



Council Policy Manual

WEST WIMMERA SHIRE COUNCIL

COUNCIL POLICY	
BUILDING FEE REFUNDS POLICY	Policy No:
	Adopted by Council: April 2021
	Next review date: April 2024
Senior Manager:	Director Corporate & Community Services
Responsible Officer:	Finance Coordinator
Functional Area:	Finance
Introduction & Background	Building developments which occur within the shire which fall within the scope of the <i>Building Act 1993</i> and associated Building Regulations will be subject to the necessary permits and associated fees. In certain circumstances an applicant may request Council refund or waive these fees.
Purpose & Objectives	The purpose of this policy is to establish a consistent approach towards any requests for a reduction in the amount of fee payable for a building permit by any community-based organisation.
Response to the Overarching Governance Principles of the Local Government Act 2020	<p>Section 9 of the <i>Local Government Act 2020</i> states that a Council must in the performance of its role give effect to the overarching governance principles.</p> <p>This policy is in response to the following overarching governance principle/s of the <i>Local Government Act 2020</i>:</p> <p>Financial management principles (section 101)</p>
Policy Details	
1.	<p>Eligibility for Refund of fees applicable to a building permit</p> <p>A refund/rebate on fees payable to Council for a building permit to be issued by the West Wimmera Shire Council will only apply in accordance with certain conditions as outlined in this policy.</p>
2.	<p>Conditions attracting refund/rebate</p> <ul style="list-style-type: none"> • No reduction will apply to any Government department or agency • No reduction to any applicable building fee by any applicant where any Government funding applies to the full development



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- The building fee for any self-funded community group project that is fully or partially funded by external Government sources, shall be not less than \$85 or 50% of the fee determined by Council at its annual review as payable for those building works.
- Any variation to this Policy will only be considered by Council on the recommendation of the Chief Executive Officer where exceptional circumstances are considered to exist.
- The refund does not apply to the Building Levy component of the building permit fees. The Building Levy must be paid to the State government each month.

Policy Adopted:	Ordinary Meeting 03/05/07	Minute Book Page 14869	
Policy Reviewed:	Ordinary Meeting 11/03/10	Minute Book Page 17759	
	Ordinary Meeting 16/07/15	Minute Book Page 31431	RecFind 15/002912
	Ordinary Meeting 19/04/17	Minute Book Page 35049	RecFind 17/001484
	Council Meeting 21/04/21	Minute Book Page	