



WELCOME

TO THE WEST

West Wimmera Shire Council

AGENDA

COUNCIL MEETING

Wednesday 19 July 2023
2:00 pm

Council Chambers
Kaniva Council Office
25 Baker Street, Kaniva Victoria
3419

PUBLIC ACCESS

Open to the public and Live streaming from
Council's website:

www.westwimmera.vic.gov.au



Councillors and Shire Map



MAYOR
Cr. Tim Meyer



**DEPUTY
MAYOR**
**Cr. Jodie
Pretlove**



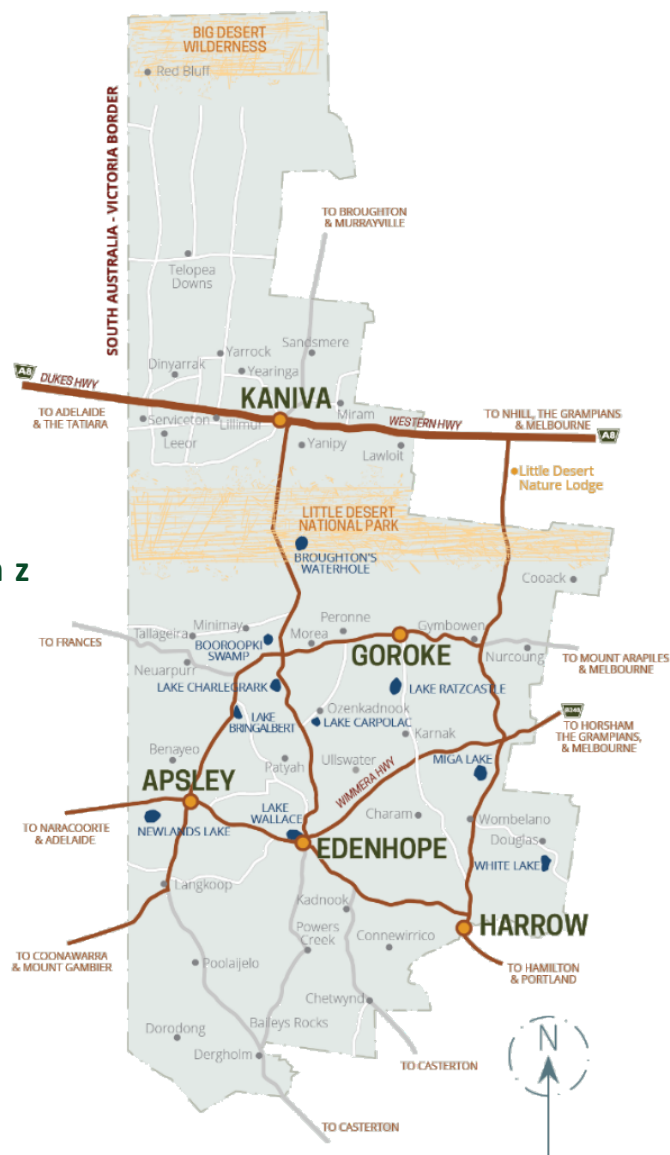
**Cr. Trevor
Domaschenz**



**Cr. Tom
Houlihan**



**Cr. Bruce
Meyer OAM**





COUNCIL VISION

Our West Wimmera community is healthy, thriving, diverse, harmonious, prosperous, and self-sustaining, with regional and global connectivity.

OUR VALUES

INNOVATIVE – We will proactively respond to change, are optimistic about our future and pursue continuous improvement in everything that we do.

ACCOUNTABLE – We will be responsible, take ownership of our actions and are committed to good governance, excellence, transparency, achievement of goals and advocating for our community

UNITED – We will do everything within our ability to encourage and form trusting relationships, to work together as one team to achieve our goals and advocate for ‘One West Wimmera’.

COLLABORATIVE – We will actively and openly consult with you and work constructively with community organisations, agencies, the business community and other levels of government to our community’s benefit.

OUR GOALS





Purpose of Council meetings

- (1) Council holds scheduled meetings and, when required, unscheduled meetings to conduct the business of Council.*
- (2) Council is committed to transparency in decision making and, in accordance with the Local Government Act 2020, Council and Delegated Committee meetings are open to the public and the community are able to attend.*
- (3) Meetings will only be closed to members of the public, in accordance with section 66 of the Act, if:*
 - (a) there are clear reasons for particular matters to remain confidential; or*
 - (b) a meeting is required to be closed for security reasons; or*
 - (c) it is necessary to enable the meeting to proceed in an ordinary manner.*
- (4) A meeting closed to the public for the reasons outlined in sub-rule 3(b) or 3(c) will continue to be livestreamed. In the event a livestream is not available:*
 - (a) the meeting may be adjourned; or*
 - (b) a recording of the proceedings may be available on the Council website*

The West Wimmera Shire Council Governance Rules set out the meeting procedure rules for this Council Meeting.

Members of the public are reminded that they are required to remain silent during this meeting, except during Section 5 Questions from the Gallery.

This Council meeting will be recorded for live streaming.

Councillors pledge

As Councillors of West Wimmera Shire Council, we solemnly and sincerely declare and affirm that we will consider each item on this agenda in the best interests of the whole municipal community.



REQUIRED TO ATTEND:

Councillors:

Tim Meyer, Mayor
Jodie Pretlove, Deputy Mayor
Trevor Domaschenz
Tom Houlihan
Bruce Meyer OAM

Executive Leadership Team:

David Bezuidenhout - Chief Executive Officer (CEO)
James Bentley - Director Corporate & Community Services (DCCS)
Ram Upadhyaya - Director Infrastructure Development & Works (DIDW)



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1 Welcome

2 Acknowledgement of Country

The West Wimmera Shire Council acknowledges the traditional custodians of the land on which we meet, and pays respect to their elders, past, present and emerging.

3 Opening Prayer

Almighty God, we humbly ask your blessing upon this Council. Guide and prosper our decisions to the advancement of Your Glory and the true welfare of the people of West Wimmera Shire. Amen.

4 Apologies, Leave of Absences, Declaration of Conflict of Interest

4.1 Apologies

4.2 Leave of Absence

4.3 Declaration of Conflict of Interest

All Councilors have a personal responsibility to ensure they are aware of the provisions mandated in the Local Government Act 2020 with regard to Conflict of Interest disclosures.



5 Questions from the Gallery

5.1 Written Questions on Notice

Governance Rules – Division 8 Section 53:

53.4 Questions submitted to Council can be submitted as follows:

53.4.1 In writing, stating the name and address of the person submitting the question and generally be in a form approved or permitted by Council; and

53.4.2 Placed in the receptacle designated for the purpose at the place of the meeting at least two hours prior to the Council meeting, or be lodged electronically at the prescribed email address at least two hours prior to the Council meeting.

53.5 No person may submit more than two questions at any one meeting.

The Question on Notice template is available from the Edenhope and Kaniva Council Offices, and from Council's website.

Written Questions on Notice submitted to Council no later than the deadline of 5:00pm on the Monday in the previous week to the relevant Council Meeting, will be included in the agenda.

Written Questions submitted subsequent to that deadline can be lodged electronically to KaddieCother@westwimmera.vic.gov.au, no later than two hours prior to the Council Meeting.

Council Watch – Cost Shifting from the State Government

Can you please advise the dollar (\$) amount of “cost shifting from State Government” they estimate they incurred in 2022/23 Financial Year?



5.2 Verbal Questions without Notice

RECOMMENDATION:

That Council suspend Standing Orders for the purpose of receiving questions without notice from the members of the Gallery.

Time permitting, this section of the Agenda allows members of gallery to ask verbal questions of Councillors, following the removal of standing orders and when prompted by the Mayor (Governance Rules Division 8 S53.4.3)

Members of the Gallery providing verbal questions without notice at a Council Meeting must state their name, to be recorded in the minutes (Governance Rules Division 8 S53.4.4)

No person may submit more than two questions at any one meeting (Governance Rules Division 8 S53.5)

RECOMMENDATION:

That Council resume Standing Orders.



6 Delegates Reports

Delegate Reports are providing feedback on formal council business and are for information only

6.1 Councillor Tim Meyer (Mayor)

Date	Event
26/06/2023	Quarterly Meeting – WWSC & Dr. Anne Webster MP
28/06/2023	Unscheduled Council Meeting
30/06/2023	Western Highway Action Committee Meeting
04/07/2023	Strategic Leadership Meeting
05/07/2023	Councillor Forum
11/07/2023	Goroke Lions Club Changeover Dinner
13/07/2023	RCV Forum
14/07/2023	RCV Forum
19/07/2023	Pre-Council Meeting
19/07/2023	Council Meeting

6.2 Councillor Jodie Pretlove (Deputy Mayor)

Date	Event
28/06/2023	Unscheduled Council Meeting
04/07/2023	Strategic Planning Meeting
05/07/2023	Councillor Forum
19/07/2023	Pre-Council Meeting
19/07/2023	Council Meeting

6.3 Councillor Trevor Domaschenz

Date	Event
27/06/2023	Wimmera Mallee Tourism Meeting
27/06/2023	Wimmera Development Association Meeting
28/06/2023	Unscheduled Council Meeting
05/07/2023	Councillor Forum



19/07/2023	Pre-Council Meeting
19/07/2023	Council Meeting

6.4 Councillor Tom Houlihan

Date	Event
28/06/2023	Unscheduled Council Meeting
05/07/2023	Councillor Forum
19/07/2023	Pre-Council Meeting
19/07/2023	Council Meeting

6.5 Councillor Bruce Meyer OAM

Date	Event
28/06/2023	Unscheduled Council Meeting
05/07/2023	Councillor Forum
11/07/2023	Goroke Lions Club Changeover Dinner
14/07/2023	RCV Forum
19/07/2023	Pre-Council Meeting
19/07/2023	Council Meeting

7 Condolences

Nil



8 Confirmation of Previous Minutes

8.1 Council Meeting held on Wednesday, 21st June 2023

RECOMMENDATION:

That the Minutes of the Council Meeting held on Wednesday, 21st June 2023 be taken as an accurate record and confirmed.

Attachments

Nil

8.2 Council Meeting held on Wednesday, 28th June 2023

RECOMMENDATION:

That the Minutes of the Council Meeting held on Wednesday, 28th June 2023 be taken as an accurate record and confirmed.

Attachments

Nil



9 Business Arising From Previous Minutes

10 Notices of Motion

There were no Notices of Motion submitted for the agenda.

11 Councillor Forum Record

11.1 Councillor Forum Record Wednesday, 5th July 2023

RECOMMENDATION:

That the Record for the Councillor Forum Record Wednesday, 5th July 2023 be received and noted.

11.2 Community Forum Record held Wednesday, 17th May 2023

RECOMMENDATION:

That the Record for the Community Forum Record held Wednesday, 17th May 2023 be received and noted.

12 Deputations and Petitions

There were no Petitions or Deputations submitted for the agenda.

13 Chief Executive Officer

No Reports



14 Corporate and Community Services

14.1 Community Strengthening Grants

Directorate: Corporate and Community Services

Report Author: Community Development and Tourism Manager

Report Purpose: For Decision

Introduction

These grant applications were presented at last month's Council meeting, however due to conflicts of interest council was not able to discuss these grants due to a lack of quorum.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

There are two rounds of grants each year with applications opening on the

- 1st Monday in April and closing last Friday in April
- 1st Monday in September and closing last Friday in September

Grants will be assessed with recommendations going to the 1st Council meeting after the closing date.

Risk Management Implications

Risk identified: There are no obvious risks for Council to mitigate or eliminate in regard to the proposal considered for funding support in this report.

Legislative Implications

Not Applicable

Environmental Implications

Nil

Financial and Budgetary Implications

Nil



Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Council Grants Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

- 1.1 Create a healthy, active, and vibrant community.
- 1.2 Support a safe and inclusive community.
- 1.3 Provide well planned and sustainable community infrastructure.
- 1.6 Support a prepared and resilient community.
- 1.7 Improve the liveability of the shire to assist in growing our population into the future.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

All Grants were read for compliance by a Council Officer who is not a member of the Assessment Team. This officer advised the Assessment Team Chairperson that all applications were compliant but did offer the following advice on two of the grants

- Kaniva Community Sporting complex has allocated \$1944.72 for machine repairs, though they are unable to provide an additional quote for this as the Gym and Treadmill Surgeon will not know the cost until they inspect the broken items. This cost was determined to be around the same cost as the servicing requirements as an approximation.
- Lawloit CFA (Country Fire Authority) has requested funding. The guidelines (attached - Community Strengthening Grants – Guidelines for Applicants) stipulate that Services or activities which are considered to be primarily the responsibility of the State or Federal Governments are ineligible. As discussed with me, the purchase of this piece of equipment is not part of the brigade's primary funded equipment and as such would not be considered by the CFA in their budget or funding streams. The equipment is utilised to assist the brigade in accessing water sources that would not be accessible with a fire engine pumping capacity. The trailer adds to the speed in filling up with water and returning to the fire ground for the Lawloit brigade and all other fire engines in that particular sector. The ownership of the trailer remains with the Brigade (Brigade owned and managed) and does



not automatically get returned to the CFA if the brigade ceases to exist. If this happens then the trailer would usually be passed onto a neighbouring brigade as a brigade owned piece of equipment that remains in the area for future use.

Three Council Grant Assessment Officers have independently assessed the applications before meeting together. There was unanimous agreement to approve all Grants for Council discussion

OFFICER RECOMMENDATION:

That Council considers the Community Strengthening Grants as presented

Attachments

1. Residual CSG Grant applications - June 2023 [**14.1.1** - 25 pages]

CSG Applications Assessment Round1 2023

Application ID and Project Title	Brief Project Description	Total Project Cost	Grant amount requested	Applicant contribution Minimum	Applicant combined cash and in-kind	Is this project Eligible?	Assessor 1 total score	Assessor 2 total score	Assessor 3 total Score	Approved?	Average Score
CSG012300001 Fill 'er Quick!	The current quick-fill trailer used by the Lawloit RF Brigade has been condemned as unregistrable (it has no chassis VIN number). The Brigade therefore must purchase and re-fit a new single-axil trailer for the quick-fill pump unit and ancillary equipment as a matter of considerable urgency (and certainly before the next major fire season). The new trailer should be a single-axil unit and made of galvanised materials (to restrict corrosion from bore water). Additionally, the new trailer will need to be modified to accommodate the quick-fill pump, hoses, spare fuel containers (for the pump motors), flood lights and hazard warning lights.	\$ 5,067.00	\$ 3,787.00	\$ 1,262.00	\$ 1,280.00	Yes	45	53	53	Approved by all 3 assessors on 15/05/2023	49
CSG012300007 Equipment Maintenance Upgrade	We would like to get all of our existing equipment in the Gym Complex serviced to standard for our community members to get the full use of the gym. Upgrading a treadmill so we have 2 high functioning for full use.	\$7,263.44	\$5,000.00	\$ 1,666.67	\$ 2,263.44	Yes*	48.00	51.00	36.00	Approved by all 3 assessors on 15/05/2023	45.00

*Kaniva Community Sporting complex has allocated 1944.72 (inc GST) for machine repairs, though are unable to provide an additonalquote for this as the Gym and Treadmill Surgeon wont know the cost until they inspect the broken items. This cost was determined as to be around the same cost as the servicing requirements as an approximation.

**Application No. CSG012300001 From Lawloit Rural
Fire Brigade**

Community Strengthening Grant Round 1 2023
Community Strengthening Grant Application Form 2023 (Version 3 of 3)
Application No. CSG012300001 From Lawloit Rural Fire Brigade
Form Submitted 15 Jun 2023, 7:49PM AEST

Community Strengthening Grant Application Round 1 2023

*** indicates a required field**

Before you start

You will need the following if applicable

- ☐ If you are not incorporated, you will need a Certificate of incorporation from your auspicing organisation
- ☐ Public Liability insurance cover for community events
- ☒ Quotes for upgrades, equipment purchase and projects

Applicant Details

Applicant *

Lawloit Rural Fire Brigade

Name of the organisations President or Secretary *

Lawloit RF Brigade Captain Chris Hicks

Applicant Postal Address *

[REDACTED]
Miram VIC 3415 Australia

Applicant Primary Phone Number *

[REDACTED]
Must be an Australian phone number.

Applicant Primary Email *

[REDACTED]
Must be an email address.

Applicant ABN *

39 255 319 010

Information from the Australian Business Register	
ABN	39 255 319 010
Entity name	COUNTRY FIRE AUTHORITY
ABN status	Active
Entity type	State Government Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	3151 VIC

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Information retrieved at 12:08am today

Must be an ABN.

Is the organisation registered for GST? *

- ☒ Yes
☐ No

Have you read and understood the Community Strengthening Grant Guidelines and eligibility requirements? *

- ☒ Yes
☐ No

Project Contact

Applicant Project Contact *

[REDACTED]

Applicant Project Contact Primary Phone Number *

[REDACTED]

Must be an Australian phone number.

Applicant Project Contact Primary Email *

[REDACTED]

Must be an email address.

Description of the Project

Project Title *

Fill 'er Quick!

Short project description *

The current quick-fill trailer used by the Lawloit RF Brigade has been condemned as unregistrable (it has no chassis VIN number). The Brigade therefore must purchase and re-fit a new single-axil trailer for the quick-fill pump unit and ancillary equipment as a matter of considerable urgency (and certainly before the next major fire season). The new trailer should be a single-axil unit and made of galvanised materials (to restrict corrosion from bore water). Additionally, the new trailer will need to be modified to accommodate the quick-fill pump, hoses, spare fuel containers (for the pump motors), flood lights and hazard warning lights.

Provide a short description (100 words recommended) of your project - what are you out to do?

Total Amount Requested *

\$3,787.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Total Project Cost *

\$5,067.00

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

Start Date *

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01/06/2023
Must be a date.

End Date *
01/11/2023
Must be a date.

Project Funding Category *
☐ Community Events Funding - maximum of \$1,200
☐ Community Projects Funding - maximum of \$5,000 on a \$2 (Council) for \$1 (organisation) basis
☒ Facilities Upgrades and Equipment Purchases - maximum of \$5,000 on a \$2 (Council) for \$1 (organisation) basis

Your minimum contribution (does not apply to Community Event Applications)
\$1,262.33
This number/amount is calculated.
This is your monetary or in-kind contribution based on the information you entered above in "Total Amount Requested"

Upload all quotations for the Community Project

Filename: Quote 4782 (1).pdf
File size: 184.0 kB

Upload a copy of public liability insurance cover for the Community Event *

Filename: CFA ABN 001.jpg
File size: 472.9 kB

Upload all quotations for the Facility Upgrade and Equipment Purchase

Filename: Quote 4782 (1).pdf
File size: 184.0 kB

What are the primary areas of focus for this project/program?

Community development > Community facilities
Economic development > Rural development
Environment > Natural resource preservation
Public safety > Fire prevention and control
No more than 5 choices may be selected.
You can select items from any area of the list – all have equal value. Only select sub-categories if you want to be more specific. In this question we want to know about the field of work (e.g. arts, sport, health), rather than the types of people it will affect (e.g. young people, refugees)

Who are the primary beneficiaries of this project/program?

Age groups > Children and youth (age 0-17)
Age groups > Adults (people aged 18+)
Living environment > Rural/regional dwellers
Work status and occupations > Emergency services personnel
Other > Animals > Farm animals
No more than 5 choices may be selected.
Please choose only the group/s that are at the very core of this project/program

Why does this work need to be done? *

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The current quick-fill trailer used by the Lawloit RF Brigade has been condemned as unregistrable (it has no chassis VIN number). CFA District 17 officials advise that it is now illegal to allocate a VIN to vehicles post-manufacture and to continue to use this unit opens the Lawloit Brigade to potential litigation.

The only option for the Lawloit Brigade is to purchase a new single axil trailer and retro-fit it to suit the specific purpose as a legal and registered mobile quick-fill pump unit.

Describe the specific issue or need you want to address (200 words recommended)

What are the planned activities? *

Source and purchase an appropriate single-axil trailer

Deliver trailer to an approved retro-fitter workshop

Transport existing quick-fill unit to retro-fitter workshop

CFA volunteers to undertake retro-fit

Collect trailer when retro-fit works completed and transport to Lawloit brigade shed.

Briefly list (bullet points) the specific activities that will take place and where they will take place (200 words recommended)

What are the expected outcomes of the project? *

The Lawloit RF Brigade will be the proud owners of a new registered/legal purpose-built quick-fill trailer unit.

Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

How will you know if these outcomes have been achieved? *

The trailer will be housed in the Lawloit RF Brigade shed at 32 Golf Course Road, Miram 3415.

Describe three changes you will see if the expected outcomes of the project occur (150 words recommended)

Will your project require ongoing funding? *

☐ Yes

☒ No

How will these ongoing costs be funded?

Will other persons/groups/organisations other than your organisation benefit from this project? If so, please provide details.

Although the Lawloit RF Brigade will be the owners of the trailer unit, as with all CFA equipment during an emergency fire event it will be available to assist other Brigades within the Kaniva CFA Group.

How does your project encourage and support the involvement of volunteers (i.e.. coordination, planning, training)?

The CFA (of which the Lawloit RF Brigade is a very active affiliate and has approx 75 members of which 35 are active) is entirely dependent on community volunteers to enable the CFA to undertake its charter to protect our community and resources.

How will you promote your project in the community? *

Via CFA newsletter and community newspapers

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Could your project proceed if you only received partial funding? *

- ☐ Yes
☒ No

If Yes, how?

How did you hear about Council's Community Strengthening Grants program? *

- ☐ Local Newspaper
☐ Council Website
☐ Facebook
☒ Word of Mouth

Is it likely that your project may involve the submission of applications for further Council permits or Development Approvals prior to being implemented? *

- ☐ Yes
☒ No

Description of group or organisation

In summary, what is the primary aim or goal of the group or organisation? *

The Lawloit area (and the Lawloit RFB area of responsibility) is primarily dependent on broad acre, dry land agriculture – particularly cereals, pulses and oilseed crops, and livestock. The Lawloit RFB provides volunteers fire services to a 20km section of the Western Highway, a 20km section of the main Melbourne-Adelaide railway line and portions of the Little Desert National Park. On regular occasions the brigade has also attended outbreaks in the Big Desert National Park and provided 'strike teams' to large and more distant fire emergencies.

The Lawloit Fire Brigade has more than 75 members, and provides quality fire prevention, suppression and other emergency related services in a safe, effective and environmentally responsible manner. The brigade helps create a safer community through education, awareness, fire prevention and emergency response. Community spirit is enhanced and volunteerism promoted through the Group's attendance at many local events. Brigade members, still comprising only volunteers, continue to protect and serve the community. The brigade attends a variety of incidents such as structural fires, agricultural and bush fires (particularly in the nearby National Parks), chemical spills and highway accidents and fatalities.

Does your group or organisation benefit from the use of Council grounds and/or buildings, through a lease or other hire arrangement and/or, have the use of grounds which are regularly maintained by West Wimmera Shire Council? *

- ☐ Yes
☒ No

If YES, please provide details (i.e.. annual lease or hire cost to group).

Has your group or organisation previously received a community grant from Council? *

- ☒ Yes
☐ No

If YES, please provide the year and round funding was provided, the amount received and the name of the project for which funding was received.

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2016 \$5,000 WWSC grant contribution toward to purchase of an Ultra-light FC vehicle

Is the organisation incorporated? *

- ☐ Yes
☒ No

Please attached copy of your Certificate of Incorporation

No files have been uploaded

Are you auspiced by an incorporated organisation *

- ☒ Yes
☐ No

Name of the auspicng organisation

CFA

Please provide auspicng organisation Certificate of Incorporation

Filename: CFA ABN 001.jpg

File size: 472.9 kB

Budget (Income)

Detail the contributions will your organisation be making to the total cost of the project and what contribution are you requesting from the Community Strengthening Grants program, and where will you be sourcing other funding. Please note: The budget must meet the funding ratios for the selected grant category.

Income	\$
Amount requested from Council , In kind contribution, Organisation's cash contribution, Other government funding (federal or State), Cash Sponsorship etc	
Amount requested from Council	\$3,787.00
Cash Sponsorship	\$0.00
Other government funding (federal or State)	\$0.00
Organisation cash for fuel to transport trailer (100km x return x 2 trips = 400km)	\$100.00
In kind contribution	\$1,180.00

Budget (Income) Totals

Total Income Amount

\$5,067.00

This number/amount is calculated.

Please upload supporting documents for other incomes

No files have been uploaded

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In Kind Support and Labour

"In-kind" is an activity other than cash money that is contributed towards a project. Many projects are assisted through different groups within the community with support such as voluntary labour. Where you include in-kind labour in the Project Budget section of your West Wimmera Shire Grant Application you should also complete this In-kind table. You need to demonstrate the nature of the in-kind contribution being provided, who is making the contribution and how you have calculated the value based on what it would cost if you had to pay money. Rates are calculated at \$20 per house

Task to be completed	Name of those who will undertake task	Type of In Kind	Number of Hours	Total Cost
			Must be a number.	This number/amount is calculated.
Transfer existing trailer to Horsham for dis-assembly	C. Hicks or nominee		4	\$80.00
Collect new trailer and deliver to retro-fit workshop	C. Hicks or nominee		1.0	\$20.00
Collect completed unit from Horsham and return to Lawloit	C. Hicks or nominee		4	\$80.00
CFA Brigade volunteers to retro-fit quick-fill	C. Hicks and brigade volunteers		40	\$800.00
Provide quality control oversight during retro-fit	C. Hicks or nominee		4	\$80.00
Commissioning new unit	C. Hicks or nominee		6	\$120.00
				\$0.00
				\$0.00

In-kind support Total

Total Income Amount

\$1180.00

This number/amount is calculated.

Budget (Expenditure)

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Expenditure Item	\$
Purchase of suitable single-axil trailer EX GST	\$3,442.73
Retro-fit existing quick-fill equipment onto new trailer	\$1,280.00
GST for purchase of trailer	\$344.27
	\$
	\$
	\$

Budget (Expenditure)Totals

Total Expenditure Amount

\$5,067.00

This number/amount is calculated.

Declaration

- I certify that to the best of my knowledge the statements made in this application are true.
- I am authorised by my group/organisation to complete this form and I agree that:
- the statements made in this application are true
- all necessary permits/approvals will be obtained prior to the beginning of the project
- the project will be covered by appropriate insurance
- all relevant health and safety standards will be met
- council does not accept any liability or responsibility for the project.

If successful, I will:

- ensure that acquittal requirements are met within 52 weeks of the nominated project completion date
- ensure that funds are claimed within three months of notification, except where there is a co-funding requirement
- accept the terms of the grant in accordance with council requirement
- provide proof of successful co-funding (other grant sources) within six months of notification
- complete the project within twelve months of receiving council funding.

I agree to the above *

☒ Yes

Authorised Person's name *

Chris Hicks

Authorised Position *

Community Strengthening Grant Round 1 2023
Community Strengthening Grant Application Form 2023 (Version 3 of 3)
Application No. CSG012300001 From Lawloit Rural Fire Brigade
Form Submitted 15 Jun 2023, 7:49PM AEST

Brigade Captain

Phone Number *

[REDACTED]

Must be an Australian phone number.



True Blue Dealers

ABN: 26 616 970 403
ACN: 622 753 726
125 Stawell Rd, Horsham, Vic, 3400
truebluedealers.com.au
sales@truebluedealers.com.au
u Ph: 03 5382 2365

Main Outlet
Served by: Rachel
Frahn
Register: Horsham

* * Reprint * *

Receipt / Tax Invoice #4782
26 Apr 2023 12:49pm

SINGLE AXLE - GALVANIZED / COMMERCIAL HEAVY DUTY (AUSSIE GAL) / 6X4 / CHECKERPLATE FLOOR	
1 @ \$2,560.00	
00	\$2,560.
UPGRADE TYRES / SINGLE AXLE / WHITE LIGHT TRUCK	
1 @ \$135.00	
00	\$135.
CUSTOMSALE	
1 @ \$1,092.00	
00	\$1,092.
Note: Solid dividing wall 500mm in front of trailer. with RHS support to the rear of the dividing wall. 3 RHS cross beams evenly spread over the remaining rear length of trailer.	
Subtotal	\$3,442.
73	
Tax (GST, 10%)	\$344.
27	
TOTAL (3 items)	\$3,787.
00	
TO PAY	\$3,787.
00	



CHRIS
HICK
CHRIS-
J74H

Store credit	\$0.
00	
On account	\$0.
00	

Email chrisandlisah@activ8.net.au
Phone 0419504340
Address AU

~~Quotations:~~
Quotations are valid for 14 days only.

~~Pay-By:~~
Terms and Conditions Apply.

True Blue Team P/L t/a True Blue
Dealers Please make account payments
to
True Blue Team P/L
BSB: 083-680 Acc: 90-074-9447
Ref: Invoice Number

**Application No. CSG012300007 From Kaniva
Community Sporting Complex**

Community Strengthening Grant Round 1 2023
Community Strengthening Grant Application Form 2023 (Version 3 of 3)
Application No. CSG012300007 From Kaniva Community Sporting Complex
Form Submitted 15 Jun 2023, 4:29PM AEST

Community Strengthening Grant Application Round 1 2023

*** indicates a required field**

Before you start

You will need the following if applicable

- ☐ If you are not incorporated, you will need a Certificate of incorporation from your auspicing organisation
- ☐ Public Liability insurance cover for community events
- ☐ Quotes for upgrades, equipment purchase and projects

Applicant Details

Applicant *

Kaniva Community Sporting Complex

Name of the organisations President or Secretary *

Kate McIntyre

Applicant Postal Address *

[REDACTED]
Kaniva VIC 3419 Australia

Applicant Primary Phone Number *

[REDACTED]
Must be an Australian phone number.

Applicant Primary Email *

[REDACTED]
Must be an email address.

Applicant ABN *

44 344 369 189

Information from the Australian Business Register	
ABN	44 344 369 189
Entity name	KANIVA COMMUNITY SPORTING COMPLEX INCORPORATED
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions

Community Strengthening Grant Round 1 2023
Community Strengthening Grant Application Form 2023 (Version 3 of 3)
Application No. CSG012300007 From Kaniva Community Sporting Complex
Form Submitted 15 Jun 2023, 4:29PM AEST

Main business location 3419 VIC

Information retrieved at 4:29pm today

Must be an ABN.

Is the organisation registered for GST? *

- ☒ Yes
☐ No

Have you read and understood the Community Strengthening Grant Guidelines and eligibility requirements? *

- ☒ Yes
☐ No

Project Contact

Applicant Project Contact *

Kaniva Community Sporting Complex

Applicant Project Contact Primary Phone Number *

[REDACTED]

Must be an Australian phone number.

Applicant Project Contact Primary Email *

[REDACTED]

Must be an email address.

Description of the Project

Project Title *

Equipment Maintenance Upgrade

Short project description *

We would like to get all of our existing equipment in the Gym Complex serviced to standard for our community members to get the full use of the gym. Upgrading a treadmill so we have 2 high functioning for full use.

Provide a short description (100 words recommended) of your project - what are you out to do?

Total Amount Requested *

\$5,000.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Total Project Cost *

\$7,263.44

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

Start Date *

28/04/2023

Must be a date.

Community Strengthening Grant Round 1 2023
Community Strengthening Grant Application Form 2023 (Version 3 of 3)
Application No. CSG012300007 From Kaniva Community Sporting Complex
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End Date *

29/12/2023

Must be a date.

Project Funding Category *

- ☐ Community Events Funding - maximum of \$1,200
- ☐ Community Projects Funding - maximum of \$5,000 on a \$2 (Council) for \$1 (organisation) basis
- ☒ Facilities Upgrades and Equipment Purchases - maximum of \$5,000 on a \$2 (Council) for \$1 (organisation) basis

Your minimum contribution (does not apply to Community Event Applications)

\$1,666.67

This number/amount is calculated.

This is your monetary or in-kind contribution based on the information you entered above in "Total Amount Requested"

Upload all quotations for the Community Project

No files have been uploaded

Upload a copy of public liability insurance cover for the Community Event *

Filename: Public Liability Insurance.pdf

File size: 600.4 kB

Upload all quotations for the Facility Upgrade and Equipment Purchase

Filename: Equipment Service Quote.pdf

File size: 382.0 kB

Filename: Treadmill Quote.xlsx

File size: 110.3 kB

What are the primary areas of focus for this project/program?

Sport and recreation > Community recreation

No more than 5 choices may be selected.

You can select items from any area of the list – all have equal value. Only select sub-categories if you want to be more specific. In this question we want to know about the field of work (e.g. arts, sport, health), rather than the types of people it will affect (e.g. young people, refugees)

Who are the primary beneficiaries of this project/program?

No more than 5 choices may be selected.

Please choose only the group/s that are at the very core of this project/program

Why does this work need to be done? *

The gym Equipment servicing is a crucial part of keeping community members safe while using. By servicing the equipment we can maximise the span of use. The new treadmill will be an upgrade so more than one member can use the facilities provided

Describe the specific issue or need you want to address (200 words recommended)

What are the planned activities? *

Servicing the equipment for safety standards

New Treadmill

Briefly list (bullet points) the specific activities that will take place and where they will take place (200

Community Strengthening Grant Round 1 2023
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words recommended)

What are the expected outcomes of the project? *

The benefits of servicing our equipment and getting a new treadmill, we can encourage community members to use the gym more regularly knowing that all equipment is up to date and in safe working condition. We want our members to be getting full capacity of the gym and their memberships.

Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

How will you know if these outcomes have been achieved? *

By the gym members feedback and communication

Describe three changes you will see if the expected outcomes of the project occur (150 words recommended)

Will your project require ongoing funding? *

- ☐ Yes
☒ No

How will these ongoing costs be funded?

Will other persons/groups/organisations other than your organisation benefit from this project? If so, please provide details.

How does your project encourage and support the involvement of volunteers (ie. coordination, planning, training)?

How will you promote your project in the community? *

Updating our social media content to tell the public what we are achieving

Could your project proceed if you only received partial funding? *

- ☐ Yes
☒ No

If Yes, how?

How did you hear about Council's Community Strengthening Grants program? *

- ☐ Local Newspaper
☒ Council Website
☐ Facebook
☐ Word of Mouth

Is it likely that your project may involve the submission of applications for further Council permits or Development Approvals prior to being implemented? *

- ☐ Yes
☒ No

Description of group or organisation

In summary, what is the primary aim or goal of the group or organisation? *

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The Primary Aim is for our community members health and wellbeing promoting our gym and its equipment as safe and maintained for maximum use

Does your group or organisation benefit from the use of Council grounds and/or buildings, through a lease or other hire arrangement and/or, have the use of grounds which are regularly maintained by West Wimmera Shire Council? *

- ☐ Yes
☒ No

If YES, please provide details (ie. annual lease or hire cost to group).

Has your group or organisation previously received a community grant from Council? *

- ☒ Yes
☐ No

If YES, please provide the year and round funding was provided, the amount received and the name of the project for which funding was received.

Installation of illuminated exit signs \$3020.00 - 2019

Is the organisation incorporated? *

- ☒ Yes
☐ No

Please attached copy of your Certificate of Incorporation

Filename: Incorporated Certificate.pdf
File size: 356.4 kB

Are you auspiced by an incorporated organisation *

- ☐ Yes
☒ No

Name of the auspicing organisation

Please provide auspicing organisation Certificate of Incorporation

No files have been uploaded

Budget (Income)

Detail the contributions will your organisation be making to the total cost of the project and what contribution are you requesting from the Community Strengthening Grants program, and where will you be sourcing other funding. Please note: The budget must meet the funding ratios for the selected grant category.

Income	\$
Amount requested from Council , In kind contribution, Organisation's cash contribution, Other government funding (federal or State), Cash Sponsorship etc	

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Amount requested from Council	\$5,000.00
Cash Sponsorship	\$
Other government funding (federal or State)	\$
Organisation's cash contribution	\$2,263.44
In kind contribution	\$

Budget (Income) Totals

Total Income Amount

\$7,263.44

This number/amount is calculated.

Please upload supporting documents for other incomes

No files have been uploaded

In Kind Support and Labour

"In-kind" is an activity other than cash money that is contributed towards a project. Many projects are assisted through different groups within the community with support such as voluntary labour. Where you include in-kind labour in the Project Budget section of your West Wimmera Shire Grant Application you should also complete this In-kind table. You need to demonstrate the nature of the in-kind contribution being provided, who is making the contribution and how you have calculated the value based on what it would cost if you had to pay money. Rates are calculated at \$20 per hour.

Task to be completed	Name of those who will undertake task	Type of In Kind	Number of Hours	Total Cost
			Must be a number.	This number/amount is calculated.
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

In-kind support Total

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Total Income Amount

\$0.00

This number/amount is calculated.

Budget (Expenditure)

Expenditure Item	\$
Treadmill EX GST	\$3,394.55
Servicing Equipment and Labour 1	\$1,767.93
Servicing Equipment and Labour 2	\$1,767.93
GST for Treadmill and services x 2	\$693.03
	\$
	\$
	\$
	\$

Budget (Expenditure)Totals

Total Expenditure Amount

\$7,623.44

This number/amount is calculated.

Declaration

- I certify that to the best of my knowledge the statements made in this application are true.
- I am authorised by my group/organisation to complete this form and I agree that:
 - the statements made in this application are true
 - all necessary permits/approvals will be obtained prior to the beginning of the project
 - the project will be covered by appropriate insurance
 - all relevant health and safety standards will be met
 - council does not accept any liability or responsibility for the project.

If successful, I will:

- ensure that acquittal requirements are met within 52 weeks of the nominated project completion date
- ensure that funds are claimed within three months of notification, except where there is a co-funding requirement
- accept the terms of the grant in accordance with council requirement
- provide proof of successful co-funding (other grant sources) within six months of notification
- complete the project within twelve months of receiving council funding.

I agree to the above *

☒ Yes

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Form Submitted 15 Jun 2023, 4:29PM AEST

Authorised Person's name *

Kate McIntyre

Authorised Position *

Secretary

Phone Number *

[REDACTED]

Must be an Australian phone number.



Phone: 1800006526
info@commercialfitnessequipment.com.au
www.commercialfitnessequipment.com.au
622 Waterdale Rd West Heidelberg Vic 3081
ABN: 43 141 845 981

QUOTELIST

Quote to:

Kate McIntyre


Farmers Street , Kaniva , 3419,

Email: [REDACTED]

Phone: [REDACTED]

Quotelist: #4754

Quote Date: Apr 11, 2023 10:51

Link	Image	Item Name	Quantity	Website Price	Package Price	Total Incl Gst
Click here to view this product on our website		TITANIUM USA PREDATOR COMMERCIAL TREADMILL	1	3699	3300	3300

Account Name: Commercial Fitness Equipment
Bank: Bank of Melbourne
BSB: [REDACTED]
Account number: [REDACTED]



Shipping Cost	434.00
Installation Cost	0.00
Total Including GST	3734.00
GST Value	339.45



18-22 Hudson Road
Mawson Lakes SA 5095
0882500048
info@thetreadmillsurgeon.com.au

Quote
ABN: 72 424 989 387

Quote# 7439T
12th April 2023

Kate
Kaniva Community Sporting Complex
Baker Street
Kaniva VIC 3419

JOB DESCRIPTION:

Quote to service equipment as per list based on half an hour labour per item

2 x Treadmills
1 x Cross Trainer
2 x Rowers
1 x Step machine

****Any parts or repairs will be an additional cost****

DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
Technician Travel from Mawson Lakes - Kaniva - Mawson Lakes	7	\$136.36	\$954.55
Per Kms	654	\$0.62	\$404.29
Technician Labour per hour	3	\$136.36	\$409.09
SUBTOTAL:			\$1,767.93
GST:			\$176.79
PAID:			\$0.00

BALANCE DUE: \$1,944.72

TERMS AND CONDITIONS:

Quote is valid for 30 days from issue date.

How to Pay

Quote#7439T

We accept payment by: Bank Deposit, Card or Cash

Blue SL Pty Ltd

BSB [REDACTED]

Account No [REDACTED]

Check 18-22 Hudson Road,
Mawson Lakes SA
5095

Thank you for your business, have a great day!

E GYM & TREADMILL URGEON

18-22 Hudson Road
Mawson Lakes SA 5095
0882500048
info@thetreadmillsurgeon.com.au

Quote

ABN: 72 424 989 387

Quote# 7439T
12th April 2023

How to Pay

Quote#7439T

We accept payment by: Bank Deposit, Card or Cash

Blue SL Pty Ltd

BSB [REDACTED]

Account No 662 [REDACTED]

Check 18-22 Hudson Road,
Mawson Lakes SA
5095

Thank you for your business, have a great day!



I agree to the terms and conditions.

Customer Signature

18-22 Hudson Road
Mawson Lakes SA 5095
0882500048

How to Pay

Quote#7439T

We accept payment by: Bank Deposit, Card or Cash

Blue SL Pty Ltd

BSB [REDACTED]

Account No [REDACTED]

Check 18-22 Hudson Road,
Mawson Lakes SA
5095

Thank you for your business, have a great day!



14.2 Visitor Economy Partnership

Directorate: Corporate and Community Services

Report Author: Community Development and Tourism Manager

Report Purpose: For Decision

Introduction

Regional Tourism Boards are transitioning to new administrative structures called VEP (Visitor Economy Partnerships).

Every regional Council will be invited to join a Visitor Economy Partnership and as such CEOs (Chief Executive Officer's) for the four Wimmera Mallee Tourism Councils have been recommended to sit on the GT (Grampians Tourism) VEP whilst the term's of refence, financials and administration are being discussed. CEO's can collaborate with other VEP's in order to get the best result for their Council however in the case of West Wimmera Tourism there is strong consensus to say that the Grampians VEP is the most suitable for the four Councils involved.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

Following extensive stakeholder consultation and the Regional Tourism Review, a reformed tourism network initiative has been developed to grow and strengthen Victoria's regional visitor economy. During 2023 Regional Tourism Boards (RTB's) will begin their transition into Visitor Economy Partnerships (VEP's).

VEP's will operate as independently legal, destination management entities and will be recognised by the State Government as the official voice for the visitor economy in their region. VEP's will be a collaborative between all stakeholders, State Government, Councils, regional tourism organisations and industry.

Each VEP will be governed by an independent board. These boards will be strengthened, so each has the scale, structure, resources, and strategy to perform its role. Board membership will be diverse, comprising of local government, industry and skill-based professionals and region-wide representatives.



Risk Management Implications

Risk identified:

There are no obvious risks for Council to mitigate or eliminate in regard to the proposal considered for funding support in this report.

Legislative Implications

Not Applicable

Environmental Implications

Nil

Financial and Budgetary Implications

Nil

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Tourism Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

1.1 Create a healthy, active, and vibrant community.

1.5 Support and encourage our events, cultural and arts communities.

Goal 2 – Diverse and Prosperous Economy

2.1 Encourage and support the establishment and expansion of innovative, creative and sustainable businesses.

2.2 Promote the Shire as a great place to visit, live and invest.

2.3 Facilitate the development of the local economy and jobs.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable



Conclusion

The move from a local government-based tourism entity to a Visitor Economy Partnership will commence with high level discussions concerning our ability to be an effective and an influential partner within an established Tourism board. Initial discussions, I imagine, will centre on our ability to contribute to the funding of the partnership and the terms of reference to progress the VEP strategically and with equity. Business planning, cross pollination of tourism administrative methodology will also be discussed which can be approved either by the CEO or brought back to council as a report for discussion and/or decision

The current Grampians Tourism Board has CEO representation, so it stands to reason that the West Wimmera Shire Council CEO represents Council at this board level delegating as required to the WWSC Tourism team

OFFICER RECOMMENDATION:

That Council authorise the CEO to proceed in negotiations with Grampians Tourism Visitor Economy Partnership and West Wimmera Tourism on behalf of the West Wimmera Shire Council.

That the CEO provides the mayor with an update as required with strategic changes being brought to a council meeting for discussion where necessary.

VEP Minutes, Agenda's and discussion papers are provided to Council as deemed necessary

Attachments

1. VEP CEO Approval [14.2.1 - 6 pages]

Introduction

Regional Tourism Boards are transitioning to new administrative structures called VEP (Visitor Economy Partnerships).

Every regional Council will be invited to join a Visitor Economy Partnership and as such CEOs (Chief Executive Officer's) for the four Wimmera Mallee Tourism Councils have been recommended to sit on the GT (Grampians Tourism) VEP whilst the terms of reference, financials and administration are being discussed. CEOs can collaborate with other VEP's in order to get the best result for their Council however in the case of West Wimmera Tourism there is strong consensus to say that the Grampians VEP is the most suitable for the four Councils involved.

Background

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VEP's will operate as independently legal, destination management entities and will be recognised by the State Government as the official voice for the visitor economy in their region. VEP's will be a collaborative between all stakeholders, State Government, Councils, regional tourism organisations and industry.

Each VEP will be governed by an independent board. These boards will be strengthened, so each has the scale, structure, resources, and strategy to perform its role. Board membership will be diverse, comprising of local government, industry and skill-based professionals and region-wide representatives.

Discussion Paper compiled by Tammy Smith CEO Yarriambiack Shire Council

Summary

Visitor Economy Partnership Model: What we know

- CEOs on the Board, plus skills-based board appointed by the State Government.

Current Structure Grampians Tourism (Tourism Board)

- Four Councils – Horsham, Northern Grampians, Southern Grampians, Ararat
- CEOs on the Board, plus skills-based community representatives.
- Chief Executive Officer
- Staff and outsourced expertise
- Council Contribution \$75k per annum

Current Structure Wimmera Mallee Tourism (non-recognised Tourism Board)

- Four Councils – Buloke, Yarriambiack, West Wimmera and Hindmarsh
- Councillors
- Council Officers
- Community Representatives
- \$7k per annum

Wimmera Mallee Tourism Funding

Yarriambiack Shire Council was provided with funding to deliver the following projects on behalf of Wimmera Mallee Tourism:

Yarriambiack Shire Council was successful in receiving funding for the following projects as part of the BMIN–2–21–9663 Flagship Tourism Infrastructure Fund as follows:

Enhancing Marketing to Increase the Digital Profile of the Mallee Silo Art Trail Project	\$120,000 (excluding GST)
Employment of a dedicated Silo Art Trail Coordinator based at Wimmera Mallee Tourism	\$160,000 (excluding GST)
Cultural Heritage Augmented and Virtual Reality Scoping Project	\$50,000 (excluding GST)
Enhancing the Mallee Silo Art Trail's Improved Signage Project	\$250,000 (excluding GST)

On the departure of WMT Executive Officer employed by YSC, an MoU was entered into with Wimmera Development Association (WSM Development) to deliver the projects and to also take on additional funding to support the employment of an Executive Officer and transition to a governance model supported by a VEP.

Kristy Witmitz was appointed as the WMT Executive Officer by WDA. Kristy has resigned, and now there are negotiations to package up the funding and request that Grampians Tourism deliver the projects on behalf of WMT. Noting Tourism is not WDA's core business and in a significant skills shortage market, it would be beneficial for WMT to utilise the skills and expertise of GT to deliver tourism projects.

Concerns regarding a VEP – WMT

- WMT Council's cannot contribute the same level of funding as GT Council's. Recognising they are all unsustainable Councils with limited funds.
- It is important to maintain the two brands – Visit Grampians and Visit Wimmera Mallee. Two distinctly different brands and regions.
- WMT will not give up their brand, as they do not see an alignment with the Grampians (particularly the Mallee region).

Concerns regarding VEP – GT

- They have a high functioning board and brand.
- Concerns that GT Council's will be propping up WMT focused tasks and will place increased pressure on already stretched staff and assigned workload.
- Need to be more funding on the table to maintain two brands under the VEP. The income for GT in 2023/24 is \$745K. With the extra VEP funding from DJSIR and the extra contributions from Wimmera Mallee, it isn't enough to deliver the scale that the state has highlighted in the VEP framework.

The operating model for a new VEP would require the following:

Staffing \$495,00

- CEO
- Industry Development Executive
- Marketing Executive
- Partnership Executive
- Administration Officer 2 days

Finance and Administration \$119,000

- Finance, administration/Board Total
\$613,000

Model for Consideration

Visitor Economy Partnership	
New name – Example	
Grampians, Wimmera Southern Mallee Tourism Board	
Board to consist of 4 x GT CEO's, 1 x WMT CEO and Skills based board members.	
Visit Grampians	Visit Wimmera Mallee
Visit Grampians: <ul style="list-style-type: none">• 4 CEO Board Members based on \$75k contribution each.	Visit Wimmera Mallee: <ul style="list-style-type: none">• 1 CEO Board Members based on \$60k contribution combined by all WMT participating Council's in first year.• WMT Board be an advisory committee to VEP. CEO represent WMT views at the VEP Board.• WMT have an appointed Executive Officer.

Transition Plan – Service Level Plan

A transition plan be discussed where WMT Councils could consider increasing contribution based on Services on Offer.

E.g., If Yarriambiack wished to pay \$75k, this would give them a seat at the board table in addition to the WMT representative.

It is hard to justify how a Council contributing less funding, could be equally represented at the board table, unless the Government contributed additional funds for those specific Council's.

Notes for Considering

Not enough funding on offer (\$590k) to sustain both Visit Grampians and Visit Wimmera Mallee and service eight Council's.

Not even playing field when compared to other VEP's and funding on offer.

Cannot come in under one brand, as Grampians is distinctively different to the Mallee region. Non- negotiable - Require two brands.

We do not want to miss out on funding opportunity or be placed down the line with other groups receiving DJSIR focus, and therefore disadvantaging our region.

DJSIR Visit & CEO Meeting

- DJSIR (Sam, Penny, and Deputy Secretary) would like to visit sooner rather than later to discuss VEP. Our region is high on their list, as WMT is not a tourism board, and they wish to see it aligned with a tourism board under a VEP.
- Proposal all CEO's from WMT and GT meet at the next Wimmera CEO meeting and discuss the model.
- Invite DJSIR to visit and meet with CEOs after the July catch up (date to be confirmed). (10 August does not suit for DJSIR).
- Ensure we all have a collective stance and position to put forward.

DJSIR and Board Chairs Meeting

Whilst in the region, arrange for DJSIR to meet with WMT and GT Board Chairs and a nominated representative from GT and WMT to discuss options. Ensure all parties are kept informed. Important for buy-in and success of VEP.

Council's

Each Council will need to have a resolution to support which way they intend to go with the VEP to move forward with discussions and negotiations with DJSIR.

Conclusion

The move from a local government-based tourism entity to a Visitor Economy Partnership will commence with high level discussions concerning our ability to be an effective and an influential partner within an established Tourism board. Initial discussions, I imagine, will centre on our ability to contribute to the funding of the partnership and the terms of reference to progress the VEP strategically and with equity. Business planning, cross pollination of tourism administrative methodology will also be discussed which can be approved either by the CEO or brought back to council as a report for discussion and/or decision

The current Grampians Tourism Board has CEO representation, so it stands to reason that the West Wimmera Shire Council CEO represents Council at this board level delegating as required to the WWSC Tourism team

OFFICER RECOMMENDATION:

That Council authorise the CEO to proceed in negotiations with Grampians Tourism Visitor Economy Partnership and West Wimmera Tourism on behalf of the West Wimmera Shire Council.

That the CEO provides the mayor with an update as required with strategic changes being brought to a council meeting for discussion where necessary.

VEP Minutes, Agenda's and discussion papers are provided to Council as deemed necessary



15 Infrastructure Development and Works

15.1 Revoke West Wimmera Township Amenity Policy

Directorate: Infrastructure Development and Works

Report Author: Manager Planning and Environment

Report Purpose: For Decision

Introduction

The West Wimmera Shire Township Amenity Policy was created in 2015. This report is being put to the council to consider revoking the Township Amenity Policy as it is a double up of sections from Council's (old) Local Law and other legislation that Council already administers.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

A review of this policy has found that this policy takes sections of the Local Law (now superseded) and other legislation that council administers and has been combined to form the Township Amenity Policy. The Township Amenity Policy also refers to issuing permits and notices. Permits and fines can only be issued under the relevant Legislation or Local Law. This policy does not fit into the category of either a Legislation or Local Law and hence the permit or fines cannot be issued. This policy can be seen as a double up of sections of the Local Law, Environment Protection Act 1970(now superseded by Environment Protection Act 2017), Public Health and Wellbeing Act 2008, Road Management Act 2004 and the Building Act 1993. There is a level of ongoing administrative burden to keep this policy in place as it requires staff to update it as the Local Law and other legislation changes.

Risk Management Implications

Risk identified:

Business continuity risk

Regulatory risk

Reputation risk

Legislative Implications

Not Applicable



Environmental Implications

Nil

Financial and Budgetary Implications

Nil

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Township Amenity Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 4 – Good Governance

4.4 Develop a high performing accountable organisation.

4.5 Maintain a rigorous risk management framework.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

The Township Amenity Policy doubles up on the Council Local Law and other Legislations that Council already administers. Should the Council revoke this policy the Local Law and other legislation will remain in force for Council officers to enforce. The Township Amenity Policy is not a Law and would not be able to be enforced as such.

OFFICER RECOMMENDATION:

That the Council revoke the West Wimmera Township Amenity Policy.

Attachments

1. WWSC Council Policy Township Amenity Policy adopted 21 May 2015 (1) [15.1.1 - 13 pages]





Council Policy Manual WEST WIMMERA SHIRE COUNCIL

COUNCIL POLICY			
TOWNSHIP AMENITY POLICY		Policy No:	
		Adopted by Council:	21 May 2015
		Next review date:/ 02 / 2020
Senior Manager	Director Infrastructure Development & Works		
Responsible Officer	Manager Planning & Environment		
Functional Area	Infrastructure Development & Works		



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1.0 PRINCIPLES:

1.1 Introduction:

Council Plan identifies the development of a Township Amenity Plan (Action 2.1) to:

- Support local businesses to develop their enterprises
- Promote the local environment to attract tourists to extend their stay
- Provide an attractive community for local residents and
- Protect natural amenity within townships

1.2 Context:

Township amenity is important for the social, environmental and economic aspects of the Shire's townships.

The people of West Wimmera Shire Council identify with their individual towns and settlements and have generally strong opinions on the 'look and feel' of their particular environment. This has been most recently identified through community consultations for the:

- Community Precinct Planning (townships of Apsley, Edenhope, Goroke, Harrow and Kaniva)
- Town signage
- Shire Halls Strategy (Shire-wide)

Impacts of changing weather, droughts and other climatic conditions on Council management of townships and public spaces mean that Council must look to innovative ways to manage landscapes.

Additionally, State-wide planning and other regulations such as Bushfire Overlays, Electrical Safety (powerlines) require Council to respond with adjustments

Tourism and Visitor Amenity:

Towards 10,000, through-fare of towns and main settlements.



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1.3 Township area

The Township Amenity Policy will cover any land within the West Wimmera Shire Council Planning Scheme Township Zones.

Specific additions to the area for the purpose of the Township Amenity Policy may be added through Council approval and will be reflected in the individual Township Plans.

1.4 Purpose

The Township Amenity Policy aims to provide definition and guidelines for various public and private developments that contribute to the amenity of the main towns and settlements of West Wimmera Shire Council. This includes:

1.4.1 Reflection of community engagement and understanding

- Individual community townships and promote township beautification.
- Fair application of town amenity principles ensuring community understanding.

1.4.2 Compliance with laws and regulations

- Ensure public places, signage, private developments, etc comply with existing laws and regulations such as Occupational Health and Safety, road safety rules, playground standards, zoning, native vegetation legislation etc

1.4.3 Guidance for Officers and Council

- Provide guidance for redesign, maintenance and new initiatives of Council for activities that impact on township amenity.
- Provide guidance for Council in application of the West Wimmera Shire Council By-Laws in relation to township amenity.

1.5 Vision:

West Wimmera Shire Councils Vision is to deliver the very best experience and opportunity that rural living has to offer.

Towns within the West Wimmera municipality boast a unique sense of character and heritage and the West Wimmera Shire Council is aiming to conserve and enhance these attributes by implementing this Township Amenity Policy

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2.0 OBJECTIVES:

- To provide uniformity in all activities conducted by Authorised Officers
- To provide set minimum standards and requirements for activities conducted within West Wimmera Shire Council
- To accompany and compliment existing laws and provide concise manners of dealing with various breaches of those laws
- To ensure all activities are conducted in a open, fair and lawful manner
- To regulate activities, practices and behaviour in Township areas so that no detriment is caused to the peace, order and amenity of the area or detrimental effect to property
- Protect the amenity of residential areas, streets, roads and the safety of all road users
- To provide a fair and equitable service to all residents while simultaneously improving their general quality of life within West Wimmera Shire Council
- To reduce unsightly land and promote township beautification
- Provide effective and timely services while increasing the public's confidence in Council

3.0 DEFINITIONS:

Permit	Means a permit issues by Council under this Policy for a specific activity of the keeping of any excess animals or regulated items
Township	Means any land within a Township for public use, business, industrial or residential purposes under the West Wimmera Shire planning scheme
Fence/ Fencing	Any fencing shall be to a type height or design specified by Council which best serves the interest of public safety in regard to the activities specific requirements
Road	Except of otherwise provided, has the same meaning as is ascribed to it in the <i>Local Government Act 1989</i>
Vehicle	Has the same meaning as is ascribed to it in the <i>Road Transport (General) Act 2005 No 11</i>
Unregistered Vehicle	Any vehicle failing to meet the definition of be registered under the <i>Road Transport (Vehicle Registration) Act 1977</i>

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Vehicle crossing	Council approved and/or installed exit and entry point for vehicles from private or public land, allowing access across footpaths, nature strips, gutters, drains and channels or any other approved entry point
Excess Vegetation	Any land within a township area which is normally defined as lawn, yard or paddock areas. Any vegetation which exceeds 300m in height shall be deemed excessive. This shall include vacant land zoned for residential purposes
Waste Materials/ rubble	Including but not restricted to timber, steel, concrete gravel, earth and any other material or miscellaneous items lacking any foreseeable useful purpose or intention, regardless of size or location.
Derelict Buildings or structures	Any structures or dwelling which is inhabited in such a state of disrepair and/or collapse that it has the potential to cause a risk to surrounding resident's or the amenity of the area, this shall include the harbourage of vermin or reptiles
Vermin	Means non domesticated and caged mice and rats
Clear zone	Minimum 4 metre strip of mowed or slashed vegetation which shall not excess 100mm in height for the express purpose of restricting and slowing the spread of fire
Fire break	Minimum 4 metre strip of tilled earth kept devoid of any grass or vegetation for the express purpose of preventing the spread of fire
Notice	Written formal directive from Council requiring the complete of compliance regarding any activity regulated by this policy



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4.0 POLICY DETAILS:

4.1 Excess Vegetation

- a) If possible, heights should be conducted in multiple locations in order to gain an 'overall' vegetation height prior to any Notice being issued
- b) Any land used for agricultural purposes which borders any residential dwelling/s shall be required to implement and maintain clear zones of firebreaks using a minimum of 4 meters around those dwellings

If any land breaches the vegetation excess height definition then the directive to clear that vegetation shall specify the slashed or mowed height is not to exceed 100mm.

This section excludes garden beds containing ornamental plants, bushes or shrubs and trees

4.2 Vegetation during the Fire Season

During the designated fire season all vegetation on any land within a Township area must be constantly maintained at the maximum approved slashed height of 100mm or a Notice may be issued requiring reduction

Under Auspice of the West Wimmera Shire Fire Prevention Plan 2011-2015

4.3 Unsightly, untidy and dangerous premises

An owner or occupier of land must not allow any land to be used, kept or remain in a condition that in the opinion of the Council:

- a) is detrimental or destructive to the amenity of the neighbourhood or;
- b) which may constitute a danger, hazard or nuisance to others - because of:
 - i) the state of the land or because its appearance is untidy or unsightly;



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- ii) the nature, type, composition or growth of any vegetation on the land;
- iii) the nature, type or composition of any goods or material stored on the land or in premises on the land; or
- iv) graffiti or writing is on any building or other structures or fittings associated with the land.

Auspiced by West Wimmera Shire Council Community Local Law Section 22

4.4 Waste Material or Rubble

Waste material or rubble includes, but it is not restricted to, timber, steel, concrete gravel, earth, scrap metal and any other material or miscellaneous items lacking any foreseeable useful purpose or intention, regardless of size or location. Where any waste material or rubble creates or has the potential for creating an amenity or safety issue, Council may serve a Notice, but not limited to:

- a) Securing and neat stacking of loose materials
- b) Removal or securing of potential airborne hazards
- c) Removal of unsightly collapsed buildings or structures
- d) Elevation or removal of items to avoid vermin harbourage

4.6 Derelict buildings or structures

Where any building or structure creates or has the potential for creating an amenity or safety issues, Council may serve a Notice for, but not limited to:

- a) Securing and neat stacking of loose materials
- b) Removal or securing of potential airborne hazards
- c) Removal of unsightly collapsed buildings or structures
- d) Elevation or removal of items to avoid vermin harbourage



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4.7 Pest, animal and noxious weed

An owner or occupier of land must ensure that pest animals or noxious weeds are not present or grow on his or her land

Auspiced by WWSC Community Local Law Section 24

Council may also require the implementation of additional controls including but not limited to:

- a) Elevating items a minimum of 300mm above ground level
- b) Utilising sealed vermin proof containers to store feed, fodder, or any substance which may attract vermin
- c) Approved methods of continual and approved baiting programmes
- d) Removal of the problematic attractant, item or thing
- e) Regular cleaning of areas which may attract vermin or reptiles

4.8 Trees and Plants Not to Obstruct or Obscure

The owner or occupier of any Township land must not allow any plant growing on that land to obstruct or interfere with the passage of traffic by:

- a) Overhanging any footpath so as to be liable to obstruct or cause injury to pedestrians
- b) Obscure the view of drivers or pedestrians so as to be liable to inhibit safe travel on the road; or
- c) Obscuring street lighting.

4.9 Property Numbers to be displayed

The owner or occupier of any Township land that been allocated a street number must mark the land with the allocated number. Properties not displaying numbers may be served a Notice instructing the resident to comply with this section.

- a) The numbers must be easy to locate visually and be well maintained



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- b) Numbers must be readable at a distance of twenty (20) meters under normal daytime conditions
- c) Trees, shrubs and branches must not obscure numbers.

4.10 Storage of Unregistered Vehicles:

This policy shall exclude any vehicle kept in a shed or garage for repair or restorative purposes.

Clause (b) shall not apply to land where the storage and dismantling of unregistered vehicles is a permitted activity under Councils planning scheme

- a) An owner or occupier of any Township land must not, without a Council permit keep or allow to be kept on that land any more than one unregistered vehicle if the outline or any part of the vehicle is normally exposed to the view of another person.
- b) The requirement to obtain a permit to store old and second-hand vehicles and machinery applies in a Township where more than one (1) old or second-hand vehicle or machinery is kept of stored in a place that is visible from a public place.

Auspiced under WWSC Community Local Law Section 10

Council may place specific requirements for the keeping of excess vehicles and these may include but not be limited to:

- a) The location and storage of unregistered vehicles
- b) The purpose the permit is being applied for regarding the storage of unregistered vehicles
- c) Shedding, screens and fences relating to contain or conceal unregistered vehicles
- d) Likelihood of vermin harbourage in and around unregistered vehicles
- e) The storage and disposal of viscous liquids or fluids from vehicles
- f) Any other relevant matter or foreseen circumstance relating to the storage of unregistered vehicles



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Fencing and screening of unregistered vehicles shall be monitored by Council to ensure adequate standards are met with appropriate materials used in any fence or screen construction.

4.11 Approval for a vehicle crossing

A person must not without Council approval construct, install, remove or alter a Vehicle crossing.

4.12 Vehicle crossings

An owner or occupier of land must not without Council approval, cause or permit any vehicle to enter or leave that land via a vehicle crossing that is

- a) Constructed to a standard approved by Council; and
- b) Maintained in good repair; and
- c) Adjacent to the entry of the land

4.13 Damage or deposit of material on a Road

The person responsible for works or activities on any land within a Township area must not allow that work or activity to result in:

- a) Building residue, dirt or mud being left on or remaining on a road
- b) Cause damage to a Road

4.14 Livestock

The owner, occupier or lease of any Township land that is used for keeping of livestock must ensure that the fencing of that land is adequate to prevent the likely escape of that livestock onto any public place.

The requirement to obtain a permit to keep animals applies in a Township where the number and type of animal or bird exceeds the number prescribed.

Auspiced by West Wimmera Shire Council Community Local Law Section 10



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4.15 Burning of waste material

This section excludes indoor combustion heaters

A person must not burn or allow any waste or green material, substance or thing to be burned on any Township land or public place or in any appliance in such a manner or to such an extent as to:

- a) Cause a nuisance
- b) Be liable to be dangerous to the health of any person
- c) Be offensive to any person
- d) Be liable to be damaging or prejudicial to any property

4.16 Removal of household waste

- a) All properties within township boundaries shall utilise the Council provided waste receptacle "Wheelie bins"
- b) An occupier of a dwelling must remove all household waste from their properties

4.17 Trees

Council aims to establish an overall environmentally sensitive tree management plan which will strengthen the community streetscape amenity.

Auspiced by West Wimmera Shire Council Street Trees Policy

4.18 Footpath connectivity

Council supports walking and cycling to benefit the health and wellbeing of our residents. To aid this Council provides pathways through the towns.



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Policy Adopted:	Ordinary Meeting 21/05/15	Minute Book Page 30383	RecFind 16/002706
Policy Reviewed:	Ordinary Meeting __/__/20	Minute Book Page _____	RecFind



15.2 Revoke West Wimmera Building Permit Information Policy

Directorate: Infrastructure Development and Works

Report Author: Manager Planning and Environment

Report Purpose: For Decision

Introduction

The West Wimmera Shire has many policies that help ensure the ongoing governance of the Council as an organisation. Over time policies get reviewed and adapted to meet current times and working environments. This report seeks to discuss and revoke the Building Permit Information Policy due to it doubling up on legislation that Council is already bound to administer and adhere to.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

The West Wimmera Shire Council Building Information Policy has been a policy of the West Wimmera Shire since 1996 when the first version of this policy was adopted by the Council. The detail within the current version of the policy is very little and refers to legal requirements out of the Building Regulations that the council is bound to comply with, with or without a policy in place.

The policy refers to making the Building Approval Register available for Government agencies and members of the public which is the legal requirement under Building Regulations. Hence the policy is deemed redundant, and continuation of this policy will add the administrative burden of reviewing it, without serving any specific purpose.

Risk Management Implications

Risk identified:

Regulatory risk

Reputation risk

Legislative Implications

The report complies with the requirements of the:
Local Government Act 2020



This report has Legislative implications regarding the Building Act 1993 and the Building Regulations 2018 where there are provisions that provide the legal framework for providing building permit information.

Environmental Implications

Not applicable

Financial and Budgetary Implications

Not applicable

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Building Permit Information Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 4 – Good Governance

4.4 Develop a high performing accountable organisation.

4.5 Maintain a rigorous risk management framework.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

The West Wimmera Shire Council Building Permit Information Policy doubles up with legislation that Council officers and contractors are already required to comply with and adhere to. The Building Permit Information Policy has little detail and would require a level of ongoing administrative burden to ensure that it does not differ from the Building Regulations over time.

OFFICER RECOMMENDATION:

That the Council revoke the West Wimmera Shire Council Building Information Policy.



Attachments

1. WWSC Council Policy Building Permit Information Policy adopted 19 Apr 2017 2
[15.2.1 - 2 pages]



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COUNCIL POLICY			
Building Permit Information Policy		Policy No:	
		Adopted by Council:	19 Apr 2017
		Next review date:	Apr 2022
Responsible SM:	Director Infrastructure Development & Works		
Responsible Officers:	Planning and Environmental Manager Municipal Building Surveyor		
Functional Area:	Regulatory Services – Municipal Building Services		
Introduction & Background	<p>Building Regulations require that a copy of the Building Approval Register be available for viewing only by government departments, agencies and private persons. This does not include the copying of data information in Building Approval files.</p> <p>Information contained in Building Approval files can only be provided to government departments , agencies and private persons after a written request has been received stipulating the reason for the request and is accompanied by the prescribed fee as set out in the Building Regulations.</p>		
Purpose & Objectives	To ensure that only those persons with a relevant interest in the Building Approval information have access to it.		
Definitions			
Policy Details			
1.	Disclosure to government & privatised service authorities		
	<p>The Building Approval Register is to be made available for viewing to government departments and agencies and private persons.</p> <p>Requests from government departments and agencies and private persons for details of Building Approvals must be made in writing and accompanied by the prescribed fee as set out in the Building Regulations.</p>		
2.	Commercial enquiries		
	<p>The details of building approvals issued are not to be supplied to commercial interests.</p>		



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Policy Adopted:	Ordinary Meeting 16/07/96	Minute Book Page 1404	
Policy Reviewed:	Ordinary Meeting 25/07/02	Minute Book Page 10300	
	Ordinary Meeting 06/04/06	Minute Book Page 13682	
	Ordinary Meeting 11/03/10	Minute Book Page 17759	
	Ordinary Meeting 16/07/2015	Minute Book Page 31431	RecFind 15/002913
	Ordinary Meeting 19/04/2017	Minute Book Page 35043	RecFind 17/001482



15.3 Part road closure Gall Street Lillimur - Mr Michael Fagg User Agreement

Directorate: Infrastructure Development and Works

Report Author: Facilities and Quality Manager

Report Purpose: For Decision

Introduction

A report was tabled in December 2022 to seek in principle support from Council to close and discontinue a parcel of land on the road reserve of Gall St, Lillimur which is outlined in red in the drawing of diagram one.

The reason for this request is that this area is only used by this landowner to access the rear of their block which they currently mow and maintain.

The proponent would like to fence this area to run a few sheep and to be able to move them between lots and not totally graze out one area. At the north and south end of this closure there would be gates to make this accessible to the public.

A public notice was issued to seek feedback from the community on the proposal. No written objections received from the community.

Diagram One:





Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

As a coordinating road authority, West Wimmera Shire Council has the authority to close and or discontinue a section of road or a road in a road reserve under the Lands Act 1958, the local government Act 1989, and Section 12 of Road Management Act 2004.

The following terms and conditions have been devised for the agreement: -

- This Agreement permits the applicant to use the land for the purposes of grazing stock and ancillary purposes, but not for any other purpose.
- The applicant accepts full responsibility for stock control and will maintain stockproof fences accordingly.
- This arrangement is a licence, not a lease, and therefore does not convey an interest in the land.
- As a road reserve which has been used from time to time, the land is a public highway at common law, and therefore members of the public may not be excluded from it.
- Accordingly, the applicant will ensure that any fencing constructed across the road at either end will include an unlocked swing gate and will not attempt to prohibit public passage.
- The applicant accepts full responsibility for pests and weeds, as per the Catchment and Land Protection Act and Regulations.
- The applicant indemnifies Council against any claims made by third parties in connection with the applicant's occupation or use of the land.
- The council may at its absolute discretion terminate this agreement at 30 days' notice, whereupon the applicant will remove any stock and improvements and reinstate fencing on the boundary between his/her property and the road reserve.
- Unless terminated earlier, this agreement will expire three (3) years from the date of signing the agreement or upon the sale of the applicant's property at 35 Brewer Street, Lillimur, whichever is earlier. Upon such termination, it may be renewed at the Council's discretion.



Risk Management Implications

Risk identified:

The road is currently declared as a public use road in a farming zone, the closure may have little impact on adjoining landowners. There were no objections from the community when advertised.

Legislative Implications

The report complies with the requirements of the:

Land Act 1958

Road Management Act 2004

Local Government Act 2020

Environmental Implications

With the grazing of sheep on the road reserve, this should reduce the regrowth of grass and therefore there may not be a need for Council to maintain this road reserve, which is likely to have a positive impact on the environment.

Financial and Budgetary Implications

Currently there have been costs associated with advertising, advice from The Public Land Consultancy with some legal direction and wording with the agreement.

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Asset Management Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 3 – Sustainable Environment

3.2 Promote sustainable environmental management practices.

Communication Implications

Consultation has already been undertaken in development of the plans

Gender Equality



Not Applicable

Conclusion

The closure of part of Gall Street will allow the proponent to take care of their stock while enhancing biosecurity and the environment. There will be a nil fee for the agreement between the West Wimmera Shire Council and Mr. Michael Fagg.

OFFICER RECOMMENDATION:

That Council approves the part closure of Gall Street, Lillimur and authorises the Chief Executive Officer to formalise the agreement with Mr. Michael Fagg per the draft terms and conditions.

Attachments

1. WWSC and Michael Fagg - Gall St, Lillimur user agreement July 2023 [**15.3.1** - 5 pages]
2. Advert [**15.3.2** - 1 page]



**West Wimmera Shire Council
Draft User Agreement**

**Part road closure of Gall Street,
Lillimur – Mr Michael Fagg**

Date: July 2023

The best of country living

Draft User Agreement

This is an agreement between West Wimmera Shire Council of 49 Elizabeth Street, Edenhope, Victoria 3318 (Council) and Mr Michael Fagg of 35 Brewer Street, Lillimur Victoria 3420 (the Applicant).

Gall Street Lillimur is a road reserve on freehold land, vested in fee in simple in Council. It is not listed on Council's road register, having been judged by Council to not be reasonably required for general public use.

It is hereby agreed that the Applicant may use that part of Gall Street between Brewer Street and Affleck Street, as delineated on the plan attached, for the purposes of grazing livestock, and for that purpose may fence it in with his/her property.

This Agreement is subject to the following terms and conditions.

The Applicant acknowledges that:

- This Agreement permits the Applicant to use the land for the purposes of grazing stock and ancillary purposes, but not for any other purpose.
- The applicant accepts full responsibility for stock control and will maintain stockproof fences accordingly.
- This arrangement is a licence, not a lease, and therefore does not convey an interest in the land.
- As a road reserve which has been used from time to time, the land is a public highway at common law, and therefore members of the public may not be excluded from it.
- Accordingly, the applicant will ensure that any fencing constructed across the road at either end will include and unlocked swing gate and will not attempt to prohibit public passage.

- The applicant accepts full responsibility for pests and weeds, as per the Catchment and Land Protection Act and Regulations.
- The applicant indemnifies Council against any claims made by third parties in connection with the Applicant's occupation or use of the land.
- Council may at its absolute discretion terminate this agreement at 30 days' notice, whereupon the Applicant will remove any stock and improvements and reinstate fencing on the boundary between his/her property and the road reserve.

1. Commencement Of Agreement

Unless terminated earlier, this Agreement will expire after three (3) years (date.....), with a renewal of two (2) x three (3) year extension, or upon the sale of the applicant's property at 35 Brewer Street, Lillimur, whichever is earlier. Upon such termination it may be renewed at Council's discretion.

2. Annual Rental

There is no rental charged on the occupation of the road reserve of part Gall St, Lillimur by Mr Michael Fagg of 35 Brewer St, Lillimur.

Plan of area - Perimeter of road reserve in red



EXECUTION OF USER AGREEMENT

The parties having read and understood the terms and conditions of this User Agreement to such terms and conditions and affix their signatures hereto:-

Signed for and on behalf of West Wimmera Shire Council by the delegated officer.

Dated theday of2023

..... (Name of Delegated Officer)

..... (Signature of Delegated Officer)

Name of Witness:

Signature of Witness:

Address:

Signed by Mr Michael Fagg, of 35 Brewer St, Lillimur Victoria 3420.

Dated theday of2023

..... (Name of Representative)

..... (Signature of Representative)

Name of Witness:

Signature of Witness:

Address:

West Wimmera Shire Council

Gall Street Lillimur

Council is considering an application from a resident of Lillimur to enclose part of Gall Street Lillimur for the purpose of grazing.

The relevant part of Gall Street is bounded by Brewer Street to the north and Affleck Street to the south. It is unconstructed, and is omitted from Council's road register, having previously been judged to be not reasonably required for general public use.

Any person wishing to comment on or object to the proposal should contact:

Louise Gabbé
Quality and Facilities Manager
West Wimmera Shire Council
PO Box 201 Edenhope, VIC 3318
Email council@westwimmera.vic.gov.au

Responses should be submitted prior to 30 June 2023.

David Bezuidenhout
Chief Executive Officer
West Wimmera Shire Council



16 Sealing Schedule

Nil.

17 Late Items of Business

Pursuant to West Wimmera Shire Council Governance Rules – Division 3 Section 20:

20. Urgent Business

If the agenda for a Council meeting makes provision for urgent business, business cannot be admitted as urgent business other than by resolution of Council, and only then if it:

- *20.1 relates to or arises out of a matter which has arisen since distribution of the agenda; and*
- *20.2 cannot safely or conveniently be deferred until the next Council meeting.*

18 Confidential Reports

RECOMMENDATION:

That Council pursuant to Section 66 (2)(a) of the Local Government Act 2020 close the meeting to members of the public to resolve on matters pertaining to the following items:

- 18.1 Business Streetscape Grant Application**
- 18.2 Business Assistance Grant Application**
- 18.3 Sponsorship & Contributions Grant Application**
- 18.4 Sponsorship & Contributions Grant Application**

Reasons for Confidential:

Local Government Act 2020, Section 3 - Private commercial information

Local Government Act 2020, Section 3 - Personal information

19 Close of Meeting



Next Meeting:

Wednesday, 16th August 2023

Edenhope Council Chamber