



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

**HELD:** Wednesday 18 September 2019

**LOCATION:** Kaniva Council Chamber

**COMMENCEMENT:** 2.00pm

---

IN ATTENDANCE:	
Councillors	Senior Management Group
Jodie Pretlove, Mayor	David Leahy
Trevor Domaschenz	Chief Executive Officer (CEO)
Richard Hicks	Ashley Roberts
Tom Houlihan	Director Corporate & Community Services (DCCS)
Bruce Meyer	Mark Marziale
	Director Infrastructure Development & Works (DIDW)

---

***Vision Statement:***

*Our Wimmera Shire communities are healthy, thriving, diverse, harmonious, prosperous and self-sustaining, with regional and global connectivity*



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### TABLE OF CONTENTS

<b>1.0</b>	<b>WELCOME .....</b>	<b>4</b>
<b>2.0</b>	<b>OPENING PRAYER.....</b>	<b>4</b>
<b>3.0</b>	<b>APOLOGIES, LEAVE OF ABSENCE, DECLARATION OF CONFLICT OF INTEREST.....</b>	<b>4</b>
3.1	APOLOGIES	4
3.2	LEAVE OF ABSENCE	4
3.3	DECLARATION OF CONFLICT OF INTEREST	4
<b>4.0</b>	<b>QUESTIONS FROM THE GALLERY (maximum of 30 minutes) .....</b>	<b>4</b>
4.1	WRITTEN QUESTIONS ON NOTICE	4
4.2	VERBAL QUESTIONS WITHOUT NOTICE	5
<b>5.0</b>	<b>DELEGATES REPORTS (FOR INFORMATION ONLY) AS PROVIDED BY COUNCILLORS PRIOR TO AGENDA BEING ISSUED .....</b>	<b>7</b>
5.1	COUNCILLOR JODIE PRETLOVE (MAYOR)	7
5.2	COUNCILLOR TREVOR DOMASCHENZ	7
5.3	COUNCILLOR RICHARD HICKS	7
5.4	COUNCILLOR TOM HOULIHAN	7
5.5	COUNCILLOR BRUCE MEYER	8
5.6	GENERAL DELEGATES' REPORTS	8
<b>6.0</b>	<b>CONDOLENCES .....</b>	<b>8</b>
<b>7.0</b>	<b>CONFIRMATION OF MINUTES FROM PREVIOUS MEETING – 21 AUG 2019 .</b>	<b>8</b>
<b>8.0</b>	<b>BUSINESS ARISING FROM PREVIOUS MINUTES .....</b>	<b>9</b>
<b>9.0</b>	<b>NOTICES OF MOTION .....</b>	<b>9</b>
9.1	CLASH OF DATES FOR COMMUNITY EVENTS – CR TREVOR DOMASCHENZ – NOM 2019/08	9
<b>10.0</b>	<b>ASSEMBLY OF COUNCILLORS RECORD – 4 SEP 2019 .....</b>	<b>10</b>
<b>11.0</b>	<b>DEPUTATIONS AND PETITIONS.....</b>	<b>10</b>



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

<b>12.0</b>	<b>CHIEF EXECUTIVE OFFICER AND GOVERNANCE .....</b>	<b>11</b>
<b>13.0</b>	<b>INFRASTRUCTURE DEVELOPMENT AND WORKS .....</b>	<b>12</b>
13.1	LAKE WALLACE TOILET BLOCK ADJACENT BOWLING CLUB AND TENNIS COURTS, EDENHOPE	12
<b>14.0</b>	<b>CORPORATE AND COMMUNITY SERVICES .....</b>	<b>17</b>
14.1	IN PRINCIPLE ADOPTION OF 2018/19 FINANCIAL STATEMENTS AND 2018/19 PERFORMANCE STATEMENT	17
14.2	CHANGE MANAGEMENT POLICY	22
14.3	SUPPORT TO PUBLIC ART POLICY	26
14.4	KANIVA WETLANDS & FAUNA PARK NAMING APPROVAL	30
14.5	GOROKE LITTLE DESERT NATURE PLAYSPACE NAMING APPROVAL	34
<b>15.0</b>	<b>LATE ITEMS OF BUSINESS .....</b>	<b>37</b>
<b>16.0</b>	<b>SEALING SCHEDULE .....</b>	<b>37</b>
16.1	LEASE TO TELSTRA CORPORATION LIMITED – KANIVA RECREATION RESERVE	37
<b>17.0</b>	<b>CONFIDENTIAL (PURSUANT TO SECTION 89 LGA 89) .....</b>	<b>38</b>
17.1	MANAGEMENT & OPERATION OF KANIVA SWIMMING POOL CM0507	39



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### 1.0 WELCOME

The Mayor welcomed everyone to the meeting

### 2.0 OPENING PRAYER

The CEO read the opening prayer

### 3.0 APOLOGIES, LEAVE OF ABSENCE, DECLARATION OF CONFLICT OF INTEREST

#### 3.1 APOLOGIES

Nil

#### 3.2 LEAVE OF ABSENCE

Nil

#### 3.3 DECLARATION OF CONFLICT OF INTEREST

*All councillors have a personal responsibility to ensure they are aware of the provisions mandated in the Local Government Act 1989 with regard Conflict of Interest disclosures. The Conflict of Interest – A Guide for Councillors (October 2012) has been made available to all Councillors in hard copy form and is available via Docs On Tap.*

None declared

### 4.0 QUESTIONS FROM THE GALLERY (maximum of 30 minutes)

#### 4.1 WRITTEN QUESTIONS ON NOTICE

*Questions on Notice are to be submitted to Council no later than the Monday nine days prior to the relevant Council Meeting. The template for Questions on Notice is available from the Edenhope and Kaniva Council offices, and from the Shire's website.*

The following letter was received from Mr Barry Witmitz on Tuesday 17 September 2019, stating he was unable to attend today's Council meeting and requesting the letter be read out.

#### 4.1.1 BARRY WITMITZ, KANIVA – SILO PAINTING IN KANIVA

As I am a passionate rate payer of the West Wimmera Shire and always concerned about what is going on within the community of Kaniva.



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

I was wondering why the solos have not been painted as yet, as Kaniva got \$100 thousand grant to paint the silo quite some time ago. All the other silos in the Wimmera and Southern Mallee and also Coonalpyn which have been painted are great draw cards to their small communities, and have had a great financial benefit to their local businesses.

I was wondering why Kaniva has been missing out on such an advantage. Hoping that you can explain to me why ours is not being painted at the moment, as we as a community are missing out on a chance to have a lot of tourism and financial gain into our town.

Mayor: We will ask Nola McFarlane, Manager Economic & Community Development, to send a written response to Mr Witmitz.

DCCS: Contract negotiations with GrainCorp regarding painting the Kaniva silo are continuing. The initial contract from GrainCorp contained some concerns for Council, including that Council was to provide ongoing maintenance to the site once the silo was painted, and ongoing maintenance to the artwork. We consider these to be very onerous conditions for Council to accept. We have also had a conversation with GrainCorp about gaining access to the site to paint the silo, however GrainCorp have embargoed the site from October 2019 to February 2020, and no-one can access the site during this time. We have spoken to Pick My Project representatives, and they advise it is possible to secure an extension to the current project deadline of March 2020. We plan to have the silo painted and complete the project.

Cr Hicks: Is it correct that GrainCorp will only sign a contract for this project with West Wimmera Shire Council, not with the Kaniva Progress Association or any other community group or individual?

DCCS: Yes.

DCCS: For the Serviceton silo painting project, there are multiple issues with the site including the silo's close proximity to power lines. VicTrack are also not agreeing to the project proceeding, at the moment.

### 4.2 VERBAL QUESTIONS WITHOUT NOTICE

*Time permitting, this section of the Agenda allows members of gallery to ask verbal questions of Councillors, through the Mayor. At all other times during the meeting, members of the gallery are required to be silent, pursuant to West Wimmera Shire Council Local Law No.7, 2017.*



## **ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL**

### **4.2.1 LYN POWELL, KANIVA & DISTRICT PROGRESS ASSOCIATION – PICK MY PROJECT SILO PAINTING**

(arrived after 4.1 item was discussed)

- We received Pick My Project funding in November 2018, however the Kaniva silo painting project hasn't yet happened.
- Serviceton residents don't want projected images on their silo, because they don't want people visiting the silo site at night.

Mayor: We have been discussing the Pick My Project Silo Painting prior to your arrival at the meeting. Please consult the Meeting Minutes once they are issued.

### **4.2.2 LYN POWELL, KANIVA & DISTRICT PROGRESS ASSOCIATION – KANIVA WETLANDS & FAUNA PARK / KANIVA TOURISM PRECINCT**

- There is not enough seating at the recently opened Kaniva Precinct. Some young mothers have provided this feedback.
- It would be good to have a pond added to the wetlands area, as well as a basketball ring for young people to use.
- The exercise equipment is excellent.

CEO: Council has just spent a large amount of funding on this project, and will need to consider all community suggestions and incorporate them in the future, if it is financially possible.

Cr Domaschensz: The wetlands bird list needs to be updated, one bird is missing.



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### **5.0 DELEGATES REPORTS (FOR INFORMATION ONLY) AS PROVIDED BY COUNCILLORS PRIOR TO AGENDA BEING ISSUED**

#### **5.1 COUNCILLOR JODIE PRETLOVE (MAYOR)**

23/08/2019	Wimmera Mayoral Gathering, Rainbow
26/08/2019	Wimmera Primary Care Partnership Meeting
03/09/2019	CEO David Leahy
03/09/2019	Official Opening – Kaniva Cultural & Tourism Precinct
03/09/2019	Audit & Risk Committee Meeting
03/09/2019	Edenhope Community Centre Redevelopment Project Advisory Group
04/09/2019	Councillor Forum, Edenhope
10/09/2019	CEO David Leahy
17/09/2019	CEO David Leahy
18/09/2019	Council Meeting, Kaniva

#### **5.2 COUNCILLOR TREVOR DOMASCHENZ**

02/09/2019	Lake Wallace Strategy Plan Project Control Group Meeting
03/09/2019	Official Opening – Kaniva Cultural & Tourism Precinct
03/09/2019	Wimmera CMA: Wimmera Lakes Recreation Study Briefing
04/09/2019	Councillor Forum, Edenhope
10/09/2019	Wimmera Development Association Board Meeting
17/09/2019	Wimmera Mallee Tourism Meeting
18/09/2019	Council Meeting, Kaniva

#### **5.3 COUNCILLOR RICHARD HICKS**

21/08/2019	Making a Difference @ Harrow Recreation Reserve Meeting
22/08/2019	Towards Zero: Regional Road Safety Forum, Portland
03/09/2019	Official Opening – Kaniva Cultural & Tourism Precinct
04/09/2019	Councillor Forum, Edenhope
12/09/2019	48 <sup>th</sup> Little Desert Fire Conference, Dimboola
18/09/2019	Council Meeting, Kaniva

#### **5.4 COUNCILLOR TOM HOULIHAN**

29/08/2019	Douglas Mine Environment Review Meeting
30/08/2019	Grampians Central West Waste & Resource Recovery Meeting
03/09/2019	Official Opening – Kaniva Cultural & Tourism Precinct
04/09/2019	Councillor Forum, Edenhope
18/09/2019	Council Meeting, Kaniva



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### 5.5 COUNCILLOR BRUCE MEYER

28/08/2019 Kaniva Museum Committee Meeting  
03/09/2019 Official Opening – Kaniva Cultural & Tourism Precinct  
03/09/2019 Audit & Risk Committee Meeting  
04/09/2019 Councillor Forum, Edenhope  
18/09/2019 Council Meeting, Kaniva  
18/09/2019 Kaniva Community Sporting Complex Meeting

**Moved: Cr Bruce Meyer**

**Seconded: Cr Trevor Domaschenz**

**That Council invite Mr Wayne Street from Street Ryan to attend a Councillor Forum, and present his recent report on the economic benefits of community events being held in rural and regional townships.**

**Carried (5/0)**

### 5.6 GENERAL DELEGATES' REPORTS

Councillors to provide delegates reports to Council meeting in relation to meetings attended in last month for which they have been appointed as Council representative. Verbal or written delegates' reports.

### 6.0 CONDOLENCES

Nil

### 7.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING – 21 AUG 2019

#### RECOMMENDATION:

**That the Minutes of the Ordinary Meeting of Council held on Wednesday 21 August 2019, be taken as an accurate record and confirmed.**

**Moved: Cr Richard Hicks**

**Seconded: Cr Jodie Pretlove**

**That the Minutes of the Ordinary Meeting of Council held on Wednesday 21 August 2019, be taken as an accurate record and confirmed.**

**Carried (5/0)**





## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### 8.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

### 9.0 NOTICES OF MOTION

#### 9.1 CLASH OF DATES FOR COMMUNITY EVENTS – CR TREVOR DOMASCHENZ – NOM 2019/08

##### Preamble

The communities in the West Wimmera Shire run many long standing upcoming successful events such as amongst others the 22<sup>nd</sup> Harrow Tussock Jumpers B&S Ball, 29<sup>th</sup> Lake Charlegrark Country Music Marathon, the third Annual Edenhope Fishing Competition, the 18<sup>th</sup> Kaniva Lions Car & Bike Show, the second annual Goroke Apex Club Rodeo and the 164<sup>th</sup> Annual running of the Apsley Cup.

These are all unique and successful events in attracting repeat visitors to the Shire.

##### Motion

That West Wimmera Shire Council develop a strategy to prevent clashes of similar competing events.

**Moved: Cr Trevor Domaschenz**

**Seconded: Cr Tom Houlihan**

**That West Wimmera Shire Council develop a strategy to prevent clashes of similar competing events.**

**Carried**

**(For: 4 / Against: 0 / Abstention: 1)**

##### **Attachments:**

No.	Name	RecFind Ref
9.1.1	Notice of Motion 2019/08	E19/000532



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### 10.0 ASSEMBLY OF COUNCILLORS RECORD – 4 SEP 2019

#### RECOMMENDATION:

**That the Assembly of Councillors Record for the Councillor Forum held Wednesday 4 September 2019 be received and noted.**

**Moved: Cr Richard Hicks**

**Seconded: Cr Bruce Meyer**

**That the Assembly of Councillors Record for the Councillor Forum held Wednesday 4 September 2019 be received and noted.**

**Carried (5/0)**

### 11.0 DEPUTATIONS AND PETITIONS

Nil



## **ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL**

### **12.0 CHIEF EXECUTIVE OFFICER AND GOVERNANCE**



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### 13.0 INFRASTRUCTURE DEVELOPMENT AND WORKS

#### 13.1 LAKE WALLACE TOILET BLOCK ADJACENT BOWLING CLUB AND TENNIS COURTS, EDENHOPE

**FILE NUMBER: PS0030**

**REPORT AUTHOR: JOHN GRIFFITHS, MANAGER ENGINEERING**

#### **FOR DECISION**

##### Introduction

The Lake Wallace toilet block adjacent to the Bowling Club and tennis courts in Edenhope is in a state of disrepair.

In recent times there has been correspondence from the Bowling Club showing their concern.

The purpose of this report is for Council to resolve the future of the toilet block both in the short and long term.

##### Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

##### Background

The Lake Wallace toilet block adjacent to the Bowling Club and Tennis courts is a West Wimmera Shire Council asset located on reserve under Council Management. The toilet block historically has served the Tennis Club, patrons of the Bowling Club and the general public.

The Bowling Club has toilets within its own Clubrooms and the general public are served by the toilets at Henley Park and Elizabeth Street however the facilities are still used during the tennis season by junior tennis Clubs, for tennis finals and by visitors.

Asset inspections by Council officers identified serious issues with the amenities and recommended Council funding for planning new facilities in the 2019/20 budget. Council did not fund this item pending the completion of the Lake Wallace Management Plan.



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

Recently there has been correspondence from the Bowling Club expressing concern at the condition of the facilities and their ongoing maintenance. The Bowling Club requests Council undertake appropriate repairs.

The cost of repairing the facilities would be significant and possibly similar to or more than constructing a new facility.

As the facilities are in a state of disrepair and provide health and safety issues, the doors have been temporarily fixed closed. Signage advising of alternative facilities has been placed on the exterior of the building.

### Risk Management Implications

Reputation is a key asset of Council. Public amenities are a key facility council provides for visitors. First impressions are often lasting ones therefore it is important that all public amenities are in a good condition.

As the committee of management for the site, West Wimmera Shire Council is responsible for the liability risks associated with the facility.

Some current risks include:

- Reputation
- Public Health – Current facility is unhygienic
- Cost – The cost implication to repair or reconstruct is considerable and unbudgeted.
- Community Expectation

### Legislative Implications

The *Public Health and Wellbeing Act 2008 s.24* states that the function of a Council under this Act is to seek to protect, improve and promote public health and wellbeing in the community by –

(g) Ensuring that the municipal district is maintained in a clean and sanitary condition.

Given the current condition of this toilet block with cracks in the walls, the urinal not having a sealed surface around it, broken water pipes and broken and exposed cisterns cannot be classed as sanitary.

### Environmental Implications

Pooling stagnant water, constantly wet surfaces and exposed and broken cisterns as well as old toilets and cracked piping that are open to the weather will provide ideal breeding grounds for bacteria and mosquitoes.



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### Financial and Budgetary Implications

It is considered financially unviable to refurbish the existing facility as it has reached the end of its design life.

To supply and construct a new facility similar to that at the Kaniva wetlands would cost in the order of \$80,000. Alternatively, a design and estimate for an extension to the Tennis Clubrooms for a single accessible toilet incorporating an external door could be undertaken.

There is no allowance in Council's 2019/20 capital works budget for this asset.

### Policy Implications

This report is supported by the following West Wimmera Shire Council Policy:

Asset Management Policy  
Asset Disposal Policy  
Risk Management Policy

### Council Plan Implications

This report supports the following section/s of the West Wimmera Shire Council Plan 2017-2021:

- Strategic Objective 3: Quality sustainable community services and infrastructure.

### Communication Implications

Correspondence to the Bowling Club has not yet been provided. This is pending Council's direction.

As an interim, signage has been placed externally on the facility advising of its closure until further notice.

### Conclusion

Council needs to acknowledge that the facility is in a state of disrepair and to resolve its future intention with regards to toilet facilities in this area.



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### **OFFICER RECOMMENDATION:**

#### **That Council:**

- 1. Endorse the closure of the toilet block due to its current state of disrepair.**
- 2. Consider funding the demolition of the toilet block when preparing the 2020/2021 budget.**
- 3. Consider options for the replacement of the toilet block when preparing the 2020/2021 budget.**

Cr Meyer called a Point of Order: At least five years ago I believe Council resolved to close this toilet block, which is adjacent to the Edenhope Bowling Club and the Edenhope Tennis Courts. Therefore the toilets are already officially closed, and do not require a further Council resolution to the same effect today.

Since that resolution, locks or bolts have been added to the toilet block by Council Officers, and unknown members of the public have cut the locks or bolts. This has been repeated ever since the first locks or bolts were added.

Mayor: I accept the point of order. I agree that the motion will not be voted on until the previous Council resolution referred to by Cr Meyer is located.

Moved: Cr Richard Hicks

Seconded: Cr Jodie Pretlove

That this motion be put in abeyance until the end of this Council Meeting, to allow Officers time to locate the previous resolution referred to by Cr Meyer. If not found in RecFind this afternoon, then it is to be discussed at the next Councillor Forum.

Not voted on.

Cr Houlihan moved an amendment

Moved: Cr Tom Houlihan

Seconded: Cr Trevor Domaschenz

That Council lay this agenda item on the table until the next Council Meeting.

Carried (4/1)



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

The amendment became the motion

**Moved: Cr Tom Houlihan**

**Seconded: Cr Trevor Domaschenz**

**That Council lay this agenda item on the table until the next Council Meeting.**

**Carried (5/0)**

**Moved: Cr Trevor Domaschenz**

**Seconded: Cr Tom Houlihan**

**That West Wimmera Shire Council actively liaise with interested community members regarding the future of this toilet block, at a public forum.**

**Motion Lost (2/3)**

### Attachments:

No.	Name	RecFind Ref
13.1.1	Edenhope Bowling Club Correspondence	PS0030
13.1.2	Lake Wallace Toilet Block Map	PS0030
13.1.3	Lake Wallace Toilet Block _ Defects List	PS0030





## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### 14.0 CORPORATE AND COMMUNITY SERVICES

#### 14.1 IN PRINCIPLE ADOPTION OF 2018/19 FINANCIAL STATEMENTS AND 2018/19 PERFORMANCE STATEMENT

**FILE NUMBER: FM0021**

**REPORT AUTHOR: ASHLEY ROBERTS, DIRECTOR CORPORATE AND  
COMMUNITY SERVICES**

#### **FOR DECISION**

##### Introduction

West Wimmera Shire Council (Council) produces a set of Annual Financial Statements and a Performance Statement for each financial year which represents the financial performance of Council throughout the year and its financial position as at the end of each year.

These Annual Financial Statements and Performance Statement are audited by the Victorian Auditor General's Office (VAGO) for accuracy and completeness.

This report proposes:

1. A resolution giving 'in principal' approval to Council's 2018/19 Annual Financial Statements, including the Performance Report; and
2. Endorsement of two Councillors to certify Council's 2018/19 Annual Financial Statements and Performance Report.

##### Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

##### Background

Section 131 (2) of the *Local Government Act 1989* ('the Act') requires that Council produce as part of its annual report a set of audited Financial Statements for the financial year.

Section 132(2) of the Act requires that Council give 'in principle' approval to its Financial Statements and Performance Statement prior to submission to auditors.



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

Following this, Section 132 (5) of the Act requires that the Financial Statements and Performance Statement be certified by two Councillors in their final form after any agreed changes recommended by audit have been undertaken.

Therefore to complete its legislative requirements for the provision of annual Financial Statements and Performance Statement Council must follow the following steps:

1. Council receives a draft set of Financial Statements and Performance Statement for their perusal;
2. Council passes a resolution in accordance with S.132(2) of the Act giving ‘in principle’ approval to the Financial Statements and the Performance Statement;
3. Council passes a resolution in accordance with S.132(5) of the Act authorising two Councillors to sign the Financial Statements in their final (post-audit) form, and also in accordance with S.132(5) of the Act authorising two Councillors to sign the Performance Statement in its final form;
4. After review by the Victorian Auditor General’s contractor and after any required and recommended changes to the draft statements are undertaken, the statements are then signed by the two nominated Councillors, the Chief Executive Officer and the Principal Accounting Officer;
5. The Victorian Auditor General issues an audit opinion upon the Financial Statements and the Performance Statement;
6. The Financial Statements and Performance Statements are inserted into the Annual Report which is forwarded to the minister by 30 September 2019; and
7. In accordance with S.134 of the Act Council meets after sending the Annual Report to the minister to discuss the Annual Report, including the Financial Statements and the Performance Statement.

It is considered prudent for Council to nominate three councillors as being signatories to the statements with any two of the three nominated Councillors having authority to sign the statements on Council’s behalf, in case of absence or unavailability of any one of the nominated Councillors.

### Risk Management Implications

Council may be exposed to multiple forms of risk from not adopting its Annual Financial Statements and Performance Statement.

The first of these is in compliance risk. Failure to follow the process as set out under the *Local Government Act 1989* will result in Council breaching its legislative requirements.



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

Secondly Council may be exposed to a level of reputational risk if it fails to comply with legislative requirements and/or fails to report on its financial performance and position.

Council may also be subject to financial and resource risk if it fails to provide Annual Financial Performance Statements and the Performance Statement by failing to identify financial issues and opportunities and an inability to be able to effectively plan resource allocation.

### Legislative Implications

The recommendations arising from this report ensure compliance with the *Local Government Act 1989*.

### Environmental Implications

Not commented on

### Financial and Budgetary Implications

The draft Annual Financial Statements contain information on Council's financial performance and variances to adopted budget for the 2018-19 financial year.

### Policy Implications

This report is supported by the following West Wimmera Shire Council Policy:

- Asset Capitalisation Policy
- Asset Disposal Policy
- Asset Management Policy
- Asset Management Strategy
- Borrowings Policy
- Communications Policy
- Community Engagement Policy
- Community Support Fund Policy
- Corporate Credit Card and Purchase Cards Policy
- Council Grants Policy
- Fraud & Corruption Control Policy
- Guarantor Policy
- Investment Policy
- Procurement Policy

### Council Plan Implications

This report supports the following section/s of the West Wimmera Shire Council Plan 2017-2021:



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

- Strategic Objective 1: A proactive, well governed, professional and financially sustainable organisation that encourages community participation.

### Communication Implications

The process of adopting in-principle financial accounts and nominating Councillors to authorise the documents is of an internal processional nature. However, upon post audit formal adoption of Annual Financial Statements and Performance Statement these documents become freely available to the public.

### Conclusion

By adopting the recommendations in this report Council will be fulfilling its obligations under the Local Government Act 1989.

### **OFFICER RECOMMENDATION:**

1. That Council adoption in principle the draft 2018-19 Financial Statements and 2018-19 Performance Statement, in accordance with S.132(2) of the *Local Government Act 1989*, noting that these may be subject to audit adjustment; and
2. That Council nominate Councillor \_\_\_\_\_ and Councillor \_\_\_\_\_ to sign the audited version of the Annual Financial Statements and Performance Statement post clearance by the Victorian Auditor General's Office in accordance with S.132(5) of the *Local Government Act 1989*.

**Moved:** Cr Richard Hicks

**Seconded:** Cr Tom Houlihan

1. That Council adoption in principle the draft 2018-19 Financial Statements and 2018-19 Performance Statement, in accordance with S.132(2) of the *Local Government Act 1989*, noting that these may be subject to audit adjustment; and
2. That Council nominate Councillor Jodie Pretlove and Councillor Bruce Meyer to sign the audited version of the Annual Financial Statements and Performance Statement post clearance by the Victorian Auditor General's Office in accordance with S.132(5) of the *Local Government Act 1989*.

**Carried (5/0)**



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### Attachments:

No.	Name	RecFind Ref
14.1.1	Draft Annual Financial Statements 2018/19	FM0021
14.1.2	Draft Performance Statement 2018/19	FM0021

3.44pm: Mark Marziale left the room



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### 14.2 CHANGE MANAGEMENT POLICY

**FILE NUMBER: FM0021**

**REPORT AUTHOR: ASHLEY ROBERTS, DIRECTOR CORPORATE AND  
COMMUNITY SERVICES**

#### **FOR DECISION**

##### Introduction

West Wimmera Shire Council (Council) employs a number of Information Communication Technology (ICT) systems across its operations. From time to time changes to these systems are required.

The Change Management Policy provides an over-arching guideline to managing these changes.

##### Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

##### Background

Council employs a number of ICT systems in the undertaking of its daily operations. These systems range from Corporate Software suites, banking software, telephone systems, to servers.

From time to time changes may be required to these systems, both in hardware and software terms. These changes can be required from a number of sources, including regulation or statutory change, supplier initiated change (upgrades, warranty patches, etc), security issues or obsolescence in Council's existing systems.

These changes may occur as a result of many factors, including a change in Council operational requirements, a change in legislative requirements Council is required by law to comply with, a change in vendor circumstances or an ICT security threat becoming apparent for example. The change maybe as minor as installing the most recent upgrade of software a vendor has released, or as major as a complete software installation. A change may also occur from replacing or adding staff or resources to a function.

Obviously systems change create a risk situation to Council. To mitigate this risk it is important for Council to have a policy in place to manage any change activities.



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

A draft of the reviewed Change Management Policy (marked up with changes) has been attached for Councillor's perusal and discussion. Only minor changes have been included in the revision:

- A line has been inserted into section 2 indicating that changes to Council resources (including staffing) may initiate a change, and hence require the change management documentation to be completed.
- A line has been inserted into section 2 requiring that where resource changes are involved a Justification for resource changes must be provided
- A line inserted in section 2 requiring that a business case must be provided for major changes.
- An amendment to Appendix A updating the definition of Major Change to include a change to personnel
- An amendment to Appendix A requiring that a business case or justification for personnel change be required to support any major change.

### Risk Management Implications

Council may be at potentially serious risk from change activities. This risk can include:

- Financial risk from Council spending significant amounts of money on failed change implementations;
- Operational risk from Council failing to be able to effectively manage its operations or interrogate its data. This risk may be a reason to implement change also.
- Reputational risk from any failed implantation. Again this risk may be a reason to initiate change if Council faces an inability to comply with regulations or operate effectively with pre-change systems.

The provision of a Change Management Policy forms an important part of Council's internal control process to mitigate risk.

### Legislative Implications

There is no direct legislative impact arising from the Draft Change Management Policy, however systems change may be initiated by legislative change to ensure that Council maintains compliance.

### Environmental Implications

Not commented on.



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### Financial and Budgetary Implications

Almost all change involves some financial cost to Council. Having a Change Management Policy overlooking change activities allows Council to approach change in a structured manner which will include analysing the financial costs and risks to Council.

### Policy Implications

This report is supported by the following West Wimmera Shire Council Policy:

Asset Management Policy  
Business Continuity Policy  
Change Management Policy  
Fraud & Corruption Control Policy

### Council Plan Implications

This report supports the following section/s of the West Wimmera Shire Council Plan 2017-2021:

- Strategic Objective 1: A proactive, well governed, professional and financially sustainable organisation that encourages community participation.
- Strategic Objective 3: Quality sustainable community services and infrastructure.

### Communication Implications

As with any Council Policy, the Change Management Policy will be distributed to all staff and relevant contractors. It forms an important part of Council's internal control process and as such it is vital that all staff are aware of its content and application.

### Conclusion

The Change Management Policy forms an important part of Council's internal control structure aimed at mitigating risk. It forms an over-arching guidance structure for the initiation, approval, implementation and review of systems changes within Council.

### **OFFICER RECOMMENDATION:**

**That Council adopt the draft revised Change Management Policy.**

3.46pm: Mark Marziale returned to the room





**ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019**  
**WEST WIMMERA SHIRE COUNCIL**

**Moved: Cr Richard Hicks**

**Seconded: Cr Trevor Domaschenz**

**That Council adopt the draft revised Change Management Policy.**

**Carried (5/0)**

**Attachments:**

<b>No.</b>	<b>Name</b>	<b>RecFind Ref</b>
14.2.1	Draft Revised Change Management Policy	C19/006768



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### 14.3 SUPPORT TO PUBLIC ART POLICY

**FILE NUMBER: AD0186**

**REPORT AUTHOR: ASHLEY ROBERTS, DIRECTOR CORPORATE AND  
COMMUNITY SERVICES**

#### **FOR DECISION**

##### Introduction

West Wimmera Shire Council (Council) from time to time provides support for public art installations within the shire.

The Support for Public Art Policy provides an over-arching guideline to managing these installations.

##### Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

##### Background

From time to time Council receives request from community groups to assist with the provision of and installation of public art projects.

These requests may result in a Council project being undertaken to deliver these art installations, or more frequently, Council providing assistance to the community groups to oversee the installation of the public art.

Such assistance may be as little as providing funds or may be more complex, involving project and/or financial management.

Regardless of the level of support asked for, the Support to Public Art Policy provides that any proposal be brought to Council for deliberation.

Obviously any contribution Council may make creates a risk situation to Council. To mitigate this risk it is important for Council to have a policy in place to guide any support given.

A draft of the reviewed Support to Public Art Policy (marked up with changes) has been attached for Councillor's perusal and discussion. Only minor changes have been included in the revision:



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

- Minor grammatical corrections across the document
- Updating the officer title Manager Economic and Tourism Development to the position's current title Manager Economic and Community Development across the document
- A line has been inserted into section 4 Engaging with Council on proposals of Public Art outlining that it is the responsibility of the community group involved to provide accurate and correct information to Council that supports any grant application
- A line inserted in section 6 Resourcing Art in Public Places outlining that despite the level of support provided to a community group by Council, it remains the community group's responsibility to ensure that project delivery and legislative compliance occurs
- A line inserted into section 6 Resourcing Art in Public Places stating that Council accepts no liability for ongoing maintenance of public art installed on behalf of any party other than Council itself
- An amendment to Section 7 Review of the policy to state the policy shall be reviewed every 2 years.

### Risk Management Implications

Council may be at potentially serious risk from public art. This risk can include:

- Injury liability risk – Council needs to ensure that any piece of art it installs does not present an unreasonable risk of injury to members of the public
- Financial risk from Council spending significant amounts of funds on art works that may be needed elsewhere
- Legislative risk – Council must ensure that any permits or legislative requirements are followed when installing public art.
- Reputational risk from inappropriate artworks.

The provision of a Support to Public Art Policy forms an important part of Council's internal control process to mitigate risk.

### Legislative Implications

There is no direct legislative impact arising from the draft Support to Public Art Policy, however there may be occurrences where installation of public art requires that certain permits are obtained, or where installations must comply with particular legislative requirements (i.e OHS Act, etc). Council must be made aware of and be careful to ensure any legislative requirement is complied with.



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### Environmental Implications

Not commented on.

### Financial and Budgetary Implications

It is likely that the majority of public art installations supported by Council will involve a financial contribution by Council. Council needs to be aware of this cost when assessing each case for support.

### Policy Implications

This report is supported by the following West Wimmera Shire Council Policy:  
Support to Public Art Policy

### Council Plan Implications

This report supports the following section/s of the West Wimmera Shire Council Plan 2017-2021:

- Strategic Objective 1: A proactive, well governed, professional and financially sustainable organisation that encourages community participation.
- Strategic Objective 3: Quality sustainable community services and infrastructure.
- Strategic Objective 5: Thriving, safe and diverse local communities.
- Strategic Objective 6: Participating in activities that address health and wellbeing issues.
- Strategic Objective 7: Providing access to and promoting the natural environment.

### Communication Implications

As with any Council Policy, the Support to Public Art Policy will be distributed to all staff and relevant contractors. It forms an important part of Council's internal control process and as such it is vital that all staff are aware of its content and application. It will also be provided to all community groups who approach Council with a proposal for Public Art.

### Conclusion

The Support to Public Art Policy forms an important part of Council's internal control structure aimed at mitigating risk. It forms an over-arching guidance structure for the approval of support given by Council to Public Art projects within the shire.



**ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019**  
**WEST WIMMERA SHIRE COUNCIL**

**OFFICER RECOMMENDATION:**

**That Council adopt the draft revised Support to Public Art Policy.**

**Moved: Cr Richard Hicks**

**Seconded: Cr Trevor Domaschenz**

**That Council adopt the draft revised Support to Public Art Policy.**

**Carried (5/0)**

**Attachments:**

<b>No.</b>	<b>Name</b>	<b>RecFind Ref</b>
14.3.1	Draft revised Support to Public Art Policy	C19/006807



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### 14.4 KANIVA WETLANDS & FAUNA PARK NAMING APPROVAL

**FILE NUMBER: PS0248**

**REPORT AUTHOR: TRUDIE HOLLAND RATES & GIS OFFICER**

#### **FOR DECISION**

##### Introduction

West Wimmera Shire Council (Council) has been advised by Office of Geographic Names (OGN) that the recent naming of the Kaniva Wetlands & Fauna Park should have fully complied with the Naming rules for places in Victoria.

Council is required to formally consult the community on the name.

##### Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

##### Background

The Wetlands were constructed more than 30 years ago to aid in the capturing and filtering process of storm water. The Fauna Park was developed some ten years later to add to the interest in the Kaniva area.

Construction of the Kaniva Wetlands Fauna Park is nearly complete and this feature needs to be formally registered and gazetted with the OGN.

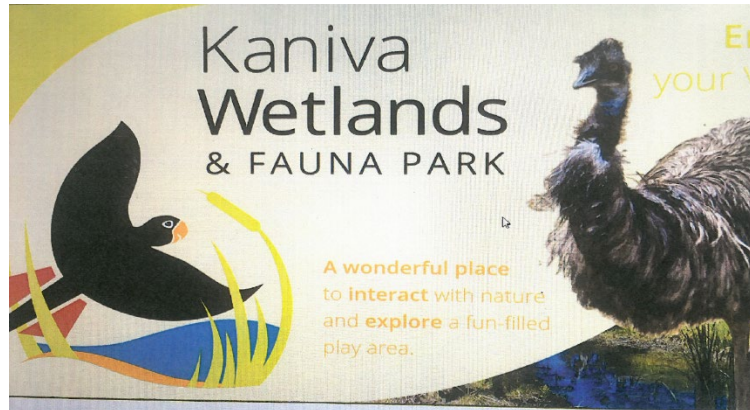
All geographic features including parks, reserves and playgrounds should have their names and locations registered with OGN. This then allows these facilities to be recorded in the Victorian Government spatial database and hence appear on mapping services. This will then allow emergency services to easily locate these facilities.

There has been a suggestion from the Project Control Group to name the redeveloped facility 'Kaniva Wetlands and Fauna Park'. This name reflects historical and colloquial naming of the facility as either 'the Wetlands' or 'the Fauna Park'. Signs have been already produced naming the facility the 'Kaniva Wetlands and Fauna Park'. However, the OGN naming rules are quite clear that having something named and signage installed is not an appropriate reason to avoid compliance to the naming rules.



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

An example of the signage is reproduced below:



It is suggested that Council undertake the required public consultation referring that the name of the facility be officially recorded as 'Kaniva Wetlands and Fauna Park'.

### Risk Management Implications

It is important to ensure that features in Victoria are clearly and unambiguously named, especially for emergency and other service reasons.



### Legislative Implications

- [Local Government Act 1989](http://www.legislation.vic.gov.au) (at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au))
- [Road Management Act 2004](http://www.legislation.vic.gov.au) (at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au))
- [Aboriginal Heritage Act 2006](http://www.legislation.vic.gov.au) (at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au))
- [Aboriginal Heritage Regulations 2007](http://www.legislation.vic.gov.au) (at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au))
- [AS/NZS4819:2011 Rural and urban addressing](http://www.saiglobal.com) (at [www.saiglobal.com](http://www.saiglobal.com))
- [Survey Co-ordination Act 1958](http://www.legislation.vic.gov.au) (at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au))



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

- [Subdivision \(Procedures\) Regulations 2011](#) (at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au))

### Environmental Implications

Not commented

### Financial and Budgetary Implications

Advertisement in the Kaniva Times \$198.45

### Policy Implications

This report is supported by the following West Wimmera Shire Council Policy:

Road and Street Naming Policy

### Council Plan Implications

This report supports the following section/s of the West Wimmera Shire Council Plan 2017-2021

- Strategic Objective 3: Quality sustainable community services and infrastructure.
- Strategic Objective 4: Building on our agricultural and business strengths and supporting economic development.
- Strategic Objective 5: Thriving, safe and diverse local communities.

### Communication Implications

The public consultation has already begun with an advertisement placed in the 21 August 2019 edition of the Kaniva Times and on the West Wimmera Shire Council website asking for written submissions of support or objections to Council to officially name the park Kaniva Wetlands & Fauna Park.

### Conclusion

The Kaniva Wetlands & Fauna Park had its official opening day on Tuesday 3 September 2019.

This report is the formal process that needs to be followed in order to submit the parks name, Kaniva Wetlands & Fauna Park to OGN for Gazettal and to have it registered with emergency services.





## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### **OFFICER RECOMMENDATION:**

1. That Council endorse naming the Park in Kaniva – Kaniva Wetlands & Fauna Park.
2. That Council consult with the community regarding the naming of the Park.
3. That subject to community consultation, Council submit the Kaniva Wetlands & Fauna Park naming proposal to the Office of Geographic Names for approval and Gazettal.

**Moved:** Cr Richard Hicks

**Seconded:** Cr Bruce Meyer

1. That Council endorse naming the Park in Kaniva – Kaniva Wetlands & Fauna Park.
2. That Council consult with the community regarding the naming of the Park.
3. That subject to community consultation, Council submit the Kaniva Wetlands & Fauna Park naming proposal to the Office of Geographic Names for approval and Gazettal.

**Carried (5/0)**

**Attachments: Nil**



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### 14.5 GOROKE LITTLE DESERT NATURE PLAYSPACE NAMING APPROVAL

**FILE NUMBER: PS0248**

**REPORT AUTHOR: TRUDIE HOLLAND RATES & GIS OFFICER**

#### **FOR DECISION**

##### Introduction

West Wimmera Shire Council (Council) has been advised by Office of Geographic Names (OGN) that the naming of the Goroke Little Desert Playspace should have fully complied with the naming rules for places in Victoria.

Council is required to formally consult the community on the name.

##### Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

##### Background

The Goroke Little Desert Nature Playspace project received grant funding from Sport & Recreation Victoria and the Commonwealth Drought Communities Program.

This park has already had its official open day in 2018 and the sign “Goroke Little Desert Nature Playspace” has been placed on the fence.





## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

All geographic features including parks, reserves and playgrounds should have their names and locations registered with OGN. This then allows these facilities to be recorded in the Victorian government spatial database and hence appear on mapping services. This will then allow emergency services to easily locate these facilities.

### Risk Management Implications

It is important to ensure that features in Victoria are clearly and unambiguously named, especially for emergency and other service reasons.

### Legislative Implications

- *Local Government Act 1989* (at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au))
- *Road Management Act 2004* (at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au))
- *Aboriginal Heritage Act 2006* (at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au))
- *Aboriginal Heritage Regulations 2007* (at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au))
- *AS/NZS4819:2011 Rural and urban addressing* (at [www.saiglobal.com](http://www.saiglobal.com))
- *Survey Co-ordination Act 1958* (at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au))
- *Subdivision (Procedures) Regulations 2011* (at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au))

### Environmental Implications

Not commented on

### Financial and Budgetary Implications

Advertisement in the Advocate \$116.25

### Policy Implications

This report is supported by the following West Wimmera Shire Council Policy:

Road and Street Naming Policy

### Council Plan Implications

This report supports the following section/s of the West Wimmera Shire Council Plan 2017-2021

- Strategic Objective 3: Quality sustainable community services and infrastructure.



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

- Strategic Objective 4: Building on our agricultural and business strengths and supporting economic development.
- Strategic Objective 5: Thriving, safe and diverse local communities.

### Communication Implications

The public consultation has already begun with an advertisement placed in the 21 August 2019 edition of the Advocate and on the West Wimmera Shire Council website asking for written submissions of support or objections to Council to officially name the park Goroke Little Deserts Nature Playspace.

### Conclusion

Goroke Little Desert Nature Playspace had its official opening day on 12 December 2018.

This report is the formal process that needs to be followed in order to submit the park's name, Goroke Little Desert Nature Playspace, to OGN for Gazettal and to have it registered with emergency services.

### **OFFICER RECOMMENDATION:**

**That Council endorse naming the park in Goroke – Goroke Little Desert Nature Playspace and submit the naming proposal to the Office of Geographic Names (OGN) for approval and Gazettal.**

**Moved: Cr Richard Hicks**

**Seconded: Cr Tom Houlihan**

**That Council endorse naming the park in Goroke – Goroke Little Desert Nature Playspace and submit the naming proposal to the Office of Geographic Names (OGN) for approval and Gazettal.**

**Carried (5/0)**

**Attachments: Nil**



## ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019 WEST WIMMERA SHIRE COUNCIL

### 15.0 LATE ITEMS OF BUSINESS

Pursuant to Local Law No.7 (2017), Meeting Procedure and Common Seal Local Law 2017, West Wimmera Shire Council:

#### 28. *Urgent Business*

*Business must not be admitted as urgent business unless it:*

- i. Relates to or arises out of a matter which has arisen since distribution of the agenda; and*
- ii. Cannot safely or conveniently be deferred until the next Ordinary Meeting.*

### 16.0 SEALING SCHEDULE

#### 16.1 LEASE TO TELSTRA CORPORATION LIMITED – KANIVA RECREATION RESERVE

#### **OFFICER RECOMMENDATION:**

That Council sign and seal the Deed of Renewal and Variation of Lease between West Wimmera Shire Council and Telstra Corporation Limited, in relation to the subject land at the Kaniva Recreation Reserve, Budjik Street, Kaniva.

**Moved: Cr Richard Hicks**

**Seconded: Cr Tom Houlihan**

**That Council sign and seal the Deed of Renewal and Variation of Lease between West Wimmera Shire Council and Telstra Corporation Limited, in relation to the subject land at the Kaniva Recreation Reserve, Budjik Street, Kaniva.**

**Carried (5/0)**



**ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019**  
**WEST WIMMERA SHIRE COUNCIL**

**Moved: Cr Richard Hicks**

**Seconded: Cr Bruce Meyer**

**That Council send a letter of congratulations and best wishes to Mrs Betty McCracken for her recent 100<sup>th</sup> birthday.**

**Carried (5/0)**

**17.0 CONFIDENTIAL (PURSUANT TO SECTION 89 LGA 89)**

**RECOMMENDATION**

**That Council pursuant to section 89(2) (d) Contractual Matters of the Local Government Act 1989 close the meeting to members of the public at ..... pm to resolve on matters pertaining to the following items:**

**17.1 MANAGEMENT & OPERATION OF KANIVA SWIMMING POOL  
CM0507**

**Moved: Cr Richard Hicks**

**Seconded: Cr Tom Houlihan**

**That Council pursuant to section 89(2) (d) Contractual Matters of the Local Government Act 1989 close the meeting to members of the public at 4.01pm to resolve on matters pertaining to the following items:**

**17.1 MANAGEMENT & OPERATION OF KANIVA SWIMMING POOL  
CM0507**

**Carried (5/0)**

**RECOMMENDATION**

**That the resolutions pertaining to Confidential / In-Camera items be adopted and made public (except where the resolution restricts publication) and that the reports for those items remain In-camera and that Council open the meeting to the public at .... pm.**



**ORDINARY COUNCIL MEETING MINUTES – 18 SEPTEMBER 2019  
WEST WIMMERA SHIRE COUNCIL**

**Moved: Cr Richard Hicks**

**Seconded: Cr Tom Houlihan**

**That the resolutions pertaining to Confidential / In-Camera items be adopted and made public (except where the resolution restricts publication) and that the reports for those items remain In-camera and that Council open the meeting to the public at 4.05pm.**

**Carried (5/0)**

**17.1 MANAGEMENT & OPERATION OF KANIVA SWIMMING POOL  
CM0507**

- 1. That Council accepts the tender submitted by BRAML Enterprises Pty Ltd for Contract CM0507 “Management and Operation of the Kaniva Swimming Pool” in accordance with the specifications of Contract CM0507 for a lump sum price of \$250,000.00 excluding GST.**
- 2. That the Contract Agreement Documents for Contract CM0507 “Management and Operation of the Kaniva Swimming Pool” be signed and sealed by Council following their preparation.**
- 3. That prior to commencement of works, the contractor be requested to provide a Risk Management Plan, evidence of approved operator training, and proposed staffing levels.**

**MEETING CONCLUDED: 4.05PM**

**NEXT MEETING: MONDAY 14 OCTOBER 2019  
EDENHOPE COUNCIL CHAMBER**