW, Infra Eng, WM, Councillors	1 day per month	Wimmera Mallee Transport Forum group	Ongoing					80%	Applications lodged for round 2 of fixing country roads	Competing with large population councils for funds	Annual advocacy campaign
2.6 Pest Control	2.6.1 Strategy for sustainable pest & weed control measures		Annual Strategy development	Review State-wide designated pests and weeds as applicable	DIDW, Natural Resource Officer	Natural Resource Officer	2 weeks per annum	Landcare, DELWP	Annually					75%	Will form part of 2019 advocacy effort	Neglect of roadside drains contributes to the problem	Annual campaign
	2.6.2 Partner with Landcare and other community organisations for pest plant and animal control measures.		Stakeholder committee and partnership development		DIDW, Natural Resource Officer	Natural Resource Officer	2 weeks per annum	Landcare, DELWP	Minimum two per annum					80%	A number of partnership agreements are implemented when funding permits	Inconsistency of funding arrangements.	
	2.6.3 Maintain register		Pests and Weeds register	Fulcrum and/or alternative for reporting and recording activities	Natural Resource Officer	Natural Resource Officer	1 day per week	DELWP, consultancy as required	Ongoing					90%	Extensive mapping u-taken & a number of threatened plant species protected within planning scheme	Funding from state is trickled out periodically and this makes it difficult to plan long term.	Annual advocacy for funding improvements
		Advocate for greater resources for DELWP to support local council. Too difficult for small councils to maintain expertise			CEO, DIDW	CEO, DIDW, Natural Resource Officer, WM, Councillors	1 day per month	DELWP, WCMA	Ongoing					50%	Met with key regional DELWP staff to workshop issues faced by small rural shires	Calls for greater support from the state are ignored	As above

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Strategic Objective 3: Quality sustainable community infrastructure

Council Plan Priority / Action	Proposed Action	Proposed Advocacy Action	Project Proposals	Sub Projects	Responsible Officer / Department	Internal Resources Required	Estimated Officer time requirement	External Resources Required	Proposed Timelines	Proposed Timeframe	Estimated Costs	Major Project Plan Inclusion	Description	Progress	Status Update Comment	Potential Threats to completion	Projected Completion Timeline
3.1 Mapping community assets to improve planning and efficiency														5%			
	3.1.1 Invest in addressing infrastructure funding gap		Mapping community assets		DCCS/DIDW/ Engineering Services	Manager Engineering, Finance staff, Asset Coordinator	ME 2 weeks over 6 mths, Finance 1 week over 6 mths, AC 4 weeks over 6 mths	DELWP, consultant	17/18 fy -	2nd & 3rd quarters	\$20K	Yes		80%	RCTP project will assist with addressing the gap via efficiency gains	Commitment to renew Council assets diminishes	Ongoing
				Facilitation of shared asset use by multiple users	DIDW/DCCS	DIDW, DCCS, Manager Engineering, Finance staff, Buildings Officer, Asset Coordinator	DIDW/DCCS, ME & Finance Manager 1 week p/a, Buildings Officer 4 wks p/a, AC Coord 0.5 days p/f	Legal advice	2018/2019 onwards		\$5K-\$10K per annum (including materials and legal agreements)	Yes (2108 onwards)		50%	Lions Club now share Senior Citizens in Edenhope, Discussions on Edenhope Hall centred on multi use, Kaniva Shire Hall to house not for profit groups	Reluctance from community groups to share facilities	Ongoing
				Condition assessments and building capacities	Assets, Engineering	Asset Coordinator, Manager Engineering, Buildings Officer, Builder	BO 20 weeks p/yr, AC 10 weeks p/yr	DELWP	17/18 fy -	2nd 3rd quarter	\$35K	No		70%	All condition assessments and asbestos assessments completed for Council owned buildings		
				Research community use	Community Services	Contract / project management	CS 2 weeks over 6mths	Consilt / contractor, DELWP	17/18fy	4th quarter	\$50K	No		5%	Need to gain an understanding of volume of use for built assets to enable better prioritisation of capital investment	Inaccurate figures provided, a lot of community use is going unrecorded	The year 2020
				Detailed catchment mapping	DCCS/Community Services									0%	Map the potential catchment for a facility	Allocation of a resource via the asset management program	The year 2020
	3.1.2 Create and implement a prioritised playground strategy		Service level reviews		Youth Services	Youth Services, Economic Dev, Parks & Gardens, Asset Coord, Risk Manager	YS 3 weeks p/year, ED 1 week p/year, P&G 1 week p/year		17/18 fy -	3rd & 4th Quarter	\$20K	Yes		80%	Policy developed to be used a guide to development of strategy	Asset management resources are dedicated to register and confirm system	Late 2019
3.2 Sustainable community infrastructure	3.2.2 Create evidence based priorities for infra investment		Develop formal strategies for specific needs (C Class roads, mobile tech, NBN)		Senior Management Group	CEO , Eco Dev, DIDW, DCCS	CEO 5 weeks p/year, Eco Dev 2 weeks p/year, DIDW 2 weeks p/year, DCCS 2 weeks p/year		17/18 fy -	2nd, 3rd, 4th quarter				25%	Funding applications lodged for fixing country roads, continue to lobby for funds to assist with Edenhope Hall.	Changes of government, Consistent support from regions Councils	Ongoing
	3.2.3 Upgrade / divest / repair Council owned & managed assets		Development of built asset mgt plan		Engineering Services	Asset Coordinator, Manager Engineering , Buildings Officer	AC 20 weeks p/year, ME 8 weeks p/year, BO 6 weeks p/year		18/19 fy	2nd & 3rd quarters		Yes		35%	Asset policy, strategy reviewed, building services program ramped up, promotion of multi-use facilities for all new developments	Non-adherence to a program of consolidation, Public awareness of the need for multi-purpose facilities	
3.3 Invest in quality infrastructure supported by community consultation & engagement	3.3.1Facilitate discussions on social infrastructure (shared occupancy)		See 3.1.1		As per 3.1.1	Senior Management Group, Specific program managers			19/20 fy	1st & 2nd quarters		Yes	Needs to follow community asset mapping and asset plan development	80%	Construction of the Edenhope Hall has commenced, as has the construction of the Harrow Res Reserve facilities, Restoration of the Kaniva Shire Hall almost complete.	Ability to fund complete build of Edenhope Hall, Re use of Kaniva Shire Hall once completed	2021
			Service planning for specific functions		Engineering Services	Manager Engineering, Finance staff, Asset Coordinator			18/19 fy	3rd & 4th Quarter		Yes		not due	Not yet actioned		
				Develop a multi-use, multi-functional strategy for Council controlled buildings	Assets, Engineering	Asset Coordinator, Manager Engineering, Buildings Officer, DIDW	AC 5 Weeks per yr, ME 3 weeks per yr, BO 5 weeks per yr	Property conveyancers	18/19 fy	2nd & 3rd quarters		No	A community engagement and communication strategy is required to assist this exercise	10%	Promoting multi-use but strategy not formally adopted or in practice	Strategy development may require external expertise	2020
3.4 Maintain West Wimmera local road network	3.4.1Provide quality roads		Develop road management plan	Monitor upgrade and review plan	Engineering Services	Manager Engineering, Finance staff, Asset Coordinator		Consultant	17/18 fy -	2nd quarter	\$10,000	Yes		80%	Advocating for a more strategic approach to state maintenance funds spend. Local roads re-evaluation assists in prioritisation	Retaining the VicRoads maint contract. Funding restrictions from state and fed govts.	Ongoing

				Local research and data collection to support regional investigative work and reports										75%	Presentation provided to Council on the outcome of the road revaluation exercise	Application to fixing coutry roads was successful	2021
		Lobby state for Country Rds + Bridges & R2R	Develop strategy and schedule regular meetings with ministers	Coordinate campaign with WSMRTG	Engineering Services	DIDW, CEO, DCCS			17/18 fy -	3rd & 4th quarter		Yes		85%	R2R funds have been secured and now attention to be turned to securing a reasonable indexation of the funds	New program is a competetive funding round which requires WWSC to compete withlarger freight routes etc.	2021
			Sustainable materials research	Investigate economical stablising techniques	Engineering Services	Works Manager, Manager Engineering			18/19 fy	1st & 2nd quarters				50%	Works Manager is constantly researching the best ways to extend the life of pavement materials	Local/Regional supply volumes, distance to haul materials	Ongoing
		Lobby state for LGIP or similar	Develop evidence base to advocate for program reinstatement		Engineering Services & Finance	Asset Coordinator, Manager Engineering, DIDW,		RDV	17/18 fy -	2nd quarter		Yes	2018 is an election year, so this becomes a high priority	15%	Issue raised at MAV state council, RCV AGM and motion to 2016 state council	Current state government restrictions on funding to Local Gov	2020

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Strategic Objective 4: Building on our agricultural and business strengths and supporting economic development

Council Plan Priority / Action	Proposed Action	Proposed Advocacy Action	Project Proposals	Sub Projects	Responsible Officer / Department	Internal Resources Required	Estimated Officer time requirement	External Resources Required	Proposed Timelines	Proposed Timeframe	Estimated Costs	Major Project Plan Inclusion	Description	Progress	Status Update Comment	Potential Threats to completion	Projected Completion Timeline
4.1 Promote the benefits of West Wimmera to attract new residents, businesses and jobs															c	c	a
	4.1.1 Pursue the development of manufacturing plants to value add to local products		Establish what represents local products		Economic Development	Economic Development Officer, CEO, Councillors,	EDO 5 weeks p/year, CEO 1 week p/year	WDA	17/18 fy	4th quarter				10%	New eco dev officer has met with businesses and GWM Water re opps that pipeline may create	Non-investment in the rural pipeline	2021
				Investigate opportunities for regional & local waste resource recovery plans	Economic Development	Works Manager, DIDW, Manager Engineering, Eco Dev Officer	WM 2 weeks p/year, DIDW 1 week p/year, EDO 1 week p/year	GCWWRRG	17/18 fy	4th quarter				50%	Participating in GCWWRRG and working with MAV on recycling issues	Current non-acceptance of co-mingled product to China	Ongoing
4.2 Support existing businesses to succeed and grow	4.2.1 Closely liaise with main street businesses		Regular business visits		Economic Development	Economic Development Officer			Ongoing across plan term					30%	A prog of regular dialogue needs to be developed	Understanding what we need to be speaking about with businesses	Ongoing
				Re-activate the Economic Development Committee	Economic Development	Economic Development Officer	1 week p/year		17/18 fy	1st quarter				50%	One meeting held with former Eco Dev Manager, new officer programming future meetings	Other project related commitments of the Eco Dev Manager	Ongoing
				Provide training and education in basic customer service and governance	Economic Development	Economic Development Officer Comms & Tourism Officer	1 week p/year	Small Business Department, RDV	Ongoing across plan term					50%	A number of small business information and training opportunities provided during small business week	Reluctance for business owners to participate in training meant that some sessions were cancelled	2021
	4.2.2 Investigate cost effective ways to support existing businesses																
4.3 Promote opportunities that support our agricultural producers to diversify and or value add																	
	4.3.1 Participate in business case development for utility infrastructure, water, gas and power generation				Economic Development	Economic Development Officer, Manager Engineering	weeks per year	RDV, Local Businesses	4/					50%	Regional approach taken via Regional Partnership, WDA & regional alt energy cttee. Water: Bus Case being put tog by GWM for Pipeline servicing Rocklids thru to Harrow / Edenhope.	Location of interconnector into SA	2021

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Strategic Objective 5: Thriving, safe and diverse local communities

Council Plan Priority / Action	Proposed Action	Proposed Advocacy Action	Project Proposals	Sub Projects	Responsible Officer / Department	Internal Resources Required	Estimated Officer time requirement	External Resources Required	Proposed Timelines	Proposed Timeframe	Estimated Costs	Major Project Plan Inclusion	Description	Progress	Status Update Comment	Potential Threats to completion	Projected Completion Timeline
5.1 Promote Community Planning																	
	5.1.1 Continue to provide community strengthening grants and support for volunteer groups to align with Community Plans		Structured development of community plans		Senior Mngement Group	Community Committee reps,		Qualified community planning resource	2018/19 fy	2nd & 3rd quarter		Yes		90%	Grants provided in two rounds each financial year, program is not fully expended	Accuracy of information provided in applications	Ongoing
				Annual program to inform and educate volunteer groups in grant writing governance structures etc.	Economic Development	Economic Development Officer, Comms & Tourism Officer			2017/18 fy	1st & 3rd quarter				50%	Re-modelled the assessment process for community grants inline with advice provided by Local Govt. Inspectorate.	Availability of the Economic Development team to undertake training. Advice now provided upon request for assistance	Ongoing
				Explore shared administrative resources for volunteer groups	Community Services	Volunteer Coordinator, Economic Development Officer, Comms & Tourism Officer			2018/19 fy	2nd quarter				0%	Try to combine a program with the roll out of community plans	Willingness of volunteer groups to share resources	2021
	5.1.2 Support for community events and activities		Develop community events and activities strategy		Community Services	Volunteer Coordinator, Economic Development Officer, Comms & Tourism Officer			2017/18 fy	3rd quarter				75%	Events policy reviewed and strategy in draft form	Not adhering to the agreed strategy	Year 2019
				Develop an information pack to ensure that groups understand various compliance issues	Economic Development	Economic Development Officer, Comms & Tourism Officer, EHO and Regulatory staff		DELWP, RDV, Regional Tourism Groups	2017/18 4th quarter					80%	Info packs: templates completed, waiting for sign off		Late 2018
				Ascertaining the value (social and economic) of various events to the shire to inform prioritisation of support provided	Economic Development	Economic Development Officer, Finance staff		WDA, Regional Tourism Groups	2018/19 fy	2nd quarter				10%	Some info gained from Recreational Water Study	Allocating a resource to complete the data searches	ongoing
	5.1.3 Create identity and improved image for small communities, by ensuring clean facilities, developing community and preserving its history		*Link to Community Planning		Community Services	Volunteer Coordinator, Economic Development Officer, Comms & Tourism Officer			2018/19 fy	3rd quarter				20%	Removal of Browns House in Harrow, clean up of toilet block in Chetwynd	Must link to community plans	2020
				Develop an assistance pack to enable community groups to manage historical items and facilitate the promotion of local history	Tourism	Comms and Tourism Officer, Volunteer Coordinator			2018/19 fy	4th quarter				0%	Has not commenced		Fourth quarter 2018/2019
			* Link back to community planning														
	5.1.4 Senior staff representation at Community Committee meetings		Representatives have been appointed	Review representation every two years	CEO	CEO and Senior Staff	1 meeting per month		2017	ongoing				95%	Senior staff attending community meetings, no rep at Goroke	Timing of meetings creates a clash at times, develop a common reporting template	Ongoing

5.2Promote community education programs																			
	5.2.1Assist with client education on MyAged Care		Partner with community house(s) to promote programs to upskill clients		CHSP	CHSP Team Leader		Community House, Senior Citizens Clubs	2017/18 fy	2nd quarter				High priority due to transition to the federal care model.	90%	Info sheets for accessing specific services or required actions from specific MAC correspondence produced for public. Have identified an approp host to run city information sessions on what My Aged Care is, how and when people should access it. These sessions are to be hosted at various venues around the shire.	Computer literacy	2019	
				Link into grant writing and governance programs as per 5.1.1	Corporate & Community Services	Volunteer Coordinator, Economic Development Officer, Comms & Tourism Officer			2017/18 fy	4th quarter					0%	Will liaise with Eco Dev Officer to see where this is at and provide info of annual program to any relevant group as it become available.			
5.3 Support Youth engagement																			
	5.3.1 Continue to develop a youth council		Explore suitable models to promote engagement	Develop youth strategy	Youth Services Officer	Youth Services Officer			2018/19 fy	1st quarter					90%	Full holiday program of events provided. Youth Art at Charlegrark is next event	Access to schools. Lack of pre planning for comms in project development	Ongoing	
				Develop annual work experience plan	HR Adisory	HR Advisor, Early Years Coordinator		Local Schools	2017/18 fy	3rd quarter					5%	In very early development		Late 2018	
5.4 Encourage place-making projects/ initiatives that drive civic pride																			
	5.4.1 Assist township committees to undertake projects and programs to increase community pride			Following the development of community plans, create a methodology to demonstrate broad community support	Community Services	Volunteer Coordinator, Economic Development Officer, Comms & Tourism Officer			2018/19 fy	1st quarter					75%	Significant positive exposure through First XI events. Received funding for 4 Pick my Project projects which will be predominantly community driven	Inter-town cooperation	Ongoing	
				Program pre activity meetings to ensure that all regulatory requirements are met	Regulatory Services	Planning Manager, Reg Services officer, Building Officers			2017/18 fy	2nd quarter					50%	Increased understanding of legal requirements to be met when hosting events		2021	
5.5 Support for volunteers																			
	5.5.1 Continue to support community volunteer groups and programs																		
	5.5.2 Assist with volunteer transport programs		Provide resources to enable community transport pilot to be facilitated in West Wimmera		CEO	Volunteer Coordinator, HACC/CHSP Co-ordinator		Centre for Participation, Hindmarsh Shire, Dept of Transport,	2017/18 fy	1st, 2nd, 3rd quarter					75%	Pilot scheme rolled out in northern end of shire and info sessions held for southern end program. Waiting for Centre for Participation to commence prog in Edenhope.	Drop-off in support for program	2020	
5.6 Fulfil our legislative requirements in emergency management																			
	5.6.1 Continue active membership of WEMT		Work with WEMT on community response and resilience activities		DIDW/MRM	MRM/CHSP Team Leader/MERO	MERO 10 hours p/month, MRM 5 hours p/month, CHSP (u/k)	WEMT	2017/18 fy						\$25K p/a membership	90%	Continued participation in planning activities for region, delegating 3 new MEROs	Volume of responsibility handed to Local Government	Ongoing

				Partnership with CFA & SES community liaison offices	MRM	CHSP Team Leader		WEMT, DHHS, CFA, SES	2017/18 fy					50%	WWSC is promoting events to recruit members for SES and CFA in Edenhope. Met with Red Cross to discuss the education requirements required for the shire. Have developed a partnership with the DHHS liaison for assistance with single house fires and other required information. Will continue to meet and foster partnerships with other relevant stake holders.	Number of volunteers will determine services provide	Late 2018
	5.6.2 Leverage opportunities for local resilience development		Monitor regional and State activities for local opportunities to partner with local communities		MRM	CHSP Team Leader		WEMT, REMT, MAV	2017/18 fy					50%	Continue working with all members of WEMT to identify & act on any relevant opportunities to develop resilient communities across the region. Have approached Red Cross for community edu sessions (esp or Harrow & Goroke) on the importance of having your own plan in an emergency, and assisting individuals in completing RedPlans. Have encouraged all participants (and assist many of them) in the computer savvy senior classes to install the VicEmergency app on personal devices.		

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Strategic Objective 6: Participating in activities that address health and wellbeing issues

Council Plan Priority / Action	Proposed Action	Proposed Advocacy Action	Project Proposals	Sub Projects	Responsible Officer / Department	Internal Resources Required	Estimated Officer time requirement	External Resources Required	Proposed Timelines	Proposed Timeframe	Estimated Costs	Major Project Plan Inclusion	Description	Progress	Status Update Comment	Potential Threats to completion	Projected Completion Timeline
6.1 Improve access to health and wellbeing services																	
	6.1.1 Support community transport options to assist with access to medical services		Continue to support volunteer taxi service and community transport pilot scheme											75%	Continued support for volunteer taxi service, admin and driver support for community transport, promotion of new southern community transport routes	Number of volunteers and state support to subsidise community transport	2021
	6.1.2 Incorporate access to health and wellbeing services in the Municipal Public Health and Wellbeing Plan				DIDW	EHO, CHSP Team Leader, Early Childhood Coordinator		DHHS, Local hospitals, regional health and wellbeing service providers		1Q 17/18				100%	Municipal Public Health and Wellbeing plan ws reviewed and endorsed at the November meeting of Council		2021
			Encourage healthy living in all delivered programs		CHSP	TL Community Services, Social Support Co-ord		Health Networks, PCP, DHHS, DOH		4Q 18/19				40%	Healthy lifestyle course offered to all staff		
	6.1.3 Advocate for regional outreach program to be implemented in WWSC and across the region				CEO	SMG and Councillors	5 hours per week	Wimmera PCP, West Wimmera Health Service, Edenhope Hospital, Harrow Bush Nursing Centre, Neighboring shires		2018/2019 fy	\$25K budgeted for the 18 / 19 financial year			90%	Two positions filled and the program is likely to commence at the end of 2018. Program has been expanded with two new outreach field workers appointed and funds provided via drought community welfare program	Ensuring that the funding is recurrent and gaining support from the regions PHN	2021

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Strategic Objective 7: Providing access to and promoting the natural environment

[illegible]

*S11. Instrument of Appointment and Authorisation***West Wimmera Shire Council****Instrument of Appointment and Authorisation**

Note that in this document we have used the following abbreviations to detail appropriate officers appointed or authorised in respect of the relevant legislation:

- [MBS] means Municipal Building Surveyor; (Mr Terry Ken Baker)
- [LL] means Natural Resources, Local Laws Officer, Fire prevention, Animal Control Officer; Mr Paul Cameron
- [MPE] means Planning Officer & Environment Manager;
- [EHO] means Environmental Health Officer.
- [DIDW] means Director Infrastructure Development and Works
- [RO] means Rates Officer;
- [CM] means Contracts Manager;
- [AGISC] means Assets & GIS Coordinator;
- [TL] means Team Leader;
- [ME] means Manager Engineering;

Instrument of Appointment and Authorisation

In this instrument “**officer**” means-

Terry Ken Baker	- Municipal Building Surveyor
	- Manager Planning and Environment
Adrian Schmidt	- Natural Resources, Local Laws, Fire Prevention, Animal Control Officer
Paul Cameron	- Natural Resources, Local Laws, Fire Prevention, Animal Control Officer
Lettie Korf	- Rates Officer
Nicole Wearne	- Environmental Health Officer
Mark Marziale	- Director Infrastructure Development & Works
Bernie Maddern	- Contracts Manager
Terry Ough	- Works Manager
Hayden Baird	- Assets & GIS Coordinator
Neville Mulraney	- Team Leader
Steve Carter	- Team Leader
Peter Riley	- Team Leader
John Griffiths	- Manager Engineering
Ashley Roberts	- Director Corporate and Community Services
Desiree Rodgers	- Finance Manager

By this instrument of appointment and authorisation West Wimmera Shire Council -

Instrument of Appointment and Authorisation

PART A

1. under section 224 of the *Local Government Act 1989* - appoints the officers to be authorised officers for the administration and enforcement of -

the <i>Building Act 1993</i>	[MBS – Mr Terry Ken Baker]
the <i>Country Fire Authority Act 1958</i>	[LL]
the <i>Domestic Animals Act 1994</i>	[LL, EHO, MPE]
the <i>Emergency Management Act 1986</i>	[DIDW, LL, MPE]
the <i>Environment Protection Act 1970</i>	[EHO, PEM, LL]
the <i>Fire Services Property Levy Act 2012</i>	[FM, DCCS]
the <i>Food Act 1984</i>	[EHO]
the <i>Graffiti Prevention Act 2007</i>	[LL, MPE]
the <i>Housing Act 1983</i>	[EHO, MBS – Mr Terry Ken Baker]
the <i>Impounding of Livestock Act 1994</i>	[LL, MPE]
the <i>Land Act 1958</i>	[MPE, MBS]
the <i>Local Government Act 1989</i>	[DCCS]
the <i>Public Health and Wellbeing Act 2008</i> ¹	[EHO]
Part 14 of the <i>Residential Tenancies Act 1997</i>	[EHO]
the <i>Road Management Act 2004</i>	[ME]
the <i>Road Safety Act 1986</i>	[ME]
the <i>Summary Offences Act 1966</i>	[EHO]
the <i>Tobacco Act 1987</i> ²	[DCCS, RO]
the <i>Valuation of Land Act 1960</i>	

the regulations made under each of those Acts

the local laws made under the *Local Government Act 1989*

and any other Act, regulation or local law which relates to the functions and powers of the Council;

PART B

2. under section 3 of the *Building Act 1993* (**Building Act**), appoints the officer (**Mr Terry Ken Baker**) to be Municipal Building Surveyor for the purposes of the *Building Act 1993*.

3. under section 96A(1)(a) of the *Country Fire Authority Act 1958* – appoints the officer to be the fire prevention officer.

OR

4. under section 96A(1)(b) of the *Country Fire Authority Act 1958* – appoints the officer (LL) to be fire prevention officer.

¹ Council only to appoint a person suitably qualified or trained under section 31(2).

² This Act provides for the CEO of a Council to nominate a person to be an inspector for the purposes of the Act and the Secretary may then appoint them to be an inspector (see section 36). An environmental health officer appointed under the *Public Health and Wellbeing Act 2008* is also regarded as an inspector under this Act.



5. under section 72 of the *Domestic Animals Act 1994* - appoints the officers to be Council authorised officers for the purposes of the *Domestic Animals Act 1994*. [LL, EHO, MPE]
-

6. under section 21 of the *Emergency Management Act 1986* – appoints the officer to be Municipal Emergency Resource Officer. [DIDW]
-

7. under section 4(1) of the *Environment Protection Act 1970* - appoints the officers to be litter enforcement officers for the purposes of the *Environment Protection Act 1970*. [MPE, LL]
AND

8. under section 48A of the *Environment Protection Act 1970* – appoints the officers to be authorised officers for the purposes of section 48A. [MPE, EHO, TLL]
-

9. under section 23 of the *Fire Services Property Levy Act 2012* – appoints the officers to be authorised officers for the purposes of the *Fire Services Property Levy Act 2012*.³
[DCCS, FM, RO]
-

10. for the purposes of 20 of the *Food Act 1984* = appoints the officer to be an authorised officer for the purposes of the *Food Act 1984* [EHO]
-

11. under section 19(1) of the *Graffiti Prevention Act 2007* – appoints the officers to be an authorised person for the purposes of carrying out Council's functions under section 18, [LL, MPE]
-

12. under section 71(1) of the *Housing Act 1983* – appoints the officer to be an authorised person for the purposes of entering a house or building and conducting an inspection under section 71. [EHO, MBS – Mr Terry Ken Baker]
-

13. under section 190 of the *Land Act 1958* – authorises the officers for the purposes of section 190 of that Act.⁴ [PEM, MBS – Mr Terry Ken Baker]
-

14. under section 81Y of the *Local Government Act 1989* – appoints the officer to be the Principal Conduct Officer.⁵ [DCCS- Mr Ashley Roberts]
-

³ Persons appointed or authorised officers under the *Local Government Act 1989* are taken to be authorised officers for the purposes of the *Fire Services Property Levy Act 2012* (except in Part 4 of that Act).

⁴ Authorisation requires the consent of the Minister (see section 190 of the *Land Act 1958*).

-
15. under section 29 of the *Public Health and Wellbeing Act 2008*, - appoints the officer to be **an** Environmental Health Officer for the purposes of enforcing the *Public Health and Wellbeing Act 2008* and the *Food Act 1984*. [EHO]
-

16. under section 525(2) of the *Residential Tenancies Act 1997* - appoints the officer to exercise the powers set out in section 526 of that Act. [EHO]
-

17. under section 71(3) of the *Road Management Act 2004* – appoints the officers to be authorised officers for the purposes of the *Road Management Act 2004*. [ME, WM, AGISC]
-

18. under section 59(1)(a)(ii) of the *Road Safety Act 1986* – authorises the officers to exercise the powers under section 59(1)(a) of that Act. [ME, WM]

AND

19. under section 59(1)(d) of the *Road Safety Act 1986* – authorises the officers to exercise the powers under section 59(1)(d) of that Act. [ME, WM]

AND

20. under section 87(1A) of the *Road Safety Act 1986* – authorises the officer to exercise the power in section 87(1A) of that Act.⁶ [ME, WM]

AND

21. under section 87(1B)(c) of the *Road Safety Act 1986* – authorises the officer to exercise the power in section 87(1B)(c). [ME, WM]
-

PART C

22. under -
 section 232 of the *Local Government Act 1989*⁷
 section 527 of the *Residential Tenancies Act 1997*
 section 77(2)(b) of the *Road Safety Act 1986*⁸
 section 77(4) of the *Road Safety Act*
 sections 48A(9)(c) and 59(3) of the *Environment Protection Act 1970*
 section 241 of the *Building Act 1993*
 section 92 of the *Domestic Animals Act 1994*⁹
 section 96 of the *Road Management Act 2004*
-

⁵ Only an 'eligible person' may be appointed (see the requirements in section 81Y of the *Local Government Act 1989*).

⁶ Council must ensure that a person appointed under section 87 is competent, of good repute and character and has agreed in writing to exercise the functions conferred on an authorised person (see section 87(1C)).

⁷ A person authorised under section 232 of the *Local Government Act 1989* is also authorised to bring proceedings under the *Fire Services Property Levy Act 2012* (see section 22 of the *Fire Services Property Levy Act 2012*).

⁸ A person authorised under sections 77(2)(b) and/or 77(4) of the *Road Safety Act 1986* is also an authorised officer for the purposes of rules 203 and 307 of the *Road Safety Road Rules 2009*.

⁹ Council may only appoint an authorised officer who is also appointed under section 72 of the Act.



section 33A of the *Impounding of Livestock Act 1994*
section 10(4) of the *Graffiti Prevention Act 2007*
section 219 of the *Public Health and Wellbeing Act 2008*
section 45AC of the *Food Act 1984*

authorises the officers generally to institute proceedings and represent Council in proceedings for offences against the Acts, regulations and local laws described in this instrument.

It is declared that this Instrument -

- (a) comes into force immediately upon its execution;
- (b) remains in force until varied or revoked.

This Instrument is authorised by a resolution of the West Wimmera Shire Council made on Wednesday 15 May 2019

.....
Councillor

.....
Councillor

.....
Chief Executive Officer

Date: 15 May 2019

*S11A Instrument of Appointment and Authorisation
(Planning and Environment Act 1987)*

West Wimmera Shire Council

**Instrument of Appointment and Authorisation
(*Planning and Environment Act 1987* only)**

- [PO] means Planning Officer; and
- [EHO] means Environmental Health Officer.

These are suggestions only and councils may decide that officers in other roles may be appropriate in each instance.

Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*)

In this instrument "**officer**" means -

DIDW means – Director Infrastructure Development and Works (Mark Marziale)

PO means – Planning Officer (Ursula van Dyck and Bernadine Tringle)

EHO means – Environmental Health Officer (Nicole Wearne)

By this instrument of appointment and authorisation West Wimmera Shire Council -

1. under s 147(4) of the *Planning and Environment Act 1987* - appoints the officers to be authorised officers for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and [PO, EHO, DIDW]
2. under s 232 of the *Local Government Act 1989* authorises the officers generally to institute proceedings for offences against the Acts and regulations described in this instrument.

It is declared that this instrument -

- (a) comes into force immediately upon its execution;
- (b) remains in force until varied or revoked.

This Instrument is authorised by a resolution of the West Wimmera Shire Council made on Wednesday 15 May 2019

.....
Councillor

.....
Councillor

.....
Chief Executive Officer

Date: 15 May 2019