



Council Policy Manual

WEST WIMMERA SHIRE COUNCIL

COUNCIL POLICY

GEOGRAPHIC NAMING POLICY

Policy No:

Adopted by Council:

Next review date:

Nov 2025

Senior Manager: Director Corporate & Community Services

Responsible Officer: Revenue Manager

Functional Area: Rates & GIS

Introduction & Background

The Geographic Naming Policy (the Policy) sets out the guidelines and principles that need to be followed by Council officers when naming a road, feature or locality within the Shire boundaries.

The appropriate naming of roads, features and localities is important for public safety and to identify locations for managing emergencies and delivering goods and services. Names are necessary for orientation, communication, service delivery, map and atlas production, emergency response and natural disaster relief. The State government released the Naming rules for places in Victoria – Statutory requirements for naming roads, features and localities – 2016 (Naming Rules). The Naming Rules are the statutory requirements under the *Geographic Place Names Act 1998* for all naming authorities to follow in nominating or considering a name of a road, feature or locality in Victoria.

These naming rules have been developed to be inclusive to all Victorians.

These naming rules are aligned with national principles around the consistent use of place names within Australia, including the Permanent Committee on Place Names – Principles for the consistent use of place names, AS/NZS4819:2011 Rural and urban addressing and the United Nations Group of Experts on Geographical Names' publications. The Office of Geographic Names (OGN) works closely with jurisdictions across Australia to achieve consistency in naming.

This policy provides a system of ensuring roads, features and localities within the Shire are appropriately named and recorded in a consistent manner and in accordance with the Naming Rules.

Under the Geographic Place Names Act 1998 (the Act), West Wimmera Shire Council (Council) is a naming authority and is responsible for naming places within the municipality and is required to apply the Naming Rules.



Council Policy Manual

WEST WIMMERA SHIRE COUNCIL

	<p>The Act defines places as “any place of building that is, or likely to be, of public or historical interest and includes, but is not restricted to –</p> <ul style="list-style-type: none"> a) township, area, park, garden, reserve of land, suburb or locality; b) topographical feature, including undersea feature; and c) street, road, transport station, government school, hospital and government nursing home”. <p>The Naming rules for places in Victoria (Naming Rules) are the guidelines prescribed under the Act and reflect step-by-step information on naming, renaming or changing the boundaries of roads, features and localities in Victoria.</p> <p>The implementation of the Policy reflects on following the Naming Rules and any of its amendments that might occur from time to time. Compliance with the Act and Naming Rules is mandatory.</p>
Purpose & Objectives	<p>The Policy provides a consistent approach to geographic naming within the west Wimmera Shire and ensures that all of the roads, features and localities within the municipality are appropriately named.</p>
Policy Details	
1.	<p>Legislative Requirements</p> <p><i>Local Government Act 1989</i> – primarily Schedule 10, Clause 5.</p> <p>Naming rules for places in Victoria – Statutory requirements for naming roads, features and localities - 2016 (Naming Rules).</p> <p><i>Geographic Place Names Act 1998</i> – section 5 which makes compliance with the Naming Rules mandatory for all local governments.</p>
2.	<p>Geographic Names Policy Guidelines</p> <p>Council is committed to provide a structured and consistent approach to naming and renaming of roads, features and localities within its municipality in accordance with the Act and the Naming Rules.</p> <p>Where Council is the naming authority, it will apply the Naming Rules.</p> <p>The principles in the Naming Rules must be used in conjunction with the relevant statutory requirements related to the naming of roads, features and localities. They are designed to ensure no ambiguity, confusion, errors or discrimination are caused by the naming, renaming or boundary change process.</p>
3.	<p>Encouragement to property owners to adopt formal road names</p> <p>Property owners often apply names to roads adjoining their private land but generally service authorities refuse to acknowledge road names that have not been endorsed by Council.</p>



Council Policy Manual

WEST WIMMERA SHIRE COUNCIL

	To avoid confusion that can be caused by the use of unofficial names, property owners are encouraged to liaise with Council if they want a name assigned to a public road.
4.	<p>Practicalities for the selection of road names</p> <p>The practical application of road names to maps and plans should be considered.</p> <p>Long names should not be allocated to short roads, as the inclusion of such names on street directories and other maps can result in name crowding difficulties for the mapmakers and confusion or uncertainty for the people using the maps.</p> <p>Road names have practical implications for Rural Addressing, these benefits being:</p> <ul style="list-style-type: none"> • Local Government Authorities - improved administration and service delivery. • Emergency Services - efficient location of emergencies. • Commercial Organisations - improved delivery of goods and services. • Community - improvement in efficiency/effectiveness of the provision of community services. • Service Utilities - power, water, communications etc.
5.	<p>Responsibility</p> <p>The Director Corporate & Community Services and the Revenue Manager will be responsible for the coordination of the process for any geographic name changes.</p> <p>The Naming Rules allow for naming to occur by delegation of authority.</p> <p>The naming of localities and public features will be resolved by Council at a Council Meeting.</p> <p>Authority to name or rename roads will be approved by the relevant delegates in accordance with Council's Instruments of Delegation or resolved by Council at a Council Meeting.</p>
6.	<p>Consultation</p> <p>Consultation is a key component in the process of naming and renaming roads, features and localities. Where Council is a naming authority, it is required to consult in accordance with the Naming Rules.</p> <p>Consultation will generally take the form of advising all abutting property owners, providing information on Council's website and a public notice in a local newspaper advising of Council's proposal and seeking comments. The consultation time is defined in the Naming Rules as a 30 day period.</p> <p>Consultation is not required for naming proposals within subdivisions where there are currently no residents, businesses or ratepayers who will be directly affected.</p>



Council Policy Manual

WEST WIMMERA SHIRE COUNCIL

	<p>If naming proposals use traditional Indigenous Australian names then naming authorities are required to consult with the officially recognised Indigenous groups and Traditional Land Owners. Use of these naming proposals are subject to agreement from the relevant Indigenous groups.</p>
7.	<p>Processes for the selection of names</p> <p>The process for the selection of names is outlined in the Naming Rules and must be followed.</p> <p>Any person, community group, organisation, government department or authority can propose a new name, change an existing name or change a boundary. A person must not apply a name to a road, feature or locality without the consent of the Council. This does not apply to any freeway or to any supplementary name applied to the entire length of a declared road by VicRoads.</p> <p>Upon receipt of a request, Council, as the naming authority must adhere to the Naming Rules including the Checklist located in Appendix C of the Naming Rules and specifically will:</p> <ul style="list-style-type: none"> • Consider or propose a name for a road, feature or locality in accordance with Section 1 of the Naming Rules. • Check for compliance with the relevant naming rules in accordance with Sections 2, 3, 4, and 5 of the Naming Rules. • Ensure proposals include: <ul style="list-style-type: none"> ○ The proposed name. ○ The location of the road, feature or locality, including a map and, if relevant, its current name. ○ Background information on why Council should consider naming or changing the name or boundary including any historic reasons of local relevance. ○ The reason for the proposal or why the current name is not considered appropriate or any other relevant information. ○ Contact details of the proposer(s) and information on public consultation that has occurred and/or support and non-support that has been gathered from community members or groups. <p>Following initial review, Council will adhere to and follow the processes as detailed in the Naming Rules.</p>

Policy Adopted:	Ordinary Meeting 19/08/04	Minute Book Page 12161	
Policy Reviewed:	Ordinary Meeting 06/04/06	Minute Book Page 13682	
	Ordinary Meeting 11/03/10	Minute Book Page 17759	



Council Policy Manual

WEST WIMMERA SHIRE COUNCIL

	Ordinary Meeting 16/07/15	Minute Book Page 31431	RecFind 15/002909
	Ordinary Meeting 15/11/17	Minute Book Page 36732	RecFind 17/004689

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WEST WIMMERA SHIRE

TOURISM ADVISORY COMMITTEE

TERMS OF REFERENCE – 2021

1. COMMITTEE NAME

West Wimmera Tourism Advisory Committee (WWTAC)

2. DEFINITIONS

In this Schedule unless contrary intention appears:

Committee means West Wimmera Tourism Advisory Committee

Council means West Wimmera Shire Council

3. CONSTITUTION

The West Wimmera Tourism Advisory Committee is a delegated committee of Council established under Section 63 of the Local Government Act 2020.

4. STATEMENT OF PURPOSE

The West Wimmera Tourism Advisory Committee is a Committee of West Wimmera Shire Council. The Committee's purpose is to:

- Provide advice that assists Council in determining the long-term tourism development needs for West Wimmera Shire.
- Provide advice that assists with the development of a Tourism Strategy for West Wimmera Shire.
- Provide advice on tourism related issues that also have an impact on the wider community.
- Act as the primary conduit for representation of the local tourism industry operators to Council.

5. RESPONSIBILITIES

Provide strategic advice to Council in regard to tourism related issues.

- a) Assist West Wimmera Shire and the tourism industry to establish positive working relationships with other regional tourism bodies and state governing bodies such as Tourism Victoria and the Victorian Tourism Industry Council and ensure that tourism development in West Wimmera Shire is aligned to and in partnership with regional, state and federal strategies.



WEST WIMMERA SHIRE

TOURISM ADVISORY COMMITTEE

- b) Act as a sounding board/think tank for potential strategies for West Wimmera Shire.
- c) To act as a forum for all organisations and individuals involved and interested in tourism throughout West Wimmera Shire.
- d) Provide advice on marketing and promotion of tourism in West Wimmera Shire.
- e) To represent the interests of the tourism and associated industries within the Shire and to keep the community informed of activities, latest developments and trends in the tourism industry.

6. MEMBERSHIP

- a) The Committee consists of the following members:
 - Two Councillor Representatives appointed by Council (No voting rights)
 - One Council Officer (No voting rights)
 - Community Members (as appointed by Council)
- b) Where a Council appointed Councillor Representatives are unable to attend a committee meeting, another Councillor may attend as a proxy for the absent Council appointed Councillor Representatives.
- c) Section 63(2)(a) of the Local Government Act 2020 requires that any meeting of the committee must be chaired by a Councillor.
- d) Membership for the Community representatives shall be selected through an Expression of Interest process. Expressions of Interest will be sought by advertisement in the local media. Council will evaluate applications with regards to the applicant's abilities, experience, enthusiasm and commitment to the tourism industry. Council will appoint as many community members as it considers necessary to undertake the role for which the committee was established.
- e) Committee members will be appointed for a two-year term. Members are eligible to re-apply for a position on the Committee for subsequent terms.
- f) In the instance that a Committee member resigns prior to the completion of the tenure, Council may appoint a person to fill the consequent vacancy in accordance with the composition of the Committee. The newly appointed member will complete the balance of the resigning member's term (not the full two years).
- g) Committee members can nominate in writing to the chair a proxy to attend a meeting of the committee on their behalf when they are unable



WEST WIMMERA SHIRE

TOURISM ADVISORY COMMITTEE

to attend a meeting of the committee, but the proxy will be a non-voting member of the committee.

- h) Committee members are required to attend a minimum of three of the four meetings annually. A member unable to attend the required number of meetings may forfeit their position on the Committee at the discretion of the Chair.

7. MEETINGS

The Committee will hold and conduct meetings in accordance with the following provisions:

- a) The Committee will meet four times annually according to the agenda items set with the option to call additional special meeting/s as required;
- b) Meeting days and times will be determined by consensus of the Committee members;
- c) The meeting duration will be no longer than two hours without the consensus of the Committee members;
- d) Written and/or electronic notice of each Committee meeting will be provided to all members at least one week before the date of the scheduled meeting;
- e) Members are required to notify the Council Officer of their attendance or absence prior to the date of the scheduled meeting;
- f) Following a call for agenda items, the agenda will be provided by the Council Officer and distributed to the Committee members three working days prior to the meeting;
- g) Annually the Committee will hold a workshop to review the twelve months preceding, and update strategies and key objectives for the coming year;
- h) A quorum for the meeting will comprise a minimum of eight voting members;
- i) The Council Officer will submit the minutes of each Committee meeting to the next meeting of the Committee for confirmation;
- j) If a matter before the Committee requires a decision in the absence of consensus, a motion must be made, seconded and put to the Committee for a vote. The voting method will normally be a showing of hands. A motion will be considered carried if a simple majority of voting members in attendance vote in the affirmation.



WEST WIMMERA SHIRE

TOURISM ADVISORY COMMITTEE

8. RECORD OF MEETINGS

- a) Minutes of the meetings will be recorded and stored in accordance with Council procedures.
- b) The minutes will be approved by the Chairperson and distributed to Committee members prior to the next meeting.

9. REPORTING

- a) Formal recommendations from the Committee to Council will be coordinated through the Director of Corporate & Community Services.
- b) The Committee will report to Council on a quarterly basis
- c) All public statements of the Committee will be managed by Council's Communications department.

10. LIMITATIONS

The Committee shall not have the power to:

- a) Delegate any of its functions, duties or powers.
- b) Spend money
- c) Borrow money
- d) Commit Council to any action
- e) Make public statements on Council's position on any tourism matter
- f) Act outside of the scope of its functions, powers and duties as specified.

11. COUNCIL RESPONSIBILITIES

The Council shall have the following responsibilities:

- a) To provide a Council Officer to assist with the administration duties including:
 - Executive support to the Committee.
 - Preparing the agenda and minutes of the Committee meetings.
 - Preparing a report to the Council containing the minutes and providing staff comment on the recommendations made by the Committee to the Council.
 - Communicate to the Committee the outcome and resolutions of the Council regarding each recommendation.
- b) To provide advice and support to the Committee as may be reasonably required.



WEST WIMMMERA SHIRE

TOURISM ADVISORY COMMITTEE

12. TERMINATION

The Council may at any time by resolution revoke or amend this delegation of functions, powers and duties. Council shall consult with the Committee before implementing any action under this section.

13. INDEMNITY

The Council will indemnify members of the Committee against any action, or omission, liability, claim or demand on account of performing the functions, duties and powers as specified in this Instrument of Delegation.



WEST WIMMERA SHIRE COUNCIL

Long Term Financial Plan 2021/22 - 2030/31

October 2021

Table of Contents

2.....	Introduction
2.....	Purpose
2.....	Scope
2.....	Objectives
3.....	Community Engagement
4.....	Link to Council's Planning Framework
5.....	Executive Summary
6.....	Projected Comprehensive Income Statement
7.....	Projected Comprehensive Income Statement Commentary
12.....	Projected Balance Sheet
13.....	Projected Balance Sheet Commentary
14.....	Projected Cash Flow Statement
15.....	Projected Cash Flow Statement Commentary
16.....	Projected Statement of Capital Works
17.....	Projected Statement of Capital Works Commentary
18.....	Projected Statement of Human Resources
19.....	Key Financial Indicators

Introduction

Council has developed a Long Term Financial Plan to provide the financial management framework upon which sound financial decisions are made. Section 91 of the *Local Government Act 2020* requires Council to develop, adopt and keep in force a Long Term Financial Plan.

Purpose

The Long Term Financial Plan (the Financial Plan) is a high-level, informing strategy.

The purpose of the Financial Plan is to;

- Aid in decision-making for West Wimmera Shire Council's approach to delivering infrastructure and services to the community in a financially sustainable manner.
- Establish a framework for the next 10 years to plan for the achievement of the goals and objectives outlined in the Council Plan.
- To assess and plan for the financial sustainability of Council into the future.

Scope

In accordance with section 91(2) of the Act, the scope of the Financial Plan is for a period of 10 financial years. The Financial Plan covers the years 2021/22 to 2030/31.

A range of conservative assumptions and estimates have been used in projecting Council's long-term financial position. These assumptions are outlined in further sections of the document.

The plan will be reviewed and updated annually to reflect the current circumstances of Council.

Objectives

The Financial Plan objectives include:

- To ensure Council maintains a sound financial position whilst meeting the service needs of the community now and into the future.
- To enable adequate investment in capital works and meet the asset renewal requirements of Council's infrastructure as outlined in asset management planning.
- To meet the financial requirements of the goals, objectives and initiatives outlined in the Council Plan.

Community Engagement

In accordance with section 55(1)(g) of the Local Government Act 2020, the Financial Plan has been developed using deliberative engagement principles consistent with Council's Community Engagement Policy.

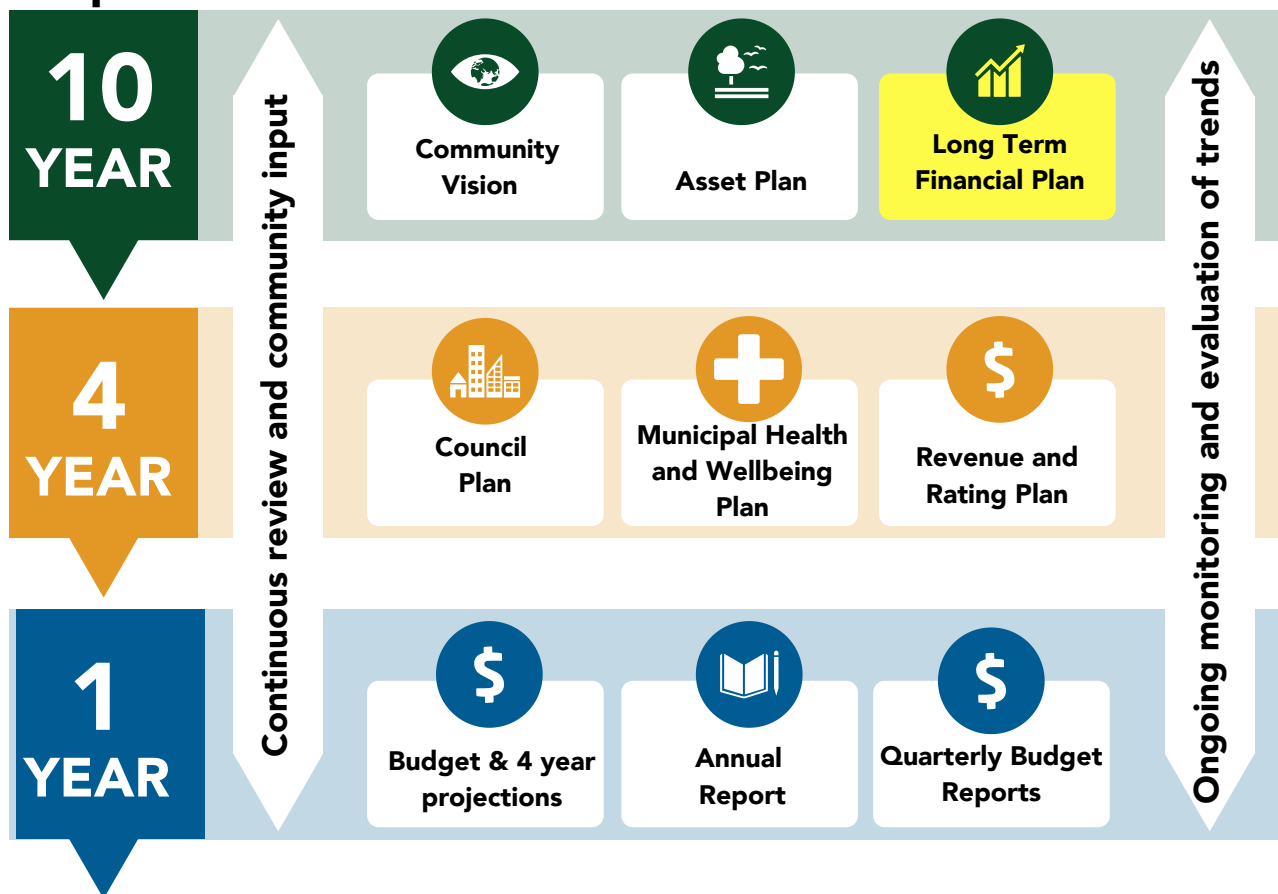
Community consultation has been conducted in conjunction with the development of the Council Plan 2021-2025 to ensure a strong link between Council's strategic objectives, community vision and the Financial Plan.

Link between the Long Term Financial Plan and Council's Planning Framework

Council's planning framework comprises the key plans that guide our work and decision making and connects the long term community needs and aspirations. The Council Plan is aligned with the 2041 Community Vision. The purpose of the Financial Plan is to ensure the financial sustainability of West Wimmera Shire Council and to provide the appropriate level of resources to meet Council's future needs in providing services, infrastructure and facilities to the community.

The key elements of our planning framework are:

Scope



Community Vision

The Community Vision describes the community's main priorities and aspirations over the next 20 years.



Long Term Financial Plan

The Financial Plan defines the broad financial framework for Council over the next ten years. The Financial Plan identifies council's current and projected financial capacity to continue delivering services, facilities and infrastructure to the community, whilst maintaining sound financial management principles.

Executive Summary

The Financial Plan will guide the future strategies and actions of Council to ensure that it continues to operate in a sustainable manner. It is not intended to specifically indicate what services/proposals Council should allocate funds to, rather it identifies Council's current and projected financial capacity to continue delivering high quality services, facilities and infrastructure, whilst living within its means.

The financial forecast is for Council to be in a strong financial position for the year ended 30 June 2022, with net assets of \$226.65 million, including \$13.82 million in cash. Of this balance, approximately \$5 million is restricted or subject to intended allocations, leaving an unrestricted cash balance of around \$8.82 million. In applying the assumptions detailed in this document, the Financial Plan forecasts continuing modest cash surpluses as a means to steadily improve Council's long term financial sustainability and to meet demand for services and infrastructure. Council currently does not have any borrowings and no new borrowings are proposed in this plan. The Financial Plan projects a continued very strong working capital level.

As outlined in the below projected financial statements, Council is forecasting a continued operating deficit over the life of the Financial Plan, with a surplus total comprehensive result in the outer years once asset revaluations are considered. Conservative assumptions have been made with regards to non-recurrent grant funding as these can fluctuate greatly and are largely unknown from year-to-year.

This Financial Plan highlights the ongoing challenges facing Council into the future. With a very low rates effort when compared with other Councils and the current rate-capping environment, Council's ability to raise own-source revenue is limited. Therefore, external funding for both operational and capital requirements remains vitally important for the future sustainability of Council. In accordance with the Revenue and Rating Plan, Council will continue to actively seek external funding from all available avenues. Council will also continue to focus on improving operating efficiencies in business operations.

Council's largest asset class is our infrastructure and road network, and it is integral to long-term sustainability that Council continue to meet renewal demands of these assets in accordance with asset management plans. Community support and assistance remains Council's top priority, particularly as the ongoing effects of Covid-19 are felt throughout the whole community.

Projected Comprehensive Income Statement

For the 10 years ending 30 June 2031

	Forecast	Budget	Projections								
	Actual										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income											
Rates and charges	7,958	8,080	8,201	8,324	8,449	8,661	8,877	9,099	9,372	9,653	9,943
Statutory fees and fines	121	131	133	135	137	140	143	145	148	151	154
User fees	689	714	725	736	747	762	777	792	808	824	841
Grants - Operating	7,611	7,623	7,690	7,805	7,922	8,081	8,242	8,407	8,575	8,747	8,922
Grants - Capital	3,475	3,692	3,747	3,804	3,861	3,861	3,861	3,861	3,861	3,861	3,861
Contributions - monetary	182	6	6	6	6	6	6	6	6	6	6
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	95	100	102	103	105	107	109	111	113	115	118
Other income	1,828	1,681	1,706	1,732	1,758	1,775	1,793	1,811	1,829	1,847	1,866
Total income	21,959	22,027	22,310	22,644	22,984	23,391	23,807	24,232	24,712	25,205	25,710
Expenses											
Employee costs	7,891	8,152	8,323	8,498	8,676	8,980	9,250	9,527	9,813	10,107	10,410
Materials and services	5,681	5,992	6,060	6,150	6,243	6,368	6,495	6,625	6,758	6,893	7,031
Depreciation	7,998	8,019	8,099	8,180	8,262	8,345	8,428	8,512	8,597	8,683	8,770
Other expenses	275	297	300	303	306	312	318	325	331	338	345
Total expenses	21,845	22,460	22,782	23,131	23,487	24,005	24,491	24,989	25,499	26,021	26,556
Surplus/(deficit) for the year	114	(433)	(472)	(487)	(503)	(614)	(684)	(757)	(787)	(816)	(846)
Other comprehensive income											
Items that will not be reclassified to surplus or deficit in future periods											
Net asset revaluation increment/(decrement)	19,828	-	-	-	-	1,960	1,960	1,960	1,960	1,960	1,960
Total comprehensive result	19,942	(433)	(472)	(487)	(503)	1,346	1,276	1,203	1,173	1,144	1,114



Projected Comprehensive Income Statement Commentary

This section outlines the various components of the Projected Comprehensive Income Statement and the financial assumptions which have been used in the development of the Financial Plan.

Income

- Rates and Charges

Rates and Charges income is the amount that Council will receive as a result of property rates and kerbside waste and recycling collection charges. The Victorian State Government introduced the Fair Go Rates System in 2017 which stipulates Councils must adhere to an annual rate cap unless they receive an exemption from the Minister. The annual rate cap for 2021/22 was 1.5%. Council must also levy rates in accordance with its Revenue and Rating Plan.

Assumptions:

- 1.5% rate cap projected for the first 4 years, with an increase to 2.5% in year 5 and 3% in year 8
- Waste collection charges to be in line with rate increases

Escalation factor % increase	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Rates and charges	1.5%	1.5%	1.5%	1.5%	2.5%	2.5%	2.5%	3.0%	3.0%	3.0%

- Statutory Fees and Fines

Statutory Fees and Fines comprise income generated for Council as a result of Federal or State legislation or Council by-laws, including planning fees, building fees and animal registrations.

Assumptions:

- 1.5% increase in line with rates and charges each year for the first 4 years, then increase in line with Consumer Price Increase (CPI)

Escalation factor % increase	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Statutory fees and fines	1.5%	1.5%	1.5%	1.5%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%

• User Fees

User Fees comprise income in relation to the provision of Council services and facilities, including venue hire, home and community care fees and waste transfer station fees.

Assumptions:

- 1.5% increase in line with rates and charges each year for the first 4 years, then increase in line with CPI

Escalation factor % increase	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
User fees	1.5%	1.5%	1.5%	1.5%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%

• Grants - Operating

Operating Grants are Federal and State Government grants received for operational purposes. To be considered recurrent, the grant funding agreement must be for a term greater than two years. Included within this category is the Grants Commission Financial Assistance funding, Commonwealth Home Support Program funding and funding for aged care, maternal health, children's services and other funding for various Council services. The majority of Council's operating grants are recurrent (meaning the funding is for a period of at least 2 years).

Assumptions:

- Operating Grants are projected to increase at 1.5% each year for the first 4 years, then increase in line with CPI

• Grants - Capital

Capital Grants are those received by Federal and State Government, along with other funding bodies for the purpose of capital works/projects, such as the Roads to Recovery Program funding. As most capital funding programs are non-recurrent, Council traditionally sees significant fluctuations in capital funding levels from year-to-year and uncertainty around future funding availability presents a challenge for financial forecasting.

Assumptions:

- Capital Grants are projected to increase at 1.5% each year for the first 4 years
- Total value of capital funding received is spent on capital works projects
- From year 5, no escalation factor has been applied to capital grants

Escalation factor % increase	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Grants - Operating	1.5%	1.5%	1.5%	1.5%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Grants - Capital	1.5%	1.5%	1.5%	1.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%



• Contributions - Monetary

Contributions are funds received by Council from community groups, funding bodies and other sources generally in relation to contributions towards specific projects.

Assumptions:

- No escalation factor has been applied to monetary contributions for the period of the Financial Plan

Escalation factor % increase	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Contributions - monetary	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

• Net Gain (Loss) on Sale of Property, Infrastructure, Plant & Equipment

Each year, Council replaces a range of vehicles and items of plant as part of a planned and ongoing replacement program. This is governed through Council's asset management strategies and policies.

Assumptions:

- An escalation factor of 1.5% has been applied to the net gain (loss) on sale of assets for each year

Escalation factor % increase	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%

• Other Income

Other income comprises income that cannot be classed into the above categories, and includes items such as reimbursements, investment interest and lease income.

Assumptions:

- Other income is projected to increase at 1.5% each year for the first 4 years, then increase in line with CPI

Escalation factor % increase	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Other income	1.5%	1.5%	1.5%	1.5%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%

Expenses

• Employee Costs

Employee costs include salaries, wages and other costs of employing staff such as WorkCover, superannuation, leave entitlements and Fringe Benefits Tax. Staff are integral to the successful delivery of Council's services and programs to the community. Council has an Enterprise Agreement in place which governs the annual wage increase for employees. At the time of writing this Plan, a new Enterprise Agreement was in negotiation.

Assumptions:

- 2.1% increase in Employee costs for the first 4 years of the Financial Plan whilst maintaining current staffing levels, with an increase of 3.5% in year 5 to reflect a proposed increase in human resources, 3% annual increase estimated thereafter

Escalation factor % increase	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Employee costs	2.1%	2.1%	2.1%	2.1%	3.5%	3.0%	3.0%	3.0%	3.0%	3.0%

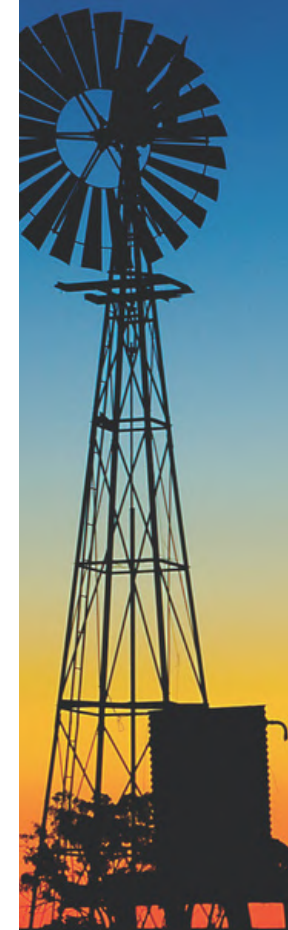
• Materials and Services

Materials and services expenses comprise goods and services purchased for the general operations and activities of Council and the cost of non-recurrent operational items funded through Council's major projects budget process. Examples of Council's materials and services include contractor payments, maintenance expenditure, administration, insurance, utilities, IT services and consultants.

Assumptions:

- 1.5% increase in line with rates and charges each year for the first 4 years, then annual increase in line with Consumer Price Increase (CPI)

Escalation factor % increase	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Materials and services	1.5%	1.5%	1.5%	1.5%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%





• Depreciation

The value of an asset decreases over time due to use, wear and tear or obsolescence. This decrease is measured as depreciation. Depreciation provides an annual allocation of the current replacement cost of Council assets over their remaining useful lives.

Assumptions:

- Depreciation is projected to increase by 1% each year of the Financial Plan
- It is critical that Council continues to renew existing assets in the capital works program, as failure to do so may reduce the service potential of assets and increase whole of life costs

Escalation factor % increase	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Depreciation	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%

• Other Expenses

Other expenses relate to a range of costs incurred to support the wide range of community services delivered by Council that are not classed in the above categories, such as audit fees, elected member allowances and bank fees.

Assumptions:

- Other expenses are projected to increase by 1% annually for the first 4 years, then increase by CPI for the outer years

Escalation factor % increase	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Other expenses	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%

Projected Balance Sheet

For the 10 years ending 30 June 2031

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Projections								
	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000	2030/31 \$'000
Assets											
Current assets											
Cash and cash equivalents	14,225	13,821	13,516	13,159	12,744	13,062	13,275	13,581	13,823	14,203	14,521
Trade and other receivables	385	391	397	403	409	415	421	427	434	440	447
Inventories	205	208	211	214	218	218	218	218	218	218	218
Other assets	356	356	356	356	356	356	356	356	356	356	356
Total current assets	15,171	14,776	14,480	14,131	13,726	14,050	14,269	14,581	14,831	15,217	15,541
Non-current assets											
Trade and other receivables	160	140	120	100	80	-	-	-	-	-	-
Investments in associates, joint arrangement and subsidiaries	436	436	436	436	436	436	436	436	436	436	436
Property, infrastructure, plant & equipment	214,925	214,981	214,899	214,857	214,855	215,977	217,135	218,129	219,158	220,023	220,922
Total non-current assets	215,521	215,557	215,455	215,393	215,371	216,413	217,571	218,565	219,594	220,459	221,358
Total assets	230,692	230,333	229,935	229,524	229,097	230,463	231,840	233,146	234,425	235,676	236,899
Liabilities											
Current liabilities											
Trade and other payables	718	729	740	751	762	762	762	762	762	762	762
Trust funds and deposits	232	232	232	232	232	232	232	232	232	232	232
Provisions	2,009	2,058	2,108	2,159	2,209	2,213	2,296	2,381	2,467	2,556	2,647
Lease liabilities	19	19	19	19	19	19	19	19	19	19	19
Total current liabilities	2,978	3,038	3,099	3,161	3,222	3,226	3,309	3,394	3,480	3,569	3,660
Non-current liabilities											
Provisions	633	646	660	674	688	705	723	741	759	778	798
Total non-current liabilities	633	646	660	674	688	705	723	741	759	778	798
Total liabilities	3,611	3,684	3,759	3,835	3,910	3,931	4,031	4,135	4,240	4,347	4,458
Net assets	227,081	226,649	226,176	225,690	225,187	226,533	227,809	229,012	230,185	231,329	232,443
Equity											
Accumulated surplus	45,664	44,764	44,115	43,451	42,871	44,217	45,493	46,696	47,870	49,014	50,127
Reserves	181,418	181,885	182,062	182,239	182,316	182,316	182,316	182,316	182,316	182,316	182,316
Total equity	227,082	226,649	226,177	225,690	225,187	226,533	227,809	229,012	230,186	231,330	232,443



Projected Balance Sheet Commentary

This section outlines the various components of the Projected Balance Sheet.

Assets

Current assets refer to Council 'liquid' assets - cash and cash equivalents include cash held in the bank, petty cash and the value of investments in term deposits.

Trade and other receivables are monies owed to council by ratepayers and other debtors.

Inventories refers to Council's stock on hand, including fuel, culverts and quarry stocks.

Other Assets includes items such as prepayments for expenses that Council had paid in advance of service delivery, and accrued income.

Investments in associates, joint arrangement and subsidiaries refers to the fair value of Council's investment in the Wimmera Library Corporation and the Wimmera Development Association.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the fair value of Council's property, infrastructure and plant assets as well as capital work in progress.

Liabilities

Current liabilities refers to the financial obligations of Council which are due to be settled within 12 months.

Trade and other payables are those to whom Council owes monies as at 30 June each year.

Trust funds and deposits refer to funds Council is holding as deposit, in trust or on behalf of another entity.

Provisions refer to future employee entitlements and include accrued long service leave, annual leave and other leave entitlements.

Equity

Reserves contain both discretionary reserves and an asset revaluation reserve. Council maintains several discretionary reserves for which funds are allocated each year to plan for anticipated future expenditure. Council's reserves include quarry restoration, election expenditure, plant replacement, capital improvement, rates revaluation and carried-forward capital projects. The asset revaluation reserve represents the difference between the previously recorded value of assets and their current valuations. Asset valuations are required to be considered annually and formally revalued if there is a material change.

Projected Cash Flow Statement

For the 10 years ending 30 June 2031

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Projections								
	Inflows (Outflows)	Inflows (Outflows)	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000	2030/31 \$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities											
Rates and charges	7,827	8,074	8,196	8,319	8,443	8,650	8,866	9,088	9,361	9,642	9,931
Statutory fees and fines	133	144	146	148	151	154	157	160	163	166	170
User fees	689	714	725	736	747	762	777	792	808	824	841
Grants - operating	7,611	7,623	7,690	7,805	7,922	8,081	8,242	8,407	8,575	8,747	8,922
Grants - capital	3,475	3,692	3,747	3,804	3,861	3,861	3,861	3,861	3,861	3,861	3,861
Contributions - monetary	182	6	6	6	6	6	6	6	6	6	6
Interest received	120	100	101	101	102	104	106	108	110	112	114
Other receipts	1,828	2,279	2,311	2,346	2,381	2,412	2,443	2,474	2,505	2,537	2,569
Employee costs	(7,891)	(8,152)	(8,323)	(8,498)	(8,676)	(8,980)	(9,250)	(9,527)	(9,813)	(10,107)	(10,410)
Materials and services	(6,078)	(6,580)	(6,655)	(6,754)	(6,856)	(7,005)	(7,145)	(7,288)	(7,433)	(7,582)	(7,734)
Trust funds and deposits repaid	(3)	-	-	-	-	-	-	-	-	-	-
Other payments	(287)	(310)	(313)	(316)	(320)	(326)	(333)	(339)	(346)	(353)	(360)
Net cash provided by/(used in) operating activities	7,607	7,590	7,630	7,696	7,760	7,717	7,730	7,741	7,796	7,852	7,909
Cash flows from investing activities											
Payments for property, infrastructure, plant and equipment	(8,131)	(8,075)	(8,017)	(8,138)	(8,260)	(7,506)	(7,626)	(7,546)	(7,667)	(7,588)	(7,709)
Proceeds from sale of property, infrastructure, plant and equipment	95	100	102	103	105	107	109	111	113	115	118
Net cash provided by/ (used in) investing activities	(8,036)	(7,975)	(7,915)	(8,035)	(8,155)	(7,399)	(7,517)	(7,435)	(7,554)	(7,473)	(7,591)
Cash flows from financing activities											
Repayment of lease liabilities	(19)	(19)	(19)	(19)	(19)	(19)	(19)	(19)	(19)	(19)	(19)
Net cash provided by/(used in) financing activities	(19)	(19)	(19)	(19)	(19)	(19)	(19)	(19)	(19)	(19)	(19)
Net increase/(decrease) in cash & cash equivalents	(448)	(404)	(304)	(359)	(415)	318	213	306	243	380	318
Cash and cash equivalents at the beginning of the financial year	14,674	14,225	13,821	13,516	13,159	12,744	13,062	13,275	13,581	13,823	14,203
Cash and cash equivalents at the end of the financial year	14,225	13,821	13,516	13,159	12,744	13,062	13,275	13,581	13,823	14,203	14,521



Projected Cash Flow Statement Commentary

This section outlines the various components of the Projected Cash Flow Statement.

Net cash flows provided by/used in operating activities

Operating activities refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works. The net cash flows from operating activities does not equal the operating result for the year, as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cashflow Statement.

Net cash flows provided by/used in investing activities

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, and equipment.

Net cash flows provided by/used in financing activities

Financing activities refers to cash generated or used in the financing of Council's functions and include borrowings from financial institutions and advancing or repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

Council does not currently have borrowings, nor does the Financial Plan propose any new borrowings.

Projected Statement of Capital Works

For the 10 years ending 30 June 2031

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Projections			2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000	2030/31 \$'000
			2022/23 \$'000	2023/24 \$'000	2024/25 \$'000						
Property											
Land	-	23	-	-	-	-	-	-	-	-	-
Land improvements	-	29	-	-	-	20	20	20	20	20	20
Total land	-	52	-	-	-	20	20	20	20	20	20
Buildings	724	138	140	142	144	350	355	361	366	371	377
Total buildings	724	138	140	142	144	350	355	361	366	371	377
Total property	724	190	140	142	144	370	375	381	386	391	397
Plant and equipment											
Plant, machinery and equipment	828	1,247	1,266	1,285	1,304	986	1,001	1,016	1,031	1,047	1,062
Computers and telecommunications	50	175	51	53	54	50	50	50	50	50	50
Total plant and equipment	878	1,422	1,317	1,338	1,358	1,036	1,051	1,066	1,081	1,097	1,112
Infrastructure											
Roads	5,865	5,916	6,005	6,095	6,186	5,800	5,800	5,800	5,800	5,800	5,800
Bridges	400	110	112	113	115	-	100	-	100	-	100
Footpaths and cycleways	140	192	195	198	201	100	100	100	100	100	100
Drainage	65	65	66	67	68	50	50	50	50	50	50
Parks, open space and streetscapes	60	180	183	185	188	150	150	150	150	150	150
Total infrastructure	6,530	6,463	6,560	6,658	6,758	6,100	6,200	6,100	6,200	6,100	6,200
Total capital works expenditure	8,131	8,075	8,017	8,138	8,260	7,506	7,626	7,546	7,667	7,588	7,709
Represented by:											
New asset expenditure	418	467	99	100	102	92	94	93	94	93	95
Asset renewal expenditure	7,386	6,755	7,117	7,225	7,334	6,664	6,770	6,700	6,807	6,737	6,844
Asset upgrade expenditure	327	853	801	813	825	750	762	754	766	758	770
Total capital works expenditure	8,131	8,075	8,017	8,138	8,260	7,506	7,626	7,546	7,667	7,588	7,709
Funding sources represented by:											
Grants	3,640	3,713	3,747	3,804	3,861	3,861	3,861	3,861	3,861	3,861	3,861
Contributions	201	229	264	268	272	247	251	248	252	250	254
Council cash	4,290	4,133	4,006	4,067	4,128	3,398	3,514	3,437	3,554	3,477	3,595
Total capital works expenditure	8,131	8,075	8,017	8,138	8,260	7,506	7,626	7,546	7,667	7,588	7,709



Projected Statement of Capital Works Commentary

The Financial Plan forecasts to exceed the minimum renewal requirements for road assets as outlined in the most recent revaluation and condition assessment conducted in October 2020. This report identifies the degradation curve of Council's road assets and is used for the long term planning of renewal requirements. It is important to ensure existing assets and infrastructure are maintained at appropriate levels to service the community's needs. During this revaluation, it was noted that overall, Council's road network is in excellent condition, reflecting the significant renewal work which has been conducted by Council in prior years.

Expenditure on new and expanded assets is being driven by a number of regular programs derived from strategies and plans, including new footpaths, improved drainage and open space enhancements.

Section 92 of the Local Government Act 2020 requires Council to develop a 10-year Asset Plan for adoption by 1 July 2022. Information from the Asset Plan, in conjunction with Council's existing asset management plans, policies and strategies, will inform Council's capital expenditure priorities. In the absence of the Asset Plan at the time of developing the Financial Plan, estimates and assumptions have been made with regards to longer term projections for buildings and asset classes other than roads. Similarly, as the 2021-25 Council Plan actions and initiatives are yet to be determined, it is assumed capital works in relation to this will be integrated into the Financial Plan in the future.

External capital funding services include capital grants and contributions. Forecast assumptions for capital funding sources are conservative.

Council's capital works program underpins the needs and priorities as determined by Council's capital evaluation process. It is imperative that Council continue to maintain and improve asset management plans that ensure the community's levels of service are met through the delivery of efficient and effective services.





Projected Statement of Human Resources

For the 10 years ending 30 June 2031

	Forecast Actual	Budget	Projections								
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure											
Employee costs - operating	7,891	8,152	8,323	8,498	8,676	8,980	9,250	9,527	9,813	10,107	10,410
Employee costs - capital	1,179	1,115	1,138	1,162	1,187	1,212	1,237	1,263	1,290	1,317	1,344
Total staff expenditure	9,070	9,267	9,462	9,660	9,863	10,192	10,487	10,790	11,102	11,424	11,755
Staff numbers	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Employees	96.8	96.8	96.8	96.8	96.8	100.0	100.0	100.0	100.0	100.0	100.0
Total staff numbers	96.8	96.8	96.8	96.8	96.8	100.0	100.0	100.0	100.0	100.0	100.0

Key Financial Indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Forecast	Budget		Projections								Trend
		2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	+/-
Operating position													
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	-9.17%	-7.07%	-7.16%	-7.12%	-7.08%	-7.45%	-7.62%	-7.79%	-7.76%	-7.73%	-7.69%	+
Liquidity													
Working Capital	Current assets / current liabilities	509.43%	486.41%	467.29%	447.09%	426.00%	435.50%	431.28%	429.63%	426.11%	426.34%	424.61%	-
Unrestricted cash	Unrestricted cash / current liabilities	325.88%	288.76%	265.47%	241.29%	219.45%	228.36%	226.09%	226.37%	224.70%	226.74%	226.77%	-
Obligations													
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	o
Indebtedness	Non-current liabilities / own source revenue	5.92%	6.04%	6.07%	6.11%	6.14%	6.16%	6.18%	6.19%	6.19%	6.18%	6.17%	-
Asset renewal	Asset renewal and upgrade expense / Asset depreciation	96.44%	94.87%	97.76%	98.26%	98.75%	88.84%	89.37%	87.56%	88.08%	86.31%	86.82%	-
Stability													
Rates concentration	Rate revenue / adjusted underlying revenue	39.77%	38.52%	38.58%	38.55%	38.52%	38.77%	39.01%	39.25%	39.61%	39.96%	40.32%	+
Rates effort	Rate revenue / CIV of rateable properties in the municipality	0.26%	0.22%	0.21%	0.21%	0.20%	0.19%	0.19%	0.19%	0.18%	0.18%	0.18%	-
Efficiency													
Expenditure level	Total expenses/ no. of property assessments	\$4,597.90	\$4,678.59	\$4,750.31	\$4,823.23	\$4,897.39	\$5,052.62	\$5,154.91	\$5,259.73	\$5,367.08	\$5,476.95	\$5,589.56	-
Revenue level	Total rate revenue / no. of property assessments	\$1,675.05	\$1,700.74	\$1,726.26	\$1,752.15	\$1,778.43	\$1,822.89	\$1,868.47	\$1,915.18	\$1,972.63	\$2,031.81	\$2,092.77	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator



Key Financial Indicators Commentary

Adjusted Underlying Result

An indicator of the sustainable operating required to enable Council to continue to provide core services and meet its objectives. A steady trend projected over the long-term.

Working Capital

The proportion of current liabilities represented by current assets. Working capital is slightly in decline due to increasing current liabilities (provisions).

Unrestricted Cash

This indicator represents unrestricted cash as a percentage of current liabilities. Slight decrease over time projected due to slightly increasing current liabilities.

Loans and Borrowings

Council does not currently have borrowings and none are projected in the Financial Plan.

Indebtedness

This indicator looks at non-current liabilities as a percentage of Council's own-sourced revenue. The trend is slightly increasing over time indicating a higher rate of increase in liabilities than that of rate and other internal income.

Asset Renewal

An indicator to demonstrate if asset renewals and upgrades are in line with annual depreciation. Long-term trend is in slight decline however it is noted that Council is still exceeding the minimum renewal requirements per asset management plans.

Rates Concentration

Rates concentration is projected to increase slightly over time, predominantly due to no increase to capital grants being projected in years 5-10. The trend indicates that Council will become more reliant on rate revenue compared to all other revenue sources.

Rates Effort

This indicator shows rate revenue as a percentage of Capital Improved Value (CIV) of rateable properties. The long-range decline projected is due to the historic rise in CIV of properties significantly outweighing the increase in property rates.

Expenditure Level

Expenditure when compared to number of property assessments is increasing over time, noting the number of property assessments is projected to remain constant for the life of the Financial Plan.

Revenue Level

Revenue level is projected to increase over time, again, noting the number of property assessments is projected to remain constant for the life of the Financial Plan.



Edenhope Office

49 Elizabeth Street, Edenhope VIC 3318

Telephone: 13 99 72

Kaniva Office

25 Baker Street, Kaniva VIC 3419

Telephone: 13 99 72

Postal Address: PO Box 201, Edenhope VIC 3318

Email: council@westwimmera.vic.gov.au

Web: www.westwimmera.vic.gov.au

WEST WIMMERA SHIRE COUNCIL

EDENHOPE
LIBRARY
Opening hours:
Mon: 10am - 5pm
Tue: 10am - 5pm
Wed: 10am - 5pm
Thu: 10am - 5pm
Fri: 10am - 5pm
Sat: 10am - 5pm
Sun: 10am - 5pm



WEST
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Council Plan 2021-2025

Table of Contents

About the Plan	2
Acknowledgement of Country	2
Message from the Mayor and CEO	3
About our Shire	5
Our Shire	6
Our Councillors	8
Our Values	9
Our Shire Services	10
Our Strategic Plan	11
Plan Framework	12
How we involved our Community	14
What we heard from our Community	16
Community Vision	17
Health and Wellbeing	18
Shire Statistics	22
Our Vision and Goals	24
Our Vision	25
Goal 1 - Liveable and Healthy Community	26
Goal 2 - Diverse and Prosperous Economy	34
Goal 3 - Sustainable Environment	39
Goal 4 - Good Governance	43
Goal 5 - Our Commitment	47

About the Plan

The preparation of a Council Plan is a legislative requirement. Under the Victorian Local Government Act 2020, a Council Plan must be prepared every four years and submitted to the Minister for Local Government.

The West Wimmera Shire Council Plan is our key strategic document and incorporates the Municipal Public Health and Wellbeing Plan with our commitment to health and wellbeing reflected throughout.

The Council Plan and indicators are reviewed each year to ensure that they reflect the priorities of the Council and our community. Council will also report quarterly on an annual plan which will contain more detail on the projects and actions to be delivered each year.

The Council Plan has been developed in accordance with relevant legislation and reflects the outcomes of consultation with the local community and other key stakeholders over the past year.

The Plan is a roadmap for West Wimmera Shire, outlining where we are heading and what we all need to do to get there.



Acknowledgement of Country

The West Wimmera Shire Council respectfully acknowledges the Traditional Custodians of the land, and pays respects to their elders, past, present and emerging.

A message from The Mayor and CEO

We are delighted to present the West Wimmera Shire Council Plan 2021- 25.

This significant document sets out everything we hope to achieve. It not only reflects the important work that Council needs to do during this term but also lays the foundation for what is required to ensure a successful and sustainable future for our shire.

The goals, strategies and initiatives featured in the plan will guide Council over the next four years and serve as a blueprint to build a progressive, knowledge-based Council that embraces innovation, culture and sustainable living.

West Wimmera Shire prides itself on its welcoming communities and wide diversity of industry and environment. It is built on the strength of its people, the abundance of a clean natural environment and its diversity in agriculture.

Community consultation and engagement is at the core of this document and will be a large focus going into the next four years, especially at a time when the world is looking to emerge from the COVID-19 pandemic.

Council has based this plan on feedback received during pro-active and deliberate community consultation. Over 500 residents took up the opportunity to tell us what was important to them, and our strategic directions have been tailor-made specifically to meet the needs of West Wimmera ratepayers and residents. The liveability and attraction of our towns is something that our communities continue to engage with Council about.



CEO David Bezuidenhout



Mayor Bruce Meyer

We are setting in place strategies to improve the lifestyle in West Wimmera for our residents and allow all of our towns to thrive.

However, similar to other regional shires, we face challenges. Through considered planning, innovative thinking and a willingness to work together towards a common goal, our future remains bright.

We must capitalise on opportunities to position the shire as a destination for investment and tourism. We have achieved much in the past four years, including delivering silo art at Kaniva and Goroke, and creating a purpose-built new community hub at Edenhope.

Over the next four years we want to improve our shire by further developing the roads and infrastructure that support our thriving agricultural sector.

We want to see new and existing businesses thrive and we want to capitalise on the many tourism opportunities we have on offer.

At the centre of the Council Plan are four key themes: liveable and healthy community; diverse and prosperous economy; sustainable environment; and good governance. A new fifth goal has been included, which is Council's commitment. This plan seeks to reconcile the need for following best practice, economic growth with the sustainability, and enhancement of our natural and built assets in our unique location.

We want to capitalise on the opportunities and invest in other areas of infrastructure in our community. This plan provides the opportunity for us to consider our future; to focus on what is important and to move forward through planned delivery to maintain a sustainable financial position.

We have also included our Health and Wellbeing Plan into this document, to create a holistic approach to bettering services in our community.

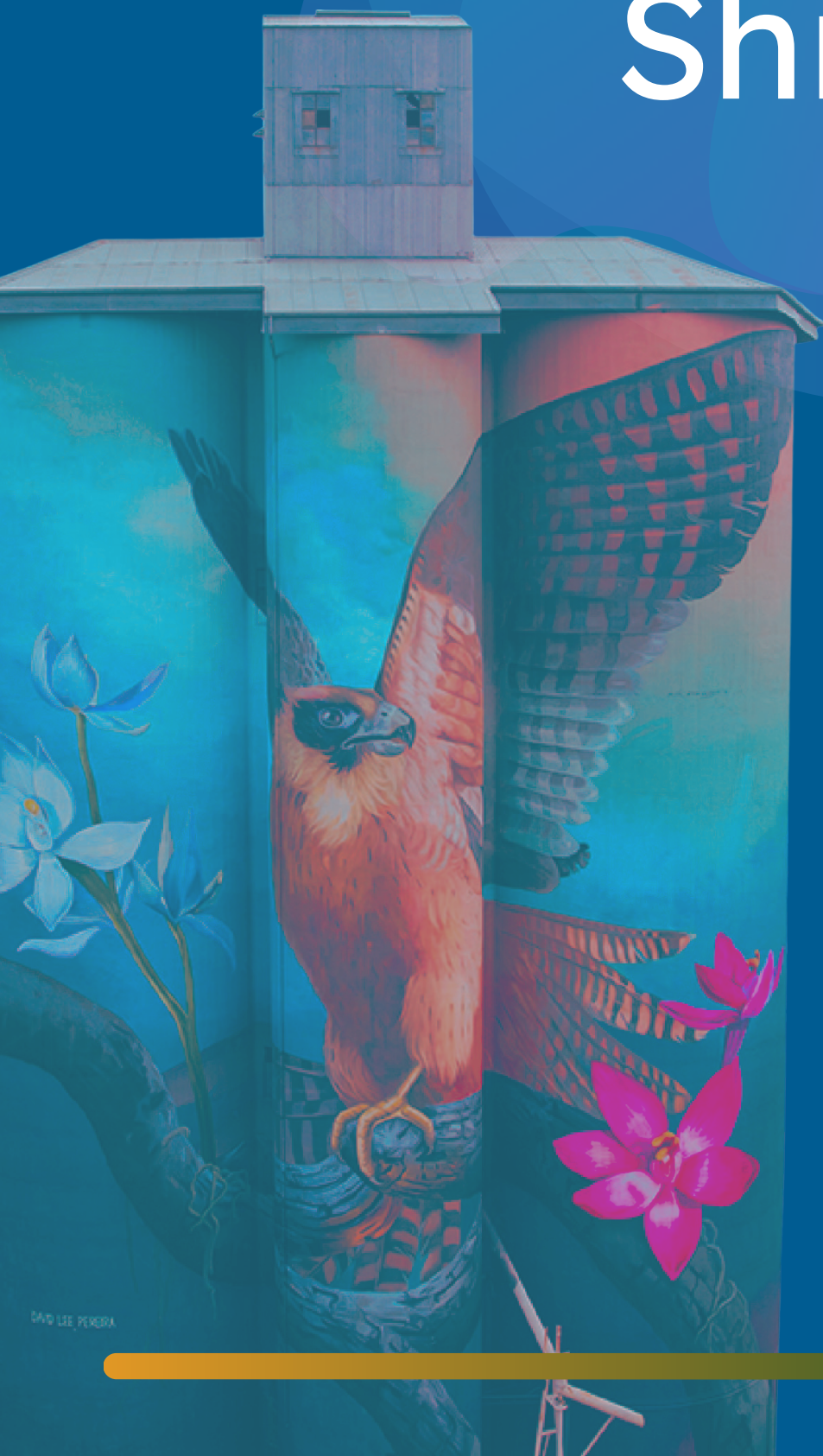
Council's vision can only be achieved with the help of the community, and we will continue to engage with our ratepayers to make sure we are meeting all of their expectations.

We hope that the information laid out within our Council Plan is a true representation of our communities and we look forward to the next four years of listening to our residents and delivering great outcomes for everyone.

Mayor Bruce Meyer OAM and CEO David Bezuidenhout



About our Shire



About West Wimmera Shire











West Wimmera is located in the western most part of Victoria adjacent to the South Australian border. Covering an area of 9,106 km² it has a resident population of approximately 3,810.

Of the 786 businesses contained within the Shire approximately 1,741 jobs have been created (in a mix of full time, part time and seasonal). West Wimmera has fertile land and good water supply and these businesses, which are predominantly agricultural pursuits, generate a Gross Regional Product of \$258M, regional agricultural exports are in excess of \$238M and it has a very low unemployment rate of 2.4%.

The West Wimmera wellbeing report (community indicators) reveals above average ratings for the Shire in the following categories;

- Subjective wellbeing
- Low crime rates
- Feeling part of the community
- Highly skilled workforce
- Child health assessments
- Employment rate
- Perceptions of safety
- Good work life balance



 <p>9106 Square Kms</p>	 <p>Businesses 786</p>	 <p>Residents 3810</p>	 <p>Most common Industries of Employment</p> <ul style="list-style-type: none"> • Agriculture • Education and Training • Health Care and Social Assistance • Public Administration and Safety • Forestry and Fishing
 <p>Total revenue including grants 20/21 25.53M</p>	 <p>Rates and Charges income 20/21 7.4 M</p>	 <p>5 Councillors</p>	
 <p>Rate Paying Properties 4752</p>	 <p>FTE Council Employees 98</p>	 <p>Jobs 1741</p>	

The West Wimmera Shire Council Plan 2021-2025 is the key strategic document that will be used to prioritise activities across the next four years. Containing actions and advocacy, it enables Council to act on the communities behalf to protect service standards that have an effect on the total quality of life of the resident population.



Acknowledgement of the importance of a collaborative regional approach to service delivery and advocacy is a major theme in guiding the future endeavours of West Wimmera. The West Wimmera Shire Council also recognises the role of other regional strategies such as the Wimmera Southern Mallee Regional Investment Strategy, the Regional Growth Plan and the Regional Partnerships, as opportunities to gain investment in the Shire via a regional approach. With an economy that is driven on diversity, this plan will look to further enhance the value provided to the Victorian state economy by adding value to activities, such as but not limited to those listed;

- Broad acre cropping.
- Production and processing of: wheat, barley, canola, beans, chickpeas, lentils, oats.
- Vegetable and forage cultivation and seed production
- Animal Husbandry and processing
- Private sector employment
- Public sector employment





Cr Tim Meyer, Cr Tom Houlihan ,Cr Jodie Pretlove, Cr Trevor Domaschenz, Cr Bruce Meyer

Our Councillors

- Cr Bruce Meyer OAM- Mayor
- Cr Jodie Pretlove – Deputy Mayor
- Cr Tom Houlihan
- Cr Trevor Domaschenz
- Cr Tim Meyer

West Wimmera Shire Council is led by a Council comprising of five Councillors, with elections held every four years. The municipality is unsubdivided, so Councillors are elected from the municipality at-large. Councillors elect a Mayor and Deputy Mayor at the Statutory Meeting held following Council elections and annually.

Our Values

Our values guide our behaviour and decision-making and how we lead and support our community.

1

We will proactively respond to change, are optimistic about our future and pursue continuous improvement in everything that we do.

Innovative

2

We will be responsible, take ownership of our actions and are committed to good governance, excellence, transparency, achievement of goals and advocating for our community.

Accountable

3

We will do everything within our ability to encourage and form trusting relationships, to work together as one team to achieve our goals and advocate for "One West Wimmera".

United

4

We will actively and openly consult with you and work constructively with community organisations, agencies, the business community and other levels of government to our community's benefit.

Collaborative

Our Shire Services

For Our Community



- Building Services and Planning Permits
- Libraries
- Sporting Facilities
- Parks, Gardens and Playgrounds
- Council-run Events
- Support for Community-run Events
- Community Grants for Activities
- Waste and Recycling Services
- Road and Footpath Maintenance
- Environmental Sustainability Initiatives
- Local Amenities and Facilities Maintenance
- VIC Roads Agency Services
- Centrelink Agency
- Animal Control
- Pet Registration
- Provision of Seasonal Swimming Pools
- Tourism Development
- Street Cleaning
- Fire Prevention and Pest Management
- Volunteer Support
- Grant Sourcing and Project Delivery for Community Infrastructure
- Street Lighting and Signage
- Emergency Management

For Our Businesses



- Food and Health Businesses Registration and Regulation
- Business Support and Education
- Business Networking Opportunities
- Business Permits
- Food Safety Regulation Programs
- Business Assistance Grants & Streetscape Improvement Grants
- Business Concierge Program for Covid Support, Business Permits and Support.

For Our Older People and People with a Disability



- Referral for Aged Care and Disability Services
- Social Support Groups
- Personal Care and Home Care
- Emergency Support
- Property Maintenance
- Living at Home Assessments
- Delivered Meals (Meals on Wheels)
- Community Transport Programs
- Respite Care

For Our Families



- Maternal Children's Health Services
- Playgroups
- Kindergartens
- Family Services
- School Crossing Supervisors
- Social Support for Youth
- Early Years Support

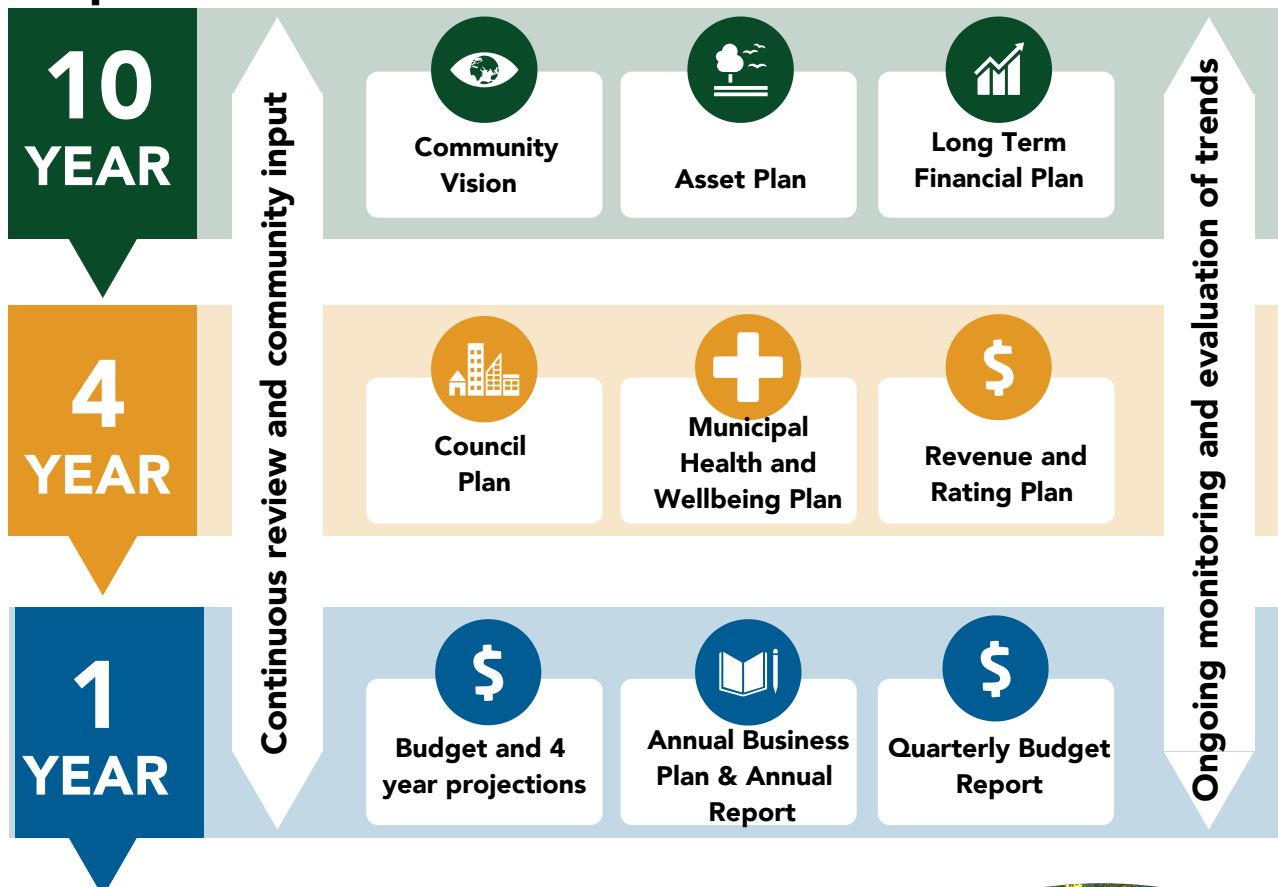
Our Strategic Plan



Our Planning Framework

Our planning framework comprises the key plans that guide our work and decision making and connects the long term community needs and aspirations. The Council Plan is aligned with the 2041 Community Vision. The key elements of our planning framework are:

Scope



Community Vision

The Community Vision describes the community's main priorities and aspirations over the next 20 years.



Long Term Financial Plan

The Financial Plan defines the broad financial framework for Council over the next ten years. Assumptions underpinning the Plan are transparent and the decisions that need to be made to resource the services and capital works outlined in the Council Plan are made clear.



Asset Plan



The Asset Plan provides a long-term (10+ years) strategic and financial plan of how Council proposes to manage the full portfolio of assets that it owns and controls.

Council Plan, incorporating the Municipal Health and Wellbeing Plan (MHWP)



The Council Plan (incorporating the MPHWP) is a key medium-term strategic plan that describes the strategic objectives, actions to achieve the objectives, indicators for measuring progress and the resources required to implement the plan for at least four years. This plan will be reviewed on an annual basis.

Municipal Health and Wellbeing Plan

All Victorian Councils are required to implement a Municipal Health and Wellbeing Plan under section 26 of the Public Health and Wellbeing Act 2008 as allowed by section 27 of that Act.



West Wimmera Shire Council has integrated its Municipal Health and Wellbeing Plan within the Council Plan. This reflects a view that health and wellbeing is inherent in all Council planning and therefore should be represented in the Council Plan. The health and wellbeing strategic thinking and initiatives in the Council Plan will play a crucial role in supporting the community to enjoy the highest standards of health, wellbeing and participation at every age, and aim for the greatest improvements among those who need it the most.

Budget and 4 Year Projections



The Budget projects Council's income and revenue and how these resources will be allocated across the four-year Council Plan, including initiatives, programs, services, and capital works, as well as financing and debt redemption/servicing.

Annual Report




The Annual Report outlines Council's performance for the year measured against the Council Plan and Budget.

How we involved our Community







To prepare the Community Vision and Council Plan, Council has undertaken an extensive and integrated engagement process. The Local Government Act 2020 requires Council to develop or review the Community Vision, Council Plan, Financial Plan and Asset Plan in accordance with its Community Engagement Policy. Council adopted a Community Engagement Policy on 17 February 2021 which sets out how Council will involve the community in making decisions and planning for the future.

The Community Engagement Policy outlines methods to ensure a broad cross-section of the community is able to contribute to engagement processes. It identifies the importance of asking community members to consider and prioritise ideas and also the need to ensure

engagement is undertaken at the start of the planning process so it can truly inform the outcome. The engagement process involved 512 residents and involved the following elements:

Engagement Activity	When	Response
On-line community survey	June/July 2021	270 Completed
Community listening posts were held at: <ul style="list-style-type: none"> • Apsley • Dergholm • Edenhope • Harrow • Goroke • Kaniva • Serviceton 	June/July 2021	63 Attended
Activity sheet completed by children and young people held at the following schools: <ul style="list-style-type: none"> • St Malachy's School • Kaniva P – 12 College • Goroke P – 12 College 	June/July 2021	179 Participated

Council's consultation and engagement focused on several key questions:

	What the community loves the most and considers to be the strengths of the West Wimmera community
	The community's vision for West Wimmera Shire i.e. what type of community do people want West Wimmera Shire to be in 20 years' time.
	The big ideas community members have for West Wimmera Shire.
	What needs to change or be improved to achieve the community's vision or to deliver the big idea.
	What are the biggest issues or concerns about the health and wellbeing of the West Wimmera community
	What should be Council's priorities for the next 4 years to meet the economic, environmental, social and health and wellbeing needs of the community.

The questions children and young people responded to through the activity sheet were: What they love the most about where they live, what they like to do the most on the weekend, their favourite place to visit and what they would do to make the place they live better.



What we heard from children and young people

- Family and friends are the people they are most likely to spend time with
- Recreation and sporting spaces, facilities and opportunities are really important
- Improving services like the internet, public transport, health services is important
- Improving roads and footpaths and improving our parks and towns would make it a better place to live

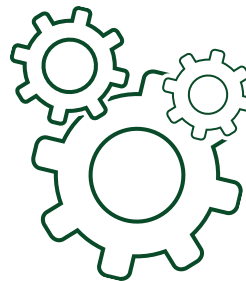
To make the community aware of the consultation and engagement program, a large-scale marketing and promotion strategy was implemented running from 6 June to 12 July. The strategy included:

Use of online tools including the Council's website and social media feeds.

Emails to community organisations and committees of management.

Direct mail of the survey to every home in West Wimmera Shire.

Posters and information available about the consultation in key community locations.



The community listening posts were also an important way of letting community members know about the survey.

The Community's Vision for West Wimmera Shire



Our population is growing



Our community is active, healthy and safe



We value the natural environment



Our economy is thriving



A diverse and inclusive community



Sustainable businesses and services

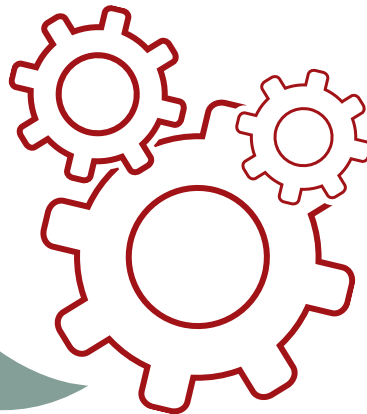
What we heard from our Community

Suggested priorities for Council for the next 4 years

- Supporting businesses and creating employment opportunities
- Improving access to quality and affordable childcare
- Improving and maintaining roads
- Access to and promotion of health services
- The environment, sustainability, and climate change
- Increasing the availability of short term and long-term housing
- Upgrade of recreation facilities
- Preventing all forms of violence, improving mental wellbeing and reducing harmful alcohol and drug use
- Improving town centres
- Advocating for reliable and quality potable water supply

Strengths of the West Wimmera Community

- The community places a high value upon the sense of community, belonging, friendliness and safety.
- The natural environment, peace and quiet and rural lifestyle are highly valued by our community and considered to be assets.



Reasons given include

- Our population is declining
- The lack of childcare means it is difficult for both parents to work
- The condition of our roads is variable
- Access to community and health services is poor
- Our community infrastructure needs to be improved so we can attract visitors and better support our community
- We find it difficult to retain young people and families in our community

What needs to change or be improved

- More employment opportunities
- Better access to childcare
- Improving the road network
- Improved health services and supports
- Programs, activities and supports for young people
- Public and community transport
- Programs, activities and supports for children and families

Developing the plan with our Community



Community Vision

The community's vision for West Wimmera has been developed by the community through the Shaping West Wimmera engagement program conducted during 2021. It will guide Council's strategic planning out to 2041.

Vision

In 2041 West Wimmera is a great place to live, work and play.

We are growing and we are known for our natural environment, resilience and sense of community. We are proud of our heritage and are building new economic capacity based on innovation and tourism, which is creating local employment.

Our towns are vibrant and welcoming, offering the services and facilities that meet the needs of our community and visitors. We are a confident community and will empower everyone to be part of our future.

Future Directions

Active, healthy and safe – supporting our community to live full and rewarding lives.

Access to the right services – working confidently with partners to ensure health, education and digital services meet our needs.

The natural environment – valuing the time our community and visitors spend enjoying the natural environment.

Our roads – a safe and sustainable road network supporting businesses, our community and visitors.

Attractive and viable town centres – great places to live, visit and do business.

Thriving economy – taking advantage of our strengths in farming, business and tourism to generate employment and share our prosperity.

Sport and recreation – facilities that encourage participation in physical activity and add to community life.

Health and Wellbeing



Health and Wellbeing

All Victorian Councils are required to implement a Municipal Health and Wellbeing Plan under section 26 of the Public Health and Wellbeing Act 2008 every four years and within 12 months of a new council being elected. As allowed by section 27 of that Act, West Wimmera Shire Council has chosen to integrate its Municipal Health and Wellbeing Plan within the Council Plan.

This reflects a view that health and wellbeing is inherent in all Council planning and therefore should be represented in the Council Plan. This plan aims to promote public health and wellbeing, reduce health inequalities and other health dangers.

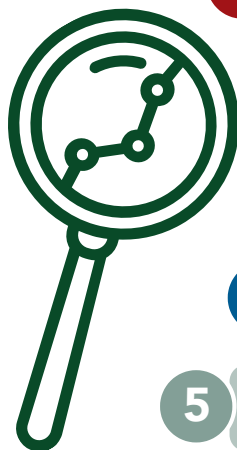
Section 17 of the Climate Change Act requires local councils to have regard to decisions or actions to reduce risks and public health impacts of climate change in municipal health and wellbeing plans.

Section 26 of the Public Health and Wellbeing Act requires councils to specify (in their Municipal Public Health and Wellbeing Plan) measures to prevent family violence and respond to the needs of victims of family violence in the local community.



What Our Community said about Health and Wellbeing

The Victorian Public Health and Wellbeing Plan 2019-2023 has 9 priority focus areas. These focus areas were put to our community by way of surveys and community listening posts to gauge the main priorities for the West Wimmera population. Here are the identified areas of priority from engagement with our community:



- 1 Preventing all forms of violence
- 2 Increasing healthy eating
- 3 Increasing active living
- 4 Improving mental wellbeing
- 5 Reducing harmful alcohol and drug use

These identified areas can be categorised into three main themes for health and wellbeing within the West Wimmera Shire

1 Preventing violence and promoting equity

2 Promoting mental wellbeing and connected communities

3 Fostering Healthy Lifestyles



West Wimmera Challenges identified by Surveys

- Lack of access to health services
- Lack of childcare
- Getting the community active
- Lack of awareness/information
- Violence and unhealthy attitudes towards women
- Isolation
- Mental health
- Unhealthy attitudes to alcohol and drugs
- Overweight/obesity

These challenges fit with the priority areas identified through a series of workshops in 2020 and 2021 for health in the Wimmera for 2021-2025. This work was completed by the Wimmera Primary Care Partnership, their partner agencies and LGAs. The priority areas are social connection, healthy eating, physical activity and adapting to climate changes.

Health Initiatives

West Wimmera Shire Council is committed to working with partner agencies to plan, implement, progress and review our municipal public health and wellbeing initiatives. We acknowledge our local and regional health services, with integrated health promotion funding will be able to lead programs throughout our local area.

We also understand the important role that many of our local community groups and organisations play in promoting and improving the health and wellbeing of their community members.

Council looks forward to strengthening its partnerships over the next four years with key stakeholders such as the Department of Health, Edenhope and District Memorial Hospital, Harrow Bush Nursing Centre, West Wimmera Health Service, Women's Health Grampians and the many other organisations, schools, sporting and community groups who influence our community.



Social Determinants of Health

The social determinants of health are the conditions in which we are born, grow, age and in which we live, work and play. The determinants of health have a significant impact on our health and wellbeing.

The social determinants of health include:

- Socio-economic status
- Education
- Housing
- Transportation
- Food security
- Psycho-social Risk Factors
- The Social Environment
- Social Support Networks
- Community and Civic Engagement
- The Physical Environment, including the natural environment



Council has identified health and wellbeing goals and strategies based on available evidence and engagement in combination with the Liveability Wimmera South West Framework to improve the social determinants of health for our community members.

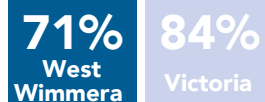
Our Shire Statistics



People in the community living alone



Population can access the internet from home



Access to high speed, reliable internet



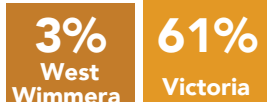
People report 'poor' access to mobile phone reception



People reported 'poor' access to general health services (GP's, general health consultation services)



People report having 'good' or 'very good' access to public transport



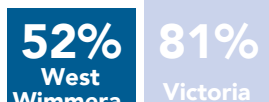
People eat the daily recommended serves of vegetables



People eat recommended daily serves of fruit



People reported 'good' access to fresh fruit & vegetables



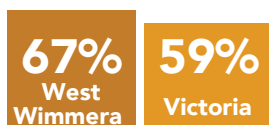
Adults who are inactive or have insufficient physical activity levels



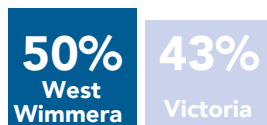
Private dwellings with small-scale solar systems
Rate per 1,000 households
West Wimmera 201
Victoria 160



Population have an increased lifetime risk of alcohol related harm



Population have an increased risk of injury from a single occasion of drinking



Source Data:

www.wimmerapcp.org.au

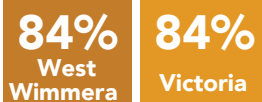
Wimmera Primary Care Partnership -

Community Health and Wellbeing Profile 2021

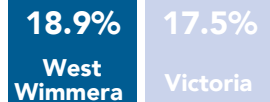
Our Shire Statistics



Population like the environment and surrounds they live in



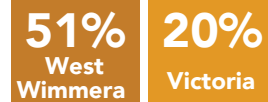
Amount of LGA that is managed by Park Victoria.



Population feel safe walking at night



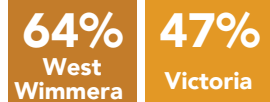
Population chooses to volunteer regularly



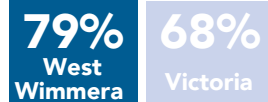
Population that chats with neighbours regularly



Population that attend community events



People feel a part of their community



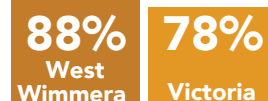
People take part in sports groups or teams



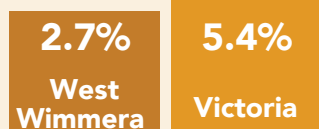
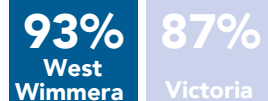
2019 Days over 35degrees Celsius
West Wimmera South 34
West Wimmera North 53
Melbourne 32



People feel proud to live in LGA



People say they can get help (from family or friends not living in their household) in an emergency



Unemployment rate

Source Data:

www.wimmerapcp.org.au

Wimmera Primary Care Partnership -

Community Health and Wellbeing Profile 2021



Our Vision & Goals

Our Vision

Our Council Plan sets out the four year vision for the shire and the outcomes Council wants to achieve over that period. These outcomes align with key directions identified in the West Wimmera Community Vision 2041.

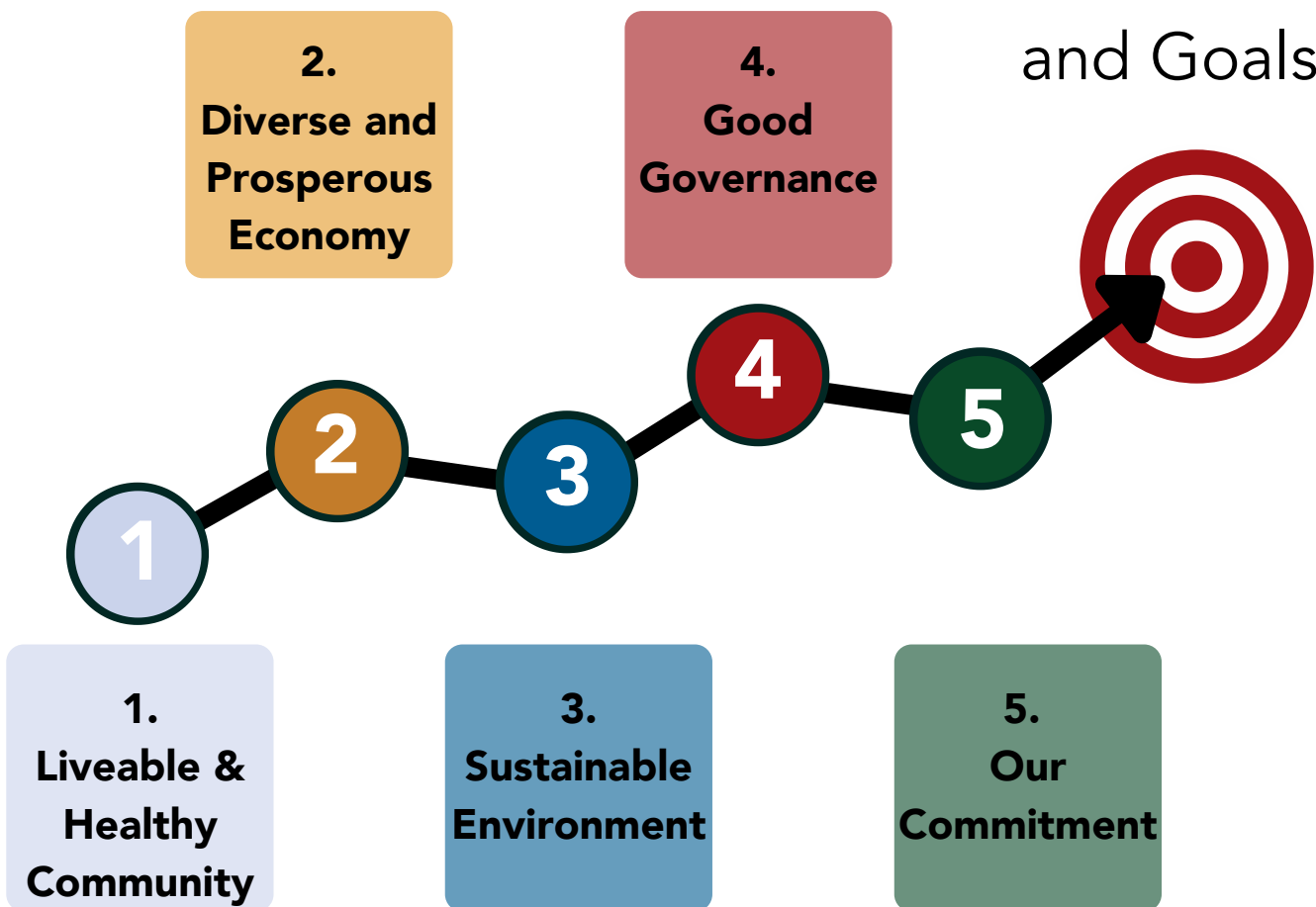
Council Vision

Our West Wimmera community is healthy, thriving, diverse, harmonious, prosperous and self-sustaining, with regional and global connectivity.

Five goals have been identified as the focus for Council and community activity to achieve the vision.



Our Vision and Goals



Goal 1 - Liveable & Healthy Community

The health and prosperity of our community is paramount. We will work together to build strong and engaged communities where diversity, participation and healthy lifestyles are encouraged and valued.

Our community will be supported, safe and inclusive.

Council will work with our partners to ensure we have access to the right housing, health, education, community and recreation facilities and equitable quality services.

We will seek to inspire, engage and connect with our community knowing that working collaboratively can achieve more and deliver better outcomes.



Goal 1 - Liveable & Healthy Community

Strategies	Initiatives		
1.1 Create a healthy, active, and vibrant community.	1.1.1	Review and implement a revised Community Strengthening Program to ensure programs, clubs and infrastructure are supported equitably across the shire.	2021/2022
	1.1.2	Seek funding for and prepare a municipal Sport and Recreation Strategy to guide sport and recreation infrastructure and activities in the Shire.	2021-2023
	1.1.3	Implement municipal sport and recreation strategy .	Ongoing from 2023
	1.1.4	Advocate for improved access to health and community services within the shire.	2021-2025
	1.1.5	Work with other sporting, education and health service providers to promote and deliver accessible healthy and active lifestyles programs.	2021-2025
	1.1.6	Work with local health providers to provide long term mental health services.	2021-2025
	1.1.7	Work with State, Regional and Local Sporting Associations to offer socially modified forms of sport and recreation that cater to all ability levels.	2021-2025
	1.1.8	Support and promote volunteering opportunities within the organisation with local community groups.	2021-2025

Goal 1 - Liveable & Healthy Community

Strategies	Initiatives	Timing
1.2 Support a safe and inclusive community.	1.2.1 Maintain supported playgroups across the shire.	2021-2025
	1.2.2 Provide a range of youth focused activities which provide a diverse range of safe and inclusive experiences across the shire.	2021-2025
	1.2.3 Partner with relevant local and regional organisations to promote and deliver domestic violence awareness campaigns.	2021-2025
	1.2.4 Support relevant regional and local agencies in promotion of mental health, drug, and alcohol awareness programs and also advocate for increased resources.	2021-2025
	1.2.5 Ensure Communities of Respect and Equality (CoRE) action plan is maintained and being implemented.	2021-2025
	1.2.6 Actively participate in road safety awareness programs.	2021-2025
	1.2.7 Prepare and implement an action plan to reflect and incorporate the new Child Safe Standards in Council governance and operations.	2021-2025
	1.2.8 Develop and promote intergeneration wellbeing activities in cooperation with other relevant agencies.	2021/2022

Goal 1 - Liveable & Healthy Community

Strategies	Initiatives	Timing
1.3 Provide well planned and sustainable community infrastructure.	1.3.1 Review and improve Council's Asset Management System to manage Council buildings and facilities in accordance with legislative requirements.	2022/2023
	1.3.2 Actively support Committees of Management in management of community facilities.	2021-2025
	1.3.3 Ensure key infrastructure (Roads & Buildings) is maintained and renewed as required to support our economy, community use and involvement.	Ongoing
	1.3.4 Actively assist community groups in applying for funding to upgrade sport and recreation community infrastructure in line with the Municipal Sport and Recreation Strategy.	Ongoing
	1.3.5 Continue to extend Council's footpath network in towns and seek funding to develop and extend trails in accordance with Recreational Trails Strategy.	2021-2025
	1.3.6 Advocate for improvements in public transport services for West Wimmera shire.	Ongoing



Goal 1 - Liveable & Healthy Community

Strategies	Initiatives	Timing
1.4 Deliver quality services that support community life.	1.4.1 Partner with key stakeholders to complete a study of current and future childcare requirements across the shire and define Council's role in the planning, service development and facility provision requirements.	2021/2022
	1.4.2 Advocate for funding support from State and Federal Governments to assist with development and ongoing childcare solutions.	2021- Ongoing
	1.4.3 Support the implementation of childcare initiatives across shire.	2022- 2025
	1.4.4 Work with key partners to encourage rural employment.	Ongoing
	1.4.5 Partner with other agencies in attracting additional training opportunities /short courses.	Ongoing
	1.4.6 Collaborate with local schools to assist with funding advocacy where required.	Ongoing
	1.4.7 Secure ongoing, flexible, rural appropriate funding to support Maternal and Child Health and other Early Years initiatives.	Ongoing
	1.4.8 Prepare a community events manual to support safe, sustainable and inclusive community activity.	2021/2022
	1.4.9 Advocate for secure provision of potable water for our towns.	Ongoing
	1.4.10 In conjunction with Wimmera Primary Care Partnership and others, investigate options to deliver mental health services within the shire for young people.	Ongoing

Goal 1 - Liveable & Healthy Community

Strategies	Initiatives	Timing
1.5 Support and encourage our events, cultural and arts communities.	1.5.1 Through membership of the Wimmera Regional Library Corporation continue to provide Library services which are relevant and contemporary.	Ongoing
	1.5.2 Seek funding for the development of a Community Arts Strategy.	2022/2023
	1.5.3 Develop an Annual Events Program.	2022-2025
	1.5.4 Review and improve Council's event support program to encourage local and regional events in the shire.	2021/2022
	1.5.5 Work with local and regional organisations to develop and implement a range of initiatives which promote performing and visual arts within the shire for the benefit of locals and tourists.	2022-2025



Goal 1 - Liveable & Healthy Community

Strategies	Initiatives		Timing
1.6 Support a prepared and resilient community.	1.6.1	Promote community participation in municipal emergency management planning.	Ongoing
	1.6.2	Partner with communities, agencies and neighbouring municipalities to strengthen emergency and disaster planning, awareness and preparedness.	Ongoing
	1.6.3	Plan for and deliver emergency response, relief and recovery as required in conjunction with Regional Emergency Management Planning Committee (REMPC) Partners.	Ongoing
	1.6.4	Support local emergency services agencies. Plan for and deliver emergency services as required in conjunction with REMPC.	Ongoing
1.7 Improve the liveability of the shire to assist in growing our population into the future.	1.7.1	Partner with State and Regional bodies to improve the availability of housing options in the shire.	2021-2025
	1.7.2	Assist emergency housing agencies. Partner with State and Regional bodies to improve the availability of housing options in the shire.	Ongoing
	1.7.3	Undertake a Planning Scheme review to identify options for increased residential development in and around townships.	2021/2022
	1.7.4	Implement findings of the Planning Scheme review through an amendment to the Planning Scheme.	2022/2023
	1.7.5	Partner with Wimmera Development Association (WDA) to implement a liveability framework to connect our community and to help develop a region that thrives in social, economic and environmental aspects.	2021/2022

Goal 1 - Liveable & Healthy Community

Indicators

- West Wimmera population (ABS)
- Primary Care Partnership – Wimmera Community Profile
- Annual Local Government Community Satisfaction Survey



Goal 2 - Diverse & Prosperous Economy

Our future is reliant on growing a diverse and viable economic base that attracts investment and jobs and takes advantage of our natural assets.

We will embrace and develop new ideas and approaches to create a vibrant community with opportunities for all, whilst building on our strengths in agriculture and supporting our town centres.

To be successful we must take the lead in retaining existing employment opportunities and in attracting new and diverse opportunities, particularly for young people and families.

Physical connections in our community are vital and we will pursue sustainable improvements to our road network and advocate for broader road and public transport improvements.

We will support the development of tourism and leverage the potential of our history and environment to promote our place in regional tourism.



Goal 2 - Diverse & Prosperous Economy

Strategies	Initiatives	Timing
2.1 Encourage and support the establishment and expansion of innovative, creative and sustainable businesses.	2.1.1 Develop strategies and then prepare and implement a campaign to attract businesses and families.	2021/2022
	2.1.2 Undertake a review of the planning scheme to ensure appropriate zonings are in place to support business development and liveability.	2021/2022
	2.1.3 Implement the findings of the planning review through an amendment to the West Wimmera Planning Scheme.	2022/2023
	2.1.4 Deliver a Business Assistance Program that supports businesses to establish and grow.	2022/2023
	2.1.5 Work with the agricultural sector to support the continued development of cutting edge farming.	2022/2023
	2.1.6 Include a local planning policy in the Planning Scheme Review to protect agricultural land and provide diverse opportunities across the shire.	2021/2022
	2.1.7 Seek funding to assist with COVID recovery for local businesses and the community.	2021/2022
2.2 Promote the Shire as a great place to visit, live and invest.	2.2.1 Prepare a Tourism Strategy to guide Council's and our community's role in supporting tourism activity.	2021/2022
	2.2.2 Actively participate in regional tourism planning and promotional campaigns.	Ongoing
	2.2.3 Implement Council's actions from Tourism Strategy.	2022/2023
	2.2.4 Design and implement a marketing campaign to encourage tourists to visit the shire based on recommendations from the Tourism Strategy.	Ongoing
	2.2.5 Investigate options to advocate for incentives to attract the required skilled workforce to the region. e.g. health care, childcare, agriculture.	2022-2024

Goal 2 - Diverse & Prosperous Economy

Strategies	Initiatives	Timing
2.3 Facilitate the development of the local economy and jobs.	2.3.1 Review and update the Economic Development Strategy to maximise economic activity in the Shire.	2021/2022
	2.3.2 Work with government, employers and regional bodies to find solutions to fill skill shortages and create jobs in West Wimmera.	2021/2022
	2.3.3 Lobby and promote agricultural development in West Wimmera.	Ongoing
	2.3.4 Advocate for aquaculture opportunities including the possible re-establishment of the facility near Lake Charlegrark	2021-2025
2.4 Create vibrant and attractive town centres.	2.4.1 Seek funding and partnership opportunities to implement streetscape plans for Edenhope and Kaniva.	2022-2025
	2.4.2 Continue to maintain and expand footpaths and shared paths in town centres.	Ongoing
	2.4.3 Facilitate the installation of electric vehicle charging stations in Edenhope and Kaniva.	2022/2023
	2.4.4 Review Local law to assist business opportunities in the Shire and ensure the safety and amenity of our towns are preserved.	2021/2022
	2.4.5 Complete streetscape master plans for Harrow, Apsley, Serviceton, Dergholm and Goroke.	2024/2025
	2.4.6 Actively work to improve the appearance of main streets and town entrances across the shire.	2024/2025

Goal 2 - Diverse & Prosperous Economy

Strategies	Initiatives	Timing
2.5 Enhance the local road network and explore transport options.	2.5.1 Review the Road Management Plan (RMP) within 12 months of the Council election.	2021-2022
	2.5.2 Continue the programmed maintenance of the sealed and unsealed road network in accordance with the RMP and Moloney Report.	Annually
	2.5.3 Implement the Annual Capital Works program in line with RMP and road network reporting requirements.	Annually
	2.5.4 Implement Asset Management System to monitor and plan road and asset maintenance and renewal.	2022/2023
	2.5.5 Advocate for additional external funding for roads and bridges.	Ongoing
	2.5.6 Advocate for VicRoads to improve the quality of state roads throughout our shire.	Ongoing
	2.5.7 Seek funding to upgrade local roads throughout the shire to support freight routes, heavy vehicles and high traffic volumes.	Ongoing
2.6 Provide infrastructure to sustain economic activity.	2.6.1 Campaign for improved access to quality digital connectivity.	Ongoing
	2.6.2 Advocate for the West Grampians Pipeline Project.	Ongoing
	2.6.3 Advocate for improved water pressure within towns.	2021/2022
	2.6.4 Advocate for the improvement of roads to meet requirements for road trains.	2021-2025
	2.6.5 Advocate for a gas pipeline extension into West Wimmera.	2021-2025
	2.6.6 Advocate for the continued sale and promotion of unallocated groundwater in the areas identified as still having sustainable water for sale.	2021-2025
	2.6.7 Advocate for recreational water.	2021-2025

Goal 2 - Diverse & Prosperous Economy

Indicators

- West Wimmera Shire Unemployment Rate
- Number of Businesses in Shire
- Annual tourism related visitation.
- Annual Local Government Community Satisfaction Survey
- Moloney's Road Asset Report



Goal 3 Sustainable Environment

Sustainability in West Wimmera is about making decisions now that mean we can hand the Shire to future generations in a better condition than it is in today.

Our focus will be on thoughtful environmental custodianship seeking to responsibly meet our future food, energy and waste needs.

Water security underpins our way of life and is essential for our future. We will consider and promote innovative and sustainable waste management options for our community.

Support for the agricultural sector will include advocacy on matters of importance to the sector that enable sustainable land management.

Our natural areas, lakes and wetlands are highly valued for their environmental and recreational values and we will partner with others to promote and maintain these special assets.



What you told us

Access to the natural environment is an important part of West Wimmera

Safe access and water in our lakes is important

It would be good to see some renewable energy projects in the shire

The infrastructure on public land (scrubs, deserts, lakes etc) need to be maintained for the safety of locals and visitors

Goal 3 Sustainable Environment

Strategies	Initiatives	Timing
3.1 Preserve and enhance the natural environment.	3.1.1 Prepare a Waste Management Plan to guide waste management activities and to maximise recycling and resource recovery.	2022/2023
	3.1.2 Review West Wimmera Shire Domestic Animal Management Plan.	2022/2023
	3.1.3 Review West Wimmera Shire Domestic Wastewater Management Plan.	2022/2023
	3.1.4 Review and update Council fleet policy for the use of electric and hybrid vehicles.	2022/2023
	3.1.5 Explore potential exemptions, offsets and land banking opportunities to compensate for native vegetation removal on farms and roadsides.	2022/2023
	3.1.6 Advocate to GWM to complete Part 2 of the Goroke Sewer Scheme.	2021-2025
	3.1.7 Advocate to relevant stakeholders to maintain safe infrastructure (i.e Roads, Furniture, Signage) on public land for recreation (lakes, parks and natural environments)	2021-2025



Goal 3 Sustainable Environment

Strategies	Initiatives	Timing
3.2 Promote sustainable environmental management practices.	3.2.1 Support activities to control pest animals in farming and township areas.	2021-2025
	3.2.2 Work with partner agencies on roadside vegetation management.	2021-2025
	3.2.3 Support initiatives to assist with disposal of waste products from agricultural activity.	2021-2025
	3.2.4 Continue to look at circular economy opportunities.	2021-2025
3.3 Protect and promote public open space and natural assets.	3.3.1 Identify opportunities to improve safe access and use of natural areas for recreational purposes.	2022/2023
	3.3.2 Explore opportunities to define, scope and develop a Wetlands Centre of Excellence.	2022/2023
	3.3.3 Investigate the feasibility of establishing a manmade lake at the Kaniva Racecourse Site.	2024/2025
	3.3.4 Partner with key stakeholders to support the implementation of the Lake Wallace Strategy where funding permits.	2021-2025
3.4 Pursue alternative and sustainable energy sources.	3.4.1 Promote alternative and sustainable energy projects in the shire.	2021-2025
	3.4.2 Investigate the potential for micro-grids in industrial areas and towns.	2024/2025



Goal 3 Sustainable Environment

Indicators

- Annual Local Government Community Satisfaction Survey
- Reportable environmental impacts



Goal 4 Good Governance

In delivering good governance, Council has an opportunity to share with the community the challenges for future service planning and provision.

Active community participation in engagement processes and transparent decision making will give insights and confidence that engagement has informed decision making.

Council's leadership will focus on developing a high performing and sustainable organisation that is customer focused and delivers responsive services.

The provision of timely community information and a commitment to excellence and responsible financial management are paramount.

Financial sustainability will be maintained through effective use of Council's resources and assets and prudent management of risk.



Goal 4 Good Governance

Strategies	Initiatives	Timing
4.1 Ensure long term financial sustainability.	4.1.1 Prepare and implement a 10 Year Financial Plan.	2021/2022
	4.1.2 Prepare and implement long term Asset Plan.	2021/2022
	4.1.3 Provide quarterly financial reports tracking Council performance including Annual Plan performance measures and Capital Works Program.	Quarterly
	4.1.4 Prepare and implement a Fees and Charges Strategy.	2021/2022
	4.1.5 Maximise income from alternative sources.	2021-2025
	4.1.6 Implement the West Wimmera Shire Council Revenue and Rating Strategy.	2021-2025
	4.1.7 Undertake continuous improvement initiatives to look for cost efficiencies and savings.	2021-2025
4.2 Engage with the community in a timely and respectful way.	4.2.1 Implement the Community Engagement Policy.	2021-2025
	4.2.2 Live stream Council meetings.	Ongoing
	4.2.3 Regularly provide information to the community via the website and other channels to ensure Council's program and activities enjoy a high level of awareness.	Ongoing
	4.2.4 Implement an innovation platform.	2021/2022
4.3 Advocate for our community on issues important to our future.	4.3.1 Prepare a document setting out key advocacy issues for West Wimmera Shire.	2021/2022
	4.3.2 Actively participate on regional and sector bodies and forums.	Ongoing

Goal 4 Good Governance

Strategies	Initiatives	Timing
4.4 Develop a high performing accountable organisation.	4.4.1 Develop and implement the Workforce Plan.	2021/2022
	4.4.2 Prepare and implement an Information Technology Strategy to support efficient Council operation and community interaction.	2022-2024
	4.4.3 Review procurement policies and processes to maximise accountability, value for money and encourage local procurement.	2021/2022
	4.4.4 Implement the action plan for the implementation of the Gender Equity Act.	2021/2022
	4.4.5 Implement a cultural awareness training program for all Councillors and Council staff.	2022/2023
	4.4.6 Prepare Annual Business Plan to identify and track financial and operational performance.	Annually
	4.4.7 Implement a Project Management Framework.	2022-2024
	4.4.8 Develop and implement a Council Intranet.	2022/2023
	4.4.9 Develop a Framework and/or relevant Management Plans for key management areas in Council to ensure accountability and a clear understanding of responsibilities, processes, systems and procedures.	2021-2025
	4.4.10 Investment in Council staff and Councillors to enable them to be the best leaders for their communities.	2021-2025
	4.4.11 Review and implement a records management system, strategy and policy that ensures good organisational governance	2021-2025
4.5 Maintain a rigorous risk management framework.	4.5.1 Support the activities of the Audit and Risk Advisory Committee.	Ongoing
	4.5.2 Prepare and implement an annual internal audit program.	Annually
	4.5.3 Review and update the Business Continuity Plan.	2021/2022
	4.5.4 Prepare and maintain a register of Council's statutory obligations including reporting and public registers.	Annually

Goal 4 Good Governance

Indicators

- Annual Local Government Community Satisfaction Survey
- Annual Council Audit



Goal 5 Our Commitment

Following community consultation, Council has developed a Council Plan, focussing on four main goals; a liveable and healthy community, diverse and prosperous economy, sustainable environment and good governance.

These goals will ensure delivery against the Council Plan and underpin all decisions made by the Council.

The goals, strategies and initiatives will guide our strategic planning, processes, service delivery and the management of assets in a prudent and efficient way, taking our limited resources into consideration.

The community consultation has also indicated that our community not only cares about what we deliver, but also how we deliver on the plan. Being value driven, and to ensure that values guide our behaviour and decision-making and how we lead and support our community is of utmost importance.

To put the right emphasis and importance on how we deliver on the Council Plan, Council has created a 5th goal; making a commitment to deliver the goals based on the following values:



Goal 5 Our Commitment

The Council has challenging times ahead with managing the Covid-19 pandemic, including economic recovery and looking after our communities health and mental wellbeing.

We will likely have changing funding priorities from both the State and Federal Governments and continued pressure to take on services formerly run by others or to improve existing services.

The financial impact and ongoing commitments associated with the Covid-19 pandemic are yet to be fully determined.

A value based way of delivering on the Council Plan is therefore essential to ensure that we effectively serve our community in a responsible, caring and sustainable way.

1

We will proactively respond to change, are optimistic about our future and pursue continuous improvement in everything that we do.

Innovative

2

We will be responsible, take ownership of our actions and are committed to good governance, excellence, transparency and advocating for our community.

Accountable

3

We will do everything within our ability to encourage and form trusting relationships, to work together as one team to achieve our goals and advocate for "One West Wimmera".

United

4

We will actively and openly consult with you and work constructively with community organisations, agencies, the business community and other levels of government to our community's benefit.

Collaborative

“ Our commitment – we will proactively drive and live our values: Innovative, Accountable, United and Collaborative. ”





Edenhope Office

49 Elizabeth Street, Edenhope VIC 3318

Telephone: 03 5585 9900

Kaniva Office

25 Baker Street, Kaniva VIC 3419

Telephone: 03 5392 7700

Postal Address: PO Box 201, Edenhope VIC 3318

Email: council@westwimmera.vic.gov.au

Web: www.westwimmera.vic.gov.au




Community Vision





Table of Contents

Our Shire	2
Engaging the Community	3
Children and young people feedback	4
What the Community Values	5
Community Feedback	6
What needs to change and why	7
Community Vision	8
Vision	9
Future Council planning	10
Our Shire statistics	11

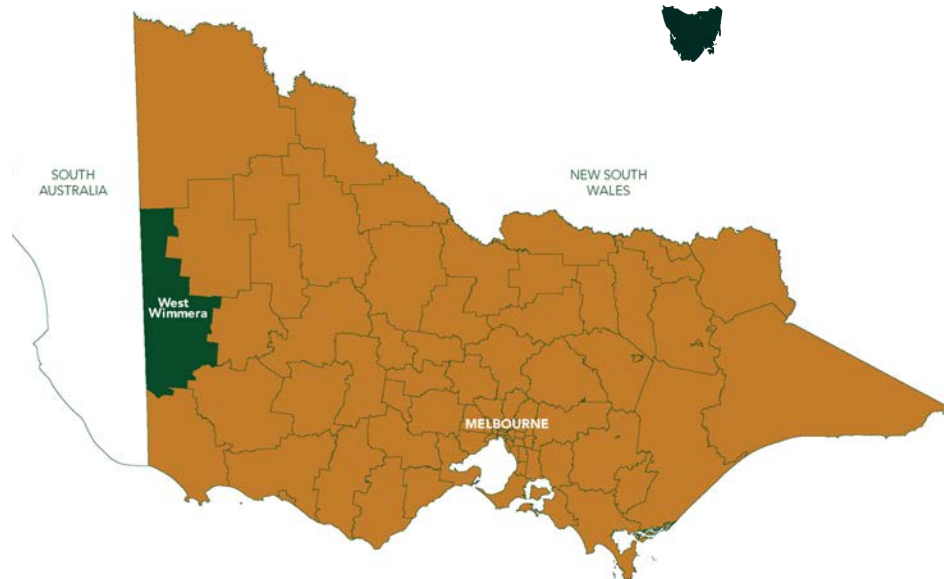


Our West Wimmera Shire

West Wimmera is located in the western most part of Victoria adjacent to the South Australian border. Covering an area of 9,106km² it has a resident population of approximately 3,810 located in rural areas and our townships.

We have a strong business sector comprising over 780 businesses predominantly involved in agriculture, education and training, health care, forestry and fishing.

We are a welcoming community with a high level of participation in sport and recreation, volunteering, community events and we are proud of our history and our special natural attractions including lakes, rivers and parks.

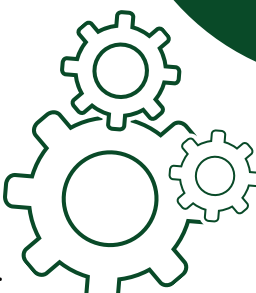
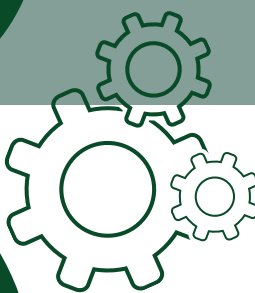


Engaging the community

The Shaping West Wimmera consultation process was held during June and July.

To prepare the Community Vision, Council Plan (incorporating the Municipal Public Health and Wellbeing Plan) and Long Term Financial Plan Council has undertaken an extensive engagement process.

Council convened a Community Panel by inviting expressions of interest from community members to participate on a citizen Panel to consider the Community Vision, Council Plan (incorporating the Municipal Health and Wellbeing Plan) and Long Term Financial Plan. Shaping West Wimmera consultation and engagement focused on several key questions:



Engagement involved 512 residents and had the following elements:

On-line community survey with 270 completed surveys

Community listening posts attended by 63 residents were held at 7 towns

Activity sheets were completed by 179 children and young people held at three local schools



What the community loves the most and considers to be the strengths of the West Wimmera community?



The community's vision for West Wimmera Shire i.e. what type of community do people want West Wimmera Shire to be in 20 years' time?



The big ideas community members have for West Wimmera Shire.



What needs to change or be improved to achieve the community's vision or to deliver the big idea?

What are the biggest issues or concerns about the health and wellbeing of the West Wimmera community?

What should be Council's priorities for the next 4 years to meet the economic, environmental, social and health and wellbeing needs of the community?

Children and Young People Feedback

Consultation results showed that children and young people most like to spend time with family and friends.

The activities they most like to participate in are recreation and sporting activities, playing or listening to music, playing video games and watching TV, spending time outdoors on the farm, at the lakes or going to the beach, visiting the local shops, going to the library, visiting local playgrounds or parks.

Recreation and sporting spaces, facilities and opportunities are really important to children and young people.



The recreation and sporting activities they like to participate in the most are skating, bike riding, motor bike riding and sporting activities like netball, football, hockey and tennis.



The recreation and sporting facilities and spaces they like to use the most are skateparks, the pool, the Recreation Reserve, netball courts, football ground, tennis courts, playgrounds, Fauna Park.



The recreation and sporting facilities and spaces they would most like to see developed or improved are bike tracks, BMX bike track, heated indoor pool (with water slides), the skatepark, a hockey field, basketball stadium, new netball courts, ninja warrior course, water park, mini golf course, a cinema, bigger and better playground.

Other ideas children and young people have for making their local community a better place to live are:

Improving services like the internet, public transport, health services including a Headspace program for young kids and young adults.

Improving roads and footpaths and cleaning up rubbish in our parks and towns.



What The Community Values



The community places a high value upon the sense of community, belonging, friendliness and safety in local towns and the wider West Wimmera Shire. These attributes are essential to the community's future vision for West Wimmera, along with being a community that cares for each other, where people work together and support each other, and where volunteering is strong.



The natural environment, peace and quiet and rural lifestyle are highly valued by the community and considered to be assets that can help to attract people to visit and live and work in the townships of West Wimmera. The community has identified there is enormous opportunity to build a stronger tourism economy and to attract people to live and work in our communities by marketing these features.



Community feedback for Community Vision for West Wimmera in 20 years.

We value diversity, are inclusive of everyone and remain friendly and welcoming for all. Women are valued and supported to contribute to our community.



Our population is growing

Our population is growing and diverse in its make up (families, young people, older persons, farming families), and this is underpinned by our ability to adapt and evolve as a community.



Our community is active, healthy and safe

Our community is active, healthy and safe.

We have access to the right services to help our community to thrive including childcare, utilities, health services (acute services, mental health, older adults and allied health), retail services and public transport.



We value the natural environment

We value, protect, and enhance our natural environment and open spaces. Lake Wallace is full, Kaniva has a manmade lake, we have more walking tracks as they are great assets for the local community and an attractor for visitors.



Our economy is thriving

Our economy is thriving with strong primary and secondary industries, new businesses, a strong tourism and visitor economy. Supporting this there will be substantially increased access to childcare and housing, a road network that supports the movement of goods and people, town streetscapes that are attractive, pedestrian friendly, and offer great experiences to attract visitors to our region.



A diverse and inclusive community

We offer vibrant community, cultural, recreation and sporting activities and opportunities through our thriving community groups, and by providing the right community infrastructure in the right locations.



Sustainable businesses and services

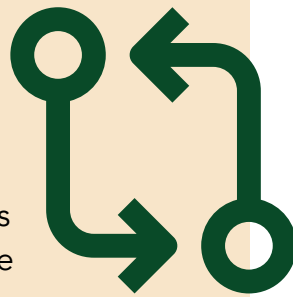
We have sustainable businesses, practices, environment, services, and agriculture, and we focus upon educating our community about sustainability.

What Needs to Change and Why

What needs to Change and Why

The community believes the things that MOST need to change to deliver on the vision are:

- More employment opportunities
- Better access to childcare
- Improving the road network
- Improved health services and programs
- Activities and support for young people
- Public and community transport
- Activities and supports for children and families



These need to change because:



Our population is declining and consequently the businesses and services available to our community are reducing along with employment opportunities.



The lack of childcare means it is difficult for both parents to work, hard to attract and retain qualified professionals (and their families) to work in our community, particularly health and community service professionals, new businesses cannot establish and grow, and our townships cannot grow and thrive.



The condition of our roads is variable and, in some locations, very poor. Our roads should enable the safe and efficient transport of goods and people.



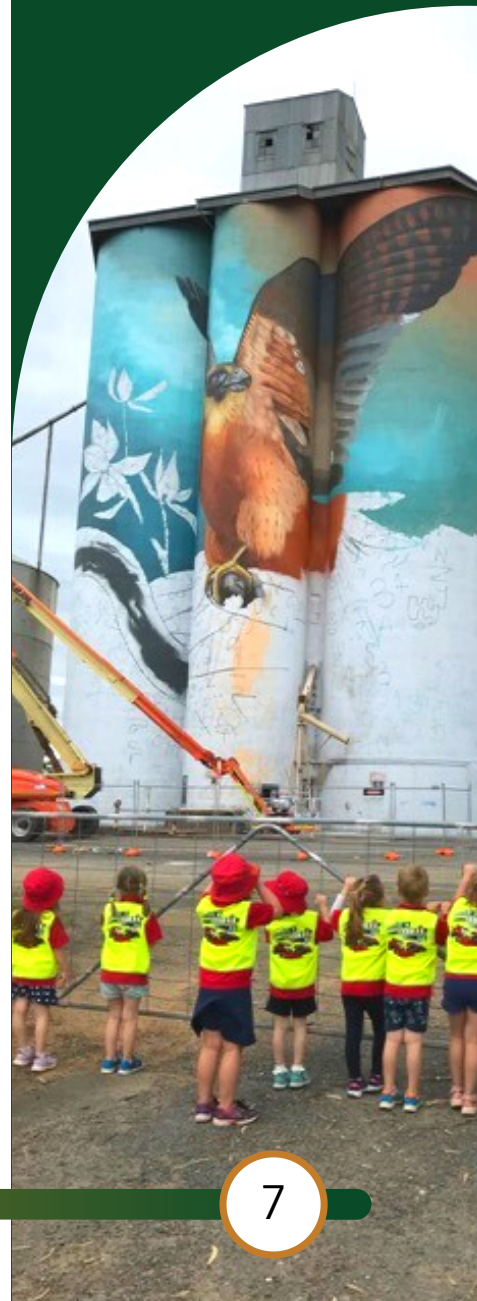
Access to community and health services is poor. We cannot attract and retain community members if we don't have access to services.



Our community infrastructure needs to be improved so we can attract visitors and better support our community.



We find it difficult to retain young people and families in our community because employment opportunities are limited, and childcare is not available.



Community Vision



The community's vision for West Wimmera has been developed by the community through the Shaping West Wimmera consultation program conducted during 2021. It will guide Council's strategic planning out to 2041.

The Community Vision forms part of Council's strategic planning framework and has informed the development of the 2021-25 Council Plan.

The Vision is supported by future directions which reflect key areas of focus and priority for Council and the community.

Council looks forward to working with the community and our partners to work towards the community's vision for West Wimmera in 2041.



Vision

In 2041 West Wimmera is a great place to live, work and play.

We are growing and we are known for our natural environment, resilience and sense of community.

We are proud of our farming heritage and are building new economic capacity based on innovation and tourism and which is creating local employment.

Our towns are vibrant and welcoming, offering the services and facilities that meet the needs of our community and visitors.

We are a confident community and will empower everyone to be part of our future.



Future Directions

Active, healthy and safe – supporting our community to live full and rewarding lives.

Access to the right services – working confidently with partners to ensure health, education and digital services meet our needs.

The natural environment – valuing the time our community and visitors spend enjoying the natural environment and working together to protect it.

Our roads – a safe and sustainable road network supporting businesses, our community and visitors.

Attractive and viable Town centres – great places to live, visit and do business.

Thriving economy – taking advantage of our strengths in farming, business and tourism to generate employment and share our prosperity.

Sport and recreation – facilities that encourage participation in physical activity and add to community life.

The West Wimmera Community Vision will guide and inform Council planning and priority setting processes into the future.

Specifically:



Council Plan

Council Plan – so that Council’s resources, services and activities align with the Community Vision.



Municipal Health and Wellbeing Plan

Municipal Public Health and Wellbeing Plan – to ensure that our community’s aspiration for an active, healthy and safe community is supported.



Long Term Financial Plan

Long Term Financial Plan – to ensure the long term financial sustainability of Council so that investment in services and infrastructure can keep pace with needs.



Capital Works Program Planning

Capital Works Program Planning – guiding investment in community infrastructure to support community and economic activity.

Future Council Planning



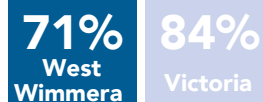
Our Shire Statistics



People in the community living alone



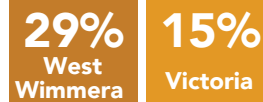
Population can access the internet from home



Access to high speed, reliable internet



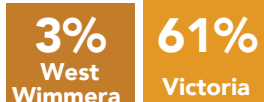
People report 'poor' access to mobile phone reception



People reported 'poor' access to general health services (GP's, general health consultation services)



People report having 'good' or 'very good' access to public transport



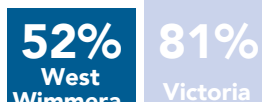
People eat the daily recommended serves of vegetables



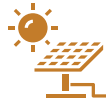
People eat recommended daily serves of fruit



People reported 'good' access to fresh fruit & vegetables



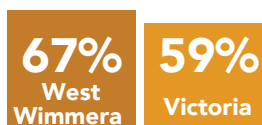
Adults who are inactive or have insufficient physical activity levels



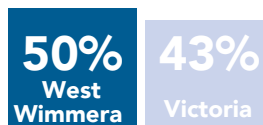
Private dwellings with small-scale solar systems
Rate per 1,000 households
West Wimmera 201
Victoria 160



Population have an increased lifetime risk of alcohol related harm



Population have an increased risk of injury from a single occasion of drinking

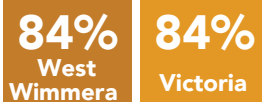


Source Data:
www.wimmerapcp.org.au
Wimmera Primary Care Partnership -
Community Health and Wellbeing Profile 2021

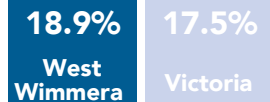
Our Shire Statistics



Population like the environment and surrounds they live in



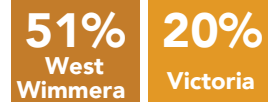
Amount of LGA is national park or other protected area



Population feel safe walking at night



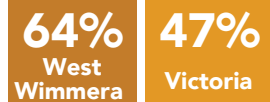
Population chooses to volunteer regularly



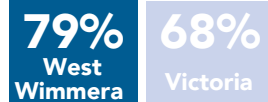
Population that chats with neighbours regularly



Population that attend community events



People feel a part of their community



People take part in sports groups or teams



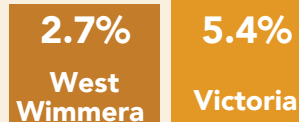
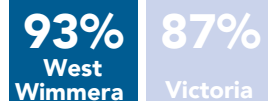
2019 Days over 35degrees Celsius
West Wimmera South 34
West Wimmera North 53
Melbourne 32



People feel proud to live in LGA



People say they can get help (from family or friends not living in their household) in an emergency



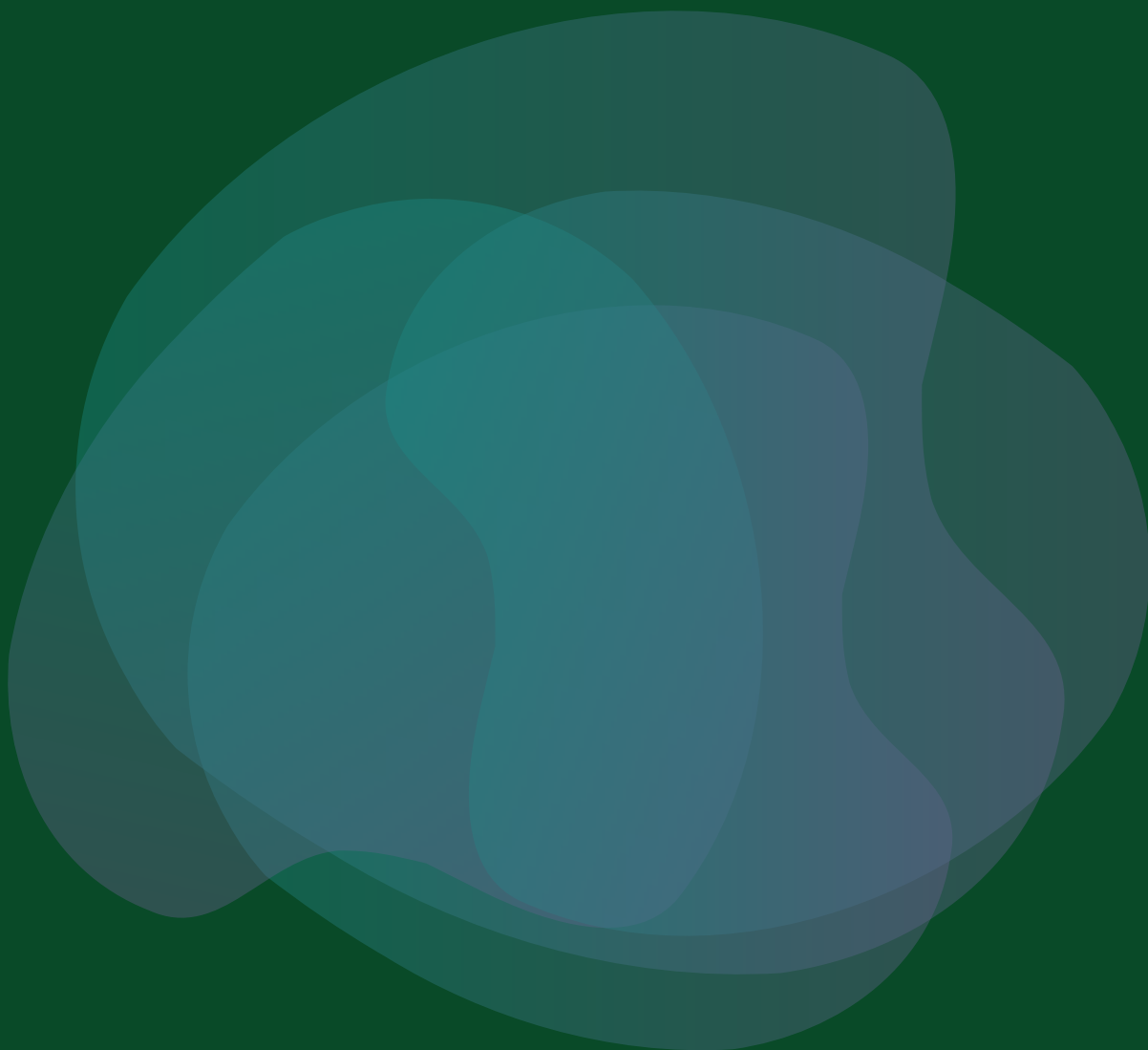
Unemployment rate

Source Data:

www.wimmerapcp.org.au

Wimmera Primary Care Partnership -

Community Health and Wellbeing Profile 2021



Edenhope Office

49 Elizabeth Street, Edenhope VIC 3318
Telephone: 03 5585 9900

Kaniva Office

25 Baker Street, Kaniva VIC 3419
Telephone: 03 5392 7700

Postal Address: PO Box 201, Edenhope VIC 3318
Email: council@westwimmera.vic.gov.au
Web: www.westwimmera.vic.gov.au

Tender Comparison

CM0542 The Supply and Delivery of a Highway Maintenance

	Traction AG \$156,970.00	Wickham Flower \$148,500.00
Specification	Massey Ferguson	John Deere
Item	7715 S Efficient Dyna-6	6155M
Engine kw	150 HP 6-cylinder AGRO Power Engine	155 HP
Power	110Kw	120Kw
Transmission & axles	Dyna-6, 24 fwd & 24 reverse	PowrQuad 16 forward and reverse
Air Cleaners	Two stage, dry element	2 x Air Cleaner Elements
Three Point Linkage	Yes, 7100kg lift capacity	Standard
Brakes	Oil immersed multi discs	Hydraulic wet disc
Cabin	A/C, ROPS, 2 Beacons	HVAC standard, air seat, noise level to Aust standard, buetooth, tinted windows, extra keys, 2 x rotating beacons, reversing alarm
Drawbar	yes, heavy duty swinging	Cat 2
Steering	Hydrostatic	
Fuel Tank Capacity	310 litres	270 litres
Painting & Signwriting	Yes	Yes
Noise Emission & Exposure	Cab. 70 dBa	Max sound evel at operators ear 89db
PTO	6 & 21 spline shaft	Rear PTO 540/540E/1000rpm
Remote Hydraulics	Yes	Yes
Electrical System	12Vdc	12v Alternator 210amp
Spare Parts Available	Ex Melbourne, 24 hrs	Naracoorte, Bordertown, Keith, Mount Gambier, Melbourne overnight
Manuals	Yes	Yes
Warranty	24mths, 2,000 hrs	

Delivery	In stock, 4 weeks	In stock, 4 weeks

Weightings	35%	35%	15%	15%	
CM0542 Supply & Delivery of a Highway Maintenance Tractor (with trade)	Tendered Price	Suitability for Purpose and Conformity to Specification	Service and Parts Availability	Delivery Time	Total
Traction Ag \$156,970.00	9.4	9	7	6.66	8.02
	3.29	3.15	1.05	0.999	8.489
DISCUSSION					
Wickham Flower \$148,500.00	10	8.66	5.33	6.66	7.66
	3.5	3.031	0.7995	0.999	8.3295
DISCUSSION					

Average Scores from Panel

Weight x Score

Average Scores from Panel

Weight x Score

Kubota did not offer a trade in price so non -conforming tender

scoring

use a scale of 0 - 10 where the following applies

0	tenderer has completely failed to address the criteria
1 - 2	some alignment to specification with considerable gaps and risks or failure in delivery significant support would be required to achieve compliance with the specification
3 - 5	partial alignment with the specification such that the tenderer may be able to be managed to deliver the outcomes of the specification but consideration to managing the risks needs to be given
6 - 7	meets most of the specification requirements and small gaps in capability or capacity can be managed with minimal risk
7 - 9	meets all of the specification requirements with little or no risk, minimal gap coverage required. And in some instances the specification requirements may be exceeded or have value added
10	tenderer not only delivers all of the requirements of the specification but adds considerable value, manages all risk and threats well.

WEST WIMMERA SHIRE COUNCIL

Contract No. CM0542

The Supply and Delivery of a Highway Maintenance Tractor

BRIEF SPECIFICATION

May 2021

INDEX

Section 1. General Clauses

- 1.1 Background**
- 1.2 Delivery Date, Location and Training**
- 1.3 Materials**
- 1.4 Free Service**
- 1.5 Guarantee**
- 1.6 Servicing and Maintenance Agreements**
- 1.7 Best Value Principles**
- 1.8 G.S.T. Requirements**
- 1.10 Registrations and Third Party Insurance**
- 1.11 Risk Assessment**
- 1.12 Trade-In**

Section 2 General Requirements of Tractor

- 2.1 General Requirements of the Tractor**
- 2.2 Power**
- 2.3 Tare Weight**
- 2.4 Transmission, Front and Rear Axle**
- 2.5 Air Cleaners**
- 2.6 Three Point Linkage**
- 2.7 Brakes**
- 2.8 Cabin**
- 2.9 Drawbar**
- 2.10 Steering**
- 2.11 Fuel Tank Capacity**
- 2.12 Fire Extinguisher**
- 2.13 Painting & Sign Writing**
- 2.14 Noise Emission and Exposure**
- 2.15 PTO**
- 2.16 Safety**
- 2.17 Remote Hydraulics**
- 2.18 Lights and Warnings**
- 2.19 Electrical System**
- 2.20 Other Equipment**
- 2.21 Books and Manuals**
- 2.22 Instruction to Operators**
- 2.23 Spare Parts Availability**
- 2.24 Price Variation**
- 2.25 Evaluation, Inspection and Demonstration**
- 2.26 Optional Extras**
- 2.27 Information to be supplied by the Tenderer**

Schedule 2

Appendix 1

Section 1 General Clauses

1.1 Background

This specification is for the supply and delivery of one (1) Highway Maintenance Tractor. The Tractor shall have a rated Engine power between 120 kw to 150 kw, be four wheel drive, have fitted heavy duty drawbar, 3 point linkage, PTO, at least 3 hydraulic remotes and a sustainable highway speed of approximately 40km/h.

1.2 Delivery Date, Location and Training

Tenderers are to state in their tender both the anticipated and the maximum period from the date of notification of the acceptance of the tender until the date of delivery of the completed unit. The tractor will be delivered to the West Wimmera Shire Council Edenhope Depot. When delivered the tractor shall be completely equipped as specified and be fully operational. Any test that may be required by the Works Manager to assess that the whole or portion of the equipment is operational will be at the expense of the Contractor.

The successful tenderer shall supply training for operators and maintenance staff when delivering the tractor. Details of this training, including duration and personnel involved, should be included in the tender response.

If the machine is not delivered within 30 days of the delivery date submitted, Council reserves the right to cancel the order.

1.3 Materials

All materials shall be new and of the best quality of their respective kinds and conform to all relevant Australian Standard Specifications and A.D.R. requirements.

1.4 Free Service

Tenderers shall submit details of free servicing offered including location and the period of hours for which it extends.

1.5 Guarantee

Tenders shall submit full details in respect of warranties as applied to their machines and their attachments both in respect of materials, time period and hours of operation. Details of any additional warranty to frame and transmission must be also stated.

Details of any conditions applying to warranty repairs including location of work, labour requirements, travelling, etc. should be provided.

1.6 Servicing and Maintenance Agreements

Tenderers should submit details of any requirements for compulsory servicing of their machines at specified dealerships.

Details of any maximum maintenance expenditure guarantees for a specified time period that are available, should also be submitted.

1.7 Best Value Principles

The Contractor must in performing or purporting to perform the Services, comply with Best Value Principles.

The Contractor must indemnify and keep indemnified and hold harmless Council and its Councillors and all members of Council staff against any liability incurred or loss or damage suffered by the Council, or members of staff arising out of the Contractor's failure to comply with the Best Value Principles when performing or purporting to perform the Services.

If during the Contract Term, the Council gives notice to the Contractor that it proposes to:

Evaluate the Contractor's performance of the Services by reference to the Best Value Principles; or

Review what future options exist for the procurement of services of the kind performed under this contract,

Contractor must, upon receipt of a request from the Council to, supply the Council with such information as the Council reasonably requires to carry out the evaluation of review (as the case may be).

1.8 G.S.T. requirements

West Wimmera Shire Council requires contractors to be registered for the GST (Goods and Services Tax) and to have an ABN (Australian Business Number). Please advise of these requirements. An official Council order form together with any other necessary documentation shall be formalised with the successful tenderer.

1.9 Price

The price tendered shall show both GST inclusive and GST exclusive (as shown in Schedule 1)

The price shall include:

- Transportation costs fully paid to Edenhope
- Purchase price of the vehicles as specified GST inclusive and GST exclusive
- Registration
- Third party insurance

1.10 Registrations and Third Party Insurance

The tractor shall conform in all respects to all legal requirements for unrestricted day and night travel on Victorian roads.

The tractor shall be delivered to the West Wimmera Shire Council Edenhope Depot complete with registration. The Council uses a common expiry date for registration.

The tractor shall conform to the requirements of all Acts of Parliament and all regulations, by-laws and orders made there under, and to the requirements of public, municipal and other authorities in anyway affecting or applicable to the machine.

1.11 Risk Assessment

All tender submissions must include a Risk Assessment report for the relevant item of equipment.

1.12 Trade-In

The tenderer shall allow in their tender an amount for the trade-in of the following Council vehicle:

2009 6475 Massey Ferguson Tractor, Unit P10034, Rego No. XHL-419, in good order (00000hrs) and well maintained.

The tractor must be accepted “as is” as an unregistered vehicle without a current roadworthy certificate.

Arrangements may be made with the Works Manager, telephone 03 55859900 for the inspection of this vehicle.

Tenderers are required to provide details in Schedule 2 to clearly show the following:

- (i) Nett cost of **1** new tractor as specified **with** trade-in of Council’s 2009 6475 Massey Ferguson Tractor, Unit P10034, Rego No. XHL-419

The Tenderer shall be liable for all transfer fees and registration charges in connection with the trade-in tractor.

The trade-in Tractor will be required to remain in service with the Council until the delivery of the new replacement tractor is effected.

Tenderers shall make allowances for this additional service in their trade-in process as no revaluation of the trade-in will be allowed due to delivery delay.

The trade-in tractor will be made available to the Tenderer at the time of delivery of the new replacement tractor.

Section 2 General Requirements of Tractor

2.1 General Requirements of the Tractor

The tractor shall be from the manufactures standard range. Suitable for general purposes, including towing of multi wheel combination rollers with an ATM of 8000kg.

2.2 Power

- Engine power to be in the range of 120 kW to 150 kW.

2.3 Tare Weight

- Tractor tare weight between 5000 and 7200kgs.
- Weighting of tractor to be listed as options.

2.4 Transmission

- Transmission to have shuttle operation with 24 forward/reverse gears.
- Maximum transmission speed to be listed by the tenderer.
- Options for front suspension to be listed

2.5 Air Cleaners

- The engine shall be fitted with a dual element safety air cleaner together with a self-cleaning pre-cleaner suitable for working in extreme conditions.

2.6 Three Point Linkage

- The tractor shall be equipped with a standard three point linkage.

2.7 Brakes

- As supplied by Manufacturer

2.8 Cabin

- Air ride cabin
- Integrated HVAC
- Air ride operator seat.
- Noise levels in accordance with "AS1269-1979" section 2.6.4
- Bluetooth Radio.
- Tinted windows
- Tenderers shall submit a detailed specification of the tractor cab and its features.
- Three sets of keys are to be supplied for cabin doors and for tractors ignition.

2.9 Drawbar

- The machine will be required to draw implements such as multi wheel combination rollers with an A.T.M. of 8000kg.
- Tractor is to be fitted with an upgraded/ heavy duty draw bar mount and heavy duty draw bar.

- Tenders shall submit a detailed specification of the drawbar arrangement including operation and loading capacity.

2.10 Steering

- As supplied by manufacturer

2.11 Fuel Tank

- Fuel tank to have a lockable cap.
- Ad Blue tank Capacity and consumption rate to be supplied.

2.12 Fire Extinguisher

- Fire extinguisher of minimum capacity 1.5kg shall be fitted to a suitable bracket mounted in the cab of the machine.

2.13 Painting & Sign writing

Details of normal colour are to be supplied with tender. The words ‘WEST WIMMERA SHIRE’ shall be painted in black letters at least 75mm high on both sides of the machine using block letters.

2.14 Noise Emission and Exposure

The tractor shall be constructed so as not to expose the operator to sound pressure levels in excess of the exposure standard as set out in the Occupational Health & Safety (Noise) Regulations 1992.

Details of test results required by the Regulation should be included with the tender.

2.15 PTO

- Tenders shall submit a detailed specification of the tractors PTO system.

2.16 Safety

- Plant Risk assessment to be supplied with machine.

2.17 Remote Hydraulics

- The tractor shall be fitted with 3 remote hydraulic connection points.
- Tenderers shall submit a detailed specification of the tractors hydraulic system.

2.18 Lights and Warnings

- The tractor shall be equipped with all lighting required for registration on Victorian roads.
- Be equipped with two amber rotating beacons.
- Fitted with an audible reversing alarm, self-adjusting of a 77-102 decibel range.

2.19 Electrical System

- As supplied by manufacture.

2.20 Other Equipment

In addition to that specified above, the tractor shall be complete with the following equipment:

- Lockable toolbox including all non-standard tools, which are essential for proper servicing and routine maintenance.
- Vandalism protection kit for battery box, fuel cap including keyed alike locks.
- Plastic type mudguards covering the front wheels.

2.21 Books and Manuals

The following shall be supplied with the tractor:

- Two service manuals or on-line access
- Operator's books
- Spare parts manuals or on-line access

2.22 Instruction to Operators

Immediately following delivery of the unit, provision shall be made by the contractor to give the Council operators tuition in the care and operation of the tractor.

2.23 Spare Parts Availability

The tenderer shall provide a statement indicating the availability of spare parts from the dealership. The statement should include the extent of spare parts held in Australia and also the availability of spares from the manufacturer. Such statement will form part of the Contract documents.

2.24 Price Variation

The tenderer shall state the period for which the tenderer price will remain firm.

2.25 Evaluation, Inspection and Demonstration

Tenderers should state if they are prepared to make available a tractor for evaluation at the Shire Depot, Edenhope, or some other point as mutually arranged between the Works Manager and the tenderer. Tenderers should make available for evaluation Workshop Manuals and Parts Books as required.

Tenderers should state if they are prepared to demonstrate their machines to the Council, at a site within the Shire, selected by the Works Manager.

2.26 Optional Extras

Nil

2.27 Information to be supplied by the tenderer

In addition to that previously specified the following information shall be supplied by the tenderer.

- Make/model
- Engine power/torque
- Transmission type/gears
- Maximum ground speed
- Tare weight

WEST WIMMERA SHIRE COUNCIL

CONTRACT NO. CM0542

SCHEDULE 2

[To be completed by Tenderer and returned with tender]

**PURCHASE OF ONE HIGHWAY MAINTENANCE TRACTOR
WITH TRADE-IN**

1. Trade-in of 2009 Massey Ferguson 6475 Tractor.

New tractor as specified (excluding GST)	\$.....
On-road Costs (Registration)	\$.....
Stamp Duty	\$.....
Total Tractor Cost	\$.....
Plus GST	\$.....
Trade in price of Tractor (excluding GST)	\$.....
Trade in Tractor (including GST)	\$.....

Company Name:

ABN:

Address:

.....

Name: (Please Print)

Position:

Telephone No.:

Email:

WEST WIMMERA SHIRE COUNCIL

CONTRACT NO. CM0542

APPENDIX 1

DETAILS OF PLANT

The following details refer to Council's 2009 Massey Ferguson 6475 Tractor, which is on offer for trade in:

- | | | |
|----|---------------------|----------------------|
| 1. | Registration No.: | XHL-419 |
| 2. | Registration Expiry | |
| 3. | Model: | Massey Ferguson 6475 |
| 4. | Hours: | 11700 |
| 5. | Purchase Date: | 2009 |
| 6. | Features: | |

Full service records are kept at the Workshop based at Edenhope, telephone (03) 55859914.

Tender Comparison

CM0541 The Supply and Delivery of a Highway Maintenance Tractor NO TRADE

	Traction AG \$187,000.00	Wickham Flower \$168,300.00	KubPower \$157,938.00
Specification	Massey Ferguson	John Deere	Kubota
Item	7715 S Efficient Dyna-6	6155M	M7172S-60-STD Deluxe
Engine kw	150 HP 6-cylinder AGRO Power Engine	155 HP	Inercooled turbocharged diesel engine 6124cc
Power	110Kw	120Kw	168 engine net HP and 5 HP boost
Transmission & axles	Dyna-6, 24 fwd & 24 reverse	PowrQuad 16 forward and reverse	Powershift F30/R30
Air Cleaners	Two stage, dry element	2 x Air Cleaner Elements	
Three Point Linkage	Yes, 7100kg lift capacity	Standard	
Brakes	Oil immersed multi discs	Hydraulic wet disc	
Cabin	A/C, ROPS, 2 Beacons	HVAC standard, air seat, noise level to Aust standard, buetooth, tinted windows, extra keys, 2 x rotating beacons, reversing alarm	2 Beacons Fire Extinguisher 1.5kg
Drawbar	yes, heavy duty swinging	Cat 2	
Steering	Hydrostatic		
Fuel Tank Capacity	310 litres	270 litres	330 litres
Painting & Signwriting	Yes	Yes	Yes
Noise Emission & Exposure	Cab. 70 dBa	Max sound evel at operators ear 89db	
PTO	6 & 21 spline shaft	Rear PTO 540/540E/1000rpm	PTO 540/540E1000/1000E
Remote Hydraulics	Yes	Yes	Hydraulic Pump 111 l/min
Electrical System	12Vdc	12v Alternator 210amp	
Spare Parts Available	Ex Melbourne, 24 hrs	Naracoorte, Bordertown, Keith, Mount Gambier, Melbourne overnight	
Manuals	Yes	Yes	
Warranty	24mths, 2,000 hrs		36 months / 3000hrs - whichever occurs first

Delivery	In stock, 4 weeks	In stock, 4 weeks	

Weightings	35%	35%	15%	15%	
CM0541 Supply & Delivery of a Highway Maintenance Tractor (no trade)	Tendered Price	Suitability for Purpose and Conformity to Specification	Service and Parts Availability	Delivery Time	Total
Traction Ag \$187,000.00	8.4	9	7	6.66	7.77
	2.94	3.15	1.05	0.999	8.139
DISCUSSION					
Kubota \$157,938.00	10	8	4.33	5.66	7.00
	3.5	2.8	0.6495	0.849	7.7985
DISCUSSION					
Wickham Flower \$168,300.00	9.4	8.66	5.33	6.66	7.51
	3.29	3.031	0.7995	0.999	8.1195
DISCUSSION					

scoring

use a scale of 0 - 10 where the following applies

0	tenderer has completely failed to address the criteria
1 - 2	some alignment to specification with considerable gaps and risks of failure in delivery significant support would be required to achieve compliance with the specification
3 - 5	partial alignment with the specification such that the tenderer may be able to be managed to deliver the outcomes of the specification but consideration to managing the risks needs to be given
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WEST WIMMERA SHIRE COUNCIL

Contract No. CM0541

The Supply and Delivery of a Highway Maintenance Tractor

BRIEF SPECIFICATION

May 2021

INDEX

Section 1. General Clauses

- 1.1 Background**
- 1.2 Delivery Date, Location and Training**
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- 1.8 G.S.T. Requirements**
- 1.9 Price**
- 1.10 Registrations and Third Party Insurance**
- 1.11 Risk Assessment**

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Appendix 1

Section 1 General Clauses

1.1 Background

This specification is for the supply and delivery of one (1) Highway Maintenance Tractor. The Tractor shall have a rated Engine power between 120 kw to 150 kw, be four wheel drive, have fitted heavy duty drawbar, 3 point linkage, PTO, at least 3 hydraulic remotes and a sustainable highway speed of approximately 40km/h.

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The price tendered shall show both GST inclusive and GST exclusive (as shown in Schedule 1)

The price shall include:

- Transportation costs fully paid to Edenhope
- Purchase price of the vehicles as specified GST inclusive and GST exclusive
- Registration
- Third party insurance

1.10 Registrations and Third Party Insurance

The tractor shall conform in all respects to all legal requirements for unrestricted day and night travel on Victorian roads.

The tractor shall be delivered to the West Wimmera Shire Council Edenhope Depot complete with registration. The Council uses a common expiry date for registration.

The tractor shall conform to the requirements of all Acts of Parliament and all regulations, by-laws and orders made there under, and to the requirements of public, municipal and other authorities in anyway affecting or applicable to the machine.

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All tender submissions must include a Risk Assessment report for the relevant item of equipment.

Section 2 General Requirements of Tractor

2.1 General Requirements of the Tractor

The tractor shall be from the manufactures standard range. Suitable for general purposes, including towing of multi wheel combination rollers with an ATM of 8000kg.

2.2 Power

- Engine power to be in the range of 120 kW to 150 kW.

2.3 Tare Weight

- Tractor tare weight between 6000 and 7200kgs.
- Weighting of tractor to be listed as options.

2.4 Transmission

- Transmission to have shuttle operation with 24 forward/reverse gears.
- Maximum transmission speed to be listed by the tenderer.
- Options for front suspension to be listed

2.5 Air Cleaners

- The engine shall be fitted with a dual element safety air cleaner together with a self-cleaning pre-cleaner suitable for working in extreme conditions.

2.6 Three Point Linkage

- The tractor shall be equipped with a standard three point linkage.

2.7 Brakes

- As supplied by Manufacturer

2.8 Cabin

- Air ride cabin
- Integrated HVAC
- Air ride operator seat.
- Noise levels in accordance with"AS1269-1979" section 2.6.4
- Bluetooth Radio.
- Tinted windows

- Tenderers shall submit a detailed specification of the tractor cab and its features.
- Three sets of keys are to be supplied for cabin doors and for tractors ignition.

2.9 Drawbar

- The machine will be required to draw implements such as multi wheel combination rollers with an A.T.M. of 8000kg.
- Tractor is to be fitted with an upgraded/ heavy duty draw bar mount and heavy duty draw bar.
- Tenders shall submit a detailed specification of the drawbar arrangement including operation and loading capacity.

2.10 Steering

- As supplied by manufacturer

2.11 Fuel Tank

- Fuel tank to have a lockable cap.
- Ad Blue tank Capacity and consumption rate to be supplied.

2.12 Fire Extinguisher

- Fire extinguisher of minimum capacity 1.5kg shall be fitted to a suitable bracket mounted in the cab of the machine.

2.13 Painting & Sign writing

Details of normal colour are to be supplied with tender. The words ‘WEST WIMMERA SHIRE’ shall be painted in black letters at least 75mm high on both sides of the machine using block letters.

2.14 Noise Emission and Exposure

The tractor shall be constructed so as not to expose the operator to sound pressure levels in excess of the exposure standard as set out in the Occupational Health & Safety (Noise) Regulations 1992.

Details of test results required by the Regulation should be included with the tender.

2.15 PTO

- Tenders shall submit a detailed specification of the tractors PTO system.

2.16 Safety

- Plant Risk assessment to be supplied with machine.

2.17 Remote Hydraulics

- The tractor shall be fitted with 3 remote hydraulic connection points.
- Tenderers shall submit a detailed specification of the tractors hydraulic system.

2.18 Lights and Warnings

- The tractor shall be equipped with all lighting required for registration on Victorian roads.
- Be equipped with two amber rotating beacons.
- Fitted with an audible reversing alarm, self-adjusting of a 77-102 decibel range.

2.19 Electrical System

- As supplied by manufacture.

2.20 Other Equipment

In addition to that specified above, the tractor shall be complete with the following equipment:

- Lockable toolbox including all non-standard tools, which are essential for proper servicing and routine maintenance.
- Vandalism protection kit for battery box, fuel cap including keyed alike locks.
- Plastic type mudguards covering the front wheels.

2.21 Books and Manuals

The following shall be supplied with the tractor:

- Two service manuals or on-line access
- Operator's books
- Spare parts manuals or on-line access

2.22 Instruction to Operators

Immediately following delivery of the unit, provision shall be made by the contractor to give the Council operators tuition in the care and operation of the tractor.

2.23 Spare Parts Availability

The tenderer shall provide a statement indicating the availability of spare parts from the dealership. The statement should include the extent of spare parts held in Australia and also the availability of spares from the manufacturer. Such statement will form part of the Contract documents.

2.24 Price Variation

The tenderer shall state the period for which the tenderer price will remain firm.

2.25 Evaluation, Inspection and Demonstration

Tenderers should state if they are prepared to make available a tractor for evaluation at the Shire Depot, Edenhope, or some other point as mutually arranged between the Works

Manager and the tenderer. Tenderers should make available for evaluation Workshop Manuals and Parts Books as required.

Tenderers should state if they are prepared to demonstrate their machines to the Council, at a site within the Shire, selected by the Works Manager.

2.26 Optional Extras

2.27 Information to be supplied by the tenderer

In addition to that previously specified the following information shall be supplied by the tenderer.

- Make/model
- Engine power/torque
- Transmission type/gears
- Maximum ground speed
- Tare weight

WEST WIMMERA SHIRE COUNCIL

CONTRACT NO. CM0541

SCHEDULE 1

[To be completed by Tenderer and returned with tender]

PURCHASE OF ONE HIGHWAY MAINTENANCE TRACTOR

New tractor as specified (excluding GST)	\$.....
On-road Costs (Registration)	\$.....
Stamp Duty	\$.....
Total Tractor Cost	\$.....
Plus GST	\$.....

Company Name:

ABN:

Address:

.....

Name: (Please Print)

Position:

Telephone No.:

Email:



AUDIT & RISK COMMITTEE MINUTES – 28 SEPTEMBER 2021 WEST WIMMERA SHIRE COUNCIL

MEETING HELD: Tuesday 28 September 2021

LOCATION: Edenhope Council Chamber
49 Elizabeth Street, Edenhope and via Microsoft Teams video conference

COMMENCED: 2:30pm

IN ATTENDANCE:	
Committee Members	Senior Management/Officers
Mick Jaensch (Chair) Andrew Johnson Monica Revell Celeste Gregory Cr Jodie Pretlove Cr Bruce Meyer	David Bezuidenhout Chief Executive Officer Vin McKay Interim Director Corporate and Community Services Melanie Jordan Chief Financial Officer Phillip Gillin Occupational Health, Safety and Risk Coordinator Leilani Dawes Revenue Manager Kiara Silvester Executive Assistant to CEO
External Parties	
Natalia Stephenson – Crowe Australasia John Gavens – Crowe Australasia Kathie Teasdale – RSD Audit Paul Harrison – RSD Audit	
APOLOGIES: None Declared	

Vision Statement: Our West Wimmera communities are healthy, thriving, diverse, harmonious, prosperous and self-sustaining, with regional and global connectivity



AUDIT & RISK COMMITTEE MINUTES – 28 SEPTEMBER 2021 WEST WIMMERA SHIRE COUNCIL

WELCOME AND APOLOGIES

DECLARATION OF CONFLICTS OF INTEREST

None Declared

BUSINESS

1. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Minutes of the previous Audit and Risk Committee meeting are attached for member's information and confirmation.

Moved: Bruce Meyer

Seconded: Monica Revell

That the Minutes of the Audit and Risk Committee Meeting held on 15 June 2021 as circulated be taken as read and confirmed.

Carried Unanimously

FINANCIAL REPORTING

2. 2020-21 FINANCIAL STATEMENTS IN PRINCIPLE ENDORSEMENT

Mr Mick Jaensch ran through a number of questions in relation to the 2020/21 Financial Statements. Suggestions to add additional commentary below note items to provide the reader with a better understanding of areas of variance from the prior year.

Mr Jaensch has requested a breakdown of all projects that are captured in the carried-forward projects amount be identified and then reported at the March 2022 Audit Committee meeting on the progress. This item will be added to the Audit Committee actions list.



AUDIT & RISK COMMITTEE MINUTES – 28 SEPTEMBER 2021 WEST WIMMERA SHIRE COUNCIL

Moved: Celeste Gregory

Seconded: Andrew Johnson

1. That the Audit and Risk Committee endorses that council resolves under S.132 (2) of the Local Government Act 1989 to give ‘in-principle’ approval to the Financial Statements and Performance Statement for the year ended 30 June 2021.

2. That the Audit and Committee endorses that Council resolves under S.132(5) of the Local Government Act 1989 to nominate two councillors as signatories to certify the Financial Statements and Performance Statement for the year ended 30 June 2021 in their final forms.

Carried Unanimously

3. LONG TERM FINANCIAL PLAN

Moved: Celeste Gregory

Seconded: Jodie Pretlove

That the Audit & Risk Committee receive and recommend that Council adopt the Draft Long Term Financial Plan.

Carried Unanimously

4. QUARTERLY BUDGET REPORT

Moved: Bruce Meyer

Seconded: Andrew Johnson

That the Quarterly Budget Report as at 30 June 2021 be received and noted.

Carried Unanimously



AUDIT & RISK COMMITTEE MINUTES – 28 SEPTEMBER 2021 WEST WIMMERA SHIRE COUNCIL

EXTERNAL AUDIT

5. 2020-21 FINANCIAL STATEMENTS EXTERNAL AUDIT

Mr John Gavens from Crowe Auditors discussed the audit process and draft closing report noting the recommendation to VAGO will be to issue an unqualified audit opinion.

6. FINAL MANAGEMENT LETTER ISSUES – UPDATE

Moved: Jodie Pretlove

Seconded: Celeste Gregory

That the Audit Committee receives the Summary of Final Management Letter Issues Update Report for information.

Carried Unanimously

INTERNAL AUDIT

7. INTERNAL AUDIT UPDATE

8. INTERNAL AUDIT RECOMMENDATIONS – UPDATE OF ACTIONS

Moved: Monica Revell

Seconded: Andrew Johnson

That the Audit and Risk Committee receives the Internal Audit Recommendations – Update of Actions Report for information.

Carried Unanimously

RISK MANAGEMENT & INTERNAL CONTROLS

9. RISK REGISTER & OHS COMMITTEE UPDATE

Mr Jaensch requested that Mr Gillin prepare a breakdown of the nature and trends of incidents and present this to the December 2021 meeting. Mr Jaensch also requested a listing of Council's outstanding legal actions. These items will be added to the Audit Committee actions list.



AUDIT & RISK COMMITTEE MINUTES – 28 SEPTEMBER 2021 WEST WIMMERA SHIRE COUNCIL

Moved: Andrew Johnson

Seconded: Jodie Pretlove

That the Audit and Risk Committee receives the report on Risk Management and OHS for information.

Carried Unanimously

10. WWSC CREDIT CARDS

Moved: Jodie Pretlove

Seconded: Andrew Johnson

That the Audit and Risk Committee notes the use of Council Credit Cards.

Carried Unanimously

11. COUNCILLOR AND CEO REIMBURSEMENTS

Moved: Monica Revell

Seconded: Celeste Gregory

That the Audit & Risk Committee receive the report on Councillor and Chief Executive reimbursements.

Carried Unanimously

12. COUNCIL PLAN DELIVERY READINESS REPORT

Moved: Celeste Gregory

Seconded: Andrew Johnson

That the Audit & Risk Committee receive the Council Plan Delivery Readiness Report presented by the CEO.

Carried Unanimously



AUDIT & RISK COMMITTEE MINUTES – 28 SEPTEMBER 2021 WEST WIMMERA SHIRE COUNCIL

AUDIT & RISK COMMITTEE ACTIONS AND GOVERNANCE

13. AUDIT COMMITTEE MEETING ACTIONS UPDATE

Moved: Celeste Gregory

Seconded: Monica Revell

That the Audit and Risk Committee receives the report on Audit Committee actions update for information.

Carried Unanimously

14. AUDIT & RISK COMMITTEE WORK PLAN

The Chair commented that the Audit and Risk Committee is due to complete the self-assessment questionnaire. Melanie will review the current questionnaire to ensure it is aligned with the Charter and distribute to Committee members, the CEO and DCCS following the meeting. Members are to complete & return the forms to Melanie who will compile into a report and present to Council.

Mr Jaensch will also complete the half-yearly report to Council after this meeting.

Mr Johnson commented that the item 'Legislative Compliance Framework & Tracker' on the ARC work plan has not previously been produced – Ms Jordan agreed to follow this up.

Moved: Celeste Gregory

Seconded: Andrew Johnson

That the Audit and Risk Committee receive and note the annual work plan.

Carried Unanimously

MEETING CONCLUDED: 4:06PM

NEXT MEETING DATE: 21 DECEMBER 2021



AUDIT & RISK COMMITTEE MINUTES – 28 SEPTEMBER 2021

WEST WIMMERA SHIRE COUNCIL



Gender Impact Assessments on WWSC Policy Review
Gender Lens Checklist (source CoRE WHG)

WWSC Policy Reviews	Geographic Naming Policy
Project Status/Due	Document Review 30/11/2021
CONSULTATION: Are both men and women, including those from diverse backgrounds, consulted during the planning process? Is there balance?	Yes, consult level if inform, and available on our website to all.
DATA: Is data collected and broken down by gender, to identify gaps/differences and inform planning?	N/A
BUDGET: Have you conducted a gendered assessment of the funding proposal/program budget to ensure funds will benefit people of all genders equitably?	N/A
SAFETY: Have the safety needs of women and men been incorporated into the planning process? (Examples - Car parking, Lighting, Time of day of services and activities)	There are no safety implications within this report.
ACCESS: Have barriers to participation for women been considered and procedures put in place to enable women to participate? (Examples: Child care available to all people regardless of gender identity, Time of day)	The Naming Rules consider gender equity, and this Policy ensures the Naming Rules are applied.
MESSAGING: Are 'gender equity' and 'prevention of violence against women' messages included in the program where appropriate?	N/A
GENDER BALANCE: Is there gender balance among program managers/participants/reference group?	N/A
GENDER STEREOTYPES: Have program staff challenged assumptions and gender stereotypes associated with the program area? (Eg – who is bringing in catering/cleaning up/taking notes)	N/A
LANGUAGE: If needed, does the program include clear agreements about language and behaviour that is considered unacceptable? (Examples - sexism, discrimination or harassment)	Council communication only includes acceptable language.
MARKETING: Do communications and marketing materials about the program depict diversity in terms of gender, cultural background, and ability; and challenge traditional stereotypes? (Examples: Are a diverse range of people represented in materials? Do images challenge traditional gender roles?)	N/A
MONITORING: Are there mechanisms in place to monitor gender balance and opportunities available to rectify this where needed?	N/A

*S11A Instrument of Appointment and Authorisation (Planning and
Environment Act 1987)*

West Wimmera Shire Council

Instrument of Appointment and Authorisation - Staff

(Planning and Environment Act 1987 only)

Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*)

In this instrument "**officer**" means -

Surname	Given Name
PIETSCH	David
BRITTEN	Matt

By this Instrument of Appointment and Authorisation West Wimmera Shire Council:

- a) under section 147(4) of the *Planning and Environment Act 1987*, appoints the officers to be an authorised officers for the purposes of the *Planning and Environment Act 1987* and the Regulations made under that Act; and
- b) under section 313 of the *Local Government Act 2020* authorises the officers generally or in a particular case to institute proceedings for offences against the Acts and Regulations described in this instrument.

It is declared that this instrument -

- comes into force immediately upon its execution; and
- remains in force until varied or revoked.

This instrument is authorised by a resolution of the West Wimmera Shire Council on 18 October 2021.

**THE COMMON SEAL OF THE WEST
WIMMERA SHIRE COUNCIL**
was hereunto affixed in the presence of:

Councillor

Councillor

Chief Executive Officer