

West Wimmera Shire Council

MINUTES

COUNCIL MEETING

Wednesday 21 June 2023
2:00 pm

Council Chambers
Edenhope Council Offices
49 Elizabeth Street, Edenhope Vic
3318



Councillors and Shire Map



MAYOR
Cr. Tim Meyer



**DEPUTY
MAYOR**
**Cr. Jodie
Pretlove**



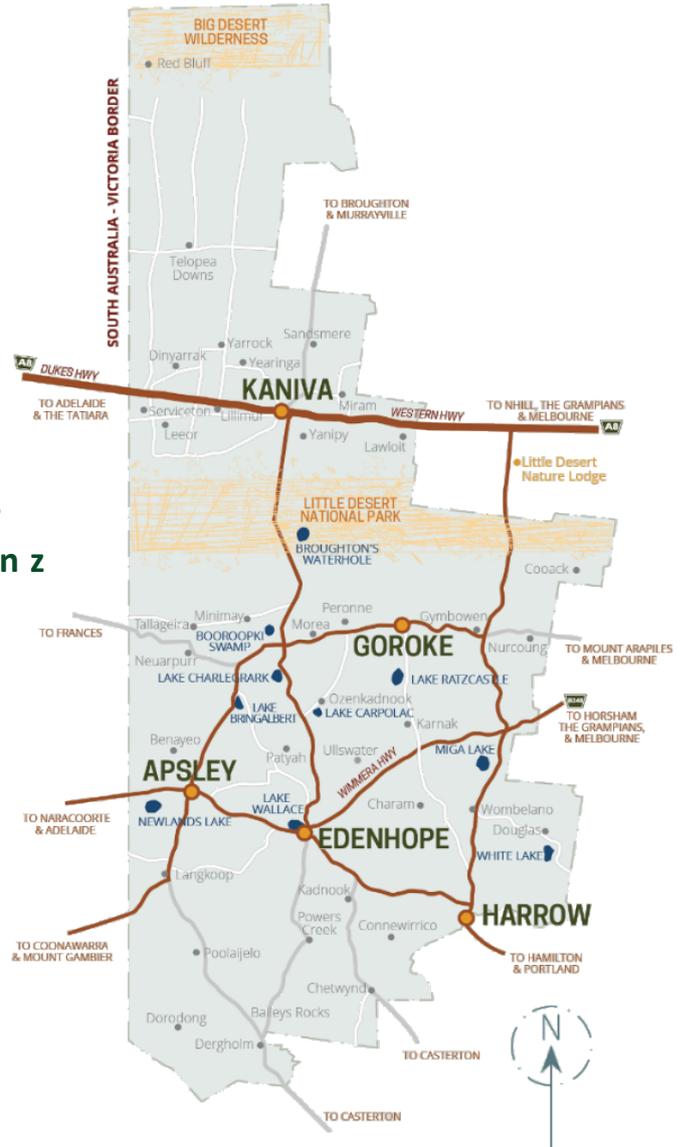
**Cr. Trevor
Domaschenz**



**Cr. Tom
Houlihan**



**Cr. Bruce
Meyer OAM**





COUNCIL VISION

Our West Wimmera community is healthy, thriving, diverse, harmonious, prosperous, and self-sustaining, with regional and global connectivity.

OUR VALUES

INNOVATIVE – We will proactively respond to change, are optimistic about our future and pursue continuous improvement in everything that we do.

ACCOUNTABLE – We will be responsible, take ownership of our actions and are committed to good governance, excellence, transparency, achievement of goals and advocating for our community

UNITED – We will do everything within our ability to encourage and form trusting relationships, to work together as one team to achieve our goals and advocate for ‘One West Wimmera’.

COLLABORATIVE – We will actively and openly consult with you and work constructively with community organisations, agencies, the business community and other levels of government to our community’s benefit.

OUR GOALS





Purpose of Council meetings

- (1) Council holds scheduled meetings and, when required, unscheduled meetings to conduct the business of Council.
- (2) Council is committed to transparency in decision making and, in accordance with the Local Government Act 2020, Council and Delegated Committee meetings are open to the public and the community are able to attend.
- (3) Meetings will only be closed to members of the public, in accordance with section 66 of the Act, if:
 - (a) there are clear reasons for particular matters to remain confidential; or
 - (b) a meeting is required to be closed for security reasons; or
 - (c) it is necessary to enable the meeting to proceed in an ordinary manner.
- (4) A meeting closed to the public for the reasons outlined in sub-rule 3(b) or 3(c) will continue to be livestreamed. In the event a livestream is not available:
 - (a) the meeting may be adjourned; or
 - (b) a recording of the proceedings may be available on the Council website

The West Wimmera Shire Council Governance Rules set out the meeting procedure rules for this Council Meeting.

Members of the public are reminded that they are required to remain silent during this meeting, except during Section 5 Questions from the Gallery.

This Council meeting will be recorded for live streaming.

Councillors pledge

As Councillors of West Wimmera Shire Council, we solemnly and sincerely declare and affirm that we will consider each item on this agenda in the best interests of the whole municipal community.



In Attendance:

Councillors:

Tim Meyer, Mayor
Jodie Pretlove, Deputy Mayor (online)
Trevor Domaschenz
Tom Houlihan
Bruce Meyer OAM

Executive Leadership Team:

David Bezuidenhout - Chief Executive Officer (CEO)
James Bentley - Director Corporate & Community Services (DCCS)
Ram Upadhyaya - Director Infrastructure Development & Works (DIDW)

Officers:

Kaddie Cother - Governance Coordinator
Philippa Hicks - Executive Assistant to the CEO
Abbas Mehr - Chief Financial Officer
James Magee - Assets & GIS Coordinator
John Hutchins - Community Development and Tourism Manager
Katie Frost - Governance Manager

Councillors considered and agreed to Cr Jodie Pretlove's request to attend online due to medical reasons.

Carried 4/0.



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1 Welcome

2 Acknowledgement of Country

The West Wimmera Shire Council acknowledges the traditional custodians of the land on which we meet, and pays respect to their elders, past, present and emerging.

3 Opening Prayer

Almighty God, we humbly ask your blessing upon this Council. Guide and prosper our decisions to the advancement of Your Glory and the true welfare of the people of West Wimmera Shire. Amen.

4 Apologies, Leave of Absences, Declaration of Conflict of Interest

4.1 Apologies

Nil

4.2 Leave of Absence

Nil

4.3 Declaration of Conflict of Interest

Cr Trevor Domaschenz declared a conflict of interest in item 14.1 - Sponsorship and Contributions Grant - Update to include individual applicants, due to personal involvement.

Cr Trevor Domaschenz declared a conflict of interest in item 16.6 - ICT Expenses, stating the report relates to his expenses.

Cr Tim Meyer declared a conflict of interest in item 14.2 - Community Strengthening Grants, stating his involvement in the Lawloit Fire Brigade and the Kaniva Sporting Complex.

Cr Bruce Meyer declared a conflict of interest in item 14.2 - Community Strengthening Grants, stating his involvement in the Kaniva A & P Society, Lawloit Fire Brigade and the Kaniva Sporting Complex.



Cr Jodie Pretlove declared a conflict of interest in item 16.2 - Lake Charlegrark Caravan Park Cabins Tender Recommendation Report, stating her involvement in the Lake Charlegrark Foreshore Committee.

John Hutchins declared a conflict of interest in item 14.2 - Community Strengthening Grants.



5 Questions from the Gallery

5.1 Written Questions on Notice

No questions on notice were received for inclusion in the agenda.



5.2 Verbal Questions without Notice

None Received



6 Delegates Reports

Delegate Reports are providing feedback on formal council business and are for information only

Moved: Cr Bruce Meyer

Seconded: Cr Trevor Domaschenz

That the West Wimmera Shire Council send a congratulatory letter to Rob Gersch of The Hindmarsh Shire on recognition of him receiving an order of Australia medal.

CARRIED UNANIMOUSLY (5 / 0)

6.1 Councillor Tim Meyer (Mayor)

Date	Event
30/05/2023	WSM Development Strategy Launch
01/06/2023	West Wimmera Tourism Advisory Committee
06/06/2023	Strategic Leadership Team Meeting
07/06/2023	Councillor Forum
08/06/2023	Kaniva Lions Club Changeover Dinner
10/06/2023	Welcome dinner for the 1988 cricket tour reunion
13/06/2023	ALGA Conference
16/06/2023	Australian Council of Local Government
20/06/2023	Budget Submissions Meeting
21/06/2023	Citizenship Ceremony
21/06/2023	Pre-Council Meeting
21/06/2023	Council Meeting



6.2 Councillor Jodie Pretlove (Deputy Mayor)

Date	Event
26/05/2023	Wimmera Southern Mallee Transport Group Meeting
06/06/2023	Strategic Leadership Team Meeting
07/06/2023	Councillor Forum
10/06/2023	Welcome dinner for the 1988 cricket tour reunion
13/06/2023	Audit & Risk Committee Meeting
20/06/2023	Budget Submissions Meeting
21/06/2023	Citizenship Ceremony
21/06/2023	Pre-Council Meeting
21/06/2023	Council Meeting

6.3 Councillor Trevor Domaschitz

Date	Event
30/05/2023	Wimmera Mallee Tourism Meeting
30/05/2023	Wimmera Development Association
07/06/2023	Councillor Forum
10/06/2023	Welcome dinner for the 1988 cricket tour reunion
20/06/2023	Budget Submissions Meeting
21/06/2023	Citizenship Ceremony
21/06/2023	Pre-Council Meeting
21/06/2023	Council Meeting

6.4 Councillor Tom Houlihan

Date	Event
07/06/2023	Councillor Forum
10/06/2023	Welcome dinner for the 1988 cricket tour reunion
20/06/2023	Budget Submissions Meeting
21/06/2023	Citizenship Ceremony
21/06/2023	Pre-Council Meeting
21/06/2023	Council Meeting



6.5 Councillor Bruce Meyer OAM

Date	Event
19/05/2023	MAV State Council
07/06/2023	Councillor Forum
10/06/2023	Welcome dinner for the 1988 cricket tour reunion
13/06/2023	Audit & Risk Committee Meeting
16/06/2023	Wimmera Regional Library Corp Meeting
20/06/2023	Budget Submissions Meeting
21/06/2023	Citizenship Ceremony
21/06/2023	Pre-Council Meeting
21/06/2023	Council Meeting

7 Condolences



8 Confirmation of Previous Minutes

8.1 Council Meeting held on Wednesday, 17th May 2023

RECOMMENDATION:

That the Minutes of the Council Meeting held on Wednesday, 17th May 2023 be taken as an accurate record and confirmed.

Moved: Cr Bruce Meyer

Seconded: Cr Jodie Pretlove

That the Minutes of the Council Meeting held on Wednesday, 17th May 2023 be taken as an accurate record and confirmed.

CARRIED UNANIMOUSLY (5 / 0)

Attachments

Nil

9 Business Arising From Previous Minutes

Nil

10 Notices of Motion

There were no Notices of Motion submitted for the agenda.



11 Councillor Forum Record

11.1 Councillor Forum Record Wednesday, 7th June 2023

RECOMMENDATION:

That the Record for the Councillor Forum Record Wednesday, 7th June 2023 be received and noted.

Moved: Cr Trevor Domaschenz

Seconded: Cr Bruce Meyer

That the Record for the Councillor Forum Record Wednesday, 7th June 2023 be received and noted.

CARRIED UNANIMOUSLY (5 / 0)

12 Deputations and Petitions

There were no Petitions or Deputations submitted for the agenda.

13 Chief Executive Officer

No Reports



14 Corporate and Community Services

14.1 Sponsorship and Contributions Grant - Update to include Individual application

Directorate: Corporate and Community Services

Report Author: Community Development and Tourism Manager

Report Purpose: For Decision

Introduction

The West Wimmera Shire Council Sponsorship and Contributions Grants provides communities with the opportunity to collaborate with Council to make their locality a better place to live. The Council provides Sponsorships and Contributions to address local needs and provide opportunities to support the community and enhance lifestyles of West Wimmera Shire Council residents.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

Sponsorship and Contributions grant was written to ensure that Council manages their requests for funding in a consistent and equitable manner. The guideline provides structure for applicants and provides structure in the assessment and recommendations for Council officers.

Risk Management Implications

Risk identified:

There are no obvious risks for Council to mitigate or eliminate in regard to the proposal considered for funding support in this report.

Legislative Implications

Not Applicable

Environmental Implications

Nil

Financial and Budgetary Implications

Nil



Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Council Grants Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

- 1.1 Create a healthy, active, and vibrant community.
- 1.4 Deliver quality services that support community life.
- 1.5 Support and encourage our events, cultural and arts communities.
- 1.7 Improve the liveability of the shire to assist in growing our population into the future.

Goal 2 – Diverse and Prosperous Economy

- 2.1 Encourage and support the establishment and expansion of innovative, creative and sustainable businesses.
- 2.2 Promote the Shire as a great place to visit, live and invest.
- 2.3 Facilitate the development of the local economy and jobs.
- 2.6 Provide infrastructure to sustain economic activity.

Goal 3 – Sustainable Environment

- 3.1 Preserve and enhance the natural environment.

Goal 4 – Good Governance

- 4.2 Engage with the community in a timely and respectful way.

Goal 5 – Our Commitment Values

Innovation - We will proactively respond to change, are optimistic about our future and pursue continuous improvement in everything that we do.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion



Sponsorship and contributions grant is a new grant category however the concept of these grants is not. The council has provided sponsorship and contributions in the past within the budget. However, with the adoption of these guidelines the process will meet VAGO recommendations and be transparent and equitable to the community.

OFFICER RECOMMENDATION:

That Council:

- 1. Council adopts the Sponsorship and Contributions Grant Guideline**

Although a conflict of interest was declared, Cr Trevor Domaschenz left the meeting at 2:34 pm due to personal reasons.

Moved: Cr Bruce Meyer

Seconded: Cr Jodie Pretlove

That Council:

- 1. Council adopts the Sponsorship and Contributions Grant Guideline**

CARRIED UNANIMOUSLY (4 / 0)

Attachments

1. Sponsorship and Contributions Grant Guidelines 2023 final [**14.1.1** - 7 pages]



14.2 Community Strengthening Grants

Directorate: Corporate and Community Services

Report Author: Community Development and Tourism Manager

Report Purpose: For Decision

Introduction

Council's Community Strengthening Grants Program has been a valuable source of financial support for local events and projects in West Wimmera Shire communities for many years.

There are two rounds of grants each year with applications opening on the

- 1st Monday in April and closing last Friday in April
- 1st Monday in September and closing last Friday in September

Grants will be assessed with recommendations going to the 1st Council meeting after the closing date.

Declaration of Interest

John Hutchins has a conflict of interest as the supervisor of the applicant of the Kaniva Community Sporting Complex. James Bentley will discuss this applicant in John's absence.

Background

There are two rounds of grants each year with applications opening on the

- 1st Monday in April and closing last Friday in April
- 1st Monday in September and closing last Friday in September

Grants will be assessed with recommendations going to the 1st Council meeting after the closing date.

Risk Management Implications

Risk identified:

There are no obvious risks for Council to mitigate or eliminate regarding the proposal considered for funding support in this report.

Legislative Implications

Not Applicable



Environmental Implications

Not applicable

Financial and Budgetary Implications

Community Strengthening Grants total \$25,820.00 which has been communicated to the Chief Finance Officer to ensure that the budget can cover the cost. He advised that there is currently \$23,782.00 of unspent budget for this financial year. If all Grants are approved this equates to a \$2033.00 overspend on this budget line.

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Council Grants Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

- 1.1 Create a healthy, active, and vibrant community.
- 1.2 Support a safe and inclusive community.
- 1.3 Provide well planned and sustainable community infrastructure.
- 1.4 Deliver quality services that support community life.
- 1.6 Support a prepared and resilient community.
- 1.7 Improve the liveability of the shire to assist in growing our population into the future.

Goal 2 – Diverse and Prosperous Economy

- 2.2 Promote the Shire as a great place to visit, live and invest.
- 2.3 Facilitate the development of the local economy and jobs.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

All Grants were read for compliance by a Council Officer who is not a member of the Assessment Team. This officer advised the Assessment Team Chairperson that all applications were compliant but did offer the following advice on two of the grants



- Kaniva Community Sporting complex has allocated \$1944.72 for machine repairs, though they are unable to provide an additional quote for this as the Gym and Treadmill Surgeon will not know the cost until they inspect the broken items. This cost was determined to be around the same cost as the servicing requirements as an approximation.
- Lawloit CFA (Country Fire Authority) has requested funding. The guidelines (attached - Community Strengthening Grants – Guidelines for Applicants) stipulate that *Services or activities which are considered to be primarily the responsibility of the State or Federal Governments are ineligible*. As discussed with me, the purchase of this piece of equipment is not part of the brigade's primary funded equipment and as such would not be considered by the CFA in their budget or funding streams. The equipment is utilised to assist the brigade in accessing water sources that would not be accessible with a fire engine pumping capacity. The trailer adds to the speed in filling up with water and returning to the fire ground for the Lawloit brigade and all other fire engines in that particular sector. The ownership of the trailer remains with the Brigade (Brigade owned and managed) and does not automatically get returned to the CFA if the brigade ceases to exist. If this happens then the trailer would usually be passed onto a neighbouring brigade as a brigade owned piece of equipment that remains in the area for future use.

Three Council Grant Assessment Officers have independently assessed the applications before meeting together. There was unanimous agreement to approve all Grants for Council discussion



OFFICER RECOMMENDATION:

That Council approves the Community Strengthening Grants as presented.

Moved: Cr Bruce Meyer

Seconded: Cr Jodie Pretlove

That Council separates the Community Strengthening Grants to be dealt with individually.

CARRIED UNANIMOUSLY (4 / 0)

Moved: Cr Jodie Pretlove

Seconded: Cr Tom Houlihan

That Council approves the following Community Strengthening Grant for the Goroke Lions Club for a grant amount of \$5000 for the purchase of a mower for the total value of \$9000.

CARRIED UNANIMOUSLY (4 / 0)

Moved: Cr Jodie Pretlove

Seconded: Cr Tom Houlihan

That Council approves the following Community Strengthening Grant for the Kaniva Golf Club for a grant amount of \$4502 to upgrade their function room.

CARRIED UNANIMOUSLY (4 / 0)

Moved: Cr Tom Houlihan

Seconded: Cr Bruce Meyer

That Council approves the following Community Strengthening Grant for the Edenhope Apsley Football Netball Club for a grant amount of \$5000 to upgrade their fridge for the total value of \$10,800.

CARRIED UNANIMOUSLY (4 / 0)



Cr Bruce Meyer left the meeting at 2:55 pm.

Moved: Cr Tom Houlihan

Seconded: Cr Jodie Pretlove

That Council approves the following Community Strengthening Grant for the Kaniva A&P Society for a grant amount of \$1986.00 for the purchase of banner flags for the show.

CARRIED UNANIMOUSLY (3 / 0)

Cr Bruce Meyer returned to the meeting at 3:00 pm.

John Hutchins left the meeting at 3:02pm

Moved: Cr Tom Houlihan

Seconded: Cr Jodie Pretlove

That Council defer the remaining two grant applications due to lack of a quorum.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

1. Community Strengthening Grants - Guidelines for Applicants (16) [**14.2.1** - 5 pages]
2. Community Strengthening Grant Guidelines 2023 - Approved [**14.2.2** - 12 pages]
3. community strengthening grants summary June 2023 [**14.2.3** - 1 page]



14.3 Authorised Signatories for Banking

Directorate: Corporate and Community Services

Report Author: Chief Financial Officer

Report Purpose: For Decision

Introduction

The Council operates its financial transactions with range of banks and financial institutions. Additionally, surplus cash reserves are also invested in interest bearing financial instruments as part of treasury operations in accordance with the Investment Policy and provisions of the Local Government Act.

This Council agenda item proposes formal adoption of the authorized signatories protocols for officials to operate and transact through this relationship with banks, financial institutions and / or investment managers. The proposed framework also defines responsibilities of the concerned officer(s) to ensure that these protocols are maintained and updated as and when required. Additionally, an annual / half yearly procedure is proposed to be adopted to ensure improved levels of compliance and security Council's financial channels.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

The proposed resolution below provides a standardised framework for authorised signatories to operate and administer Council's banking operations.

Risk Management Implications

Risk identified:

Regulatory risk

Strategic risk

Legislative Implications

The report complies with the requirements of the:
Local Government Act 2020

Environmental Implications



Nil

Financial and Budgetary Implications

Nil

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Not applicable

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 4 – Good Governance

4.4 Develop a high performing accountable organisation.

4.5 Maintain a rigorous risk management framework.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

The adoption of a formal procedure around authorised signatories will improve our overall governance model



OFFICER RECOMMENDATION:

That Council,

1. Authorise the following Officers to operate account(s) with banks, financial institutions, investment managers / brokers in relation to business transactions that arise from day-to-day operations of the Council and that at least two Officers authorise any single transaction:
 - a. Chief Executive Officer
 - b. Director Corporate & Community Services
 - c. Director Infrastructure, Development & Works
 - d. Chief Financial Officer
 - e. Senior Financial Services Officer

2. Authorise the Chief Financial Officer to communicate this resolution to all banks, financial institutions and/or investment managers / brokers with which Council has an association.

3. Authorise the Chief Financial Officer to make the appropriate changes with all banks, financial institutions and / or investment managers / brokers with which Council has an association in the event of any change to the personnel occupying the positions identified in point 1 above



Moved: Cr Jodie Pretlove

Seconded: Cr Tom Houlihan

That Council,

- 1. Authorise the following Officers to operate account(s) with banks, financial institutions, investment managers / brokers in relation to business transactions that arise from day-to-day operations of the Council and that at least two Officers authorise any single transaction:**
 - a. Chief Executive Officer**
 - b. Director Corporate & Community Services**
 - c. Director Infrastructure, Development & Works**
 - d. Chief Financial Officer**
 - e. Senior Financial Services Officer**

- 2. Authorise the Chief Financial Officer to communicate this resolution to all banks, financial institutions and/or investment managers / brokers with which Council has an association.**

- 3. Authorise the Chief Financial Officer to make the appropriate changes with all banks, financial institutions and / or investment managers / brokers with which Council has an association in the event of any change to the personnel occupying the positions identified in point 1 above**

CARRIED UNANIMOUSLY (4 / 0)

Attachments

1. Proposed Resolution to Council - Adopt Framework for Authroised Signatories [**14.3.1** - 1 page]



14.4 Investment Policy Review

Directorate: Corporate and Community Services

Report Author: Chief Financial Officer

Report Purpose: For Decision

Introduction

The West Wimmera Shire Council has its Investment Policy in place which provides a framework around investing Council's surplus cash resources into interest bearing investments while complying for the risk assurance and other legislative requirements. This policy was last reviewed and adopted in June 2020 and the scheduled review date being June 2023.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

The Council's Investment Policy last reviewed and adopted in June 2020 is due for review and the Director Corporate and Community Services has recently conducted a review through discussion and deliberation with the involvement of Governance Manager and Chief Financial Officer. The proposed revised version is being presented to the Council in Tracked Changes format for Council to consider and subject to approval, this revised version will be presented to the Audit & Risk Committee in their upcoming meeting on 13 June 2023, before being brought to Council Meeting for approval and adoption.

Risk Management Implications

Risk identified:

Financial risk

Regulatory risk

Legislative Implications

Environmental Implications

Nil

Financial and Budgetary Implications



Nil

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Investment Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 4 – Good Governance

- 4.1 Ensure long term financial sustainability.
- 4.4 Develop a high performing accountable organisation.
- 4.5 Maintain a rigorous risk management framework.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

Proposed revised version of the Investment Policy is being presented to Council for consideration and approval. This will be moved forward to the Audit & Risk Committee Meeting in their meeting on 13 June 2023 before being presented to the Council for adoption.



OFFICER RECOMMENDATION:

The Council adopt the attached Investment Policy which has been endorsed by the West Wimmera Shire Council Audit and Risk Committee.

Moved: Cr Jodie Pretlove

Seconded: Cr Bruce Meyer

The Council adopt the attached Investment Policy which has been endorsed by the West Wimmera Shire Council Audit and Risk Committee.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

1. WWSC Council Policy Investment Policy Proposed Revised Version 30052023 [14.4.1 - 8 pages]



14.5 Guarantor Policy Review

Directorate: Corporate and Community Services

Report Author: Chief Financial Officer

Report Purpose: For Decision

Introduction

The West Wimmera Shire Council had the Guarantor Policy adopted in November 2017. The policy provides a comprehensive framework around Council to act as a guarantor to Community / Social or Sporting groups working within the boundaries of West Wimmera Shire Council as an assistance for these groups to obtain financial support / loans for any projects or plans.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

The current version of the policy was last reviewed and adopted by the Council in November 2017. The review of this policy was due and the review has been conducted by Director Corporate and Community Services through deliberation and discussion with Governance Manager and Chief Financial Officer.

The discussion and deliberation panel observed the need to make certain amendments and changes which have been proposed through this Tracked Change version of the policy and subject to discussion and approval of the Council, this policy will be presented to the Audit & Risk Committee before being presented to the Council for adoption.

This is part of our compliance procedures to keep our policies up to date and current to legislative, regulatory and operational framework.

Risk Management Implications

Risk identified: Compliance Risk – Policies must be reviewed periodically to ensure compliance with all legal, regulatory, legislative and other operational updates which may be applicable.

Regulatory risk

Strategic risk

Legislative Implications



The report complies with the requirements of the:
Local Government Act 2020

Environmental Implications

Nil

Financial and Budgetary Implications

Nil

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Guarantor Policy

Guarantor Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 4 – Good Governance

- 4.1 Ensure long term financial sustainability.
- 4.4 Develop a high performing accountable organisation.
- 4.5 Maintain a rigorous risk management framework.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

Subject to approval of the proposed amended version, the proposed amended version will be presented to the Audit & Risk Committee in the upcoming meeting on 13 June 2023, before being moved in the Council Meeting for final adoption.



OFFICER RECOMMENDATION:

The Council adopt the attached Guarantor Policy which has been endorsed by the West Wimmera Shire Council Audit and Risk Committee.

Moved: Cr Jodie Pretlove

Seconded: Cr Tom Houlihan

The Council adopt the attached Guarantor Policy which has been endorsed by the West Wimmera Shire Council Audit and Risk Committee.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

1. WWSC Council Policy Guarantor Policy Proposed Revised Version 30052023 [**14.5.1** - 3 pages]



14.6 West Wimmera Tourism Strategic Plan

Directorate: Corporate and Community Services

Report Author: Community Development and Tourism Manager

Report Purpose: For Decision

Introduction

Council seeks a tourism strategy that provides opportunities for council and business to capitalise on the tourist market in Victoria and southeast South Australia

The project brief is to prepare a tourism strategy that incorporates the whole of the WWSC (West Wimmera Shire Council) equally

The expected outcomes include:

- Strategic way forward for Tourism operators in the West Wimmera area

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

Stafford Strategy (consultant) has provided Council and Community the opportunity to provide input into the West Wimmera Shire Tourism Strategic Plan. This plan, in final Draft form has been submitted to Council by the Consultant at the March full meeting of Council. The Consultant provided a full briefing of the report at this meeting and no amendments were required

Risk Management Implications

Risk identified:

There are no obvious risks for the Council to mitigate or eliminate regarding the proposal.

Legislative Implications

Not Applicable

Environmental Implications

Nil

Financial and Budgetary Implications

The financial risk rating has been assessed as: Low



Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Tourism Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

- 1.1 Create a healthy, active, and vibrant community.
- 1.4 Deliver quality services that support community life.
- 1.5 Support and encourage our events, cultural and arts communities.
- 1.7 Improve the liveability of the shire to assist in growing our population into the future.

Goal 2 – Diverse and Prosperous Economy

- 2.1 Encourage and support the establishment and expansion of innovative, creative, and sustainable businesses.
- 2.2 Promote the Shire as a great place to visit, live and invest.
- 2.3 Facilitate the development of the local economy and jobs.

Goal 3 – Sustainable Environment

- 3.1 Preserve and enhance the natural environment.
- 3.2 Promote sustainable environmental management practices.
- 3.3 Protect and promote public open space and natural assets.

Goal 4 – Good Governance

- 4.1 Ensure long term financial sustainability.
- 4.3 Advocate for our community on issues important to our future.

Goal 5 – Our Commitment Values

Innovation - We will proactively respond to change, are optimistic about our future and pursue continuous improvement in everything that we do.

Uniting - We will do everything within our ability to encourage and form trusting relationships, to work together as one team to achieve our goals and advocate for “One West Wimmera”.

Collaboration - We will actively and openly consult with you and work constructively with community organisations, agencies, the business community, and other levels of government to our community’s benefit.

Communication Implications



Consultation has already been undertaken in development of the plans

Gender Equality

A Gender Impact Assessment (as defined in the Gender Equality Act 2020) has been undertaken in relation to this matter in accordance with the Gender Equality Act (2020).

Conclusion

The draft report has been through consultation with Councillors, the Community and Council Tourism Staff. Feedback on the report has been positive.

OFFICER RECOMMENDATION:

That Council:

- 1. Adopts the West Wimmera Shire Council Tourism Strategic Plan**
- 2. Direct officers to annually present any proposed actions under the West Wimmera Shire Council Tourism Strategic Plan for consideration and potential inclusion in the Annual Plan and Budget.**

Cr Trevor Domaschenz returned to the meeting at 3:13 pm.

Moved: Cr Bruce Meyer

Seconded: Cr Trevor Domaschenz

That:

- 1. Council adopts the West Wimmera Shire Council Tourism Strategic Plan.**
- 2. Council can re-prioritize the top five projects listed in the Strategic Plan.**
- 3. Direct officers to annually present any proposed actions under the West Wimmera Shire Council Tourism Strategic Plan for consideration and potential inclusion in the Annual Plan and Budget**
- 4. That the West Wimmera Tourism Advisory Committee meets every two months for the next six months.**

CARRIED UNANIMOUSLY (5 / 0)

Attachments

- 1. West Wimmera Tourism Strategy [14.6.1 - 60 pages]**



15 Infrastructure Development and Works

15.1 Asset Management Policy

Directorate: Infrastructure Development and Works

Report Author: Assets & GIS Coordinator

Report Purpose: For Decision

Introduction

The council adopted the current Asset Management Policy on 20 April 2022. The policy is up for its next formal review in 2025. The Audit and Risk Committee have advised that it is good practice that the Council confirm in each financial year that the policy is appropriate.

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

The Asset Management Policy is the framework that enables strategic and quality governance of the Council's owned/controlled assets.

The Policy reflects Council Plan objectives pertaining to Asset Management and service delivery.

Risk Management Implications

Risk identified: There are no obvious risks for the Council to mitigate or eliminate in regard to the proposal considered for funding support in this report.

Legislative Implications

The report complies with the requirements of the:
Local Government Act 2020

Environmental Implications

Nil

Financial and Budgetary Implications

Nil



Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Asset Capitalisation Policy
Asset Disposal Policy
Asset Management Strategy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

1.3 Provide well planned and sustainable community infrastructure.
1.4 Deliver quality services that support community life.

Goal 2 – Diverse and Prosperous Economy

2.5 Enhance the local road network and explore transport options.
2.6 Provide infrastructure to sustain economic activity.

Goal 4 – Good Governance

4.1 Ensure long term financial sustainability.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

The Asset Management Policy as adopted by Council in April 2022 is suitable in its current format to enable Council to manage its assets in accordance with legislation, Council policies and Council Plan.



OFFICER RECOMMENDATION:

That the Council confirms that the current Asset Management Policy is appropriate and meets the Council's requirements.

Cr Trevor Domaschenz left the meeting at 3:44 pm and did not return to the meeting.

Moved: Cr Jodie Pretlove

Seconded: Cr Bruce Meyer

That the Council confirms that the current Asset Management Policy is appropriate and meets the Council's requirements.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

1. WWS C_- Council- Policy_- Asset- Management- Policy-2022 adopted-20- April-2022 [15.1.1 - 5 pages]



15.2 Funding applications under Heavy Vehicle Safety and Productivity Program

Directorate: Infrastructure Development and Works
Report Author: Director Infrastructure Development and Works
Report Purpose: For Decision

Introduction

The intention of this report is to obtain a Council resolution on the commitment of matching funds for projects for the Heavy Vehicle Safety and Productivity Program (HVSPP) funding application over the next three financial years. If successful, the fund will assist the Council to renew and upgrade some of its critical road infrastructure.

Heavy Vehicle Safety and Productivity Program (HVSPP) is designed to provide funding to State, Territory and Local Governments for projects which will increase the productivity and safety of heavy vehicle operations (HVSPP).

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

Department of Infrastructure, Transport, Regional Development, Communication and the Arts has recently announced the opening of a new round of the Heavy Vehicle Safety and Productivity Program. In the current round, the State, Territory, and Local Government can apply for the project for design and construction for the next 36 months. The participating Councils can seek up to 80% of the project cost through this program with no limitation to the number of projects.

WWSC has been continuously participating in this funding program in the past with three of the road construction jobs funded in the recent round of this program. Officers propose projects listed below for the funding application. The roads listed below form a part of WWSC's strategic freight network.

Road Name	Chainage	Length (M)	Total Project cost	Cost to WWSC	Cost to HVSPP	Construction Year
South Lillimur Road	5.84KM to 8.03KM And 21.64KM to 22.54KM	3090	\$1,041,800	\$226,800	\$815,000	23/24 and 24/25



Mooree Road	4.56KM to 7.60KM	304 0	\$1,131,000	\$227,000	\$904,000	2024/25 and 25/26
Total			\$2,172,800.00	\$453,800.00	\$1,719,000.00	

If successful, the seed fund of \$453,800 is likely to attract an additional \$1.719M to deliver projects over the next three financial years. The matching fund for this program needs to come from its own source revenue or State Government Funds. The Federal Government Funding such as Roads to Recovery cannot be used as a matching fund.

The second section of South Lillimur Road is proposed for reconstruction under the current draft 23/24 capital works program. The allocation for this section of the road will be used as a matching fund for the entire project.

The proposed section of Mooree Road is the only section remaining to be upgraded to 6.2 meters of seal width (double lane). If successful, the project will be delivered in 24/25 and 25/26 financial years. The allocation of \$227,000 will have to be made for Mooree Road as a part of the 24/25 capital works program.

The Council also needs to be aware that this is not a guaranteed stream of funding. If the funding application is unsuccessful, the officers will utilise the Council component of funding for Lillimur South Road to upgrade approximately 900 meters of South Lillimur Road and Mooree Road upgrade will be considered as a part of the future budget.

Risk Management Implications

Risk identified:

There are no obvious risks for Council to mitigate or eliminate in regard to the proposal considered for funding support in this report.

Legislative Implications

The report complies with the requirements of the:
Local Government Act 2020

Environmental Implications

Nil

Financial and Budgetary Implications

Nil

Policy Implications



This report is supported by the following West Wimmera Shire Council Policy/s:

Asset Management Policy
Asset Management Strategy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

1.3 Provide well planned and sustainable community infrastructure.

Goal 2 – Diverse and Prosperous Economy

2.5 Enhance the local road network and explore transport options.

2.6 Provide infrastructure to sustain economic activity.

Goal 5 – Our Commitment Values

Accountability - We will be responsible, take ownership of our actions and are committed to good governance, excellence, transparency and advocating for our community.

Communication Implications

No Communication Implications

Gender Equality

Not Applicable

Conclusion

The success of this funding will allow West Wimmera Shire to fund additional road upgrades to improve key strategic freight networks.

OFFICER RECOMMENDATION:

That Council:

- 1. Approves the funding application for projects listed below and commits to providing the following matching funds over the next three financial years:**
 - **South Lillimur Road: 2023/24 – \$226,800 (already included in the draft budget)**
 - **Mooree Road: 2024/25 – \$227,000.**
- 2. Approves using the matching funds for 2023/24 to be used for reconstruction of approximately 900 meters of South Lillimur Road in a situation where the Council is unsuccessful with the funding application.**



Moved: Cr Jodie Pretlove

Seconded: Cr Bruce Meyer

That Council:

1. Approves the funding application for projects listed below and commits to providing the following matching funds over the next three financial years:
 - South Lillimur Road: 2023/24 – \$226,800 (already included in the draft budget)
 - Mooree Road: 2024/25 – \$227,000.
2. Approves using the matching funds for 2023/24 to be used for reconstruction of approximately 900 meters of South Lillimur Road in a situation if the Council is unsuccessful with the funding application.

CARRIED UNANIMOUSLY (4 / 0)

Attachments

1. South Lillimur Road 21.640-22.540 [**15.2.1** - 1 page]
2. South Lillimur Road 5.84-8.03 [**15.2.2** - 1 page]
3. Mooree Road [**15.2.3** - 1 page]



16 Sealing Schedule

Nil

17 Late Items of Business

Pursuant to West Wimmera Shire Council Governance Rules – Division 3 Section 20:

20. Urgent Business

If the agenda for a Council meeting makes provision for urgent business, business cannot be admitted as urgent business other than by resolution of Council, and only then if it:

- *20.1 relates to or arises out of a matter which has arisen since distribution of the agenda; and*
- *20.2 cannot safely or conveniently be deferred until the next Council meeting.*

18 Confidential Reports

RECOMMENDATION:

That Council pursuant to Section 66 (2)(a) of the Local Government Act 2020 close the meeting to members of the public to resolve on matters pertaining to the following items:

- 16.1 Business Assistance Grant Application**
- 16.2 Lake Charlegrark Caravan Park Cabins Tender Recommendation Report**
- 16.3 Goroke Caravan Park Cabins Tender Recommendation Report**
- 16.4 Harrow Caravan Park Cabins Tender Recommendation Report**
- 16.5 Extension of Waste Management Services Contract (CM0 384, CM0 390, CM0 480)**
- 16.6 Councillor ICT Expenses**

Reports are deemed confidential by reasons below:

Local Government Act 2020, Section 3 - Private commercial information



Moved: Cr Jodie Pretlove

Seconded: Cr Tom Houlihan

That Council pursuant to Section 66 (2)(a) of the Local Government Act 2020 close the meeting to members of the public at 3:53 pm to resolve on matters pertaining to the following items:

- 16.1 Business Assistance Grant Application**
- 16.2 Lake Charlegrark Caravan Park Cabins Tender Recommendation Report**
- 16.3 Goroke Caravan Park Cabins Tender Recommendation Report**
- 16.4 Harrow Caravan Park Cabins Tender Recommendation Report**
- 16.5 Extension of Waste Management Services Contract (CM0 384, CM0 390, CM0 480)**
- 16.6 Councillor ICT Expenses**

CARRIED UNANIMOUSLY (4 / 0)

19 Close of Meeting

Meeting closed: The Council Meeting 21st June 2023 was declared closed at 4:44 pm

Next Meeting:

Wednesday, 19th July 2023

Kaniva Council Chambers

Mayor's Signature
