



West Wimmera Shire Council

MINUTES

COUNCIL MEETING

Wednesday 16 August 2023
2:00 pm

Council Chambers
Edenhope Council Offices
49 Elizabeth Street, Edenhope Vic
3318





Councillors and Shire Map



MAYOR
Cr. Tim Meyer



**DEPUTY
MAYOR**
**Cr. Jodie
Pretlove**



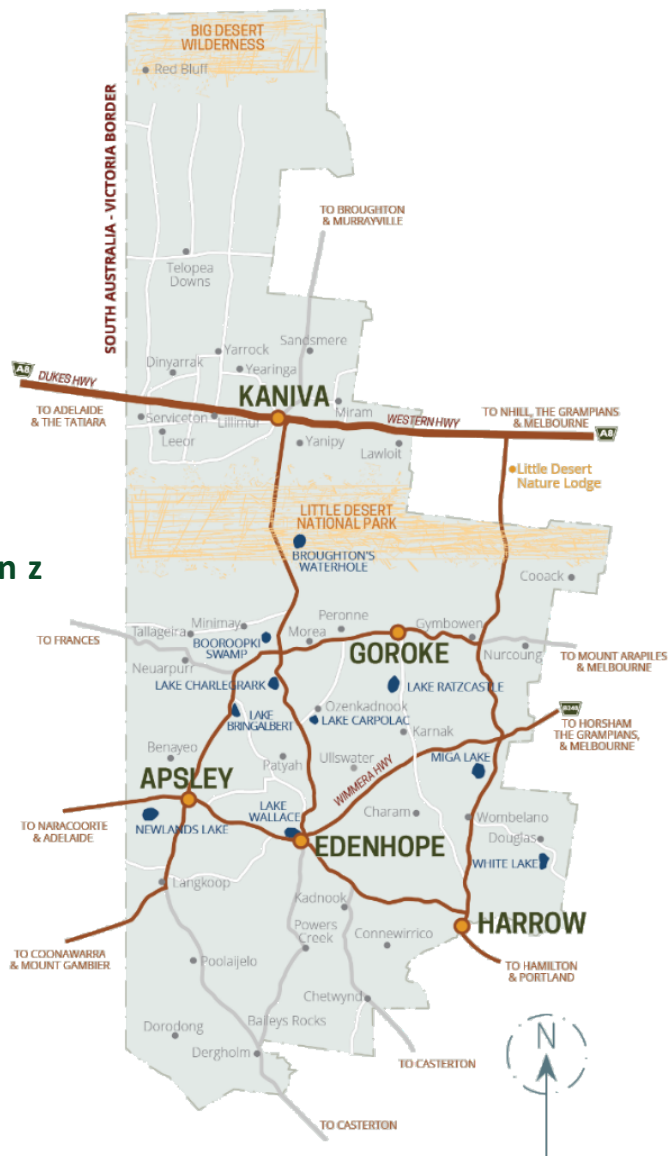
**Cr. Trevor
Domaschenz**



**Cr. Tom
Houlihan**



**Cr. Bruce
Meyer OAM**





COUNCIL VISION

Our West Wimmera community is healthy, thriving, diverse, harmonious, prosperous, and self-sustaining, with regional and global connectivity.

OUR VALUES

INNOVATIVE – We will proactively respond to change, are optimistic about our future and pursue continuous improvement in everything that we do.

ACCOUNTABLE – We will be responsible, take ownership of our actions and are committed to good governance, excellence, transparency, achievement of goals and advocating for our community

UNITED – We will do everything within our ability to encourage and form trusting relationships, to work together as one team to achieve our goals and advocate for ‘One West Wimmera’.

COLLABORATIVE – We will actively and openly consult with you and work constructively with community organisations, agencies, the business community and other levels of government to our community’s benefit.

OUR GOALS





Purpose of Council meetings

- (1) Council holds scheduled meetings and, when required, unscheduled meetings to conduct the business of Council.
- (2) Council is committed to transparency in decision making and, in accordance with the Local Government Act 2020, Council and Delegated Committee meetings are open to the public and the community are able to attend.
- (3) Meetings will only be closed to members of the public, in accordance with section 66 of the Act, if:
 - (a) there are clear reasons for particular matters to remain confidential; or
 - (b) a meeting is required to be closed for security reasons; or
 - (c) it is necessary to enable the meeting to proceed in an ordinary manner.
- (4) A meeting closed to the public for the reasons outlined in sub-rule 3(b) or 3(c) will continue to be livestreamed. In the event a livestream is not available:
 - (a) the meeting may be adjourned; or
 - (b) a recording of the proceedings may be available on the Council website

The West Wimmera Shire Council Governance Rules set out the meeting procedure rules for this Council Meeting.

Members of the public are reminded that they are required to remain silent during this meeting, except during Section 5 Questions from the Gallery.

This Council meeting will be recorded for live streaming.

Councillors pledge

As Councillors of West Wimmera Shire Council, we solemnly and sincerely declare and affirm that we will consider each item on this agenda in the best interests of the whole municipal community.



In Attendance:

Councillors:

Tim Meyer, Mayor
Jodie Pretlove, Deputy Mayor
Tom Houlihan
Bruce Meyer OAM

Executive Leadership Team:

David Bezuidenhout - Chief Executive Officer (CEO)
James Bentley - Director Corporate & Community Services (DCCS)
Ram Upadhyaya - Director Infrastructure Development & Works (DIDW)

Officers:

Kaddie Cother - Governance Coordinator
Philippa Hicks - Executive Assistant to the CEO
James Magee - PMO Innovation & Assets Manager
Louise Gabbe - Quality & Facilities Manager
Michelle Ellis - Acting Community Development and Tourism Manager



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1 Welcome

2 Acknowledgement of Country

The West Wimmera Shire Council acknowledges the traditional custodians of the land on which we meet, and pays respect to their elders, past, present and emerging.

3 Opening Prayer

Almighty God, we humbly ask your blessing upon this Council. Guide and prosper our decisions to the advancement of Your Glory and the true welfare of the people of West Wimmera Shire. Amen.

4 Apologies, Leave of Absences, Declaration of Conflict of Interest

4.1 Apologies

Moved: Cr Tom Houlihan

Seconded: Cr Bruce Meyer

That Council accepts Cr Jodie Pretlove's request to attend the meeting online.

CARRIED UNANIMOUSLY (3 / 0)

4.2 Leave of Absence

Cr Trevor Domaschenz is on leave of absence from 17th July 2023 to 19th October 2023.

4.3 Declaration of Conflict of Interest

None Declared



5 Questions from the Gallery

5.1 Written Questions on Notice

Written Question:

Anthony Lees: Charam Drainage

I would like to know why drainage has been approved to drain swamps in the Charam area without any consideration given to roads and landholders downstream?

Response:

Cr Tim Meyer - Will take Anthony Lee's question on notice for further investigation into past permits granted in regards to the drainage on the Goroke-Harrow Road.



5.2 Verbal Questions without Notice

Moved: Cr Jodie Pretlove

Seconded: Cr Tom Houlihan

That Council suspend Standing Orders for the purpose of receiving questions without notice from the members of the Gallery.

CARRIED UNANIMOUSLY (4 / 0)

Question: Anthony Lees

Why has the sale of the abattoir been held up when there is a young person trying to purchase and supply the community with more jobs etc.?

Response:

Cr Tim Meyer - We want to encourage small business owners and will take the question on notice for further investigation.

Moved: Cr Tom Houlihan

Seconded: Cr Jodie Pretlove

That Council resume Standing Orders.

CARRIED UNANIMOUSLY (4 / 0)



6 Delegates Reports

Delegate Reports are for providing feedback on formal council business and are for information only

6.1 Councillor Tim Meyer (Mayor)

Date	Event
24/07/2023	Unscheduled Council Meeting
26/07/2023	WWTAC Meeting
31/07/2023	Community Support Funding Guidelines Workshop
02/08/2023	Councillor Forum
04/08/2023	RFA August Meeting
08/08/2023	Strategic Leadership Meeting
11/08/2023	CEMAC Meeting
11/08/2023	Unscheduled Council Meeting
16/08/2023	Pre- Council Meeting
16/08/2023	Council Meeting

6.2 Councillor Jodie Pretlove (Deputy Mayor)

Date	Event
24/07/2023	Unscheduled Council Meeting
28/07/2023	WSMRTG Meeting
31/07/2023	Community Support Funding Guidelines Meeting
02/08/2023	Councillor Forum
08/08/2023	Strategic Leadership Team Meeting
11/08/2023	CEMAC Meeting
11/08/2023	Unscheduled Council Meeting
16/08/2023	Pre-Council Meeting
16/08/2023	Council Meeting

6.3 Councillor Trevor Domaschenz

No Delegate Report – Cr Trevor Domaschenz currently on Leave of Absence



6.4 Councillor Tom Houlihan

Date	Event
24/07/2023	Unscheduled Council Meeting
31/07/2023	Community Support Funding Guidelines Meeting
02/08/2023	Councillor Forum
11/08/2023	CEMAC Meeting
11/08/2023	Unscheduled Council Meeting
16/08/2023	Pre-Council Meeting
16/08/2023	Council Meeting

6.5 Councillor Bruce Meyer OAM

Date	Event
24/07/2023	Unscheduled Council Meeting
31/07/2023	Community Support Funding Guidelines Meeting
02/08/2023	Councillor Forum
11/08/2023	CEMAC Meeting
11/08/2023	Unscheduled Council Meeting
16/08/2023	Pre-Council Meeting
16/08/2023	Council Meeting

7 Condolences

Nil.



8 Confirmation of Previous Minutes

8.1 Council Meeting held on Wednesday, 19th July 2023

RECOMMENDATION:

That the Minutes of the Council Meeting held on Wednesday, 19th July 2023 be taken as an accurate record and confirmed.

Moved: Cr Bruce Meyer

Seconded: Cr Jodie Pretlove

That the Minutes of the Council Meeting held on Wednesday, 19th July 2023 be taken as an accurate record and confirmed.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

Nil

8.2 Unscheduled Council Meeting held on Monday, 24th July 2023

RECOMMENDATION:

That the Minutes of the Unscheduled Council Meeting held on Monday, 24th July 2023 be taken as an accurate record and confirmed.

Moved: Cr Jodie Pretlove

Seconded: Cr Tom Houlihan

That the Minutes of the Unscheduled Council Meeting held on Monday, 24th July 2023 be taken as an accurate record and confirmed.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

Nil



9 Business Arising From Previous Minutes

Nil

10 Notices of Motion

There were no Notices of Motion submitted for the agenda.

11 Councillor Forum Record

11.1 Councillor Forum Record Wednesday, 2nd August 2023

RECOMMENDATION:

That the Record for the Councillor Forum Record Wednesday, 2nd August 2023 be received and noted.

Moved: Cr Bruce Meyer

Seconded: Cr Tom Houlihan

That the Record for the Councillor Forum Record Wednesday, 2nd August 2023 be received and noted.

CARRIED UNANIMOUSLY (4 / 0)

12 Deputations and Petitions

None Received

13 Chief Executive Officer

No Reports



14 Corporate and Community Services

14.1 Intention to hold an event - Edenhope Fishing Competition

Directorate: Corporate and Community Services

Report Author: Community Development and Tourism Manager

Report Purpose: For Decision

Introduction

Council has received a request from the Edenhope Fishing Competition Committee for in-kind support in relation to the Edenhope Fishing Competition, which will take place between 3 November to 6 November 2023. This request seeks in-kind support in the period leading up to, during, and immediately following the Competition. Such support may be available under the proposed amendments to the Council Grants Policy and the Quick Response Grants Guideline. Preliminary calculations suggest that the in-kind support requested by the Edenhope Fishing Committee would amount to approximately \$3,000 to \$4,000, but the exact quantum cannot be accurately determined until further information is provided by the Committee.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

The Edenhope Fishing Competition commenced in 2017 and continued for three years before the COVID-19 lockdowns forced its cancellation. Reports indicate that the event has attracted more than 500 people in the past and makes a substantial contribution to the local economy.

The Competition has previously been provided with permission from both Council and DEECA (Department of Energy, Environment and Climate Action) allowing competitors to camp at designated spots on the Lake Wallace foreshore. Landowner consent from DEECA has been received subject to conditions listed in the letter dated 7/8/2023 (attached).

In addition, the lighting of small campfires by participating campers has been authorised, subject to the proviso that no firewood is to be collected from the foreshore area and that all campfires must comply with CFA regulations including fire ban rules. The Competition's proposed camping rules are identified on the map which is attached to this briefing report. The Committee requests that these permissions will apply to the 2023 Edenhope Fishing Competition.



The President of the Edenhope Fishing Competition Committee, has submitted a request (please refer to the attachment) for Council to provide in-kind support for the event. The support requested includes:

- Use of Council rubbish bins and skip bins. Additional janitorial services during event times, emptying of fixed bins and cleaning of public toilets.
- Use of Council portable toilets.
- Assistance with preparations on the lake foreshore in the weeks preceding the event, specifically mowing.
- Assistance by the Local Laws Officer during the event. In the past Councils Local Laws Officer has opened and closed the event using the WWSC scare gun and he has assisted by ensuring that event patrons comply with regulations.

Risk Management Implications

Risk identified:

Environmental risk

Safety risk

Social risk

Legislative Implications

The report complies with the requirements of the:
Local Government Act 2020

Environmental Implications

Environmental Risk rating has been assessed as: Low

Financial and Budgetary Implications

The financial risk rating has been assessed as: Low

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Recreation Policy

Tourism Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:



Goal 1 – Liveable & Healthy Community

- 1.1 Create a healthy, active, and vibrant community.
- 1.5 Support and encourage our events, cultural and arts communities.

Goal 2 – Diverse and Prosperous Economy

- 2.2 Promote the Shire as a great place to visit, live and invest.
- 2.3 Facilitate the development of the local economy and jobs.

Goal 3 – Sustainable Environment

- 3.1 Preserve and enhance the natural environment.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

The Edenhope Fishing Competition's return after a long hiatus has the potential to provide significant economic and social benefits to the local community. It is for Council to determine whether those potential benefits justify the provision of the in-kind support requested by the Edenhope Fishing Competition Committee.

OFFICER RECOMMENDATION:

That Council:

- **Considers the request from the Edenhope Fishing Competition Committee to allow camping only on the foreshore areas of Lake Wallace which are designated in green on the map of Lake Wallace accompanying this report for the period Friday 3 November 2023 to Sunday 5 November 2023 inclusive.**
- **Does not allow any camping to take place under the canopy of any tree located on any part of the Lake Wallace foreshore.**
- **Considers the request from the Edenhope Fishing Competition Committee to allow Competition campers to light small campfires for the sole purpose of private meal preparation subject at all times to Country Fire Authority conditions and regulations for the period Friday 3 November 2023 to Sunday 5 November 2023 inclusive.**
- **Directs Officers to advise the Edenhope Fishing Competition Committee that if it seeks any in-kind support from Council whatsoever, it is required to lodge a formal**



request for such support in accordance with the provisions of Council's Quick Response Grants Guideline.

Moved: Cr Jodie Pretlove

Seconded: Cr Tom Houlihan

That Council:

- Considers the request from the Edenhope Fishing Competition Committee to allow camping only on the foreshore areas of Lake Wallace which are designated in green on the map of Lake Wallace accompanying this report for the period Friday 3 November 2023 to Sunday 5 November 2023 inclusive.
- Does not allow any camping to take place under the canopy of any tree located on any part of the Lake Wallace foreshore.
- Considers the request from the Edenhope Fishing Competition Committee to allow Competition campers to light small campfires subject at all times to Country Fire Authority conditions and regulations for the period Friday 3 November 2023 to Sunday 5 November 2023 inclusive and to extinguish campfires prior to leaving, and to remove all rubbish.
- Directs Officers to advise the Edenhope Fishing Competition Committee that if it seeks any in-kind support from Council whatsoever, it is required to lodge a formal request for such support in accordance with the provisions of Council's Quick Response Grants Guideline.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

1. EVEN T 00001 - application - 10635394 - Intention to Hold an [14.1.1 - 6 pages]
2. Lake Wallace Map Edenhope Fishing Competition 2023 [14.1.2 - 1 page]
3. wwsc letter [14.1.3 - 1 page]



14.2 Council Grants Policy and Community Quick Response Grants Guideline Amendments

Directorate: Corporate and Community Services

Report Author: Community Development and Tourism Manager

Report Purpose: For Decision

Introduction

The West Wimmera Shire Council Grants Policy provides an overarching framework for the grant streams administered by Council. Eligibility for the various grant streams is specified in the Guideline accompanying each stream. The Quick Response Grants Guideline currently provides for financial assistance only. This report outlines the amendments which are required to the Grants Policy and to the Quick Response Grants Guideline which will extend the ambit of Quick Response grants to include in-kind support from Council.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

A minor amendment to the Quick Response Grants Guideline is required to enable In-kind calculations to be factored into an application to allow assessment by the Chief Executive Officer for approval.

The amendment includes the following changes to the Guideline:

- Purpose & Objectives
 - The Quick Response grants have been established to assist eligible organisations who require small amounts of monetary funding or in-kind support throughout the year to support
 - To seek in-kind support from Council
- Overview
 - A maximum monetary grant limit of \$1,000 will apply to any community group
 - Assessment of the appropriate level of in-kind support is to be determined with reference to resource availability and operational priorities
 - Deletion of the existing condition stating “Maximum of one successful application every four funding rounds per organisation”

To amend the Guideline, an amendment is also required to be made to the Grants Policy as follows:



- Funding Exclusions
 - Deletion of the exclusion specifying applicants who have received funding from Council within the last 12 months
- Eligibility
 - Addition of a condition specifying that the frequency of funding applications is determined within the individual funding guidelines

Risk Management Implications

Risk identified:

There are no obvious risks for Council to mitigate or eliminate regarding the proposal considered for funding support in this report.

Legislative Implications

The report complies with the requirements of the:
Local Government Act 2020

Environmental Implications

Nil

Financial and Budgetary Implications

Nil

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Council Grants Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

1.4 Deliver quality services that support community life.

1.5 Support and encourage our events, cultural and arts communities.

1.7 Improve the liveability of the shire to assist in growing our population into the future.

Goal 2 – Diverse and Prosperous Economy

2.2 Promote the Shire as a great place to visit, live and invest.

2.3 Facilitate the development of the local economy and jobs.



Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

The proposed minor amendments to the Council Grants Policy and the Quick Response Grants Guideline will extend the ambit of the Quick Response grant stream to include in-kind support from Council.

OFFICER RECOMMENDATION:

That Council adopt the amended Council Grants Policy and the Quick Response Grants Guideline to enable the provision of in-kind support under the Quick Response grant stream.

Moved: Cr Jodie Pretlove

Seconded: Cr Bruce Meyer

That Council adopt the amended Council Grants Policy and the Quick Response Grants Guideline to enable the provision of in-kind support under the Quick Response grant stream.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

1. Council Grants Policy 2023 update 21072023 [14.2.1 - 5 pages]
2. Quick Response Grant Guidelines 2023 updated 12072023 [14.2.2 - 7 pages]



14.3 Audit and Risk Committee Meeting Minutes - 13 June 2023

Directorate: Corporate and Community Services

Report Author: Chief Financial Officer

Report Purpose: For Decision

Introduction

This report presents West Wimmera Shire Council (Council) with the minutes of the Audit and Risk Committee Meeting held on 13 June 2023.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

Section 53 (1) of the Local Government Act 2020 requires that each Council establish an Audit and Risk Committee. The Audit and Risk Committee is a formally appointed Advisory Committee of Council.

The Audit and Risk Committee's role is to report to Council and provide appropriate advice and recommendations relevant to its charter in order to facilitate decision making by Council in relation to the discharge of its responsibilities. The Audit and Risk Committee plays a key role in assisting Council to fulfil its governance and overseeing responsibilities in relation to financial reporting, internal control, risk management systems, ethical accountability and the internal audit function.

The Audit and Risk Committee (The Committee) does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and is therefore independent of management. The Committee does not have any role in relation to issues normally addressed by Council or a sub-committee of Council, which may have delegated powers and financial management responsibilities in relation to budgets, financing decisions and expenditure priorities. The Committee is a separate activity and acts independently of Council and does not have any role in relation to financial management issues or have any executory role or powers.

Risk Management Implications

Risk identified:

Financial risk



Regulatory risk

Strategic risk

Legislative Implications

The report complies with the requirements of the:
Local Government Act 2020

Environmental Implications

Nil

Financial and Budgetary Implications

Not applicable

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Not applicable

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 4 – Good Governance

- 4.1 Ensure long term financial sustainability.
- 4.4 Develop a high performing accountable organisation.
- 4.5 Maintain a rigorous risk management framework.

Goal 5 – Our Commitment Values

Accountability - We will be responsible, take ownership of our actions and are committed to good governance, excellence, transparency and advocating for our community.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable



Conclusion

The minutes of the previous Audit Committee meeting are attached for Councillor's information.

OFFICER RECOMMENDATION:

That Council receives the draft minutes of the Audit and Risk Committee meeting held 13 June 2023.

Moved: Cr Jodie Pretlove

Seconded: Cr Tom Houlihan

That Council receives the draft minutes of the Audit and Risk Committee meeting held 13 June 2023.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

1. 2023 06 13 Audit Risk Committee Minutes (Draft) [14.3.1 - 19 pages]



15 Infrastructure Development and Works

15.1 Development Plan Edenhope Aerodrome

Directorate: Infrastructure Development and Works

Report Author: Assets & GIS Coordinator

Report Purpose: For Decision

Introduction

For significant assets it is prudent to take a longer plan view of development requirements, examining priorities and opportunities that may be progressed over time at the discretion of Council. The Development Plan for Edenhope Aerodrome was undertaken to promote the long-term sustainability of the airstrip.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

RMG Consulting were contracted by the Council to prepare a long-term development plan for the Edenhope Aerodrome. The key objectives being to improve firefighting facilities, improve facilities for Ambulance Victoria, and to identify infrastructure upgrades that can support emergency services, the agricultural sector and the general community. Key users of the facility have been identified along with their medium-term operational requirements.

Deficiencies have been identified in association with stakeholders. Improvement works have been prioritised and costed.

The plan provides support for external funding opportunities should they arise and where a specific package of work is identified by the Council to implement, in a staged manner.

Risk Management Implications

Risk identified: There are no obvious risks for the Council to mitigate or eliminate in regard to the proposal considered for funding support in this report.

Legislative Implications

Not Applicable

Environmental Implications



Not applicable

Financial and Budgetary Implications

The financial risk rating has been assessed as: Low

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Asset Management Policy
Asset Management Strategy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

1.6 Support a prepared and resilient community.

Goal 2 – Diverse and Prosperous Economy

2.6 Provide infrastructure to sustain economic activity.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

The Development Plan for the Edenhope Aerodrome will be utilised to provide guidance on potential upgrades required at the site.

When a specific package of work is identified as a priority, detailed design and costing will be undertaken and a proposal put to the Council. Requirements and priorities also change over time, and these factors will be considered when putting together a bid for funds, whether internal or external.

The Development Plan will also be a useful support document when applying for external funding, which will be a necessity to make some of these key initiatives a reality.

OFFICER RECOMMENDATION:



- 1. That the Edenhope Aerodrome Development Plan 2023 be adopted by the Council, noting that this is a long-term vision developed in consultation with multiple stakeholders, and that will require funding from multiple stakeholders (Federal, State, CFA, Ambulance Services etc) to deliver.**
- 2. That any funding application on behalf of Council will require Council approval before submission.**
- 3. That proposed projects for Scoping and Panning or Delivery be presented to Council during annual budget discussions for consideration against other Council/Project priorities, and specifically be authorised for inclusion in the Annual Plan and Budget.**

Moved: Cr Jodie Pretlove

Seconded: Cr Tom Houlihan

- 1. That the Edenhope Aerodrome Development Plan 2023 be received by the Council, noting that this is a long-term vision that requires further discussion at a future Councillor Forum.**



An amendment was made to the original motion.

Moved: Cr Bruce Meyer

Seconded: Cr Tim Meyer

- 1. Receive the report and note its contents.**
- 2. Note that the report contains parts that are not the responsibility of the West Wimmera Shire, but rather are the responsibility of various government agencies.**
- 3. The West Wimmera Shire will remain responsible for general maintenance on the Edenhope aerodrome.**
- 4. No capital works suggested in this report may be scoped, or grants applied for without the knowledge of the West Wimmers Shire Council and fully budgeted.**
- 5. No capital works may proceed without grant money of 85% being obtained from bodies other than the West Wimmera Shire Council**
- 6. A feasibility report to be presented to the Council including all details and all usages of the aerodrome in the past 12 months.**
- 7. The West Wimmera Shire Council notifies the CFA that the shire would prefer CFA funding to be put towards a multi-agency centre in Goroke.**

CARRIED ON CASTING VOTE (2 / 2)



The amendment became the motion.

Moved: Cr Bruce Meyer

Seconded: Cr Tim Meyer

- 1. Receive the report and note its contents.**
- 2. Note that the report contains parts that are not the responsibility of the West Wimmera Shire, but rather are the responsibility of various government agencies.**
- 3. The West Wimmera Shire will remain responsible for general maintenance on the Edenhope aerodrome.**
- 4. No capital works suggested in this report may be scoped, or grants applied for without the knowledge of the West Wimmers Shire Council and fully budgeted.**
- 5. No capital works may proceed without grant money of 85% being obtained from bodies other than the West Wimmera Shire Council**
- 6. A feasibility report to be presented to the Council including all details and all usages of the aerodrome in the past 12 months.**
- 7. The West Wimmera Shire Council notifies the CFA that the shire would prefer CFA funding to be put towards a multi-agency centre in Goroke.**

CARRIED ON CASTING VOTE (2 / 2)

Attachments

1. Edenhope Aerodrome Development Plan (Draft) V 12 July 23 with Appendices [**15.1.1** - 79 pages]



15.2 Goroce Swimming Pool

Directorate: Infrastructure Development and Works

Report Author: Facilities and Quality Manager

Report Purpose: For Decision

Introduction

The intention of this report is to provide information to the council about the operation of Goroce Swimming Pool and seek authorisation to assume responsibility for the management of the pool following the request from Goroce Swimming Pool Committee.

The Goroce Swimming Pool is located on the Goroce Recreation Reserve, (109 Main Street, Goroce), Property number 2501047 CA 9H, Parish of Goroce. This land is crown land where the Committee of Management is the Goroce Recreation Reserve.



The Goroce Recreation Reserve – Goroce Swimming pool is situated on CA 9H, Parish of Goroce. A potential boundary would be where the yellow line is marked south of the swimming pool.

Declaration of Interest

The Quality and Facilities Manager has a conflict of interest. This officer is the Secretary/Treasurer of the Goroce Recreation Reserve Committee of Management.



Background

Research has been done by the Officer following the request from Goroke Swimming Pool committee with the intention of relinquishing their responsibility for the management of the pool. The Goroke Swimming Pool parcel is in the Council's name on the rating system even though it is part of the Committee of Management of the Goroke Recreation Reserve.

There has been a Council agreement where the past Contract Manager has worked with the Goroke Pool Committee to provide funds for the President of the pool committee to caretake the pool to provide a safe and well-maintained pool for the community. The council has also paid for the Products and Public Liability insurance in the past, including some maintenance and pool painting.

In May 2023 Council engaged Life Saving Victoria (LSV) to prepare a Pool Safety Assessment at the Edenhope, Goroke and Kaniva pools. The findings of this assessment found there were areas of compliance that needed to be addressed at the Goroke swimming pool such as:

- Policy and procedures
- Water Quality Risk Management Plan
- Operational Manuals
- HR Policy and procedures
- Risk Assessments
- Emergency Procedures
- General Training
- Chemical storage

Public aquatic facilities are regulated under the Public Health and Wellbeing Act 2008 and the Public Health and Wellbeing Regulations 2019. The regulations outline registration requirements, general duties of aquatic facility operators, the minimum water quality requirements for aquatic facilities, response procedures for non-compliant water quality, requirements for aquatic facilities suspected or implicated as a source of infection and recordkeeping.

Council officers have been reactive to managing these observations and have been working to develop policy and procedures, also implementing a standardised water quality risk management plan amongst other processes. These should be in place before the beginning of the swimming season.

Since the LSV assessment the caretaker of the Goroke Swimming Pool resigned from this role that they held for the past 20 years. This has left three volunteers who are committee members to manage the pool. None of these members have the experience, qualifications, or time to manage the pool. This is a liability and risk for these volunteers who took on these roles to benefit the community.



An option for the Council is to proceed with becoming the Committee of Management of this portion of CA 9H, Parish of Goroce. In doing this the Council will need to give authority to DEECA (Department of Energy, Environment and Climate Action) to realign the boundary for the portion where the Goroce Swimming Pool is situated. Once DEECA have received confirmation from both parties, the process should only take a few weeks and is at no cost to Council or the Goroce Recreation Reserve Committee Incorporated.

All three pools will then be the responsibility of the West Wimmera Shire Council and handled accordingly as part of a Council contract.

Risk Management Implications

Risk identified:

Regulatory risk

Reputation risk

Safety risk

Legislative Implications

The report complies with the requirements of the:

Local Government Act 2020

Public Health and Wellbeing Act 2008

Public health and Wellbeing Regulations 2019

Environmental Implications

Nil

Financial and Budgetary Implications

The financial risk rating has been assessed as: Low

Currently budgeted \$30,000 for contractor fees and \$4,772 for Products and Public Liability insurance, pool painting and minor maintenance.

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Recreation Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:



Goal 1 – Liveable & Healthy Community

1.3 Provide well planned and sustainable community infrastructure.

Communication Implications

Discussions between the Goroke Recreation Reserve Committee of Management and the Goroke Swimming Pool Committee (letters attached).

Gender Equality

Not Applicable

Conclusion

Public aquatic facilities are important for maintaining and promoting active lifestyles and providing health benefits. However, if aquatic facilities are not responsibly managed, the health of users may be put at risk. There are implications and risks for a group of volunteers to manage a public swimming pool. To align the operational management of this pool it would be in the best interest of the community and the West Wimmera Council to start proceedings with DEECA (Department of Energy, Environment and Climate Action) to realign the boundaries of this crown allotment and for Council to take over the Committee of Management.

OFFICER RECOMMENDATION:

That Council gives authority to the Chief Executive Officer to progress with the necessary arrangements to appoint West Wimmera Shire Council as the Committee of Management of Part 9H Parish of Goroke and realign the boundary of CA 9H Parish of Goroke.

Moved: Cr Jodie Pretlove

Seconded: Cr Bruce Meyer

That Council gives authority to the Chief Executive Officer to progress with the necessary arrangements to appoint West Wimmera Shire Council as the Committee of Management of Part 9H Parish of Goroke and realign the boundary of CA 9H Parish of Goroke.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

1. Goroke Rec Reserve - Goroke Swimming Pool letter [15.2.1 - 1 page]



2. Goroke Swimming Pool - Committee letter 2023 [**15.2.2** - 1 page]
3. 0200965 - Goroke Recreation Reserve - Change in management boundary - Goroke Recreation Reserve Co M [**15.2.3** - 1 page]



15.3 Goroke Little Desert Nature Playspace

Directorate: Infrastructure Development and Works

Report Author: Facilities and Quality Manager

Report Purpose: For Decision

Introduction

The intention of this report is to provide information on the management of Goroke Little Desert Nature Playspace and seek authorisation on assuming the ownership and management of the Playspace.

The Goroke Little Desert Nature Playspace is located on the Goroke Recreation Reserve, (81 Main Street, Goroke), Property number 2501013 CA 9D and part of CA 9E and 9F, Parish of Goroke.

The current provision for access to the reserve is from the Main St on the west side of the newly built complex and a secondary access will be constructed onto Camp St to the east. The future construction of new public toilets at some time will be between the playspace and the netball/tennis courts.



The Goroke Recreation Reserve – Goroke Little Desert Nature Playspace is situated on CA 9D and part 9E and 9F, Parish of Goroke. A potential boundary would be where the purple outline on the northeast side of the of the map.



Declaration of Interest

The Quality and Facilities Manager has a conflict of interest. This officer is the Secretary/Treasurer of the Goroke Recreation Reserve Committee of Management.

Background

The Goroke Recreation Reserve Committee has requested to relinquish the management responsibility of the playspace which is currently being maintained by West Wimmera Shire Council (letter attached).

Prior to funding and the completion of the playspace in 2018, the mowing and maintenance were completed by the Goroke Apex Club as it was formerly known as Apex Park. Since the completion of the project, this area has been maintained by the West Wimmera Shire Council without any formalised arrangements with DEECA (Department of Energy, Environment and Climate Action) for the transfer of the committee of management.

Discussions with DECCA have suggested that the Council can request realignment of the boundaries following the council resolution. Once DEECA receive confirmation from the Goroke Recreation Reserve Committee of Management Inc. and the West Wimmera Shire Council, the process should only take a few weeks and at no cost to Council or the Goroke Recreation Reserve Committee of Management Inc. (letter attached).

Risk Management Implications

Risk identified:

There are no obvious risks for the Council to mitigate or eliminate in regard to the proposal considered for funding support in this report.

Legislative Implications

The report complies with the requirements of the:
Local Government Act 2020

Environmental Implications

Nil

Financial and Budgetary Implications

The financial risk rating has been assessed as: Low

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:



Play Space Management Policy
Recreation Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

1.3 Provide well planned and sustainable community infrastructure.

Communication Implications

Goroke Recreation Reserve Committee has submitted a letter for the committee of management to be transferred (letter attached).

Gender Equality

Not Applicable

Conclusion

To align the operational management of the Goroke Little Desert Nature Playspace, the West Wimmera Council to start proceedings for DEECA (Department of Energy, Environment and Climate Action) to realign the boundaries of this CA 9D and part of 9E and 9F Parish of Goroke and for Council to take over the Committee of Management.

OFFICER RECOMMENDATION:

That Council gives authority to the Chief Executive Officer to progress with the necessary arrangements to appoint West Wimmera Shire Council as the Committee of Management of CA 9D and part of 9F Parish of Goroke and to realign the boundary of CA 9D and part of 9E and 9F Parish of Goroke to form an area that the West Wimmera Shire will be the responsible Committee of Management.



Moved: Cr Bruce Meyer

Seconded: Cr Jodie Pretlove

That Council gives authority to the Chief Executive Officer to progress with the necessary arrangements to appoint West Wimmera Shire Council as the Committee of Management of CA 9D and part of 9F Parish of Goroce and to realign the boundary of CA 9D and part of 9E and 9F Parish of Goroce to form an area that the West Wimmera Shire will be the responsible Committee of Management.

CARRIED ON CASTING VOTE (2 / 2)

Moved: Cr Bruce Meyer

Seconded: Cr Tom Houlihan

That Council investigates an alternate access point into the Recreation Reserve to block off the road between the playground and the courts.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

Letter from Goroce Recreation Reserve

1. Goroce Rec Res - Goroce Little Desert Naturespace [15.3.1 - 1 page]
2. 0200965 - Goroce Recreation Reserve - Change in management boundary - Goroce Recreation Reserve Co M [15.3.2 - 1 page]



15.4 Old Shire Depot/Workshop - 67 Langford St Edenhope - 9:45am

Directorate: Infrastructure Development and Works
Report Author: Facilities and Quality Manager
Report Purpose: For Decision

Introduction

On 1 July 1996, the West Wimmera was issued a Section 138, Land Act 1958 Miscellaneous (General) Licence (Tenure ID 0208078). The provisions of the use of “licensed land” were specified for the purpose of “Council Purposes”. This was done in the best interest of allowing the council some flexibility of usage. Initially the area was used for the shire depot/workshop, up until it was relocated to 51 Coleraine-Edenhope Rd.

There is a bore to the east of the licensed site on public land that is currently utilised by the Council and the public. This is used for filling up trucks for road construction and roadside vegetation spraying. When water at the aerodrome runs out, the bore at Langford St is utilised as a backup for emergencies such as fires. The public have access to this bore for stock and domestic use throughout emergencies and firefighting. The power for this bore is in the old workshop/depot where the Council has a licence with DEECA. Under the current arrangement, the lessee pays for the power supply to the bore. This can be negotiated when the new agreement is put in place.

DEECA (Department of Energy, Environment and Climate Action) advised that technically the council are not allowed to sublet land without DEECA permission, which is currently happening with the current lease arrangement.





67 Langford Street, Edenhope. CA 16 Section 33, Parish of Edenhope

The rates assessment number 1021658 for this area is in the name of the West Wimmera Shire Council and the levied FSPL (Fire Services Property Levy) (CFA (Country Fire Authority) Public Benefit Council S20) is paid by Council.

In April 2012, a lease was signed between the West Wimmera Shire Council and Mr Sean Carter to lease the former shire workshop at 67 Langford Street, Edenhope, CA 16 Section 33, Parish of Edenhope. The income received is \$70.00 (including GST) each week. There was a further two (2) twelve (12) month renewal lease period at the Lessor's discretion. There is no record of any lease renewal and therefore no action taken after this date. (Lease document attached).

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

Officers have had discussions with DEECA representatives to seek a resolution. The option to continue subletting this area would be the following:

- Relinquish the licence for this piece of land and DEECA enter into a licensing agreement with the relevant party.
- The Council becomes the Committee of Management for the subject land and then sublets it to the relevant party.

The Council currently generates an income of about \$3,640 per annum by currently subletting this subject land by allowing an individual to use this area for a mechanic business.

Officers are currently in discussion with DEECA in relation to the extension of the boundary to include the bore and tanks into the land where the Council can potentially be Committee of Management.

Risk Management Implications

Risk identified:

Asset risk

Regulatory risk

Reputation risk

Legislative Implications

The report complies with the requirements of the:
Local Government Act 2020



Environmental Implications

Nil

Financial and Budgetary Implications

The financial risk rating has been assessed as: Low

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Asset Management Policy

Environmental Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 2 – Diverse and Prosperous Economy

2.1 Encourage and support the establishment and expansion of innovative, creative and sustainable businesses.

2.3 Facilitate the development of the local economy and jobs.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

DEECA believes now is a good time to review the future of the old shire depot and the associated licence with Council, given that it has been over 10 years since it was established. DEECA need to know Councils intent, do they want to take over the Committee of Management or would they like to relinquish the licence and for it to be formally transferred to the current lease holder.

OFFICER RECOMMENDATION:

That the Council gives approval to become the Committee of Management and authorise the Chief Executive Officer to progress with the necessary arrangements to appoint the



West Wimmera Shire Council as the Committee of Management of the Old Shire Depot at 67 Langford St, Edenhope.

2. That Council Officers investigate the option of extending the boundary of the old depot site to include the bore/tanks for which Council will also be the Committee of Management.

Moved: Cr Jodie Pretlove

Seconded: Cr Bruce Meyer

1. That the Council gives approval to become the Committee of Management and authorise the Chief Executive Officer to progress with the necessary arrangements to appoint the West Wimmera Shire Council as the Committee of Management of the Old Shire Depot at 67 Langford St, Edenhope.
2. That Council Officers investigate the option of extending the boundary of the old depot site to include the bore/tanks for which Council will also be the Committee of Management.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

1. Old Shire Depot signed lease Sean Carter 2012 [15.4.1 - 2 pages]



16 Sealing Schedule

Nil.

17 Late Items of Business

Pursuant to West Wimmera Shire Council Governance Rules – Division 3 Section 20:

20. Urgent Business

If the agenda for a Council meeting makes provision for urgent business, business cannot be admitted as urgent business other than by resolution of Council, and only then if it:

- *20.1 relates to or arises out of a matter which has arisen since distribution of the agenda; and*
- *20.2 cannot safely or conveniently be deferred until the next Council meeting.*

No Reports.



18 Confidential Reports

RECOMMENDATION:

That Council pursuant to Section 66 (2)(a) of the Local Government Act 2020 close the meeting to members of the public to resolve on matters pertaining to the following items:

- 18.1 Supply and/or Delivery of Quarry and Roadmaking Material File Number: CM0581
- 18.2 Councillor ICT Expenses

Reasons for confidentiality:

Local Government Act 2020, Section 3 - Private commercial information

Moved: Cr Tom Houlihan

Seconded: Cr Jodie Pretlove

That Council pursuant to Section 66 (2)(a) of the Local Government Act 2020 close the meeting to members of the public at 3:28 pm to resolve on matters pertaining to the following items:

18.1 Supply and/or Delivery of Quarry and Roadmaking Material File Number: CM0581

18.2 Councillor ICT Expenses

CARRIED UNANIMOUSLY (4 / 0)



19 Close of Meeting

Meeting closed:

The Council Meeting 16th August 2023 was declared closed at 3:47 pm

Next Meeting:

Wednesday, 20th September 2023

Kaniva Council Chambers

Mayor's Signature
